

**Pendleton County Schools  
Board of Education Regular Meeting  
May 17, 2018 6:00 PM  
District Training Room  
Sharp Middle School**

**Attendance Taken at 5:56 PM:**

Present Board Members:

Dr. Shawn Nordheim  
Ms. Jolieen Bertram  
Mr. Elmer Utz  
Ms. Cheri Griffin  
Mrs. Karen Delaney  
Leah Moore –Student Bd Representative

**Pendleton County Schools Mission**

Pendleton County Schools is committed to graduating every student college and/or career ready by empowering staff to deliver high quality instruction and services in a safe and trusting environment.

**I. Call to Order**

Chairperson, Dr. Nordheim, called the meeting to order at 6:02 pm.

**I.A. Approve Agenda**

**Order #18-505 - Motion Passed:** A recommendation from Dr. Strong to accept the agenda with the change of deleting items VI and VII and move item VIII to communications section under Great News passed with a motion by Ms. Jolieen Bertram and a second by Mr. Elmer Utz.

**VOTE: Nordheim-Yes; Bertram-Yes; Griffin-Yes; Utz-Yes, Delaney-Yes  
Motion Carried**

**I.B. Pledge of Allegiance**

PHS Student, Bradley Hall, led the group in Pledge of Allegiance

**I.C. Mission Statement**

PHS Student, Emily Ammerman, led in the Mission Statement

**I.D. Moment of Silence**

**II. Communications**

**II.A. Audience Comments**

There were no audience comments

## II.B. Board Member Comments

**Delaney**—Welcome to everyone here tonight. We thank all of you who are here to be recognized tonight for all that you do for Pendleton County.

**Franxman**—I'd like to thank the board for letting me serve as the student representative. Also, I would like to welcome Leah to the board and wish her the best of luck in the coming year.

**Nordheim**—Amelia has been such a great asset to our board and I know she will do great at University of Louisville. We look very forward to seeing what she accomplishes in the future.

## II.C. Superintendent Report

Superintendent's Report (Activities April 25-May 17)

Supt Advisory Council—Frankfort—May 1

NKCES—Cold Spring—May 9

During the last month I have been involved in the following meetings/events:

- Fair Ground Closing—April 26
  - Chamber of Commerce Banquet—April 28
  - Student Advisory Group—May 8
  - KPSPP Rally—May 11
  - Staff Advisory Group—May 15
  - Principal Meeting—May 17
  - PHS College and Career Signing Day—May 17
  - Cabinet Meeting—May 8
  - Various sporting events and end of year banquet/receptions
- Other

## II.D. Great News

Students from TSA, FFA, FBLA, DECA, Skills USA, Certified and Classified Employees of Year, Students of Year, and Governor Scholars were recognized.

The board presented Amelia

## II.E. Action and/or Discussion On Hiring of Superintendent

## II.F. Recess

## II.G. CATFISH Trip to Florida

**FIELD TRIP/COOL ACTIVITY REQUEST FORM**  
 SCHOOL MUST BE AT LEAST 100 MILES FROM CITY

TEACHER NAME: Michelle L. Lashberg

DATE OF ACTIVITY: June 5<sup>th</sup> - June 10<sup>th</sup>

DEPARTURE TIME FROM HIGH SCHOOL: 7:30 AM June 5<sup>th</sup>

ARRIVAL TIME BACK AT HIGH SCHOOL: 4:00 PM June 10<sup>th</sup>

NUMBER OF STUDENTS ATTENDING: 11

NAME OF FIELD TRIP/COOL ACTIVITY: Wetlands Spring Seaside

HOW DOES THIS ACTIVITY SUPPORT OR ENHANCE THE CURRICULUM? Students will explore the Great Smoky Mountains for their science class

IS A SUBSTITUTE TEACHER NEEDED IN YOUR ABSENCE? Yes

DOES "A-HOURLY" COVERAGE BE USED IN YOUR ABSENCE? Yes

IF ALL PLACES LIST BELOW THE PERIODS COVERAGE WILL BE NEEDED AND ANY OTHER SPECIAL DUTIES WHICH NEED COVERAGE?

Veronica S. ...

VP

Approved: Michelle L. Lashberg, Amy Blasco, Melissa ...

Approved: Michelle L. Lashberg

## II.H. Personnel Actions

Last Name	First Name	Location	Position	Effective Date
<b>Hire</b>				
Albaugh	Angela	PHS	2018-19 Business Teacher - Marketing	4/24/2018
Cordray	Megan	DIST	Substitute Cook/Baker	4/18/2018
Lea	Gena	PHS	2018-19 Intervention Coordinator	4/25/2018
McClanahan	Cameron	PHS	2018-19 Math Teacher	4/25/2018
Pettit	Kyle	PHS	2018-19 Science Teacher	4/24/2018
Smith	Samantha	DIST	Substitute Teacher	4/3/2018
Spence	Rebekah	SES	2018-19 Preschool Teacher	4/27/2018
<b>Retirement</b>				
Layne	Deborah	SMS	Teacher	6/30/2018
Sudberry	Angel	PHS	Teacher	6/30/2018
<b>Resigned</b>				
Calvert	Todd	PHS	Coach	6/30/2018
Jolley	Trudy	Adult Ed	Instructor	6/30/2018
Robbins	Joyce	PHS	Cook/Baker	4/30/2018
Vanover	Crystal	DSS	Bus driver	4/23/2018

## III. Written Communications & Reports

### III.A. DPP Report

Director of Pupil Personnel:		Monthly Report: Month 9: 4/26/18-5/23/18			
Schools	NES	SES	PCHS	SMS	
<b>Attendance Referrals:</b>					
	NES	SES	PCHS	SMS	
Number of Home Visits	3	2	8	2	
Address Verifications	0	0	2	2	
Recommendations for Charges	0	0	4	2	
Number of Charges Filed	0	0	4	2	
Student School Visits	3	8	21	18	
Students Transported	0	0	2	0	
Suspensions	1	0	9	8	
Recommended for Expulsion	0	0	7	0	
Expulsions	0	0	0	0	
Administrative Hearing	0	0	7	0	
<b>Membership (K-12)</b>					
	NES	SES	PCHS	SMS	
ADA: Month 9	473.87	502.06	683.75	511.31	
Percentage of ADA Month 9	98.02	97.43	96.53	97.84	
<b>District Summary:</b>					
Membership Month 9	2,291	ADA 2,170.95	Percentage of ADA Month 9: 97.37	YTD Suspensions 251	YTD Suspension Days 647
<b>Drop Out Summary</b>					
	2017-2018	2016-2017	2015-2016	2014-15	
9th Grade	0	0	0	1	
10th Grade	0	0	1	2	
11th Grade	0	0	0	1	
12th Grade	0	0	0	3	
YTD Total	0	0	1	7	
<b>YTD Expulsions Current 2017-2018: 1</b>					

III.B.

### Transportation Monthly Trip Report

ID	US N	LNAME	FNNAME	CHOO	ORGANIZATION SPONSOR	DATE	DESTINATION	PERSON IN CHARGE	\$	TOTAL TIME	Miles traveled	AMT PAID	County Retirement	Social Security	Total Paid	CHARGE TO
2789	61	Nahari	Joel	PHS	NJROTC	4/2/18	Cincinnati, Oh	Warner, C	0	4:00	81	\$56.16	\$10.78	\$4.30	\$71.24	NJROTC
2790	81	Simpson	Sue	PCEA	PCEA	4/2/18	Frankfort	Tackett, T	0	7:30	230	\$105.30	\$20.20	\$8.06	\$133.56	PCEA
2791	607	Kline	Alan	PHS	Band	4/2/18	Campbell Co	Phillips, M	40	3:50	40	\$49.14	\$9.43	\$3.76	\$62.33	Band
2788	41	McKinney	Tressa	PHS	Band	4/3/18	CCHS	Phillips, M	40	2:45	83	\$38.61	\$7.41	\$2.96	\$48.98	PHS
2792	507	Harper	Steve	PHS	Gr 10 & 11	4/3/18	MSU	Mains, T	35	6:30	162	\$31.26	\$11.51	\$6.99	\$115.76	PHS
2793	45	Dawson	Marvin	PHS	Gr 10 & 11	4/4/18	MSU	Mains, T	45	6:30	180	\$31.26	\$11.51	\$6.99	\$115.76	PHS
2781	508	Williams	Clark	NES	Gr 4	4/5/18	4-H Camp	Rust, D	39	4:00	35	\$56.16	\$10.78	\$4.30	\$71.24	NES
2782	508	Williams	Clark	NES	Gr 4	4/5/18	4-H Camp	Rust, D	39	3:30	36	\$49.14	\$9.43	\$3.76	\$62.33	NES
2786	8	Wroblewski	Danielle	NES	Gr 2	4/5/18	4-H Camp	Rust, D	50	4:00	104	\$56.16	\$10.78	\$4.30	\$71.24	NES
2787	13	Nahari	Joel	PHS	Softball	4/5/18	Dayton	Pettit, K	19	6:45	75	\$94.77	\$18.18	\$7.25	\$120.20	PHS
2738	42	Beane	Steve	PHS	Baseball	4/6/18	Harrison Co	Duffey, J	21	6:30	57	\$31.26	\$11.51	\$6.99	\$115.76	Baseball
2744	8	Gregg	Jim	PHS	Track	4/6/18	Erlanger District	Pettit, M	20	4:00	60	\$56.16	\$10.78	\$4.30	\$71.24	Track
2739	42	Beane	Steve	PHS	Baseball	4/9/18	Harrison Co	Duffey, J	21	3:30	46	\$49.14	\$9.43	\$3.76	\$62.33	Baseball
2745	8	Gregg	Jim	PHS	Track	4/9/18	Villa Madonna	Pettit, M	20	5:00	70	\$70.20	\$13.47	\$5.37	\$89.04	Track
2751	507	Harper	Steve	PHS	Spanish	4/11/18	Jewish C C	Pinto, L	50	6:30	105	\$31.26	\$11.51	\$6.99	\$115.76	Spanish Cl
2752	507	Harper	Steve	SMS	Gr 8	4/12/18	PHS	Fooks, C	50	2:00	16	\$28.08	\$5.39	\$2.15	\$35.62	SMS
2783	508	Williams	Clark	SMS	Gr 8	4/12/18	PHS	Fooks, C	41	2:00	20	\$28.08	\$5.39	\$2.15	\$35.62	SMS
2804	42	Beane	Steve	SMS	Gr 8	4/12/18	PHS	Fooks, C	54	2:00	21	\$28.08	\$5.39	\$2.15	\$35.62	SMS
2805	61	Gregg	Jim	SMS	Gr 8	4/12/18	PHS	Fooks, C	40	2:00	16	\$28.08	\$5.39	\$2.15	\$35.62	SMS
2740	42	Beane	Steve	PHS	Baseball	4/13/18	Harrison Co	Duffey, J	24	3:30	49	\$49.14	\$9.43	\$3.76	\$62.33	Baseball
2746	61	Gregg	Jim	SMS	Ap Euro	4/13/18	Art Museum	Hall, A	50	5:00	73	\$70.20	\$13.47	\$5.37	\$89.04	Social Studies
2747	8	Gregg	Jim	PHS	Softball	4/13/18	Bracken Co	Pettit, M	20	6:00	61	\$84.24	\$16.16	\$6.45	\$106.85	Softball
2755	607	Kline	Alan	NES	SES	4/13/18	PHS	Pugh, D	50	2:00	20	\$28.08	\$5.39	\$2.15	\$35.62	NES
2756	607	Kline	Alan	SES	SES	4/13/18	PHS	Hegyl, M	50	2:00	35	\$28.08	\$5.39	\$2.15	\$35.62	SES
2753	52	Lynn	Martha	SES	Gr 5	4/13/18	NES	Paeds, J	50	6:30	61	\$31.26	\$11.51	\$6.99	\$115.76	SES
2741	61	Beane	Steve	PHS	Baseball	4/14/18	Harrison Co	Duffey, J	0	2:00	10	\$28.08	\$5.39	\$2.15	\$35.62	Baseball
2748	8	Gregg	Jim	PHS	Softball	4/14/18	District	Pettit, M	20	14:00	86	\$196.56	\$37.70	\$15.04	\$249.30	Softball
2784	508	Williams	Clark	PHS	Track	4/14/18	CCHS	Pettit, K	19	6:45	28	\$94.77	\$18.18	\$7.25	\$120.20	PHS
2753	609	Hubner	Steve	PHS	FBLA	4/16/18	Galt House	Hoover, J	40	5:45	234	\$80.73	\$15.49	\$6.18	\$102.40	FBLA
2757	607	Kline	Alan	PHS	FBLA	4/16/18	Galt House	Hoover, J	45	6:30	223	\$31.26	\$11.51	\$6.99	\$115.76	FBLA
2749	8	Gregg	Jim	PHS	Softball	4/17/18	District	Pettit, M	10	3:00	42	\$42.12	\$8.08	\$3.23	\$53.43	Softball
2750	8	Gregg	Jim	PHS	Softball	4/18/18	Holy Cross	Pettit, M	20	3:00	56	\$42.12	\$8.08	\$3.23	\$53.43	Softball
2754	609	Hubner	Steve	PHS	FBLA	4/18/18	Galt House	Hoover, J	40	6:00	242	\$84.24	\$16.16	\$6.45	\$106.85	FBLA
2758	607	Kline	Alan	PHS	FBLA	4/18/18	Galt House	Hoover, J	45	6:30	233	\$31.26	\$11.51	\$6.99	\$115.76	FBLA
2743	45	Dawson	Marvin	PHS	FFA	4/19/18	UK	Quiggins, T	30	9:00	114	\$126.36	\$24.24	\$9.67	\$160.27	FFA
2742	42	Beane	Steve	PHS	Baseball	4/20/18	Grant Co	Duffey, J	24	7:00	54	\$98.28	\$18.85	\$7.52	\$124.65	Baseball
2760	13	Veirs	Kelly	PHS	Track	4/20/18	Grant Co	Pettit, K	20	5:00	43	\$70.20	\$13.42	\$5.37	\$89.04	Track
2785	508	Williams	Clark	NES	Gr 3	4/20/18	SES	Pugh, D	50	2:00	27	\$28.08	\$5.39	\$2.15	\$35.62	NES
2806	106	Bryant	Jessica	NES	Gr	4/20/18	SES	Pugh, D	37	2:00	37	\$28.08	\$5.39	\$2.15	\$35.62	NES
2799	508	Williams	Clark	SES	Gr 00	4/23/18	Zoo	Reed, A	42	6:15	90	\$87.75	\$16.83	\$6.72	\$111.30	SES
2801	609	Hubner	Steve	SES	Gr 00	4/23/18	Zoo	Reed, A	37	6:00	86	\$84.24	\$16.16	\$6.45	\$106.85	SES
2803	507	Harper	Steve	PHS	TSA	4/23/18	Crown Plaza Hotel	Bess, R	6	5:30	238	\$77.22	\$14.81	\$5.91	\$97.94	TSA
2795	8	Nahari	Joel	PHS	Archery	4/25/18	Lexington	Myers, D	17	8:00	135	\$112.32	\$21.55	\$8.60	\$142.47	Archery
2800	507	Harper	Steve	PHS	TSA	4/25/18	Crown Plaza Hotel	Bess, R	6	5:30	224	\$77.22	\$14.81	\$5.91	\$97.94	TSA
2794	42	Beane	Steve	PHS	FCCLA	4/26/18	Mt Olive Christian Ch	White, A	27	6:30	54	\$31.26	\$11.51	\$6.99	\$115.76	FCCLA
2797	61	Gregg	Jim	PHS	Softball	4/26/18	Grant Co	Pettit, M	20	4:00	45	\$56.16	\$10.78	\$4.30	\$71.24	Softball
2798	607	Kline	Alan	SMS	Gr 8	4/27/18	Kings Island	Ramsey, M	0	7:00	113	\$98.28	\$18.85	\$7.52	\$124.65	SMS
2802	609	Hubner	Steve	SMS	Gr 8	4/27/18	Kings Island	Ramsey, M	38	6:15	117	\$87.75	\$16.83	\$6.72	\$111.30	SMS
2796	61	Gregg	Jim	PHS	Softball	4/30/18	Harrison Co	Pettit, M	20	5:30	48	\$77.22	\$14.81	\$5.91	\$97.94	Softball

III.C. SBDM Minutes

**SCHOOL BASED DECISION MAKING COUNCIL  
MINUTES  
Phillip A. Sharp Middle School April 11, 2018 6:00 p.m.**

**In attendance:** Patricia Miles and Ashley Himes – Parent Representatives, Amanda King, Tammy Tackett and J. B. Pollard – Teacher Representatives, Donna Pollard – District Liaison, David Sledd – Principal, and Tammy Dicken – Recording Secretary.

**Call to Order**

Mr. Sledd called the meeting to order.

**Approval of Agenda**

The agenda was approved.

**Approval of Minutes**

The minutes of the March 14, 2018 meeting were approved.

**PD Plan**

The PD Plan was approved. Revisions/Updates on Assessments, and Curriculum Mapping was changed from six to twelve hours.

**Quarterly Report**

The third quarter report was reviewed.

**Budget Review**

The current working budget was distributed for review.

**Policy Review – Committees**

The council reviewed and accepted this policy.

**Discussion Items**

The 2018 – 2019 SBDM Council will be:

Amanda King – Teacher Representative  
Tammy Tackett – Teacher Representative  
J. B. Pollard – Teacher Representative  
Megan Blackaby – Parent Representative  
Mandy Sullivan – Parent Representative

**Other**

There being no further business, the meeting adjourned. The next meeting will be held at 6:00 p.m. on Wednesday – May 9, 2018.

*David Sledd* 5/9/18 *Tammy Dicken* 05.09.18  
Chairperson Date Secretary Date

**III.D. FRYSC Reports**



**South Family Resource Youth Services Center  
Board Report – May 2018**

**Activities and Meetings**

May 4:	PCMS FBIS Ice Cream Social
May 7:	CECC Meeting
May 16:	PCMS Team Meeting
May 16:	Advisory Council Meeting
May 17:	Community Walk Baby Shower (5-7 pm 2PCF1)
May 17:	Food Pantry #1
May 18:	Lunches for # PCYS
May 24:	Food Pantry #2

**Services**

School Age Child Care Program:	22 students enrolled, ADA – 7 students (morning & afternoon)
School Clothes:	So far we have purchased clothing for 202 students
School Supplies:	So far we have given out school supplies to 17 students
Weekend Snack Packs Program:	We have 18 students on the Weekend Snack Pack Program
PCMS School Pantry:	May Food Pantry Days 08:30 to 09:30 4-8 pm

**Donations**

Mt. Moriah Christian Church:	\$150.00
Twelve Mile Baptist Church:	\$2,000.00
Pat H. Wade:	\$1200 (split with NREYSC)



**North Family Resource Youth Services Center  
Center Report – May, 2018**

**Activities:**

School Age Child Care Average Daily Attendance	Morning Program - 12
	After-school Program - 25

Clothing distribution	
On site clothing closet distribution	41 Students

School Supplies Distribution	
Supplies distributed on as need bases	15 Students

Weekend Snack Packs	78 Students weekly
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Other direct services	35 Students
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**Activities:**

April 22	Food Distribution
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**Upcoming events:**

May 10	SMS Staff Appreciation Fiesta
May 11	NES Field Day/Donor
May 16	Community Baby Shower
May 22	NES Staff Appreciation Fiesta
May 29	SMS Rewards

**Donations:**

Mt. Moriah Christian Church	\$ 150.00
2 <sup>nd</sup> Twelve Mile Baptist Church	\$2,000.00





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**BOARD MEMO**

**DATE:** May 17, 2018  
**TO:** Dr. Strong & Board Members  
**RE:** 2018-2019 Tentative Budget

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The 2018-2019 tentative budget contains the following:

- A slight increase in expenses for utilities – especially phones since a greater percentage will be paid by the district next school year due to changes in e-Rate and KU based on letter increasing rates
- A contingency amount of - \$454,104, representing 2.52%
- An increase in CERS match from 19.18% to 21.48%
- Revenues budgeted based on 6-8 year trend data
- An additional decrease of \$106,522 in State Preschool funding
- State Flex Focus Funds reduction – only ESS and Safe Schools grants funded/budgeted at amounts posted by KDE (estimate used for Safe Schools – same as current year funds – was used as it was not posted as of 5-14-18)
- No federal grants are currently posted on KDE's website. To budget for federal grants, a reduction of 10% of all federal funds was used to approximate tentative budget.

I recommend that the Board approve

  
Name: Jan Johnston

Title: Executive Director of Finance/HR

**Order #18-506 - Motion Passed:** Dr. Strong's recommendation to accept the 2018-19 Tentative Budget passed with a motion by Mrs. Karen Delaney and a second by Ms. Jolieen Bertram.

**VOTE: Nordheim-Yes; Bertram-Yes; Griffin-Yes; Utz-Yes, Delaney-Yes  
Motion Carried**

#### IV.B. 2018-19 Salary Schedule Approval

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**BOARD MEMO**

**DATE:** May 17, 2018  
**TO:** Dr. Strong & Board Members  
**FR:** Jan Johnston  
**RE:** 2018-2019 Salary Schedules

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Changes made to the 2018-19 salary schedules when compared to the current year (2017-18) salary schedules are noted below:

1. Certified Salary Schedule – added a 29<sup>th</sup> year, working our way to 30 years
2. Admin Salary Index – note added about hiring for CIO position, added Early Childhood Coordinator/Behaviorist that was approved after the 2017-18 salary schedule was approved and note about School Psychologist
3. Classified AB Schedule – added 29<sup>th</sup> years to both columns, working to 30 years
4. Classified AB Index – Noted Community Ed position changes, removed Adult Ed and WLA positions, removed 21<sup>st</sup> Century District Director (pay for duties in stipend located on page 9)
5. Classified Hourly Schedule – removed Cook/Baker II position (no longer needed)
6. Extended Day Schedule – Removed Yearbook extended days, changed ROTC Assistant days to 35 and ROTC Commander to 55 days
7. Certified Extra-Service Schedule – Changed Yearbook stipend
8. Athletic Salary Schedule – no change
9. Classified Extra-Service Schedule – removed Substitute Fitness Center Assistant, removed Adult Ed Substitutes, removed KRT Custodian, added 21<sup>st</sup> Century Director Annual Stipend.
10. Substitute Schedule – no change

**Order #18-507 - Motion Passed:** Dr. Strong's recommendation to accept the Salary Schedule passed with a motion by Mr. Elmer Utz and a second by Ms. Jolieen Bertram.



**VOTE: Nordheim-Yes; Bertram-Yes; Griffin-Yes; Utz-Yes, Delaney-Yes  
Motion Carried**

**IV.C. 2018-19 Payroll/Pay Date Schedule**

2018-2019 Payroll Schedule & Pay Dates

Pay Dates	Start	To	End	Timesheet Due at S.O.	Payroll Due
<b>2018</b>					
July 13 - July 20	July 1	July 7	July 18	Friday, July 6, 2018	7/13/18
August 14 - August 21	August 6	August 13	Monday, August 6, 2018 Tuesday, August 13, 2018		8/14/18
September 11 - September 18	September 3	September 10	Friday, Sept 7, 2018		9/11/18
October 9 - October 16	October 1	October 8	Friday, October 5, 2018		10/9/18
November 6 - November 13	November 1	November 8	Monday, November 5, 2018 Tuesday, November 6, 2018		11/6/18
December 3 - December 10	December 1	December 8	Monday, December 3, 2018		12/3/18
<b>2019</b>					
January 13 - January 20	January 6	January 13	Monday, January 6, 2019		1/13/19
February 13 - February 20	February 5	February 12	Monday, February 5, 2019 Tuesday, February 12, 2019		2/13/19
March 13 - March 20	March 5	March 12	Monday, March 5, 2019 Tuesday, March 12, 2019		3/13/19
April 13 - April 20	April 7	April 14	Friday, April 5, 2019 Friday, April 12, 2019		4/13/19
May 13 - May 20	May 6	May 13	Monday, May 6, 2019 Tuesday, May 13, 2019		5/13/19
June 13 - June 20	June 3	June 10	Monday, June 3, 2019 Tuesday, June 10, 2019		6/13/19

Revised Dates and Timesheet Due at SO dates are subject to change without notice.

**PIDGILTON COUNTY BOARD OF EDUCATION  
EXTRA-CURRICULAR SALARY PAYMENT SCHEDULE  
2018-2019  
Proposed: 3/17/2018**

Payment schedules for extra-curricular activities are as follows:

<b>Full Events:</b> Event Location Football, Golf Hockey, etc. (school)	Equal 20% Payroll (4 payments)	Payroll following Athletic Director's approval noting that all requests will have been completed (11 payments)
<b>All Events with Exception of:</b> Skiing, Snowboard, Figure Skating, Department Events	Discounted 10% Payroll (4 payments)	Pay 10% Payroll (11 payments)
<b>Winter Sports:</b> Skiing, Snowboard, Snow, Snowboard, Hockey, Hockey, Ice, (School-based)	Discounted 10% Payroll (4 payments)	Payroll following Athletic Director's approval noting that all requests will have been completed (11 payments)
<b>Spring Sports:</b> Baseball, Softball, Tennis, Track	Equal 20% Payroll (4 payments)	Payroll following Athletic Director's approval noting that all requests will have been completed (11 payments)

Notes: Top 3 chapters will be paid entire amount of stipend on payroll processing per the Ed.

**Order #18-508- Motion Passed:** Dr. Strong's recommendation to accept the 2018-19 payroll/Pay Date Schedule passed with a motion by Ms. Jolieen Bertram and a second by Ms. Cheri Griffin.

**VOTE: Nordheim-Yes; Bertram-Yes; Griffin-Yes; Utz-Yes, Delaney-Yes  
Motion Carried**

**IV.D. CIO/DTC Job Description**

**BOARD MEMO**

**DATE:** May 10, 2018  
**TO:** Dr. Strong & Board Members  
**RE:** Job Description: Chief Information Officer/District Technology Coordinator Position

Given the approaching retirement of the current CIO (July 31<sup>st</sup>, 2018) and the hiring of a replacement, it seemed a fitting time to review the job description and revise it as appropriate to reflect current district needs. The proposed job description highlights the leadership, instructional, technical, and professional development responsibilities of the position.

The proposed salary schedule maintains the current number of contract days (232 days) and administrative index (1.49) for this position. If a candidate without administrative certification were hired, the index on the proposed salary schedule would be 1.25 with 232 contract days; however, considering the responsibilities of the position, this candidate may have aspirations of earning an administrative certification.

I recommend the board approve the revised job description for the position of Chief Information Officer/District Technology Coordinator. The proposed job description is attached for your review.

*Laura Pugh*

Name: Laura Pugh  
Title: Executive Director of Teaching and Learning

Job Description	
<b>Title:</b>	Chief Information Officer/District Technology Coordinator
<b>Qualifications:</b>	<ul style="list-style-type: none"> <li>1. Master's degree or higher</li> <li>2. Educational Certification required</li> <li>3. Administrative Certification preferred</li> <li>4. Other alternatives to the above qualifications as the superintendent may find appropriate and acceptable</li> </ul>
<b>Supervises:</b>	<ul style="list-style-type: none"> <li>1. Network Administrator</li> <li>2. Technology Resource Teachers</li> <li>3. Technology Maintenance Personnel</li> <li>4. Job Managers OR collaboration with building principal(s)</li> <li>5. Other by Title Specialist(s) in collaboration with building principal(s)</li> <li>6. Student Technology Leadership Program Coach(es)</li> </ul>
<b>Reports To:</b>	Superintendent and/or Designer
<b>Job Objective:</b>	To coordinate and manage the growth and efficient operation of all technology operations of the district including software, hardware, network, instruction, training and district-wide planning.
<b>Terms of Employment:</b>	Contract and salary established by the Board of Education. Work schedule established by the superintendent.
<b>Performance Responsibilities:</b>	<p><b>Leadership</b></p> <ul style="list-style-type: none"> <li>• Identify needs, goals and objectives of school system in the area of technology</li> <li>• Develop, implement and maintain the technology plan for the district</li> <li>• Provide assistance to principals and teachers to develop and implement their Technology Plans</li> <li>• Develop and oversee the district Technology Budget (General Fund, BCT, grants)</li> <li>• Support and increase grant funding in the area of technology for the district</li> <li>• Oversee all technology purchasing in the district or on a SSO and procurement basis as defined</li> <li>• Oversee the Federal Title program for the district and complete documentation</li> <li>• Annually evaluate and make recommendations in technology regarding the overall program needs, strengths and areas for growth to the superintendent and the Board of Education</li> <li>• Lead efforts in Digital Citizenship, appropriate use of technology and Acceptable Use Policies</li> </ul>

<ul style="list-style-type: none"> <li>• Supervise and evaluate, when applicable, the network engineer, technology maintenance personnel, TFPs, library media specialists, job managers, and TLP coaches</li> <li>• Work with administrators and teachers to ensure all technology programs are compliant and in compliance with all state and federal regulations</li> <li>• Supervise the development and maintenance of the district-wide website</li> <li>• Oversee data security and update (NACSS) security as needed</li> </ul>
<p><b>Instruction</b></p> <ul style="list-style-type: none"> <li>• Oversee the District Technology Leadership Program (TLP) in all schools</li> <li>• Work with curriculum committees to develop and provide technology hardware and software to meet instructional objectives and goals</li> <li>• Collaborate with other instructional leaders to determine appropriate use of technology for instruction in various subject areas</li> <li>• Collaborate and work with TLP to plan, promote digital literacy and online IT skills</li> <li>• Promote and support the use of technology in all subject areas</li> </ul>
<p><b>Technical</b></p> <ul style="list-style-type: none"> <li>• Manage an inventory of hardware and software in the district</li> <li>• Provide assistance to staff members with hardware and software problems/SCOT</li> <li>• Develop and facilitate an organized system of repair and maintenance in a district technical help desk that can promptly report data</li> <li>• Coordinate the distribution of technology hardware and software to the district and schools</li> </ul>
<p><b>Professional Development</b></p> <ul style="list-style-type: none"> <li>• Identify professional development opportunities to district and community groups</li> <li>• Provide staff development in the use of technology and instructional tools</li> <li>• Provide for ongoing communication to principals and TFPs</li> </ul>
<p><b>Other Related Responsibilities</b></p> <ul style="list-style-type: none"> <li>• Perform other responsibilities as assigned by the superintendent and/or designer</li> </ul>

**Order #18-509 - Motion Passed:** Dr. Strong's recommendation to accept the CIO/DTC Job Description with the addition of "also creating a CIO consultant position for the month of July 2018" passed with a motion by Ms. Jolien Bertram and a second by Mrs. Karen Delaney.

**VOTE: Nordheim-Yes; Bertram-Yes; Griffin-Yes; Utz-Yes, Delaney-Yes Motion Carried**

#### IV.E. Auditor Services Bid and Contract

**BOARD MEMO**

**DATE:** May 17, 2018  
**TO:** Dr. Strong & Board Members  
**FR:** Jan Johnson  
**RE:** Auditor Bid Recommendation

An RFP for an Auditor for the financial accounts in the district was distributed to five firms:

- Smith & Company
- Bates Design & Co, Ltd
- Dumas Kover
- Keller Gateway Team Capital, PSC
- Mubbery & Associates CPA, Inc

KDE has received important audit information for School Districts to use when rating and choosing a new auditor:

- Choose a firm that is in good standing (all 5 listed above are in good standing)
- Choose a firm that has experience performing governmental audits, specifically school district audits, and OIG/COAG A-113 audits (the districts that receive over \$500,000 in federal dollars)
- Consider their membership (American Institute of Certified Public Accountants, Kentucky Society of Certified Public Accountants, Association of Governmental Accountants, etc)
- Be sure to allow for time to be completed as a result of issues
- Contact KDE district/county auditors to gain district audits and for other insight

I would make the following recommendations based on the attached information from:

First choice, Keller Gateway Team Capital, PSC  
 Second choice, Bates Design & Co, Ltd

The average cost of Pauline's past five-year audit reports was \$19,300. The proposed 3-year cost is \$17,000.

I recommend that the Board approve:

*Jan Johnson*  
 Name: Jan Johnson  
 Title: Executive Director of Finance/HR

**Order #18-5010 - Motion Passed:** Dr. Strong's recommendation to accept the auditor services bid and contract passed with a motion by Ms. Cheri Griffin and a second by Ms. Jolien Bertram.

**VOTE: Nordheim-Yes; Bertram-Yes; Griffin-Yes; Utz-Yes, Delaney-Yes Motion Carried**

## IV.F. Indirect Cost

### BOARD MEMO

DATE: May 17, 2018  
TO: Dr. Strong & Board Members  
FR: Jan Johnston  
RE: 2018-19 Indirect Cost Rate

The non-restricted indirect cost rate is for use with food service and the restricted indirect cost rate is for use with grants. Since the indirect cost rates are calculated for use with federal programs, the federal fiscal year is used. The new rates for FY19 will begin July 1, 2018.

Each local board of education needs to approve the rates prior to October 1, the start of the federal fiscal year. If the Indirect Cost Rate is not approved by October 1, the district cannot apply the rate at a later time during the fiscal year. Since our rates are available prior to the opening of Pennington's FY19 school year, I am requesting approval for the new rates as noted below begin July 1, 2018, rather than wait for Board approval until September.

For FY19 the non-restricted indirect cost rate for Pennington County Schools is 15.26%. For FY18, the non-restricted indirect cost rate has been 14.75%.

I recommend that the Board approve

  
Name: Jan Johnston  
Title: Executive Director of Finance/Human Resources

**Order #18-511 - Motion Passed:** Dr. Strong's recommendation to accept the Indirect Cost passed with a motion by Ms. Jolieen Bertram and a second by Mrs. Karen Delaney.

**VOTE: Nordheim-Yes; Bertram-Yes; Griffin-Yes; Utz-Yes, Delaney-Yes  
Motion Carried**

## IV.G. Kitchen Surplus Equipment

### BOARD MEMO

DATE: 05/17/2018  
TO: Mr. Strong & Board Members  
FR: Lisa Mitchell  
RE: Surplus Kitchen Equipment

The below pieces of equipment are not working properly and we have spent several dollars on repairs. I will be replacing them with a new piece of equipment, so these need to be listed on surplus.

#### HOSH

- GAS COMBI OVEN (Electrolux) - (# 9280011) (Model # 9F92219804)
- VULCAN DOUBLE STACK / [www.vulcan.com](http://www.vulcan.com) steamer - (# 48-350048) (Model # 13857246432)
- CLEVELAND STEAM KETTLE BOILER - (# WT7483-07D-02) (Model # DGL-40-T)

#### SOUTHERN

- GAS COMBI OVEN (Electrolux) (# 9280009) (Model # 9F92219804)

I recommend that the Board approve

  
Name: Lisa Mitchell  
Title: Director of Pennington County Food Services

**Order #18-512 - Motion Passed:** Dr. Strong's recommendation to accept the Kitchen Surplus Equipment passed with a motion by Ms. Cheri Griffin and a second by Ms. Jolieen Bertram.

**VOTE: Nordheim-Yes; Bertram-Yes; Griffin-Yes; Utz-Yes, Delaney-Yes  
Motion Carried**

## IV.H. Professional Service Contracts

### IV.H.1. School Based Health Services

#### BOARD MEMO

Date: 05/08/2018  
To: Dr. Strong and Board Members  
Re: Professional Services Contract: School Based Health Services

The Pendleton County School District will have two students in attendance for the 2018-2019 school year who are of fragile health and present with significant needs. It is anticipated that they will attend school for partial days within partial weeks during the school year (i.e. two to five hours per day, two to four days per week), though their attendance may fluctuate due to their health status at any given time. At this time these students require supervision and assistance from a health professional while participating in their education. Interim HealthCare of Cincinnati, Inc. is the agency that currently provides health services to these two students within their home settings, and they have expressed an interest in continuing to provide these services to these students within their educational settings.

Agency: Interim HealthCare of Northern Kentucky  
Services: School based health services  
Rate: \$39.00 per hour (registered nurse)

Given its competitive rates, quality services, and existing experience with our students and their families, I recommend that the Board approve a contractual agreement with Interim HealthCare of Cincinnati, Inc. to provide school based health services for the 2018-2019 school year (anticipated partial days within partial weeks for two students). A copy of the proposed contract is attached.

Donna Pollard  
Director of Special Education  
Pendleton County Schools

**Order #18-513 - Motion Passed:** Dr. Strong's recommendation to accept the School Based Health Services Contract passed with a motion by Ms. Jolieen Bertram and a second by Mrs. Karen Delaney.

**VOTE: Nordheim-Yes; Bertram-Yes; Griffin-Yes; Utz-Yes, Delaney-Yes  
Motion Carried**

### IV.H.2. Speech Language Therapy Contract

#### BOARD MEMO

Date: 05/08/2018  
To: Dr. Strong and Board Members  
Re: Professional Services Contract: Speech Language Therapy

In recent years the Pendleton County School District has contractual with an outside agency, Ms. Susan Waters, Therapist and President of Speech/Language Therapy Services, to help provide speech/language therapy to students with communication disorders on an as needed basis (e.g., increased caseloads, leaves of absence). Ms. Waters and her staff have served our students well. They have been flexible in terms of scheduling, they have been well-received by our staff, and they are familiar with our district. A review of anticipated caseloads among our speech/language pathologists indicates a need for an additional therapist, anticipated one day per week, for the 2018-2019 school year. Please see below for information regarding the rates and services provided by Ms. Susan Waters, Speech/Language Therapy Services.

Agency: Speech/Language Therapy Services (Susan Waters, Therapist and President)

Services:

- Conduct speech/language therapy sessions
- Conduct speech/language screenings and evaluations
- Complete diagnostic reports and attend IEP meetings
- Collaborate with teachers and other service providers as appropriate
- Assist with the development, implementation, and monitoring of IEPs

Rate: \$75.00 per hour

Given her continued high quality services, I recommend that the Board approve this contractual agreement with Ms. Susan Waters, Therapist and President of Speech/Language Therapy Services, to provide speech/language therapy as needed for the 2018-2019 school year (anticipated one day per week). A copy of the proposed contractual agreement is attached.

Donna Pollard  
Director of Special Education  
Pendleton County Schools

**Order #18-514 - Motion Passed:** Dr. Strong's recommendation to accept the Speech Language Therapy Contract passed with a motion by Ms. Jolieen Bertram and a second by Mrs. Karen Delaney.

**VOTE: Nordheim-Yes; Bertram-Yes; Griffin-Yes; Utz-Yes, Delaney-Yes  
Motion Carried**

**V. Consent Agenda**

**Order #18-515 - Motion to Amend Passed:** Dr. Strong's recommendation to accept the Consent Agenda passed with a motion by Ms. Jolieen Bertram and a second by Mrs. Karen Delaney.

**VOTE: Nordheim-Yes; Bertram-Yes; Griffin-Yes; Utz-Yes, Delaney-Yes  
Motion Carried**

**V.A. Board Meeting Minutes**

The image displays a grid of 15 thumbnail images, arranged in three rows and five columns, representing the pages of the Board Meeting Minutes document. Each thumbnail shows a different page of the document, which includes various sections such as meeting agendas, financial reports, and administrative updates. The thumbnails are small-scale versions of the original document pages, providing a visual overview of the meeting's content.

**Fresno County Schools  
Special Finance Committee  
Meeting April 24, 2018 8:00 PM  
Walter Hinkle School  
Cesar Training Room**

**Agenda Item #4.1.1.F**

Approved Board Minutes  
to: Brian Williams  
to: James Smith  
to: Alan Lee  
to: Chad Carter  
to: Scott DeWitt  
to: Steve Johnson

**Fresno County Schools Meeting  
Fresno County Schools is currently in process of reviewing a contract with the State of California for the purpose of implementing a new high speed rail project and related rail services. A public hearing will be held on the following date:**

**1. Date of Hearing**

1. Review pursuant to CCR 490121 to provide information to Superintendant Anthony and State Income Taxpayer in relation to the State of California and Fresno County. The meeting will be held on the following date: **Friday, April 27, 2018 at 10:00 AM** in the Board Room of the Board of Education, 1000 N. Broadway, Fresno, CA 93703.

**Order #18-001 - Motion Passed:** A recommendation is made to the Board of Education to approve the contract with the State of California for the purpose of implementing a new high speed rail project and related rail services. A public hearing will be held on the following date: **Friday, April 27, 2018 at 10:00 AM** in the Board Room of the Board of Education, 1000 N. Broadway, Fresno, CA 93703.

**Fresno County Schools  
Special Finance Committee  
Meeting May 13, 2018 8:00 PM  
Walter Hinkle School  
Cesar Training Room**

**Fresno County Schools Meeting  
Fresno County Schools is currently in process of reviewing a contract with the State of California for the purpose of implementing a new high speed rail project and related rail services. A public hearing will be held on the following date:**

**1. Date of Hearing**

1. Review pursuant to CCR 490121 to provide information to Superintendant Anthony and State Income Taxpayer in relation to the State of California and Fresno County. The meeting will be held on the following date: **Friday, May 13, 2018 at 10:00 AM** in the Board Room of the Board of Education, 1000 N. Broadway, Fresno, CA 93703.

**Order #18-001 - Motion Passed:** A recommendation is made to the Board of Education to approve the contract with the State of California for the purpose of implementing a new high speed rail project and related rail services. A public hearing will be held on the following date: **Friday, May 13, 2018 at 10:00 AM** in the Board Room of the Board of Education, 1000 N. Broadway, Fresno, CA 93703.

**Order #18-002 - Motion Passed:** A recommendation is made to the Board of Education to approve the contract with the State of California for the purpose of implementing a new high speed rail project and related rail services. A public hearing will be held on the following date: **Friday, May 13, 2018 at 10:00 AM** in the Board Room of the Board of Education, 1000 N. Broadway, Fresno, CA 93703.

VOTE: **Walter Hinkle, Brian Williams, James Smith, Alan Lee, Chad Carter, Scott DeWitt, Steve Johnson**

**4. Approval**

Order #18-001 - Motion Passed: A recommendation is made to the Board of Education to approve the contract with the State of California for the purpose of implementing a new high speed rail project and related rail services. A public hearing will be held on the following date: **Friday, April 27, 2018 at 10:00 AM** in the Board Room of the Board of Education, 1000 N. Broadway, Fresno, CA 93703.

VOTE: **Walter Hinkle, Brian Williams, James Smith, Alan Lee, Chad Carter, Scott DeWitt, Steve Johnson**

**VI. Approval**

Order #18-001 - Motion Passed: A recommendation is made to the Board of Education to approve the contract with the State of California for the purpose of implementing a new high speed rail project and related rail services. A public hearing will be held on the following date: **Friday, April 27, 2018 at 10:00 AM** in the Board Room of the Board of Education, 1000 N. Broadway, Fresno, CA 93703.

VOTE: **Walter Hinkle, Brian Williams, James Smith, Alan Lee, Chad Carter, Scott DeWitt, Steve Johnson**

**V.B. Orders of the Treasurer**

**V.C. Treasurer's Report**

Fresno County Schools Bank Reconciliation April, 2018	
<b>Deposits per M/NIS</b>	<b>Balance Sheet Balance</b>
Fund 1 - General Fund	\$4,762,044.86
Fund 3 - Special Projects	(8,488.55)
Fund 13 - District Activity Funds	\$102,882.87
Fund 100 - Capital Outlay	(933,749.00)
Fund 120 - Building Fund	(422,809.00)
Fund 160 - Construction Fund	(376.91)
Fund 400	\$1.00
Fund 50 - Food Service	\$482,044.86
Fund 52 - After School Care	\$18,783.96
Fund 94 - Adult Education	\$901.45
<b>Total General Checking in M/NIS</b>	<b>\$4,841,225.50</b>
<b>Ending Monthly Bank Balance</b>	<b>\$5,198,086.31</b>
<b>Minus Outstanding Checks:</b>	
Outstanding A/C Payments	\$208,149.08
A/P Outstanding Checks	\$48,808.55
Payroll Outstanding Checks	\$309,471.12
<b>Balance per Bank</b>	<b>\$4,841,225.58</b>
<b>Minus M/NIS and Bank Statement see in Agreement</b>	<b>\$0.00</b>
<b>Signatures: [Signature]</b>	<b>1/2/2018</b>
Prepared by:	

DATE	DESCRIPTION	AMOUNT	BALANCE
4/1/18	STATE OF CALIFORNIA	1,234,567.89	1,234,567.89
4/2/18	STATE OF CALIFORNIA	1,234,567.89	2,469,135.78
4/3/18	STATE OF CALIFORNIA	1,234,567.89	3,703,703.67
4/4/18	STATE OF CALIFORNIA	1,234,567.89	4,938,271.56
4/5/18	STATE OF CALIFORNIA	1,234,567.89	6,172,839.45
4/6/18	STATE OF CALIFORNIA	1,234,567.89	7,407,407.34
4/7/18	STATE OF CALIFORNIA	1,234,567.89	8,641,975.23
4/8/18	STATE OF CALIFORNIA	1,234,567.89	9,876,543.12
4/9/18	STATE OF CALIFORNIA	1,234,567.89	11,111,111.01
4/10/18	STATE OF CALIFORNIA	1,234,567.89	12,345,678.90
4/11/18	STATE OF CALIFORNIA	1,234,567.89	13,580,246.79
4/12/18	STATE OF CALIFORNIA	1,234,567.89	14,814,814.68
4/13/18	STATE OF CALIFORNIA	1,234,567.89	16,049,382.57
4/14/18	STATE OF CALIFORNIA	1,234,567.89	17,283,950.46
4/15/18	STATE OF CALIFORNIA	1,234,567.89	18,518,518.35
4/16/18	STATE OF CALIFORNIA	1,234,567.89	19,753,086.24
4/17/18	STATE OF CALIFORNIA	1,234,567.89	20,987,654.13
4/18/18	STATE OF CALIFORNIA	1,234,567.89	22,222,222.02
4/19/18	STATE OF CALIFORNIA	1,234,567.89	23,456,789.91
4/20/18	STATE OF CALIFORNIA	1,234,567.89	24,691,357.80
4/21/18	STATE OF CALIFORNIA	1,234,567.89	25,925,925.69
4/22/18	STATE OF CALIFORNIA	1,234,567.89	27,160,493.58
4/23/18	STATE OF CALIFORNIA	1,234,567.89	28,395,061.47
4/24/18	STATE OF CALIFORNIA	1,234,567.89	29,629,629.36
4/25/18	STATE OF CALIFORNIA	1,234,567.89	30,864,197.25
4/26/18	STATE OF CALIFORNIA	1,234,567.89	32,098,765.14
4/27/18	STATE OF CALIFORNIA	1,234,567.89	33,333,333.03
4/28/18	STATE OF CALIFORNIA	1,234,567.89	34,567,900.92
4/29/18	STATE OF CALIFORNIA	1,234,567.89	35,802,468.81
4/30/18	STATE OF CALIFORNIA	1,234,567.89	37,037,036.70



# V.D. FMLA Leave Requests

## BOARD MEMO

DATE: 5/17/2018  
 TO: Mr. Strong & Board Members  
 FR: Jan Johnston  
 RE: Leave of Absence Request

A request for Leave of Absence has been received from the following:

Bridget Magee – SMS Instructional Assistant - The request for intermittent FMLA leave of absence will begin approximately May 17, 2018 and end approximately May 17, 2019.

I recommend that the Board approve

Name: Jan Johnston  
 Title: Executive Director of Finance/Human Resources

# V.E. PD Plans

Pendleton County Schools Professional Learning Plan

Professional Learning DATE	# Hours	CONTENT/TOPIC	PARTICIPANTS	LOCATION	Is it to be billed to My Central Office?
<small>PD Dates in Yellow Calendar: August 14, 2018; October 12, 2018; March 14 and 17, 2019. In Light Blue: PD Dates in Calendar: October 8, 2018; December 20, 2018; March 15, 2019. (2 to be billed)</small>					
7/24 - August 2018	2	PEIS	All SMS Teachers	SMS	
August 7, 2018	6	Logan Training	available to all staff until 11 spots filled	PE for Office	
By August 24, 2018	2	Technology Program Workshop	All SMS Teachers	SMS	
August 8, 2018	6	Healthy Connections	All SMS Teachers	TRC	
By May 2019	6	Book Study – Four Students, Six Teachers	All SMS Teachers	SMS	
By August 14, 2018	2	Bullying – Response and Recognition	All SMS Teachers	SMS	
By August 14, 2018	2	Bullying Prevention – PEIS II	All SMS Teachers	SMS	
By August 14, 2018	3	HRPA - confidentiality	All SMS Teachers	SMS	
By August 14, 2018	3	Restroom & Seclusion	All SMS Teachers	SMS	
By August 14, 2018	1	Aggravating Child Abuse	All SMS Teachers	SMS	
By August 14, 2018	2	Blood-borne Pathogen	All SMS Teachers	SMS	
By August 14, 2018	11	SMS Crisis Management	as appropriate, i.e. PE, PE, etc.	TRC	
By August 14, 2018	8-12	Workshops/Updates on Assessments, Curriculum Mapping	All SMS Teachers	SMS	
By August 14, 2018 or date training is available	2	CRM	as appropriate, i.e. PE Teacher, Coach, etc.	TRC	
By May 2018 or training dates are announced	4-18 hours depending on offerings	Track 2 offerings offered by 4 VET teachers in district, 4 offerings/month	available to all staff	various schools	

Pendleton County Schools Professional Learning Plan

Professional Learning DATE	# Hours	CONTENT/TOPIC	PARTICIPANTS	LOCATION	Is it to be billed to My Central Office?
Open state release of assessment date	2	Release prep results	All staff	SMS	
Before state assessment 2018	2	State assessment training	All staff	SMS	
By May 2018	2	CCP Development	All staff	SMS	
By May 2018	18	PEIS	All staff	SMS	
Immediate following school-wide emergency drill (2 per year)	2	Analyzing AirMidge Fall Results and Data	All SMS Teachers	SMS	
By May 2018	6	PEIS, organization, analyzing, PE teachers (1 per grade level)	All staff	SMS	
By May 2018	6+ hours	PEIS Professional Learning Opportunities	Available to all staff (PEIS)	various	
<b>Total Hours = (Must equal 44)</b>					

Pendleton County Schools Professional Learning Plan

Professional Learning DATE	# Hours	CONTENT/TYPE	PARTICIPANTS	LOCATION	# of Hours Filled by By Content (Official)
2018-2019					
2018-2019 School Calendar: August 14, 2018- October 11, 2018; March 26, 2019- 31 (to date)					
PLM Dates in Calendar: October 2, 2018, December 20, 2018, March 29, 2019, 17 to date					
8/14/18	8	Collaborative Planning	All Teachers (Classroom, Spec. Ed, PE, Spec. Areas)	MS	
8/15/18	8	Legal	All Teachers	Pendleton County Education Office	
8/16/18	8	Novelty Simulation	All PE/PE2 Staff	Pendleton County High School	
Throughout the Year	8	Poverty Book Study	Certified Staff	MS	
Throughout the Year	8	Curriculum Work	Classroom and Intervention Teachers		
8/16/18	8	Collaborative Planning, Classroom Management, PBL, Safe Schools	All Teachers (Classroom, Spec. Ed, PE, Spec. Areas)	MS	
Throughout the Year	8	Curriculum Work	Classroom	MS	
Throughout the Year	2	Building Training	All Staff	MS	
Throughout the Year	8	Special Education/PE2 and Trainings	Special Education Teachers		
Spring School Year	8	Session Conference/PLA Related to PLC	Special Areas		
Spring School Year	2	Speaker Series/PLC Throughout the Year	All Teachers (Classroom, Spec. Ed, PE, Spec. Areas)		
Spring School Year	8	Flexible PE Options	Classroom Teachers		
Spring School Year	10	Flexible PE Options	Spec. Ed, Intervention, Spec. Area Teachers		
<b>Total Hours = (Please Repeat All)</b>					

Pendleton County Schools Professional Learning Plan

Professional Learning DATE	# Hours	CONTENT/TYPE	PARTICIPANTS	LOCATION	# of Hours Filled by By Content (Official)
2019-2020					
	3	PRIS			
	3	Special Education			
	6	School Safety (KSP)			
8/16/18	6	Poverty Simulation			
8/16/18	6	KAGAN	"Series" Select Participants		
Department Choice	12	Summer PLC Work			
	3	PEP Software Training			
On-Going	6	Book Study	"Series"		
	6	Summer PLC Work	Staff not participating in Series KAGAN training		
<b>Total Hours = (Please Repeat All)</b>					

Pendleton County Schools Professional Learning Plan

Professional Learning DATE	# Hours	CONTENT/TYPE	PARTICIPANTS	LOCATION	# of Hours Filled by By Content (Official)
2019-2020					
2019-2020 School Calendar: August 14, 2019- October 11, 2019; March 26 and 27, 2020, 17 to date					
PLM Dates in Calendar: December 9, 2019, December 20, 2019, March 26, 2020, 17 to date					
8/14/19	8	Collaborative Planning	All Teachers (Classroom, Spec. Ed, PE, Spec. Areas)	MS	
8/15/19	8	Legal	All Teachers	Pendleton County Education Office	
8/16/19	8	Novelty Simulation	All PE/PE2 Staff	Pendleton County High School	
Throughout the Year	8	Poverty Book Study	All Certified Staff	MS	
Throughout the Year	8	Curriculum Work	Classroom Staff Intervention Teachers		
8/16/19	8	Collaborative Planning, Classroom Management, PBL, Safe Schools	All Teachers (Classroom, Spec. Ed, PE, Spec. Areas)	MS	
Throughout the Year	8	Curriculum Work	Classroom	MS	
Throughout the Year	2	Building Training	All Staff	MS	
Throughout the Year	8	Special Education/PE2 and Trainings	Special Education Teachers		
Spring School Year	8	Session Conference/PLA Related to PLC	Special Areas		
Spring School Year	2	Speaker Series/PLC Throughout the Year	All Teachers (Classroom, Spec. Ed, PE, Spec. Areas)		
Spring School Year	8	Flexible PE Options	Classroom Teachers		
Spring School Year	10	Flexible PE Options	Spec. Ed, Intervention, Spec. Area Teachers		
<b>Total Hours = (Please Repeat All)</b>					

V.F. KSBA Summer Institute

VI. Adjournment

**Order #18-516 - Motion Passed:** A recommendation to adjourn the meeting passed with a motion by Ms. Jolieen Bertram and a second by Ms. Cheri Griffin.

**VOTE: Nordheim-Yes; Bertram-Yes; Griffin-Yes; Utz-Yes, Delaney-Yes Motion Carried**



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Board Chairperson

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Board Secretary