

**Pendleton County Schools
Board of Education Regular Meeting
May 30, 2017 6:00 PM
Sharp Middle School
District Training Room**

Attendance Taken at 6:01 PM:

Present Board Members:

Dr. Shawn Nordheim
Ms. Jolieen Bertram
Mr. Elmer Utz
Ms. Cheri Griffin
Mrs. Karen Delaney

Pendleton County Schools Mission

Pendleton County Schools is committed to graduating every student college and/or career ready by empowering staff to deliver high quality instruction and services in a safe and trusting environment.

I. Call to Order

I.A. Approve Agenda

Order #17-350 - Motion Passed: Supt Strong's recommendation to approve the agenda passed with a motion by Ms. Jolieen Bertram and a second by Ms. Cheri Griffin.

VOTE: Nordheim-Yes; Bertram-Yes; Utz-Yes; Griffin-Yes; Delaney-Yes
Motion Carried

I.B. Pledge of Allegiance

Mr. Matt Shafer, Principal of PHS, led in the Pledge of Allegiance

I.C. Mission Statement

Ms. Lisa Manor, Asst Principal of PHS, led in the Mission Statement

I.D. Moment of Silence

II. Communications

II.A. Audience Comments

There were no audience comments

II.B. Board Member Comments

Delaney—none

Griffin—none

Utz—none

Bertram—She commended Mr. Shafer regarding the fact that PHS had a 100% graduation rate this past year was phenomenal and is something to be very proud of.

Nordheim—She agreed with Mrs. Bertram regarding the 100% grad rate at PHS. Also she mentioned the wonderful job that the PHS band and NJROTC did at the Butler Memorial Parade this past Monday.

II.C. Superintendent Report

II.D. KSBA Policy Update #40 (First Reading)

II.E. NaviGo Contract with PHS

Mr. Matt Shafer, principal of PHS, gave information to the board regarding the NaviGo program that PHS will be implementing this fall

II.F. FBLA Trip to Nationals in Anaheim, CA

Dr. Strong shared to the board about the FBLA trip to Anaheim

III. Action Agenda

III.A. 2017-18 Tentative Budget Approval

Order #17-351 - Motion Passed: Supt Strong's recommendation to approve the 2017-18 Tentative Budget Approval passed with a motion by Ms. Jolieen Bertram and a second by Mrs. Karen Delaney.

VOTE: Nordheim-Yes; Bertram-Yes; Utz-Yes; Griffin-Yes; Delaney-Yes

Motion Carried

III.B. 2017-18 Salary Schedule Approval

2017-2018

Pendleton County Schools

Salary Schedules

Pendleton County Schools
2017-18 CERTIFIED ADMINISTRATIVE SALARY INDEXES
Proposed: 5/30/2017

Position	# Positions	Contract Days	Index
Executive Director of Teaching and Learning	1	235	1.68
Exe Dir of Pupil Personnel and Student Services/Asst Superintendent	1	235	1.68
Executive Director of Finance and Human Resources	1	235	1.68
Chief Information Officer	1	232	1.49
Director of Curriculum & Assessment	2	232	1.49
Director of Special Education	1	232	1.49
Diagnostician/Interventionist	1	195	1.10
School Psychologist	1	195	1.10
Speech Language Pathologist	3	185	1.20
Principal - High School	1	232	1.55
Assistant Principal - High School	2	220	1.36
Guidance Counselor	1	230	1.35
Principal - Middle School	1	232	1.51
Assistant Principal - Middle School	1	215	1.33
Guidance Counselor	1	215	1.25
Principal - Elementary	2	232	1.44
Assistant Principal - Elementary	2	205	1.29
Guidance Counselor	2	195	1.10

All indexes are to be applied to certified base salary of administrators using total certified years of experience.

Pendleton County Schools
2017-2018 CERTIFIED SALARY SCHEDULE
Based on 185-Day Contract
Proposed: 5/30/2017

STEP	RANK 1	RANK 2	RANK 3
0	44,100	38,757	35,413
1	44,718	39,257	36,261
2	45,336	39,645	36,703
3	45,836	40,115	37,164
4	46,415	40,602	37,600
5	47,679	41,541	38,058
6	48,155	41,956	38,515
7	48,637	42,376	38,974
8	49,123	44,725	39,535
9	49,615	45,278	40,065
10	50,111	45,840	40,675
11	50,675	46,405	43,925
12	51,435	46,870	43,925
13	52,200	48,015	43,925
14	52,750	48,515	43,925
15	54,835	50,710	45,797
16	55,400	51,210	45,797
17	55,970	51,722	45,797
18	56,535	52,239	45,797
19	57,105	52,762	45,797
20	58,250	53,289	49,390
21	58,850	53,822	49,390
22	59,455	54,360	49,390
23	60,100	54,904	49,390
24	60,800	55,453	49,390
25	64,350	56,600	50,163
26	64,994	57,175	50,163
27	65,643	57,760	50,163
28	66,300	58,338	50,163
Rank IV	29,487		
Rank V	27,615		

Pendleton County Schools
2017-2018 CLASSIFIED SALARY SCHEDULE
Based on 185-Day Schedule
Proposed: 5/30/2017

Step	Category A 4-Yr Degree	Step	Category B Other
0	\$37,500	0	\$18,493
1	\$37,875	1	\$18,678
2	\$38,980	2	\$18,957
3	\$39,706	3	\$19,100
4	\$40,433	4	\$19,244
5	\$41,132	5	\$19,388
6	\$41,857	6	\$19,533
7	\$42,585	7	\$19,680
8	\$43,311	8	\$19,827
9	\$44,011	9	\$19,976
10	\$44,736	10	\$20,125
11	\$45,462	11	\$20,279
12	\$46,189	12	\$21,144
13	\$46,916	13	\$21,373
14	\$47,613	14	\$21,533
15	\$48,341	15	\$23,596
16	\$49,067	16	\$23,772
17	\$49,794	17	\$23,951
18	\$50,492	18	\$25,808
19	\$51,218	19	\$26,000
20	\$51,946	20	\$26,261
21	\$52,673	21	\$26,524
22	\$53,400	22	\$26,789
23	\$54,098	23	\$30,300
24	\$54,824	24	\$30,603
25	\$55,551	25	\$31,103
26	\$56,277	26	\$31,218
27	\$56,976		
28	\$57,702		

Pendleton County Schools
2017-2018 CLASSIFIED SALARY INDEXES
Based on 185-Day Schedule
Proposed: 5/30/2017

Category A - 4-yr Degree Required	Job Class Code	# Positions	# Days	Index
Adult / Community Education Director III	7463	1	240	1,200
*Adult Ed Instructor - Full-Time	7313	-	-	-
*Employer Services Liaison - WIA	7767	-	-	-
Family Advocate	7337	1	240	0.970
Family Res. / Youth Serv. Center Director I	7485	1	240	0.950
Technology Network Manager	7511	1	240	1.56
Speech Assistant	7293	1	185	1.00
21st Century Coordinator	8476	3	240	0.934
21st Century District Director	8485	1	220	0.950
Champions Coordinator	8477	1	240	0.934
District Athletic Director	7344	1	225	1.160

Category B - No Degree Required	Job Class Code	# Positions	# Days	Index
Accounts Payable/Receivable Clerk	7163	1	240	1.42
Admin. Asst. to Superintendent/Office Mgr.	7761	1	240	1.50
Administrative Secretary II	7765	4	240	1.33
Assistant Transportation Director	7904	1	240	1.23
Family Res. / Youth Serv. Center Coord.	7483	1	240	1.396
Food Service Coordinator	7223	1	240	1.44
LAN Technician	7623	1	240	2.69
Lead Vehicle Mechanic	7914	1	240	1.79
Maintenance Supervisor	7435	1	240	2.19
**Payroll Clerk	7191	1	240	1.42
School Nurse Coordinator	7283	1	200	1.46

*Grant determines salaries and Index - will report to Board upon final guaranteed notice
**Payroll Clerk will remain at 1.75 index until change in employee.

Title	Job Class	HRSDAY	DAYS	Step 1	Step 2	Step 3	Step 4	Step 5	STEP
Account Clerk I/ENRHS	7168	8	210	\$10.97	\$11.71	\$12.76	\$14.78	\$16.46	\$17.52
Account Clerk I/ENRHS	7168	8	185	\$9.56	\$10.29	\$11.01	\$12.16	\$14.59	\$16.43
Chemical Assistant I	7629	7	181	\$10.92	\$11.58	\$12.79	\$14.77	\$16.10	\$18.01
Computer Lab Technician	7629	7	181	\$10.92	\$11.58	\$12.79	\$14.77	\$16.10	\$18.01
Cook/Baker I - PT	8540	5	175	\$10.14	\$10.83	\$11.57	\$12.71	\$15.15	\$16.93
Cook/Baker II	8542	7	185	\$10.14	\$10.83	\$11.57	\$12.71	\$15.15	\$16.93
Coordinator - Credit Recovery	7479	7	185	\$13.92	\$14.89	\$16.27	\$18.41	\$21.46	\$23.39
Coordinator - Tutor	7479	7	185	\$13.92	\$14.89	\$16.27	\$18.41	\$21.46	\$23.39
Custodian - 240	8609	8	220	\$11.33	\$12.12	\$13.52	\$14.69	\$16.16	\$17.84
Custodian - 240	8609	8	240	\$11.33	\$12.12	\$13.52	\$14.69	\$16.16	\$17.84
Employment Specialist	7971	7	185	\$16.93	\$18.09	\$18.16	\$18.52	\$19.45	\$19.64
Instructional Assistant I	7230	7	181	\$9.80	\$10.26	\$11.01	\$12.16	\$14.59	\$16.43
Instructional Asst. II	7218	7	181	\$11.28	\$12.10	\$12.95	\$14.87	\$16.25	\$18.00
Maintenance HVAC	7414	6	240	\$12.30	\$13.24	\$14.58	\$16.29	\$17.95	\$24.31
Maintenance Worker	7414	6	240	\$11.33	\$12.12	\$13.62	\$14.69	\$16.16	\$17.84
Registrar - High School	7885	7.5	230	\$11.31	\$12.21	\$13.77	\$14.84	\$16.61	\$18.48
SAC/C	7234	4	181	\$10.86	\$11.29	\$12.01	\$13.16	\$15.08	\$17.97
School Bus Driver	7941	4	181	\$16.63	\$16.50	\$17.09	\$17.60	\$18.51	\$19.51
School Bus Driver - Field Trip	7943	At Need/As needed		\$14.04	\$14.04	\$14.04	\$14.04	\$14.04	\$14.04
School Bus Driver - Regular	7943	At Need/As needed		\$14.04	\$14.04	\$14.04	\$14.04	\$14.04	\$14.04
School Bus Driver - Tutor	7933	At Need/As needed		\$16.63	\$16.60	\$17.09	\$17.60	\$18.51	\$20.51
School Bus Monitor - Preschool	7942	Varies	Varies	\$9.15	\$9.34	\$9.56	\$9.84	\$10.23	\$10.23
School Bus Monitor - Elementary	8642	4	181	\$9.75	\$9.15	\$9.34	\$9.56	\$9.84	\$10.23
School Bus Monitor - Middle School	8642	4	181	\$9.75	\$9.15	\$9.34	\$9.56	\$9.84	\$10.23
School Nurse (RN)	8583	7.5	185	\$19.63	\$20.86	\$21.89	\$22.89	\$23.92	\$25.26
School Secretary I - Elementary School	7775	8	210	\$11.63	\$12.43	\$13.51	\$14.81	\$16.00	\$18.14
School Secretary - Middle School	7774	8	210	\$11.63	\$12.43	\$13.51	\$14.81	\$16.00	\$18.14
School Secretary - High School	7774	8	210	\$11.63	\$12.43	\$13.51	\$14.81	\$16.00	\$18.14
Vehicle Mechanic I	7916	8	240	\$16.53	\$16.26	\$23.35	\$25.20	\$27.11	\$31.02

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Pendleton County Schools
2017-2018 EXTENDED DAY SALARY SCHEDULE
Proposed: 5/30/2017

Certified Personnel	Number of Extended Days for Each Position
Pendleton County High School	
Band Director	12
Career/Tech Teachers	
Agriculture (FFA)	55
Business (FBLA)	12
Family Comuner Science (FCCLA)	12
Marketing (DECA)	12
Technology (TSA)	12
ROTC Assistant	55
ROTC Commander	35
Yearbook	5
District Wide	
Library Media Specialist - Elementary	20
Library Media Specialist - Secondary	20

- Extended Days can only be used for designated positions.
- If a position is not filled or is traded for another position, the extended days are forfeited.
- The extended days cannot be used for an instructional assistant filling a certified position.
- Employees working a 1/2 of a position will get 1/2 of the extended days.
- A full-time employee working at multiple schools will receive a pro-rata portion of the extended days from each school based on the amount of working time with each school, not to exceed the number of days listed above for that position.
- Employees do not have the option of being paid for their extended days in a lump sum. Extended days will be added to the employees normal contract days and averaged in with their regular pay.

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Pendleton County Schools
2017-2018 Certified Extra-Service Salary Schedule
Proposed: 5/30/17

Position	# Pos.	Stipend Amt	Position	# Pos.	Stipend Amt
Academic Coach	2	\$3,000	Department Heads (PCHS)		
Elementary	2	\$3,000	Art/Music/Drama/Health & PE	1	\$1,000
Middle	2	\$3,000	Career & Tech/ROTC	1	\$1,000
High School	2	\$3,000	English/Foreign Language	1	\$1,000
Head Coach	1	\$2,000	Math	1	\$1,000
Assistant	1	\$1,450	Science	1	\$1,000
			Social Studies	1	\$1,000
			Special Education	1	\$1,000
PCMS Club Sponsors					
SADD	1	\$267			
Dance Team	1	\$267	Grade Level Leaders/Dept. Heads (SMS)		
Library	1	\$267	8th Grade Level Lead		\$150
Art	1	\$267	7th Grade Level Lead		\$150
NHS	1	\$267	8th Grade Level Lead		\$150
Spanish	1	\$267	Math Core Content Lead		\$400
FCA	1	\$267	Social Studies Core Content Lead		\$400
CHS	1	\$267	Science Core Content Lead		\$400
Library Magazine	1	\$267	Language Arts Core Content Lead		\$400
NAC/IG	1	\$267	Enrichment Core Content Lead		\$400
Drama	1	\$267	Special Education Content Lead		\$400
Chess Club	1	\$267			
Student Council	1	\$267	National Board Certification	Varies	\$2,000
			DuPonts Degree	Varies	\$2,000
			Assistant Superintendent Stipend	1	\$2,000
Band (PCMS)					
Band Director - PCHS	1	\$4,250			
Choral Director - PCHS	1	\$1,450			
Band Director - Shared	1	\$1,740	Sponsors (PCMS)		
Elementary Music Coordinator	2	\$125	Elbo (Yearbook)	1	\$725
			Senior Council	2	\$287
			**Senior Trip Chaperone	4	\$287
			Junior Council	1	\$287
			Project Grad	1	\$287
			Homebound	36,000	Hourly Rate
Instructional Technology	80	\$2,500	Homebound Instructor	Varies	\$25
Elementary IRT	2	\$2,500			
Elementary School Tech (STLP)	4	\$505			
Middle High TRT	2	\$2,500	Supplemental Hourly Schedule	Code	\$25.00
Secondary School Tech (STLP)	2	\$505	Extra Duty - Full-time Certified	5200	\$25.00
			Extra Duty - Non Full-time Certified	5200	\$12.50
District PBIS Coordinator	1	\$2,000	Extra Duty - Full-time Classified	N/A	Hourly Rate
			ESS Workers - Districtwide		\$100 per day

**Senior Trip Chaperones will be paid entire stipend amount on payroll preceding senior trip

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Pendleton County Schools
2017-2018 Athletic Salary Schedule
Proposed: 5/30/2017

ATHLETIC POSITIONS				
Position	# Pos.	Index/Amt.	Position	
HIGH SCHOOL STIPENDS			MIDDLE SCHOOL STIPENDS	
Baseball (HS)			Basketball (MS)	
Varsity	1	\$2,382	6th Grade (B & G)	2
Varsity Assistant	1	\$1,554	7th Grade (B & G)	2
Junior Varsity	1	\$1,408	8th Grade (B & G)	2
Basketball (HS)			Cheerleader Coach (MS)	
Head Coach (B & G)	2	\$4,038	Competitive Cheer	1
Varsity Assistants (B & G)	2	\$2,638	Game Cheer Coach	1
Junior Varsity (B & G)	2	\$2,638		
Freshman (B & G)	2	\$2,638		
			Cross Country (MS) (B&G)	
Golf (HS - B & G)				
	2	\$1,237		
			Football (MS)	
Cross Country (HS)			Head	1
Head Coach	1	\$1,554	Assistant	2
Assistant Coach	1	\$777		
			Volleyball (MS) 7th/8th	
Volleyball (HS)			Head Coach	1
Head Coach	1	\$2,280	Assistant	1
Assistant	1	\$1,554		
			Archery (MS)	
Tennis (HS)			Head Coach (B & G)	1
Head Coach (B & G)	2	\$777		
			Site Management (MS)	
Soccer (HS)			Fall Semester	1
Head Coach (B & G)	2	\$3,007	Spring Semester	1
Assistants (B & G)	2	\$1,554		
			Site Management (HS)	
Softball, Fast-pitch (HS)			Fall	2
Head Coach	1	\$2,382	Winter	2
Varsity Assistants	1	\$1,554	Spring	2
Junior Varsity	1	\$1,408		
			SMS Golf (MS)	
Cheerleader Coach (HS)			Head Coach (B & G)	1
CheerCat Varsity Coach	1	\$4,038		
CheerCat Comp. Asst.	1	\$1,194		
CheerCat Game Asst.	1	\$1,154		
Track (HS - B & G)				
Head Coach	1	\$1,651		
Assistants	3	\$1,151		
Bowling HS (B & G)				
Head Coach	1	\$1,554		
Assistants	1	\$777		
Football (HS)				
Head Coach	1	\$2,372		
Varsity Assistants	3	\$2,372		
JV Coach	1	\$2,372		
JV Assistant	1	\$2,372		
Archery HS (B & G)				
Head Coach	1	\$1,554		
Assistants	1	\$777		

The following high school head coaching jobs have extended days.

Boys/Girls Basketball	20
Football	20
Boys/Girls Soccer	7
Cross Country	7

Para Professional Head Coaches extended days are based on Rank IV salary schedule.

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Pendleton County Schools
2017-2018 Classified Extra-Service Salary Schedule
Proposed: 5/30/2017

Supplemental Hourly Schedule	Code	Hourly Rate
Student Bus Monitor	8945	\$7.25
Substitute Cafeteria Workers	8241	\$8.40
Substitute Instructional Assistant	8320	\$9.00
Substitute Fitness Center Assist	8321	\$9.00
Substitute Custodian	8609	\$10.33
Substitute Nurse (LPN)	8264	\$14.93
Substitute Nurse (RN)	8265	\$19.96
Non-Certified Sub	8315	\$70.00 per day
Summer Workers	8610	\$9.00
Substitute SACC Assistant	8316	\$9.00
Painters	8511	\$10.02
Extra Duty - Full-time Classified	N/A	Hourly Rate
Bus Driver Trainer	7933	Hourly Rate + \$1
Adult Ed. Substitutes	8314	\$12.50
Field Trips	7943	\$14.04
KRT Custodian (Part-time)	8613	\$15.36
21st Century Community Learning Center Adult Tutor	8419	\$10.00
21st Century Community Learning Center Instructional Assistant	8420	\$10.00
21st Century Community Learning Center Academic Enrichment High School Aide	8421	\$10.00
21st Century Community Learning Center Seasonal Program Staff	8422	\$10.00

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Pendleton County Schools
Substitute Teachers Salary Schedule
2017-2018
Proposed: 5/30/2017

	Daily Rate
College Graduate - Fully Certified in KY	
Rank I	\$ 105.00
Rank II	99.00
Rank III	92.00
College Graduate - Fully Certified in KY 15 or more consecutive days all Ranks	114.00
96 or More College Semester Hours up to 4 year degree	80.00
15 or more consecutive days	104.00
64-95 College Semester Hours	75.00
15 or more consecutive days	104.00

A substitute, holding a Kentucky Teacher's Certificate, will be paid at the above rate for the first 15 consecutive days substituting for the same teacher. After 15 consecutive days for the same teacher, a substitute will be considered for appointment as a temporary substitute and will receive pay the pay listed above for the 15 days as shown on the chart above except for those certified employees drawing benefits from the Kentucky Teachers Retirement System (KTRS), in which case their daily rates shall be limited to the Daily Wage Threshold as determined by KTRS.

Any break in service (except for catastrophic circumstances, sick leave as defined by Pendleton County School policy, death of a family member, or absences prearranged and approved by the school principal and the human resources office prior to taking a long-term assignment) will result in pay reverting to day-one status. The pay increase process must then be repeated as future days are served in the same assignment.

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2017-2018 Payroll Schedule & Pay Dates

Proposed: 5/30/2017

Pay Dates	Start	To	End	Timesheet Due at C.O.	ACH File Remit Date
2017					
July 14	July 1		July 8	Monday, July 10, 2017	7/12/17
July 28	July 9		July 22	Monday, July 24, 2017	7/26/17
August 15	July 23		August 5	Monday, August 7, 2017	8/11/17
August 30	August 6		August 19	Monday, August 21, 2017	8/28/17
September 15	August 20		September 2	Wednesday, Sept 6, 2017	9/13/17
September 29	September 3		September 16	Monday, Sept 18, 2017	9/27/17
October 13	September 17		September 30	Monday, October 2, 2017	10/11/17
October 30	October 1		October 21	Monday, October 23, 2017	10/26/17
November 15	October 22		November 4	Monday, November 6, 2017	11/13/17
November 30	November 5		November 18	Monday, November 20, 2017	11/28/17
December 15	November 19		December 2	Monday, December 4, 2017	12/13/17
December 29	December 3		December 16	Monday, December 18, 2017	12/27/17
2018					
January 12	December 17		January 3	Friday, January 5, 2018	1/10/18
January 30	January 4		January 20	Monday, January 22, 2018	1/26/18
February 15	January 21		February 3	Monday, February 5, 2018	2/13/18
February 28	February 4		February 17	Tuesday, February 20, 2018	2/26/18
March 15	February 18		March 3	Monday, March 5, 2018	3/13/18
March 30	March 4		March 17	Monday, March 19, 2018	3/28/18
April 13	March 18		April 4	Friday, April 6, 2018	4/11/18
April 30	April 5		April 21	Monday, April 23, 2018	4/26/18
May 15	April 22		May 5	Monday, May 7, 2018	5/11/18
May 30	May 6		May 19	Monday, May 21, 2018	5/25/18
June 15	May 20		June 2	Monday, June 4, 2018	6/13/18
June 29	June 3		June 30	Friday, June 22, 2018	6/27/18

Start/End Dates and Timesheet Due at CO dates are subject to change without notice

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**PENDLETON COUNTY BOARD OF EDUCATION
EXTRA-CURRICULAR SALARY SCHEDULE
2017-2018
Proposed: 05/30/2017**

Payment schedules for extra-curricular activities are as follows:

Fall Sports (Cross Country, Football, Golf, Soccer, Volleyball)	August 30 th Payroll (½ payment)	Payroll following Athletic Director's approval stating that all responsibilities have been completed (½ payment)
All Positions with Exception of Coaching (Club Sponsors, Program Directors, Department Heads)	December 15 th Payroll (½ payment)	May 30 th Payroll (½ payment)
Winter Sports (Girls' Basketball, Boys' Basketball, Bowling, Archery, & Cheerleading)	December 15 th Payroll (½ payment)	Payroll following Athletic Director's approval stating that all responsibilities have been completed (½ payment)
Spring Sports (Baseball, Softball, Tennis, Track)	March 30 th Payroll (½ payment)	Payroll following Athletic Director's approval stating that all responsibilities have been completed (½ payment)

Senior Trip Chaperones will be paid entire amount of stipend on payroll preceding senior trip.

Order #17-352 - Motion Passed: Supt Strong's recommendation to approve the 2017-18 Salary Schedule Approval passed with a motion by Ms. Jolieen Bertram and a second by Mrs. Karen Delaney.

VOTE: Nordheim-Yes; Bertram-Yes; Utz-Yes; Griffin-Yes; Delaney-Yes
Motion Carried

III.C. 2017-18 Payroll/Pay Date Schedule

2017-2018 Payroll Schedule & Pay Dates Proposed: 5/30/17

For Days Covered				ACH File Remit Date
Pay Dates	Start	To	End	
2017				
July 14	July 1	July 5	Monday, July 10, 2017	7/12/17
July 28	July 9	July 22	Monday, July 24, 2017	7/26/17
August 15	July 23	August 5	Monday, August 7, 2017	8/11/17
August 30	August 6	August 19	Monday, August 21, 2017	8/28/17
September 15	August 20	September 2	Wednesday, Sept 6, 2017	9/13/17
September 29	September 3	September 16	Monday, Sept 18, 2017	9/27/17
October 13	September 17	September 30	Monday, October 2, 2017	10/11/17
October 30	October 1	October 21	Monday, October 23, 2017	10/26/17
November 15	October 22	November 4	Monday, November 6, 2017	11/13/17
November 30	November 5	November 18	Monday, November 20, 2017	11/28/17
December 15	November 19	December 2	Monday, December 4, 2017	12/13/17
December 29	December 3	December 16	Monday, December 18, 2017	12/27/17
2018				
January 12	December 17	January 3	Friday, January 5, 2018	1/30/18
January 30	January 4	January 20	Monday, January 22, 2018	1/26/18
February 16	January 21	February 3	Monday, February 5, 2018	2/13/18
February 29	February 4	February 17	Tuesday, February 20, 2018	2/26/18
March 16	February 18	March 3	Monday, March 5, 2018	3/13/18
March 30	March 4	March 17	Monday, March 19, 2018	3/28/18
April 13	March 18	April 4	Friday, April 6, 2018	4/11/18
April 30	April 5	April 21	Monday, April 23, 2018	4/26/18
May 16	April 22	May 5	Monday, May 7, 2018	5/11/18
May 30	May 6	May 19	Monday, May 21, 2018	5/25/18
June 15	May 20	June 2	Monday, June 4, 2018	6/13/18
June 29	June 3	June 30	Friday, June 22, 2018	6/27/18

Start/End Dates and Timesheet Due at CO dates are subject to change without notice

Order #17-353 - Motion Passed: Supt Strong's recommendation to approve the 2017-18 Payroll/Pay Date Schedule passed with a motion by Ms. Jolieen Bertram and a second by Ms. Cheri Griffin.

VOTE: Nordheim-Yes; Bertram-Yes; Utz-Yes; Griffin-Yes; Delaney-Yes
Motion Carried

III.D. Psychological Services 2017-18

BOARD MEMO

Date: 5/30/16
To: Dr. Strong and Board Members
Re: Professional Services Contract: Psychological Evaluation Services

At this time, the Pendleton County School District has a vacant school psychologist position. Efforts to fill this position will be ongoing, given the many benefits to students, staff, and families. In the meantime, the district must be able to provide psychological evaluation services to its students. These services are provided to students with disabilities, and those suspected of having disabilities, to assess various skills and assist IEP teams with special education eligibility, placement, and programming decisions. In years past the district has contracted annually with an outside agency, the Counseling and Diagnostic Center (CDC), for these services, and the CDC has provided quality services at reasonable rates for several years. The CDC has expressed an interest in providing these services for the 2017-2018 school year (or until a school psychologist is hired on staff). Information regarding rates and services is below.

Agency: The Counseling and Diagnostic Center

Services:

- Conduct psychological evaluations
- Complete evaluation reports
- Attend IEP meetings as needed
- Conduct consultation and counseling services as needed

Rate: \$275.00 per evaluation and report (\$20 rate decrease from 2016-2017)
\$90.00 per hour (for consultation, counseling services, and IEP meetings)

Given its competitive rates and quality services to our students in years past, I recommend that the Board approve this contractual agreement with the Counseling and Diagnostic Center (CDC) to provide psychological evaluation services for the 2017-2018 school year. A copy of the proposed contract is attached. It is understood that if/when the district is able to fill its school psychologist position, this contractual agreement with the CDC will be terminated, according to the stipulations noted within.

Sommer Rosa
Director of Special Education
Pendleton County Schools

Order #17-354 - Motion Passed: Supt Strong's recommendation to approve the Psychological Services 2017-18 passed with a motion by Ms. Jolieen Bertram and a second by Ms. Cheri Griffin.

VOTE: Nordheim-Yes; Bertram-Yes; Utz-Yes; Griffin-Yes; Delaney-Yes
Motion Carried

III.E. OT/PT Contract 2017-18

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BOARD MEMO

Date: 5/30/17
To: Dr. Strong and Board Members
Re: Professional Services Contract: Occupational Therapy and Physical Therapy

The Pendleton County School District contracts annually with outside agencies for occupational therapy (OT) and physical therapy (PT) services. These services are provided to students enrolled in special education programming who require therapy, as determined by IEP teams. In past years, OT and PT services have been provided by two different agencies. This past year, the district has utilized A Step Ahead Pediatric Therapy to provide both PT and OT services. By obtaining both services from a single agency, the District has the added benefit of streamlined timesheets, invoices, and billing procedures. Additionally, maintaining consistency with therapists who have developed relationships with children and families over the years has been a positive benefit to continuing this contract. After contacting several other agencies that provide these services, the proposed OT and PT rates of A Step Ahead Pediatric Therapy were found to be competitive. Please see below for information regarding services and rates for A Step Ahead Pediatric Therapy:

Agency: A Step Ahead Pediatric Therapy

Services:

- Conduct OT and PT sessions
- Conduct OT and PT screenings and evaluations
- Complete diagnostic reports and attend IEP meetings
- Assist with the development, implementation, and monitoring of IEPs

Rates: \$65.00 per hour (for services performed by an OT or PT)
\$58.50 per hour (for services performed by an OT assistant or PT assistant)

Given its competitive rates and high quality services to our students in recent years, I recommend that the Board approve this contractual agreement with A Step Ahead Pediatric Therapy to provide both OT and PT services for the 2017-2018 school year. A copy of the proposed contractual agreement is attached.

Sommer Rosa
Director of Special Education
Pendleton County Schools

Order #17-355 - Motion Passed: Supt Strong's recommendation to approve the OT/PT Contract 2017-18 passed with a motion by Mrs. Karen Delaney and a second by Ms. Jolieen Bertram.

VOTE: Nordheim-Yes; Bertram-Yes; Utz-Yes; Griffin-Yes; Delaney-Yes
Motion Carried

III.F. Speech Contract 2017-18



BOARD MEMO

Date: 5/30/17
To: Dr. Strong and Board Members
Re: Professional Services Contract: Speech Language Therapy

In recent years the Pendleton County School District has contracted with an outside agency, Ms. Susan Waters, Therapist and President of Speech/Language Therapy Services, to help provide speech/language therapy to students with communication disorders on an as needed basis (e.g., increased caseloads, leaves of absence). Ms. Waters and her staff have served our students well. They have been flexible in terms of scheduling; they have been well-received by our staff; and they are familiar with our district. A review of anticipated caseloads among our speech/language pathologists indicates a need for an additional therapist, anticipated one day per week, for the 2017-2018 school year. This would be a decrease in services provided by an outside therapist due to the addition of a fully certified therapist at Northern Elementary. Please see below for information regarding the rates and services provided by Ms. Susan Waters, Speech/Language Therapy Services.

Agency: Speech/Language Therapy Services (Susan Waters, Therapist and President)

Services:

- Conduct speech/language therapy sessions
- Conduct speech/language screenings and evaluations
- Complete diagnostic reports and attend IEP meetings
- Collaborate with teachers and other service providers as appropriate
- Assist with the development, implementation, and monitoring of IEPs

Rate: \$75.00 per hour

Given her competitive rates and continued high quality services, I recommend that the Board approve this contractual agreement with Ms. Susan Waters, Therapist and President of Speech/Language Therapy Services, to provide speech/language therapy as needed for the 2017-2018 school year (anticipated one day per week). A copy of the proposed contractual agreement is attached.

Sommer Rosa
Director of Special Education
Pendleton County Schools

Order #17-356 - Motion Passed: Supt Strong's recommendation to approve the Speech Contract 2017-18 passed with a motion by Ms. Jolieen Bertram and a second by Mrs. Karen Delaney.

VOTE: Nordheim-Yes; Bertram-Yes; Utz-Yes; Griffin-Yes; Delaney-Yes
Motion Carried

III.G. Approval of Community Eligibility Provision--PHS & SMS

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BOARD MEMO

DATE: 5-22-2017
TO: Dr. Strong & Board Members
FR: Lisa Mitchell
RE: CEP (Community Eligibility Program)

The Community Eligibility Provision (CEP) is a provision from the Healthy, Hunger-Free Kids Act of 2010 that allows schools and local educational agencies (LEAs) with high poverty rates to provide free breakfast and lunch to all students.

Pendleton County Food Service would like to include Phillip Sharp Middle School and Pendleton County High School to the Community Eligibility Program for the 2017-2018 School Year. Northern and Southern Elementary will continue to be on the CEP meal program.

This would provide all students that attend School in Pendleton County the opportunity to have a healthy nourished Breakfast and Lunch at no charge to their family.

I recommend that the Board approve

Lisa Mitchell

Name: Lisa Mitchell
Title: Director of Pendleton County Food Services

Order #17-357 - Motion Passed: Supt Strong's recommendation to approve the Approval of Community Eligibility Provision--PHS & SMS passed with a motion by Ms. Cheri Griffin and a second by Mrs. Karen Delaney.

VOTE: Nordheim-Yes; Bertram-Yes; Utz-Yes; Griffin-Yes; Delaney-Yes
Motion Carried

IV. Consent Agenda

Order #17-358 - Motion Passed: Supt Strong's recommendation to approve the Consent Agenda passed with a motion by Ms. Jolieen Bertram and a second by Ms. Cheri Griffin.

VOTE: Nordheim-Yes; Bertram-Yes; Utz-Yes; Griffin-Yes; Delaney-Yes
Motion Carried

IV.A. 2018 Prom Agreement--Newport Syndicate

Name: Pendleton County High School

Date of event: Saturday, April 21st, 2018

Room: The Grand Ballroom

Event: Prom

Thank you for choosing The Newport Syndicate to host your event. Your deposit exercises this option contract.

In order to assist you in making your function a success, we do remind you the following requirements are necessary. Final guest counts and seating arrangements are due to us ten (10) days prior to your event. If you do not provide us with a final guest count, we will go based on the estimated guest count, or the number of guests served, whichever is greater. Your final payment is based on your final guest count, so please be sure your count is accurate.

We are prepared to handle 5% over the final number of guests given with a maximum of ten (10) guests. If your number exceeds this, you will be charged double the amount of your menu cost per additional guest.

The Newport Syndicate will honor any menu chosen at the time of booking with a signed contract. If we do not receive a signed contract, we do reserve the right to increase the menu price.

Special Booking Price: \$8,000.00 Food and Beverage Minimum

The Newport Syndicate is not responsible for anything damaged, lost or stolen, left in the hall prior to, during or following an event. In the event of the property being damaged by you or your guests, you are responsible for the cost to repair. If there are any items left at the end of the event, we will keep them in the lost and found for thirty (30) days. _____ (initial here)

All food and beverages remaining from a private dining event are the property of The Newport Syndicate. We do not allow any food or beverage product to be brought in without permission from the management.

Kentucky State Law forbids anyone under the age of 21 years to consume alcoholic beverages. Any guest that cannot produce identification will not be served alcoholic beverages. We reserve the right to not serve any guest who appears to be intoxicated. _____ (initial here)

LABOR CHARGE: Any excessive setup or cleanup that is required by the staff at The Newport Syndicate will be charged \$25.00 per hour/per person. We do not allow confetti or glitter. Candles are allowed, however, the flame must be contained.

The minimum food and beverage spending requirement for your event is \$8,000.00. All minimum spending requirements are based before tax and service charge (20% service charge, 6% sales tax).

The undersigned accepts the responsibility of payment for the services and room minimums listed in this contract. **A non refundable \$2,000.00 deposit is required to confirm the date. Final Payment and Balance will be due 10 Days prior Your Event.** _____ (initial here)

You will need to contact us at least six (6) weeks prior to your event to go over your event timeline and menu selections. Your final count will be due ten (10) days prior to your event. Final payments must be paid with either cash, or any major credit card. This payment cannot be paid with a personal check.

In the event of a cancellation, all payments, including security deposits and half payments are forfeited - NO EXCEPTIONS. In the event of a cancellation less than ninety (90) days prior to the scheduled event date, the customer is required to pay the room minimum spending required. _____ (initial here)

Any outstanding charges will be due right of the event.

The Newport Syndicate does have valet available for a small fee to your guests. Valet parking is at your own risk.

If coat check is requested, we can have this available for a fee. Please let your event planner know that you would like to have coat check at your event. Coat check is at your own risk.

I understand and agree to the above contract.

Signature _____

Date Signed _____

Raahel Sahut

5/1/17

Newport Syndicate Director of Sales

Date Signed

V. Adjournment

Order #17-359 - Motion Passed: A recommendation to Adjourn passed with a motion by Ms. Jolieen Bertram and a second by Mrs. Karen Delaney.

VOTE: Nordheim-Yes; Bertram-Yes; Utz-Yes; Griffin-Yes; Delaney-Yes
Motion Carried

Board Chairperson

Board Secretary