

**Pendleton County Schools  
Board of Education Regular Meeting  
October 26, 2017 6:00 PM  
Sharp Middle School  
District Training Room**

**Attendance Taken at 6:01 PM:**

Present Board Members:

Ms. Jolieen Bertram  
Mr. Elmer Utz  
Ms. Cheri Griffin  
Mrs. Karen Delaney  
Amelia Franxman – Student Representative

Updated Attendance:

Dr. Shawn Nordheim was updated to present at: 7:18 PM

**Pendleton County Schools Mission**

Pendleton County Schools is committed to graduating every student college and/or career ready by empowering staff to deliver high quality instruction and services in a safe and trusting environment.

**I. Call to Order**

Jodi Bertram, Vice-Chairperson called the meeting to order.

**I.A. Approve Agenda**

**Order #17-425 - Motion Passed:** Superintendent's recommendation to accept the agenda passed with a motion by Ms. Cheri Griffin and a second by Mrs. Karen Delaney.

**VOTE: Bertram-Yes; Griffin-Yes; Utz-Yes; Delaney-Yes  
Motion Carried**

**I.B. Pledge of Allegiance**

Mrs. Laura Pugh led the group in the Pledge of Allegiance.

**I.C. Mission Statement**

Amelia Franxman read the mission statement.

**I.D. Moment of Silence**

## II. Instruction/Curriculum Report

### II.A. Test Scores

Mrs. Pugh shared an update on test results from last year.



## III. Communications

### III.A. Audience Comments

Dr. Dale Beighle, pastor of Turner Ridge Baptist Church, addressed the board and told them that his church prays for the school system each week. With permission, he prayed for the board members, the students, the teachers, and all of the workers in the school system.

### III.B. Board Member Comments

**Delaney**—Thanks to Dr. Beighle for coming to the meeting. We appreciate continued prayers for our school system. I appreciate all of the hard work from our school system, both students and staff, at the Wool Festival. I appreciate sitting on the calendar committee and all of their work. The feedback from the group was wonderful. On Oct 18 I got to attend the Business Luncheon. It was a very positive experience and I truly enjoyed it.

**Griffin**—I appreciate the prayers greatly from Dr. Beighle. I enjoyed the presentation regarding the test scores. Each teacher takes those test scores personally. I think our kids are getting a very good education here. I think we need to focus on what kind of products are walking out the door.

**Amelia**—She updated the board members on recent activities that she has been involved in with PHS organizations.

### III.C. Superintendent's Report

Superintendent's Report /Activities September 22-October 26

KSBA Regional Meeting/Dinner—Erlanger—Oct 3  
 Ron Clark Academy—Newport—Oct 16  
 Dr. Fernando Figueroa Installation—Erlanger—Oct 19  
 NKEA Pension Rally—Oct 24  
 Government Forum, Chamber of Commerce- Gov. Bevin-Erlanger—Oct 25  
 NKEAT Meeting—Oct 25

During the last month I have been involved in the following meetings/events:

- NES Science Day—Sept 22
- Vet Day Planning Meeting—Sept 25
- PCEF Meeting—Sept 26 and Oct 24
- PCEA—Sept 28
- K- T-shirt distribution—Sept. 29
- Cabinet Meeting—Sept 22, 29, Oct 20
- SMS Chili Cookoff—Oct 4
- School Improvement Meeting—Oct 4
- Community Forum—Oct 16
- Calendar Committee Meeting—Oct 16
- FFA Green Hand Ceremony—Oct 17
- Business Luncheon—Oct 18
- NHS Induction Ceremony—Oct 25
- Principal's Meeting—Oct 28
- Varsity of Sporting events
- School visits

Dr. Strong also talked about the pension rally to be held on November 1 at the PHS Auditorium and test scores.

**III.D. Architect Report**

Ehmet Hayes and Kyle Waymeyer were present and discussed the final items on the projects completed over the summer.

**III.E. Personnel Actions**

| Personnel Changes Board Meeting |            |          |                                   |                |
|---------------------------------|------------|----------|-----------------------------------|----------------|
| October 19, 2017                |            |          |                                   |                |
| Last Name                       | First Name | Location | Position                          | Effective Date |
| <b>Hires</b>                    |            |          |                                   |                |
| Breeden                         | Darrell    | Dist     | Substitute Bus Driver             | 8/15/2017      |
| Brown                           | Rhoda      | PHS      | Custodian                         | 9/21/2017      |
| Chowning                        | Jennifer   | Dist     | Substitute School Nurse           | 9/15/2017      |
| Cox                             | Janice     | Dist     | Substitute Teacher                | 9/27/2017      |
| Hodge                           | Jacob      | Dist     | Substitute Teacher                | 9/15/2017      |
| Hollinghead                     | Matthew    | PHS      | Custodian                         | 9/25/2017      |
| Kluesner                        | Penelope   | Dist     | Substitute Nurse                  | 8/4/2017       |
| Monroe                          | Mason      | Dist     | Substitute Teacher                | 9/20/2017      |
| Robinson                        | Dolly      | PHS      | Custodian                         | 10/16/2017     |
| Robles                          | Christine  | Dist     | Substitute Teacher                | 9/25/2017      |
| Trimble                         | Pat        | OSS      | Substitute Bus Driver             | 10/3/2017      |
| Wood                            | Megan      | Dist     | Substitute Teacher                | 9/5/2017       |
|                                 |            |          |                                   |                |
|                                 |            |          |                                   |                |
| <b>Retire</b>                   |            |          |                                   |                |
| Fookes                          | Lori       | SES      | Teacher                           | 9/30/2017      |
|                                 |            |          |                                   |                |
|                                 |            |          |                                   |                |
| <b>Terminated</b>               |            |          |                                   |                |
| Powell                          | Elizabeth  | SMS      | 21st CCLS Instructional Assistant | 10/2/2017      |
|                                 |            |          |                                   |                |
| <b>Resigned</b>                 |            |          |                                   |                |
| Brown                           | Rhoda      | PHS      | Custodian                         | 9/21/2017      |
| Lehner                          | Mary       | PHS      | Food Service Manager I            | 10/20/2017     |
|                                 |            |          |                                   |                |

**III.F. Written Communications & Reports**

### III.F.1. DPP Report

| Director of Pupil Personnel:     | Monthly Report: Month 2: 9/17-9/28/17 |           |           |                                  |
|----------------------------------|---------------------------------------|-----------|-----------|----------------------------------|
| Schools                          | NES                                   | SES       | PCHS      | SMS                              |
| <b>Attendance Referrals:</b>     |                                       |           |           |                                  |
|                                  | NES                                   | SES       | PCHS      | SMS                              |
| Number of Home Visits            | 2                                     | 1         | 5         | 3                                |
| Address Verifications            | 1                                     | 2         | 3         | 1                                |
| Recommendations for Charges      | 0                                     | 0         | 3         | 2                                |
| Number of Charges Filed          | 0                                     | 0         | 0         | 0                                |
| Student School Visits            | 0                                     | 1         | 9         | 12                               |
| Students Transported             | 0                                     | 1         | 5         | 0                                |
| Suspensions                      | 2                                     | 2         | 21        | 13                               |
| Recommended for Expulsion        | 0                                     | 0         | 2         | 2                                |
| Expulsions                       | 0                                     | 0         | 0         | 0                                |
| Administrative Hearing           | 0                                     | 0         | 2         | 2                                |
|                                  | NES                                   | SES       | PCHS      | SMS                              |
| Membership (K-12)                | 491                                   | 507       | 760       | 541                              |
| ADA: Month 2                     | 475.15                                | 486.74    | 709.42    | 515.19                           |
| Percentage of ADA Month 2        | 96.77                                 | 96.07     | 94.64     | 95.52                            |
| <b>District Summary: Month 2</b> |                                       |           |           |                                  |
| Membership                       | 2,300                                 | ADA       | 2,183.41  | Percentage of ADA Month 2: 95.82 |
|                                  |                                       |           |           | YTD Suspensions: 61              |
|                                  |                                       |           |           | YTD Suspension Days: 137.98      |
| <b>Drop Out Summary</b>          |                                       |           |           |                                  |
|                                  | 2017-2018                             | 2016-2017 | 2015-2016 | 2014-15                          |
| 9th Grade                        | 0                                     | 0         | 0         | 1                                |
| 10th Grade                       | 0                                     | 0         | 1         | 2                                |
| 11th Grade                       | 0                                     | 0         | 1         | 1                                |
| 12th Grade                       | 0                                     | 0         | 0         | 3                                |
| YTD Expulsions Current 2017-2018 | 0                                     |           |           |                                  |
| YTD Total                        | 0                                     | 0         | 1         | 7                                |

### III.F.2. Transportation Report

| BUS NO      | LNAME      | FNANE    | SCHOOL | ORGANIZATION SPONSORING | DATE           | DESTINATION            | PERSON IN CHARGE | #  | TOTAL TIME | Miles traveled | AMT PAID | County Retirement | Social Security | Total Paid | CHARGE TO    |
|-------------|------------|----------|--------|-------------------------|----------------|------------------------|------------------|----|------------|----------------|----------|-------------------|-----------------|------------|--------------|
| 308         | Gabbard    | Adrian   | PHS    | FCCLA                   | 9/21/17        | Union Baptist Ch       | White, A         | 30 | 7:00       | 84             | \$98.28  | \$18.85           | \$7.52          | \$124.65   | FCCLA        |
| 809         | Grigg      | Teddy    | PHS    | Soccer Girls            | 9/18/17        | CCHS                   | Meyers, D        | 33 | 5:00       | 34             | \$70.20  | \$13.47           | \$5.37          | \$89.04    | Soccer Girls |
| 61          | Stewart    | Mike     | PHS    | Sp Ed                   | 9/25/17        | Newport H.S.           | Baird, J         | 14 | 6:30       | 72             | \$91.26  | \$17.51           | \$6.99          | \$115.76   | Sp Ed        |
| 35          | Veirs      | Kelly    | PHS    | Volleyball              | 9/30/17        | Bracken Co H.S.        | Buck, L          | 23 | 5:15       | 67             | \$75.71  | \$14.14           | \$5.64          | \$95.49    | Volleyball   |
| 41          | Calvert    | Todd     | PHS    | Soccer Girls            | 9/28/17        | Calvary Christian      | Myers, S         | 30 | 6:15       | 75             | \$87.75  | \$16.83           | \$6.72          | \$111.30   | Soccer Girls |
| 41          | Nahari     | Joel     | PHS    | NKYAB                   | 9/27/17        | Life Learning Center   | White, A         | 15 | 9:30       | 78             | \$98.28  | \$18.85           | \$7.52          | \$124.65   | PHS          |
| 61          | Grigg      | Jim      | PHS    | Football                | 9/22/17        | Bath Co                | Burgemier, B     | 30 | 10:00      | 175            | \$140.40 | \$26.93           | \$10.74         | \$178.07   | Football     |
| 61          | Grigg      | Jim      | PHS    | Football                | 9/29/17        | Lewis Co               | Burgemier, B     | 20 | 8:30       | 146            | \$119.34 | \$22.89           | \$9.13          | \$151.36   | Football     |
| 507         | Harper     | Steve    | PHS    | Soccer Boys             | 9/22/17        | Boys Soccer            | Calvert, T       | 17 | 3:00       | 31             | \$42.12  | \$8.08            | \$3.23          | \$53.43    | Soccer Boys  |
| 507         | Harper     | Steve    | PHS    | Soccer Boys             | 9/25/17        | Calvary Christian      | Harper, A        | 32 | 4:30       | 60             | \$63.18  | \$12.12           | \$4.84          | \$80.14    | Soccer Boys  |
| 57          | Harper     | Steve    | PHS    | Soccer Boys             | 9/28/17        | NKU                    | Harper, A        | 17 | 3:00       | 48             | \$28.08  | \$5.39            | \$2.15          | \$35.62    | Soccer Boys  |
| 507         | Harper     | Steve    | PHS    | Soccer Boys             | 9/30/17        | Conner                 | Harper, A        | 32 | 3:00       | 91             | \$42.12  | \$8.08            | \$3.23          | \$53.43    | Soccer Boys  |
| 98          | Bryant     | Jessica  | PHS    | College Fair            | 9/29/17        | Walton-Verona H.S.     | Mains, P         | 20 | 5:00       | 103            | \$70.20  | \$13.47           | \$5.37          | \$89.04    | G.O.         |
| 609         | Haubner    | Steve    | PHS    | NJROTC                  | 9/17/17        | K of C, Alexandria, KY | Prater, D        | 15 | 6:30       | 60             | \$91.26  | \$17.51           | \$6.99          | \$115.76   | NJROTC       |
| 609         | Haubner    | Steve    | PHS    | Football                | 9/22/17        | Bath County            | Burgemier, B     | 21 | 10:00      | 197            | \$140.40 | \$26.93           | \$10.74         | \$178.07   | Football     |
| 709         | Mortimer   | Mike     | PHS    | Football                | 9/18/17        | Dayton H.S.            | Burgemier, B     | 35 | 5:00       | 55             | \$70.20  | \$13.47           | \$5.37          | \$89.04    | Football     |
| 8           | Wroblewski | Danielle | PHS    | G/T                     | 9/19/17        | Cincinnati Art Museum  | Lustenberg, M    | 30 | 6:30       | 74             | \$91.26  | \$17.51           | \$6.99          | \$115.76   | G/T          |
| 41          | Beams      | Steve    | PHS    | Football                | 9/29/17        | Lewis Co               | Burgemier, B     | 21 | 8:30       | 141.0          | \$119.34 | \$22.89           | \$9.13          | \$151.36   | Football     |
| 106         | Calvert    | Todd     | PHS    | Soccer Girls            | 9/16/17        | Grant Co               | Myers, S         | 20 | 12:00      | 55             | \$168.48 | \$32.32           | \$12.89         | \$213.69   | Soccer Girls |
| 8           | Grigg      | Jim      | PHS    | Football                | 9/8/17         | Dayton                 | Burgemier, B     | 30 | 4:00       | 65             | \$56.16  | \$10.78           | \$4.30          | \$71.24    | Football     |
| 35          | Veirs      | Kelly    | PHS    | Volleyball              | 9/16/17        | Bourbon Co             | Buck, L          | 20 | 10:00      | 85             | \$140.40 | \$26.93           | \$10.74         | \$178.07   | Volleyball   |
| 308         | Gabbard    | Adrian   | PHS    | Soccer Girls            | 9/7/17         | Ludlow H.S.            | Meyers, S        | 21 | 5:30       | 66             | \$77.22  | \$14.81           | \$5.94          | \$97.94    | Soccer Girls |
| 507         | Harper     | Steve    | PHS    | Soccer Girls            | 9/5/17         | Owen Co                | Myers, S         | 22 | 5:00       | 81             | \$70.20  | \$16.47           | \$5.37          | \$89.04    | Soccer Girls |
| 507         | Harper     | Steve    | PHS    | Soccer Boys             | 9/14/17        | Simon Kenton           | Harper, A        | 32 | 11:30      | 53             | \$42.12  | \$8.08            | \$3.23          | \$53.43    | Soccer Boys  |
| 52          | Lynn       | Martha   | PHS    | Chamber Choir           | 9/11/17        | 911 Ceremony           | Phillips, M      | 30 | 4:00       | 6              | \$56.16  | \$10.78           | \$4.30          | \$71.24    | Choir        |
| 709         | Mortimer   | Mike     | SMS    | Scuba                   | 9/12/17        | Cincinnati Zoo         | Lustenberg, M    | 30 | 3:30       | 70             | \$49.14  | \$9.43            | \$3.76          | \$62.33    | Scuba Club   |
| 709         | Mortimer   | Mike     | SMS    | Scuba                   | 9/13/17        | Cincinnati Zoo         | Lustenberg, M    | 30 | 2:30       | 76             | \$35.10  | \$6.74            | \$2.69          | \$44.53    | Scuba Club   |
| 8           | Wroblewski | Danielle | PHS    | Volleyball              | 9/12/17        | Silver Grove           | Buck, L          | 30 | 3:45       | 61             | \$52.65  | \$10.10           | \$4.03          | \$66.78    | Volleyball   |
| Van Mann    | Jamie      | PHS      | FFA    | 9/23/17                 | Conner H.S.    | Mann, J                | 5                |    | 108        | \$0.00         | \$0.00   | \$0.00            | \$0.00          | FFA        |              |
| Van Hoover  | Jennifer   | PHS      | FBLA   | 9/7/17                  | Louisville, KY | Hoover, J              | 1                |    | 203        | \$0.00         | \$0.00   | \$0.00            | \$0.00          | FBLA       |              |
| Van Duggins | Tim        | PHS      | FFA    | 8/17/17                 | Louisville, KY | Mann, J                | 5                |    | 495        | \$0.00         | \$0.00   | \$0.00            | \$0.00          | FFA        |              |

### III.F.3. SBDM Minutes







### III.F.8. Maintenance and Technology Report

### III.F.9. Monthly Financial Report

### IV. Action Agenda

### IV.A. Revision of BG-1 for Pendleton County High School Improvements (BG #17-142)

**Order #17-426 - Motion Passed:** Superintendent Strong's recommendation to accept the Revision of BG-1 for Pendleton County High School Improvements (BG #17-142) passed with a motion by Mr. Elmer Utz and a second by Mrs. Karen Delaney.

**VOTE: Bertram-Yes; Griffin-Yes; Utz-Yes; Delaney-Yes  
Motion Carried**

### IV.B. Revision of BG-1 for Sharp Middle Cooling Tower (BG #17-202)

**Order #17-427 - Motion Passed:** Superintendent Strong's recommendation to accept the Revision of BG-1 for Sharp Middle Cooling Tower (BG #17-202) passed with a motion by Mr. Elmer Utz and a second by Mrs. Karen Delaney.

**VOTE: Bertram-Yes; Griffin-Yes; Utz-Yes; Delaney-Yes  
Motion Carried**

**IV.C. Change Order #1 for Pendleton County High School Improvements Bid Package #2 Controls (BG #17-142)**

ROBERT SHMET HAYES & ASSOCIATES, LLC ARCHITECTS  
2017-10-16 10:16 AM  
TO: Dr. Anthony Strong, Superintendent  
Pendleton County Schools  
FROM: Robert Shmet Hayes & Associates, LLC  
10/16/2017 10:16 AM

**AIA Document G701-2001**  
Change Order  
REVIEW COPY ONLY  
DO NOT SIGN

NEW CONTRACT DOCUMENTS  
STATE OF WEST VIRGINIA  
DEPARTMENT OF EDUCATION  
10/16/2017

**Order #17-428 - Motion Passed:** Superintendent Strong's recommendation to accept the Change Order #1 for Pendleton County High School Improvements Bid Package #2 Controls (BG #17-142) passed with a motion by Mrs. Karen Delaney and a second by Ms. Cheri Griffin.

**VOTE: Bertram-Yes; Griffin-Yes; Utz-Yes; Delaney-Yes  
Motion Carried**

**IV.D. Payment Application #1 for Enerwise, LLC--Improvement Controls Replacement**

ROBERT SHMET HAYES & ASSOCIATES, LLC ARCHITECTS  
2017-10-16 10:16 AM  
TO: Dr. Anthony Strong, Superintendent  
Pendleton County Schools  
FROM: Robert Shmet Hayes & Associates, LLC  
10/16/2017 10:16 AM

CONTRACTOR'S APPLICATION FOR PAYMENT  
ENERWISE, LLC  
10/16/2017

**Order #17-429 - Motion Passed:** Superintendent Strong's recommendation to accept the Payment Application #1 for Enerwise, LLC--Improvement Controls Replacement passed with a motion by Mrs. Karen Delaney and a second by Mr. Elmer Utz.



**VOTE: Bertram-Yes; Griffin-Yes; Utz-Yes; Delaney-Yes  
Motion Carried**

**IV.E. Payment Application #2 for Enervise, LLC--Improvements Controls Replacement**

ROBERT EMMET HAVIS & ASSOCIATES, PLLC ARCHITECTS  
10000 10TH AVENUE, SUITE 1000, WASHINGTON, DC 20031-1000  
301-555-1100  
www.rehavis.com

October 4, 2017  
VA OMBL and USPB

To: Dr. Anthony Strong, Superintendent  
Fenderson County Schools

RE: Fenderson County High School - Improvements  
Controls Replacement  
RD #17-432 / HEN 1308-810-8

Enclosure: Application and Certificate for Payment No. 2 submitted by Enervise, LLC for referenced Project.

Action Requested:  
1. Review application  
2. OMBL Board approval  
3. Issue payment to Contractor

*[Signature]*  
Chris

APPLICATION AND CERTIFICATION FOR PAYMENT  
CONSTRUCTION/REPAIR/RECONSTRUCTION PROJECT

1. PROJECT INFORMATION  
2. CONTRACT INFORMATION  
3. PAYMENT INFORMATION  
4. CERTIFICATION

*[Signatures and Stamps]*

**Order #17-430 - Motion Passed:** Superintendent Strong's recommendation to accept the Payment Application #1 for Enervise, LLC--Improvement Controls Replacement passed with a motion by Ms. Cheri Griffin and a second by Mrs. Karen Delaney.

**VOTE: Bertram-Yes; Griffin-Yes; Utz-Yes; Delaney-Yes  
Motion Carried**

**IV.F. 2018-19 Non Resident Contracts**

**BOARD MEMO**

DATE: October 26<sup>th</sup>, 2017  
TO: Dr. Strong & Board Members  
FR: Matt Compton  
RE: Contract with Grant County

Attached is a contract between Grant County Schools and Fenderson County Schools. The contract allows for a student living in Grant County to attend Fenderson County under the provisions listed below, as long as they are living at a particular address. The address is 2575 Goodwinville Rd, Cottoville, KY, 40303.

All of these students meet the criteria in local policy 89-123 which is shown below.

**Relevant Agreement with Other Schools**

Any contractual agreements with other school districts concerning nonresident students shall be made in compliance with state statute and administrative regulations.

It is the policy of the Board to grant requests made by non-resident students for the transfer of public schools in order to attend another school district, provided, however, that the student meets a minimum of one of the following criteria:

1. He or she is the spouse of an employee of the receiving school district.
2. He or she is a resident of the receiving school district.
3. He or she is the spouse of a resident of the receiving school district.
4. He or she is the spouse of a resident of the receiving school district who is employed by the receiving school district.

Nothing in this policy shall be construed to require a student to attend a particular school district.

I recommend the board approve this contract with Grant County Schools for the 2018-2019 school year.

*[Signature]*  
Matt Compton  
Title: Executive Director of Student Services

**BOARD MEMO**

DATE: October 26<sup>th</sup>, 2017  
TO: Dr. Strong & Board Members  
FR: Matt Compton  
RE: Contract with Bracken County

Attached is a contract with Bracken County Schools and Fenderson County Schools in accordance with an agreement between the districts regarding to Dayroll Road in Foster Kentucky. Bracken County does not provide transportation on this road, and allows students living in this area to attend Fenderson County Schools.

Attached are two contracts for Dayroll Road and a list of students.

All of these students meet the criteria in local policy 89-123 which is shown below.

**Relevant Agreement with Other School District**

Any contractual agreements with other school districts concerning nonresident students shall be made in compliance with state statute and administrative regulations.

It is the policy of the Board to grant requests made by non-resident students for the transfer of public schools in order to attend another school district, provided, however, that the student meets a minimum of one of the following criteria:

1. He or she is the spouse of an employee of the receiving school district.
2. He or she is a resident of the receiving school district.
3. He or she is the spouse of a resident of the receiving school district.
4. He or she is the spouse of a resident of the receiving school district who is employed by the receiving school district.

Nothing in this policy shall be construed to require a student to attend a particular school district.

I recommend the board approve this contract with Bracken County Schools for the 2018-2019 school year.

*[Signature]*  
Matt Compton  
Title: Executive Director of Student Services

BOARD MEMO

DATE: October 26<sup>th</sup>, 2017
TO: Dr. Strong & Board Members
FR: Matt Compton
RE: Contract with Harrison County

Attached is a contract with Harrison County Schools and Pendleton County Schools in accordance with a settlement agreement between the districts pertaining to one student, entered into in 2013.
Enclosed are two contracts for Harrison County and a list of students.

Financial Information and Other Information

Any regular order agreement with other school districts concerning nonresident students that is made in compliance with the standard and administrative regulations...
1. In the case of a transfer of a student from one district to another...
2. In the case of a student who is not covered by the district's transportation contract...
3. In the case of a student who is not covered by the district's transportation contract...

I recommend the board approve the contract with Harrison County Schools for the 2018-2019 school year.

Matt Compton
Title: Executive Director of Student Services

BOARD MEMO

DATE: October 26<sup>th</sup>, 2017
TO: Dr. Strong & Board Members
FR: Matt Compton
RE: Contract with Williamson

Attached is a contract with Pendleton County Schools and Williamson Independent Schools.
Attached is a contract for one student that meets the criteria listed below.

Financial Information and Other Information
Any regular order agreement with other school districts concerning nonresident students that is made in compliance with the standard and administrative regulations...
1. In the case of a transfer of a student from one district to another...
2. In the case of a student who is not covered by the district's transportation contract...
3. In the case of a student who is not covered by the district's transportation contract...

I recommend the board approve the contract with Williamson Independent Schools for the 2018-2019 school year.

Matt Compton
Title: Executive Director of Student Services

Order #17-431 - Motion Passed: Superintendent Strong's recommendation to accept the 2018-19 Non Resident Contracts passed with a motion by Mr. Elmer Utz and a second by Ms. Cheri Griffin.

VOTE: Bertram-Yes; Griffin-Yes; Utz-Yes; Delaney-Yes
Motion Carried

IV.G. Approval of Bus Purchase

BOARD MEMO

DATE: October 26<sup>th</sup>, 2017
TO: Dr. Strong and Board Members
RE: Bus Purchase

Based on the best practices outlined by the Kentucky Department of Education and Transportation Cabinet, it is recommended that a district replace 5-10% of its bus fleet on an annual basis.

Keeping with this practice, it is recommended that Pendleton County replace a minimum of two(2) school bus for the 2018-2019 school year.

Based on this practice, and the recommendation of the student transportation director and assistant director, I recommend the purchase of two buses, as outlined below at a total cost of 204,462.00.

- Bus One: Thomas 72 Passenger Conventional Bus
Bus Two: Thomas 78 Passenger Forward Control Bus

Attached you will find a quote for the bus to purchase, and a payment schedule illustrating principle and interest payments for the bus. Please note the total cost illustrated above is for the principle amount of the bus purchase and usage fees for KISTA, and does not include interest to be paid over the life of the bus lease.

I recommend the approval to move forward with the purchase of two (2) school bus as outlined in the attached documentation.

Matt Compton
Title: Executive Director of Student Services/Director Pupil Personnel

**Order #17-432 - Motion Passed:** Superintendent Strong's recommendation to accept the Approval of Bus Purchase passed with a motion by Ms. Jolieen Bertram and a second by Ms. Cheri Griffin.

**VOTE: Nordheim-Yes; Bertram-Yes; Griffin-Yes; Utz-Yes; Delaney-Yes  
Motion Carried**

#### IV.H. Approval of KISTA Lease Agreement for Bus Purchases

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**BOARD MEMO**

**DATE:** October 26<sup>th</sup>, 2017

**TO:** Dr. Strong and Board Members

**RE:** Bus Purchase

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Based on the best practices outlined by the Kentucky Department of Education and Transportation Cabinet, it is recommended that a district replace 5-10% of its bus fleet on an annual basis.

Keeping with this practice, it is recommended that Pendleton County replace a minimum of two(2) school bus for the 2018-2019 school year.

Attached you will find a quote for the bus to purchase, and a payment schedule illustrating principle and interest payments for the bus.

I recommend the approval to move forward with the purchase of two (2) school bus as outlined in the attached documentation.

  
Matt Compton  
Executive Director of Student Services/Director Pupil Personnel

**Order #17-433 - Motion Passed:** Superintendent Strong's recommendation to accept the Approval of KISTA Lease Agreement for Bus Purchases passed with a motion by Ms. Jolieen Bertram and a second by Mrs. Karen Delaney.

**VOTE: Nordheim-Yes; Bertram-Yes; Griffin-Yes; Utz-Yes; Delaney-Yes  
Motion Carried**

#### IV.I. Approval of Shortened Day/Week for Student

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**BOARD MEMO**

**Date:** October 18, 2017

**To:** Dr. Strong and Board Members

**Re:** Board Approval for Shortened School Day

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The purpose of this memo is to request Board approval for a shortened school day for a student enrolled in Pendleton County Schools.

Medical and educational records indicate that a student at SES has been diagnosed with health/behavior conditions that compromise his/her ability to physically tolerate and attend a full school day and week. This student is participating in ongoing treatments and therapies, and his/her condition is being monitored closely by a team of professionals. After considering all relevant information, including input from the physician, the family, and educators, the Admissions and Release Committee (ARC) has recommended a shortened day for this student (i.e., an early dismissal of half day with a goal of gradually increasing the number of hours per day over the course of the school year).

I recommend that the Board approve a shortened school day for this student at this time. The director of special education and the staff at the school will continue to work closely with the student, the family, and other pertinent professionals in an effort to gradually increase lengthen the number of hours per day, as appropriate, given his/her individual situation.

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Donna Pellard  
Director of Special Education  
Pendleton County Schools

**Order #17-434 - Motion Passed:** Superintendent Strong's recommendation to accept the Approval of Shortened Day/Week for Student passed with a motion by Ms. Jolieen Bertram and a second by Ms. Cheri Griffin.

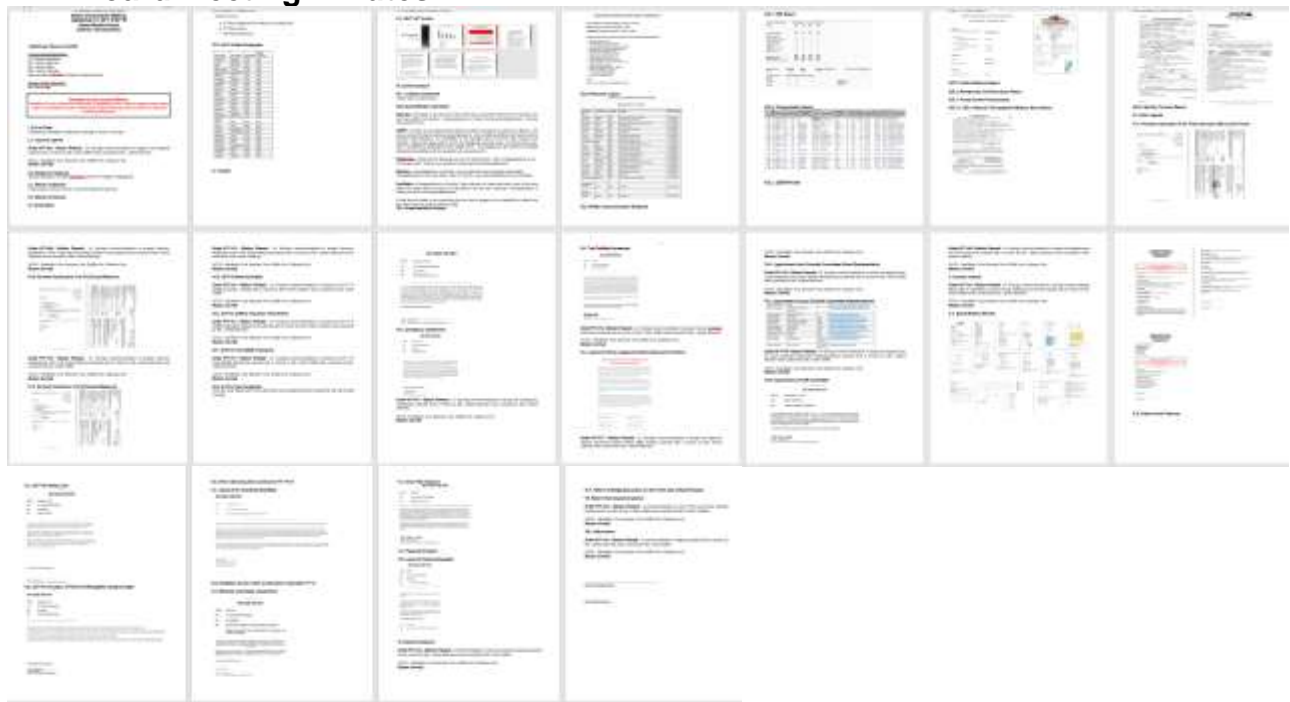
**VOTE: Nordheim-Yes; Bertram-Yes; Griffin-Yes; Utz-Yes; Delaney-Yes  
Motion Carried**

**V. Consent Agenda**

**Order #17-435 - Motion Passed:** Superintendent Strong's recommendation to accept the Consent Agenda passed with a motion by Mr. Elmer Utz and a second by Ms. Jolieen Bertram.

**VOTE: Nordheim-Yes; Bertram-Yes; Griffin-Yes; Utz-Yes; Delaney-Yes  
Motion Carried**

**V.A. Board Meeting Minutes**



**V.B. Orders of the Treasurer**

**V.C. Treasurer's Report**

| Fondouze County Schools<br>Bank Reconciliation<br>September, 2017 |                       |
|-------------------------------------------------------------------|-----------------------|
| Balance per MARS                                                  | Balance Sheet Balance |
| Fund 1 - General Fund                                             | \$3,021,135.00        |
| Fund 2 - Special Projects                                         | \$46,076.55           |
| Fund 23 - District Activity Funds                                 | 2,138,863.29          |
| Fund 220 - Capital Outlay                                         | \$180,900.00          |
| Fund 221 - Building Fund                                          | \$311,654.40          |
| Fund 260 - Construction Fund                                      | \$227,238.80          |
| Fund 52 - Food Service                                            | \$401,467.64          |
| Fund 53 - After School Care                                       | \$18,194.91           |
| Fund 94 - Adult Education                                         | \$109.82              |
| Total General Checking in MARS                                    | \$6,386,128.88        |
| Ending Monthly Bank Balance                                       | \$6,763,723.11        |
| Minus Outstanding Checks                                          |                       |
| Outstanding ACH Payments                                          | \$276,819.28          |
| AP Outstanding Checks                                             | \$63,190.32           |
| Payroll Outstanding Checks                                        | \$279,432.82          |
| Balance per Bank                                                  | \$6,386,128.88        |
| Means MARS and Bank Statement are in Agreement                    | 28.00                 |
| Signature: Jan Johnston                                           | 10/19/2017            |
| Prepared by:                                                      |                       |

| Account             | Balance | Debit | Credit | Balance |
|---------------------|---------|-------|--------|---------|
| 101-101-101-101-101 | 101.00  |       |        | 101.00  |
| 101-101-101-101-102 | 102.00  |       |        | 102.00  |
| 101-101-101-101-103 | 103.00  |       |        | 103.00  |
| 101-101-101-101-104 | 104.00  |       |        | 104.00  |
| 101-101-101-101-105 | 105.00  |       |        | 105.00  |
| 101-101-101-101-106 | 106.00  |       |        | 106.00  |
| 101-101-101-101-107 | 107.00  |       |        | 107.00  |
| 101-101-101-101-108 | 108.00  |       |        | 108.00  |
| 101-101-101-101-109 | 109.00  |       |        | 109.00  |
| 101-101-101-101-110 | 110.00  |       |        | 110.00  |
| 101-101-101-101-111 | 111.00  |       |        | 111.00  |
| 101-101-101-101-112 | 112.00  |       |        | 112.00  |
| 101-101-101-101-113 | 113.00  |       |        | 113.00  |
| 101-101-101-101-114 | 114.00  |       |        | 114.00  |
| 101-101-101-101-115 | 115.00  |       |        | 115.00  |
| 101-101-101-101-116 | 116.00  |       |        | 116.00  |
| 101-101-101-101-117 | 117.00  |       |        | 117.00  |
| 101-101-101-101-118 | 118.00  |       |        | 118.00  |
| 101-101-101-101-119 | 119.00  |       |        | 119.00  |
| 101-101-101-101-120 | 120.00  |       |        | 120.00  |
| 101-101-101-101-121 | 121.00  |       |        | 121.00  |
| 101-101-101-101-122 | 122.00  |       |        | 122.00  |
| 101-101-101-101-123 | 123.00  |       |        | 123.00  |
| 101-101-101-101-124 | 124.00  |       |        | 124.00  |
| 101-101-101-101-125 | 125.00  |       |        | 125.00  |
| 101-101-101-101-126 | 126.00  |       |        | 126.00  |
| 101-101-101-101-127 | 127.00  |       |        | 127.00  |
| 101-101-101-101-128 | 128.00  |       |        | 128.00  |
| 101-101-101-101-129 | 129.00  |       |        | 129.00  |
| 101-101-101-101-130 | 130.00  |       |        | 130.00  |
| 101-101-101-101-131 | 131.00  |       |        | 131.00  |
| 101-101-101-101-132 | 132.00  |       |        | 132.00  |
| 101-101-101-101-133 | 133.00  |       |        | 133.00  |
| 101-101-101-101-134 | 134.00  |       |        | 134.00  |
| 101-101-101-101-135 | 135.00  |       |        | 135.00  |
| 101-101-101-101-136 | 136.00  |       |        | 136.00  |
| 101-101-101-101-137 | 137.00  |       |        | 137.00  |
| 101-101-101-101-138 | 138.00  |       |        | 138.00  |
| 101-101-101-101-139 | 139.00  |       |        | 139.00  |
| 101-101-101-101-140 | 140.00  |       |        | 140.00  |
| 101-101-101-101-141 | 141.00  |       |        | 141.00  |
| 101-101-101-101-142 | 142.00  |       |        | 142.00  |
| 101-101-101-101-143 | 143.00  |       |        | 143.00  |
| 101-101-101-101-144 | 144.00  |       |        | 144.00  |
| 101-101-101-101-145 | 145.00  |       |        | 145.00  |
| 101-101-101-101-146 | 146.00  |       |        | 146.00  |
| 101-101-101-101-147 | 147.00  |       |        | 147.00  |
| 101-101-101-101-148 | 148.00  |       |        | 148.00  |
| 101-101-101-101-149 | 149.00  |       |        | 149.00  |
| 101-101-101-101-150 | 150.00  |       |        | 150.00  |
| 101-101-101-101-151 | 151.00  |       |        | 151.00  |
| 101-101-101-101-152 | 152.00  |       |        | 152.00  |
| 101-101-101-101-153 | 153.00  |       |        | 153.00  |
| 101-101-101-101-154 | 154.00  |       |        | 154.00  |
| 101-101-101-101-155 | 155.00  |       |        | 155.00  |
| 101-101-101-101-156 | 156.00  |       |        | 156.00  |
| 101-101-101-101-157 | 157.00  |       |        | 157.00  |
| 101-101-101-101-158 | 158.00  |       |        | 158.00  |
| 101-101-101-101-159 | 159.00  |       |        | 159.00  |
| 101-101-101-101-160 | 160.00  |       |        | 160.00  |
| 101-101-101-101-161 | 161.00  |       |        | 161.00  |
| 101-101-101-101-162 | 162.00  |       |        | 162.00  |
| 101-101-101-101-163 | 163.00  |       |        | 163.00  |
| 101-101-101-101-164 | 164.00  |       |        | 164.00  |
| 101-101-101-101-165 | 165.00  |       |        | 165.00  |
| 101-101-101-101-166 | 166.00  |       |        | 166.00  |
| 101-101-101-101-167 | 167.00  |       |        | 167.00  |
| 101-101-101-101-168 | 168.00  |       |        | 168.00  |
| 101-101-101-101-169 | 169.00  |       |        | 169.00  |
| 101-101-101-101-170 | 170.00  |       |        | 170.00  |
| 101-101-101-101-171 | 171.00  |       |        | 171.00  |
| 101-101-101-101-172 | 172.00  |       |        | 172.00  |
| 101-101-101-101-173 | 173.00  |       |        | 173.00  |
| 101-101-101-101-174 | 174.00  |       |        | 174.00  |
| 101-101-101-101-175 | 175.00  |       |        | 175.00  |
| 101-101-101-101-176 | 176.00  |       |        | 176.00  |
| 101-101-101-101-177 | 177.00  |       |        | 177.00  |
| 101-101-101-101-178 | 178.00  |       |        | 178.00  |
| 101-101-101-101-179 | 179.00  |       |        | 179.00  |
| 101-101-101-101-180 | 180.00  |       |        | 180.00  |
| 101-101-101-101-181 | 181.00  |       |        | 181.00  |
| 101-101-101-101-182 | 182.00  |       |        | 182.00  |
| 101-101-101-101-183 | 183.00  |       |        | 183.00  |
| 101-101-101-101-184 | 184.00  |       |        | 184.00  |
| 101-101-101-101-185 | 185.00  |       |        | 185.00  |
| 101-101-101-101-186 | 186.00  |       |        | 186.00  |
| 101-101-101-101-187 | 187.00  |       |        | 187.00  |
| 101-101-101-101-188 | 188.00  |       |        | 188.00  |
| 101-101-101-101-189 | 189.00  |       |        | 189.00  |
| 101-101-101-101-190 | 190.00  |       |        | 190.00  |
| 101-101-101-101-191 | 191.00  |       |        | 191.00  |
| 101-101-101-101-192 | 192.00  |       |        | 192.00  |
| 101-101-101-101-193 | 193.00  |       |        | 193.00  |
| 101-101-101-101-194 | 194.00  |       |        | 194.00  |
| 101-101-101-101-195 | 195.00  |       |        | 195.00  |
| 101-101-101-101-196 | 196.00  |       |        | 196.00  |
| 101-101-101-101-197 | 197.00  |       |        | 197.00  |
| 101-101-101-101-198 | 198.00  |       |        | 198.00  |
| 101-101-101-101-199 | 199.00  |       |        | 199.00  |
| 101-101-101-101-200 | 200.00  |       |        | 200.00  |

## V.D. Leave of Absence Requests

### BOARD MEMO

DATE: 10/19/2017  
 TO: Mr. Strong & Board Members  
 FR: Jan Johnston  
 RE: Leave of Absence Request

A request for Leave of Absence has been received from the following:

Crystal ~~Vannoy~~ - DSS Bus Monitor- The request for intermittent FMLA leave of absence will begin approximately September 20, 2017 and end approximately September 20, 2018.

Julie Kirsch - BOE Accounts Payable/Receivable Clerk - The request for FMLA leave of absence will begin approximately October 5, 2017 and end approximately November 20, 2017.

I recommend that the Board approve

Name: Jan Johnston

Title: Executive Director of Finance/Human Resources

## VI. Executive Session

**Order #17-436 - Motion Passed:** A recommendation to go into Executive Session passed with a motion by Ms. Jolieen Bertram and a second by Mrs. Karen Delaney.

**VOTE: Nordheim-Yes; Bertram-Yes; Griffin-Yes; Utz-Yes; Delaney-Yes**  
**Motion Carried**

**VI.A. Board Policy 01.43 and 02.14 and KRS 61.810(1)(f) Discussion of Personnel - Superintendent Formative Review**

**VI.B. KRS 61.810(1)(b) Discussion on the Future Sale of Real Property**

## VII. Return from Executive Session

**Order #17-437 - Motion Passed:** A recommendation to return from executive session passed with a motion by Ms. Jolieen Bertram and a second by Ms. Cheri Griffin.

**VOTE: Nordheim-Yes; Bertram-Yes; Griffin-Yes; Utz-Yes; Delaney-Yes**

**Motion Carried**

### **VIII. Adjournment**

**Order #17-438 - Motion Passed:** A recommendation to adjourn passed with a motion by Ms. Jolieen Bertram and a second by Mrs. Karen Delaney.

**VOTE: Nordheim-Yes; Bertram-Yes; Griffin-Yes; Utz-Yes; Delaney-Yes**

**Motion Carried**

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Board Chairperson

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Board Secretary