

**Pendleton County Schools
Board Of Education Regular Meeting
September 20, 2018 6:00 PM
District Training Room
Sharp Middle School**

Attendance Taken at 6:00 PM:

Present Board Members:

Ms. Jolieen Bertram
Mr. Elmer Utz
Ms. Cheri Griffin
Mrs. Karen Delaney
Leah Moore

Pendleton County Schools Mission

Pendleton County Schools is committed to graduating every student college and/or career ready by empowering staff to deliver high quality instruction and services in a safe and trusting environment.

I. Call to Order

Chairperson Bertram called the meeting to order at 6:01 pm.

I.A. Approve Agenda

Order #18-568 - Motion Passed: Superintendent Buerkley's recommendation to accept the agenda passed with a motion by Mr. Elmer Utz and a second by Mrs. Karen Delaney.

VOTE: Bertram-Yes; Griffin-Yes; Utz-Yes, Delaney-Yes

Motion Carried

I.B. Pledge of Allegiance

PHS student, Zach Wyatt, led the group in the Pledge of Allegiance.

I.C. Mission Statement

PHS student, Emily Cobb, read the Mission Statement.

I.D. Moment of Silence

II. Instruction/Curriculum Report

II.A. 2018 ACT Scores

Secondary curriculum director, Mrs. Rhonda Moore, did a presentation regarding the 2018 ACT Scores.



III. Communications

III.A. Great News

III.B. Audience Comments

There were no audience comments.

III.C. Board Member Comments

III.D. Superintendent's Report

III.E. Recess

Due to being such a long agenda, the board decided not to take a recess.

III.F. Personnel Actions

Personnel Changes Board Meeting				
September 20, 2018				
Last Name	First Name	Location	Position	Effective Date
Hire				
Albrecht	Laura	SMS	Teacher	8/23/2018
Barger	Madison	DSS	Student Bus Monitor	8/22/2018
Barnell	Elizabeth	DSS	Student Bus Monitor	8/22/2018
Best	Nikki	DIST	Coach - Assistant Girls Soccer	8/10/2018
Bruin	Amanda	SMS	Instructional Assistant I	8/14/2018
Crawford	Jackie	DIST	Sub School Nurse	8/24/2018
Dennison	Stephanie	PHS	Instructional Assistant I	8/28/2018
England	Morgan	DSS	Student Bus Monitor	8/22/2018
Evans	Zach	DSS	Student Bus Monitor	8/22/2018
French	Danielle	SMS	Coach - Volleyball	8/17/2018
Gilbert	Ashley	SES	Instructional Assistant I	8/17/2018
Howard	Jim	DSS	Sub Bus Monitor	8/22/2018
Howard	Jim	DSS	Bus Driver	9/7/2018
Iles	Shawnee	PHS	Instructional Assistant I	9/6/2018
Jenkins	James	SES	21st CCLC Coordinator	8/24/2018
Klaber	Jenny	SMS	Instructional Assistant I	9/10/2018
Kraemer	Linda	NE5	21st CCLC Instructional Assistant	8/21/2018
McCoy	Grace	DSS	Student Bus Monitor	9/4/2018
McLaughlin	Velma	DSS	Bus Monitor Preschool	8/27/2018
Reed	Tammy	DIST	Sub School Nurse	8/24/2018
Schwartz	Sherry	NE5	Custodian 220 days	9/4/2018
Silbersack	Savana	DSS	Student Bus Monitor	8/22/2018
Stevens	Shelby	DSS	Sub Bus Monitor	8/22/2018
Tomlin	Carter	Dist	Coach - Archery	8/27/2018
Turner	Gary	Dist	Coach - Assistant Girls Basketball	8/28/2018

III.G. Written Communications & Reports

III.G.1. DPP Report

III.G.2. Transportation Report

III.G.3. SBDM Minutes

III.G.4. FRYSC Reports

III.G.5. Public Relations Report

III.G.6. Policy and Procedure 09.33 and 09.33 AP.21--1st Reading

III.G.7. FFA--Travel to National Convention, Indianapolis--Oct 23-26

III.G.8. Maintenance and Technology Report

III.G.9. Monthly Financial Report

IV. Action Agenda

IV.A. BG-4 for the PHS--Improvements Controls Replacement (BG #17-142/REH #356-916-B)

Order #18-569 - Motion Passed: Superintendent Buerkley's recommendation to accept BG-4 for the PHS--Improvements Controls Replacement (BG #17-142/REH #356-916-B) passed with a motion by Ms. Cheri Griffin and a second by Mrs. Karen Delaney.

**VOTE: Bertram-Yes; Griffin-Yes; Utz-Yes, Delaney-Yes
Motion Carried**

IV.B. BG-4 for the PHS--Improvements Rekeying Doors (BG #17-142/REH #356-916-A)

Order #18-570 - Motion Passed: Superintendent Buerkley's recommendation to accept BG-4 for the PHS--Improvements Rekeying Doors (BG #17-142/REH #356-916-A) passed with a motion by Mr. Elmer Utz and a second by Mrs. Karen Delaney.

**VOTE: Bertram-Yes; Griffin-Yes; Utz-Yes, Delaney-Yes
Motion Carried**

IV.C. BG-4 for the PHS--Improvements Site Work and Paving (BG #17-142/REH #356-916-C)

Order #18-571 - Motion Passed: Superintendent Buerkley's recommendation to accept BG-4 for the PHS--Improvements Site Work and Paving (BG #17-142/REH #356-916-C) passed with a motion by Mrs. Karen Delaney and a second by Ms. Cheri Griffin.

VOTE: Bertram-Yes; Griffin-Yes; Utz-Yes, Delaney-Yes
Motion Carried

IV.D. BG-4 for the SMS--Cooling Tower (BG #17-202/REH #356-916-D)

Order #18-572 - Motion Passed: Superintendent Buerkley's recommendation to accept BG-4 for the SMS--Cooling Tower (BG #17-202/REH #356-916-D) passed with a motion by Mrs. Karen Delaney and a second by Mr. Elmer Utz.

VOTE: Bertram-Yes; Griffin-Yes; Utz-Yes, Delaney-Yes
Motion Carried

IV.E. Acceptance of Trailer

Order #18-573 - Motion Passed: Superintendent Buerkley's recommendation to accept Acceptance of Trailer passed with a motion by Ms. Cheri Griffin and a second by Mrs. Karen Delaney.

VOTE: Bertram-Yes; Griffin-Yes; Utz-Yes, Delaney-Yes
Motion Carried

IV.F. 2018-19 Working Budget

Order #18-574 - Motion Passed: Superintendent Buerkley's recommendation to accept the 2018-19 Working Budget passed with a motion by Mr. Elmer Utz and a second by Ms. Cheri Griffin.

VOTE: Bertram-Yes; Griffin-Yes; Utz-Yes, Delaney-Yes
Motion Carried

IV.G. PC Recreation Agreement

Order #18-575 - Motion Passed: Superintendent Buerkley's recommendation to accept the PC Recreation Agreement passed with a motion by Ms. Cheri Griffin and a second by Ms. Jolieen Bertram.

VOTE: Bertram-Yes; Griffin-Yes; Utz-Yes, Delaney-Yes
Motion Carried

IV.H. Creation of Part-Time Recreation Commission Maintenance Worker 1 position

Order #18-576 - Motion Passed: Superintendent Buerkley's recommendation to accept the Creation of Part-Time Recreation Commission Maintenance Worker 1 position passed with a motion by Mrs. Karen Delaney and a second by Ms. Jolieen Bertram.

**VOTE: Bertram-Yes; Griffin-Yes; Utz-Yes, Delaney-Yes
Motion Carried**

IV.I. 2018-19 Staffing Allocation Adjustments

Order #18-577 - Motion Passed: Superintendent Buerkley's recommendation to accept the 2018-19 Staffing Allocation Adjustments passed with a motion by Mrs. Karen Delaney and a second by Mr. Elmer Utz.

**VOTE: Bertram-Yes; Griffin-Yes; Utz-Yes, Delaney-Yes
Motion Carried**

IV.J. 2018-19 Final SBDM Allocations

Order #18-578 - Motion Passed: Superintendent Buerkley's recommendation to accept the 2018-19 Final SBDM Allocations passed with a motion by Ms. Cheri Griffin and a second by Mrs. Karen Delaney.

**VOTE: Bertram-Yes; Griffin-Yes; Utz-Yes, Delaney-Yes
Motion Carried**

IV.K. 2018-19 Allocation of Field Trip Mileage/Bus Usage

Order #18-579 - Motion Passed: Superintendent Buerkley's recommendation to accept the 2018-19 Allocation of Field Trip Mileage/Bus Usage passed with a motion by Mr. Elmer Utz and a second by Ms. Cheri Griffin.

**VOTE: Bertram-Yes; Griffin-Yes; Utz-Yes, Delaney-Yes
Motion Carried**

IV.L. Appointment of Pendleton County Recreation Board Members

Order #18-580 - Motion Passed: Superintendent Buerkley's recommendation to accept the Appointment of Pendleton County Recreation Board Members for a 2 year term of Bridget Browning and Megan Ramsey passed with a motion by Ms. Cheri Griffin and a second by Mr. Elmer Utz.

**VOTE: Bertram-Yes; Griffin-Yes; Utz-Yes, Delaney-Yes
Motion Carried**

IV.M. Appointment of Wellness Committee

Order #18-581 - Motion Passed: Superintendent Buerkley's recommendation to accept the Appointment of Wellness Committee of Leah Moore and Cheri Griffin for the 2018-19 school year passed with a motion by Mrs. Karen Delaney and a second by Mr. Elmer Utz.

VOTE: Bertram-Yes; Griffin-Yes; Utz-Yes, Delaney-Yes
Motion Carried

IV.N. Appointment Local Calendar Committee--Board Representative

Order #18-582 - Motion Passed: Superintendent Buerkley's recommendation to accept the Appointment Local Calendar Committee--Board Representative of Karen Delaney passed with a motion by Mr. Elmer Utz and a second by Mrs. Karen Delaney.

VOTE: Bertram-Yes; Griffin-Yes; Utz-Yes, Delaney-Yes
Motion Carried

IV.O. Appointment of Local Calendar Committee--Representatives

Order #18-583 - Motion Passed: Superintendent Buerkley's recommendation to accept the Appointment of Local Calendar Committee--Representatives passed with a motion by Mr. Elmer Utz and a second by Ms. Cheri Griffin.

VOTE: Bertram-Yes; Griffin-Yes; Utz-Yes, Delaney-Yes
Motion Carried

IV.P. Appointment of CDIP Committee

Order #18-584 - Motion Passed: Superintendent Buerkley's recommendation to accept the Appointment of CDIP Committee passed with a motion by Mrs. Karen Delaney and a second by Mr. Elmer Utz.

VOTE: Bertram-Yes; Griffin-Yes; Utz-Yes, Delaney-Yes
Motion Carried

IV.Q. Wool Festival Agreement

Order #18-585 - Motion Passed: Superintendent Buerkley's recommendation to accept the Wool Festival Agreement passed with a motion by Mr. Elmer Utz and a second by Mrs. Karen Delaney.

VOTE: Bertram-Yes; Griffin-Yes; Utz-Yes, Delaney-Yes
Motion Carried

IV.R. Server Warranty Contract Renewal

Order #18-586 - Motion Passed: Superintendent Buerkley's recommendation to accept the Server Warranty Contract Renewal from Park Place passed with a motion by Mrs. Karen Delaney and a second by Ms. Cheri Griffin.

VOTE: Bertram-Yes; Griffin-Yes; Utz-Yes, Delaney-Yes

Motion Carried

IV.S. Shortened School Day Week for Student

Order #18-587 - Motion Passed: Superintendent Buerkley's recommendation to accept the Shortened School Day Week for Student passed with a motion by Mrs. Karen Delaney and a second by Mr. Elmer Utz.

**VOTE: Bertram-Yes; Griffin-Yes; Utz-Yes, Delaney-Yes
Motion Carried**

IV.T. 2019 PHS Prom Contract

Order #18-588 - Motion Passed: Superintendent Buerkley's recommendation to accept the 2019 PHS Prom Contract with Prizing House in Cynthiana, KY passed with a motion by Ms. Cheri Griffin and a second by Mrs. Karen Delaney.

**VOTE: Bertram-Yes; Griffin-Yes; Utz-Yes, Delaney-Yes
Motion Carried**

IV.U. End of Course Assessments--PHS

Order #18-589 - Motion Passed: Superintendent Buerkley's recommendation to accept the waiver of the End of Course Assessments--PHS for the 2018-19 school year passed with a motion by Mrs. Karen Delaney and a second by Ms. Cheri Griffin.

**VOTE: Bertram-Yes; Griffin-Yes; Utz-Yes, Delaney-Yes
Motion Carried**

IV.V. SES School-Wide Fundraiser

Order #18-590 - Motion Passed: Superintendent Buerkley's recommendation to accept the SES School-Wide Fundraiser passed with a motion by Ms. Cheri Griffin and a second by Mrs. Karen Delaney.

**VOTE: Bertram-Yes; Griffin-Yes; Utz-Yes, Delaney-Yes
Motion Carried**

V. Consent Agenda

Order #18-591 - Motion Passed: Superintendent Buerkley's recommendation to accept the consent agenda passed with a motion by Mr. Elmer Utz and a second by Mrs. Karen Delaney.

VOTE: Bertram-Yes; Griffin-Yes; Utz-Yes, Delaney-Yes

Motion Carried

V.A. Board Meeting Minutes

V.B. Orders of the Treasurer

V.C. Treasurer's Report

V.D. Leave of Absence Requests

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BOARD MEMO

DATE: 9/20/2018
TO: Mr. Strong & Board Members
FR: Jan Johnston
RE: Leave of Absence Request

A request for Leave of Absence has been received from the following:

Sheila McElfresh – Instructional Assistant I SES - The request for intermittent FMLA leave of absence will begin approximately August 21, 2018 and end approximately August 20, 2019.

I recommend that the Board approve

Name: Jan Johnston

Title: Executive Director of Finance/Human Resources

VI. Executive Session

Order #18-592 - Motion Passed: A recommendation to go into Executive Session passed with a motion by Mrs. Karen Delaney and a second by Ms. Cheri Griffin.

VOTE: Bertram-Yes; Griffin-Yes; Utz-Yes, Delaney-Yes
Motion Carried

VI.A. Board Policy 01.42 and KRS 61.810(1)(c) Discussion of litigation against the school district

VII. Return from Executive Session

Order #18-593 - Motion Passed: A recommendation to return from Executive Session passed with a motion by Ms. Cheri Griffin and a second by Mr. Elmer Utz.

VOTE: Bertram-Yes; Griffin-Yes; Utz-Yes, Delaney-Yes
Motion Carried

VIII. Adjournment

Order #18-594 - Motion Passed: A recommendation to adjourn at 7:34 pm. passed with a motion by Mr. Elmer Utz and a second by Mrs. Karen Delaney.

VOTE: Bertram-Yes; Griffin-Yes; Utz-Yes, Delaney-Yes
Motion Carried

Board Chairperson

Board Secretary