

**Pendleton County Schools
Board of Education Special Meeting
April 24, 2018 6:00 PM
Sharp Middle School
District Training Room**

Pendleton County Schools Mission

Pendleton County Schools is committed to graduating every student college and/or career ready by empowering staff to deliver high quality instruction and services in a safe and trusting environment.

I. Call to Order

Dr. Nordheim called the meeting to order at 6:02 pm in the gym of Sharp Middle School.

I.A. Approve Agenda

Order #18-488 - Motion Passed: A recommendation from Dr. Strong to accept the agenda passed with a motion by Ms. Jolieen Bertram and a second by Ms. Cheri Griffin.

**VOTE: Nordheim-Yes; Bertram-Yes; Griffin-Yes; Utz-Yes, Delaney-Yes
Motion Carried**

I.B. Pledge of Allegiance

PHS Student, Brandon Crouch, led the group in the Pledge of Allegiance.

I.C. Mission Statement

SMS Student, Elissa Blackaby, read the Mission Statement.

I.D. Moment of Silence

I.E. Great News

Members of each academic team, soil conservation winners and basketball team were honored.

I.F. School Safety Presentation

Representatives from the KY Center for School Safety and Post Program were present and shared information on school safety.

I.G.1. KY Center for School Safety

I.G.2. Post Program

II. Communications

II.A. Audience Comments

There were several audience members who spoke regarding their views on school safety matters.

II.B. Board Member Comments

Delaney—congratulations to the students who were recognized tonight. We appreciate how they represent PC with all of the work that they do. Also, thank you to all of the parents who came out to listen to the safety presenters tonight.

Griffin—Lots of good information tonight. We are going to look at the information and see how to make our schools safer. I appreciate everyone who came out tonight and I especially appreciate each teacher who stayed and listened to the presentations.

Utz—Thanks to everyone who came out tonight. We appreciate the presenters and all of the information.

Franxman—I appreciate the information given tonight. I also appreciate the drill that we had at PHS. It was very random and it made us think of what to do if an emergency happened.

Bertram—Thank you to everyone for coming tonight. Our county hasn't been immune to teen suicide and runaways. We probably won't be immune to a potential active shooter so we need to gather information about how to keep our students safe. I appreciate each of you who came to talk tonight.

Nordheim—Our number one goal for students is to keep them safe while they are at school. In order to use this we need to use a multi-layer approach. Thank all of you for being here tonight.

II.C. Recess

The board meeting resumed in the District Training Room at Sharp Middle School.

II.D. Superintendent Report

Superintendent's Report /Activities March 16-April 24

NKCES—Cold Spring—April 11 Frankfort –April 2- Education Advocacy

During the last month I have been involved in the following meetings/events:

- Graduation Meeting—March 19
- Principal Meeting—March 19 and April 19
- Cabinet Meeting—March 16, 23, April 6, 16, 20
- PCEF—March 20
- Budget Committee Meeting—March 19 and April 16
- Energy Meeting—April 4
- Soil Conservation Banquet—April 6
- Wall of Fame Meeting—April 17, 2018
- Staffing Meetings—April 19
- PCHS Prom—April 21

Other

Legislative Update

II.E. Personnel Actions

April 24, 2018

Last Name	First Name	Location	Position	Effective Date
Hire				
Beane	Steve	DSS	Bus Driver	4/5/2018
Poe	Jessica	PHS	Assistant Coach - Track	3/7/2018
Prather	Kirt	DIST	Substitute Teacher	4/12/2018
Retirement				
Brownfield	Pat	SM5	Teacher	6/30/2018
Dennie	Audrey	SMS	Cook/baker	5/31/2018
Fultz	James	SE5	Teacher	6/30/2018
Kyle	Carol	SE5	Instructional Assistant I	6/30/2018
Mitchell	JoEllen	BOE	Adult Education & Community Ed Director	5/31/2018
Redmon	Kathy	SMS	Cook/baker	4/31/2018
Simpson	Deletta	PHS	Teacher	5/31/2018
Sowers	Sue	SMS	Teacher	6/30/2018
Strong	Teri	PHS	Teacher	5/31/2018
Wright	Joan	NE5	School Secretary	5/31/2018
Resigned				
Boney-King	Stephanie	SE5	Teacher - Special Education	6/30/2018
Elrod	Mariah	DIST	21st CCLC Director	5/31/2018
Fultz	Roy	PHS	Teacher - ROTC Assistant	4/12/2018
Holmes	Neil	DSS	Bus Driver	3/16/2018
Monroe	Mason	SMS	Instructional Assistant I	4/20/2018

III. Written Communications & Reports

III.A. DPP Report

Director of Pupil Personnel:		Monthly Report: Month 8: 2/22/18-3/22/18							
Schools		NES	SES	PCHS	SMS				
Attendance Referrals:		NES	SES	PCHS	SMS				
Number of Home Visits		4	7	2	4				
Address Verifications		2	2	3	1				
Recommendations for Charges		0	0	5	4				
Number of Charges Filed		0	0	5	4				
Student School Visits		2	3	16	8				
Students Transported		0	4	6	2				
Suspensions		0	0	0	3				
Recommended for Expulsion		0	0	1	1				
Expulsions		0	0	0	0				
Administrative Hearing		0	0	1	1				
		NES	SES	PCHS	SMS				
Membership (K-12)		486	513	763	530				
ADA: Month 8		476.11	500	630.12	512.84				
Percentage of ADA Month: Month 8		98.07	97.86	96.33	97.60				
District Summary:	Membership	ADA	Percentage of ADA Month 8:		YTD Suspension	TD Suspension Days			
Month 8	2,290	2,179.05	97.55		233	558			
Drop Out Summary	2017-2018	2016-2017	2015-2016	2014-15					
9th Grade	0	0		1					
10th Grade	0	0	1	2					
11th Grade	0	0		1					
12th Grade	0	0		3					
						YTD Expulsions			
						Current			
YTD Tot.	0	0	1	7		2017-2018	1		

III.B. Transportation Monthly Trip Report

BUS NO	LNAME	FNANE	SCHOOL	ORGANIZATION SPONSORING	DATE	DESTINATION	PERSON IN CHARGE	STUDENTS	TOTAL TIME	Miles traveled	AMT PAID	County Retirement	Social Security	Total Paid	CHARGE TO
607	Kline	Alan	NES	Gr 5	3/1/18	Extension Office	Pugh, T	30	2:00	23	\$28.08	\$5.39	\$2.15	\$35.62	NFRYSC
61	Gregg	Jim	PHS	Boys Basketball	3/1/18	Mason Co	Belcher, K	20	6:00	95	\$84.24	\$16.16	\$6.45	\$106.85	Boys Basketball
507	Harper	Steve	PHS	Band	3/1/18	Mason Co	Phillips, M	15	6:30	84	\$91.26	\$17.51	\$6.99	\$115.76	Band
308	Beane	Steve	PHS	Pep Bus	3/1/18	Mason Co	Poe, J	39	5:00	68	\$70.20	\$13.47	\$5.37	\$89.04	Pep Club
96	Nahari	Joel	PHS	Band	3/1/18	Mason Co	Phillips, M	54	6:15	115	\$87.75	\$16.83	\$6.72	\$111.30	Band
0	Williams	Clark	PHS	ADVISORY	3/1/18	SES,PHS,NES	Strong, A	12	4:30	0	\$0.00	\$0.00	\$0.00	\$0.00	C.O.
0	Harper	Steve	SES	Gr 5	3/2/18	Extension Office	Hegy, M	25	2:00	0	\$0.00	\$0.00	\$0.00	\$0.00	SFRYSC
52	Lynn	Martha	SMS	Band	3/2/18	NKU	Insko, I	3	2:00	53	\$28.08	\$5.39	\$2.15	\$35.62	SMS
308	Beane	Steve	PHS	Football	3/3/18	Bath Co	Burgemier, B	17	11:00	149	\$154.44	\$29.63	\$11.82	\$195.89	Football
609	Haubner	Steve	PHS	KUNA	3/4/18	Galt House	Lustenber, M	36	7:00	260	\$98.28	\$18.85	\$7.52	\$124.65	G/T
Van	Hoover	Jennifer	PHS	FBLA	3/6/18	NKU	Hoover, J	1		45	\$0.00	\$0.00	\$0.00	\$0.00	FBLA
609	Haubner	Steve	PHS	KUNA	3/6/18	Galt House	Lustenber, M	36	5:15	259	\$73.71	\$14.14	\$5.64	\$93.49	G/T
8	Beane	Steve	PHS	FBLA	3/7/18	NKU	Hoover, J	37	4:00	55	\$56.16	\$10.78	\$4.30	\$71.24	FBLA
96	Nahari	Joel	PHS	FBLA	3/7/18	NKU	Hoover, J	18	4:00	113	\$56.16	\$10.78	\$4.30	\$71.24	FBLA
45	Dawson	Marvin	G/T	Gate (Gr 5)	3/8/18	NKU	Lustenber, M	35	6:30	62	\$91.26	\$17.51	\$6.99	\$115.76	G/T
8	Gregg	Jim	PHS	FFA	3/8/18	Grant Co	Mann, J	15	5:00	49	\$70.20	\$13.47	\$5.37	\$89.04	FFA
507	Harper	Steve	PHS		3/9/18	Galt House	Knox, J	2	5:30	235	\$77.22	\$14.81	\$5.91	\$97.94	PHS
709	Nahari	Joel	PHS	NJROTC	3/10/18	Receptions	Warren, C	36	2:00	63	\$28.08	\$5.39	\$2.15	\$35.62	NJROTC
45	Dawson	Marvin	SES	Gr 5	3/14/18	Frankfort (Capital)	Layne, D	55	6:30	142	\$91.26	\$17.51	\$6.99	\$115.76	SES
607	Kline	Alan	SES	Gr 5	3/14/18	Frankfort	Layne, D	55	6:30	154	\$91.26	\$17.51	\$6.99	\$115.76	SES
Van	Hoover	Jennifer	PHS	FBLA	3/14/18	MSU	Hoover, J	1		162	\$0.00	\$0.00	\$0.00	\$0.00	FBLA
8	Wroblewski	Danielle	PHS	FFA	3/15/18	Grant Co H.S.	Mann, J	30	6:45	49	\$94.77	\$18.18	\$7.25	\$120.20	FFA
8	Gregg	Jim	PHS	FBLA	3/16/18	Dave & Busters	Hoover, J	6	5:00	75	\$70.20	\$13.47	\$5.37	\$89.04	FBLA
609	Haubner	Steve	PHS	Track	3/17/18	Scott H.S.	Shafer, M	18	10:45	85	\$150.93	\$28.95	\$11.55	\$191.43	Track
52	Lynn	Martha	PHS	Academic	3/17/18	Galt House	Knox, J	20	7:00	251	\$98.28	\$18.85	\$7.52	\$124.65	PHS
41	Veirs	Kelly	SMS	KUNA	3/18/18	Louisville	Lustenber, M	32	6:00	246	\$84.24	\$16.16	\$6.45	\$106.85	G/T
310	Lawhead	Kathleen	PHS	Baseball	3/19/18	Calvary Christian	White,	20	2:00	0	\$28.08	\$5.39	\$2.15	\$35.62	Baseball
42	Beane	Steve	PHS	Baseball	3/19/18	Calvary Christian	White,	27	6:00	68	\$84.24	\$16.16	\$6.45	\$106.85	Baseball
41	Veirs	Kelly	SMS	KUNA	3/20/18	Louisville	Lustenber, M	38	5:45	241	\$80.73	\$15.49	\$6.18	\$102.40	G/T
45	Dawson	Marvin	NES	Chorus	3/22/18	Florence Mall	Hodge, R	40	5:00	63	\$70.20	\$13.47	\$5.37	\$89.04	NES
42	Beane	Steve	PHS	Baseball	3/22/18	Dayton	Duffy,	29	6:30	77	\$91.26	\$17.51	\$6.99	\$115.76	Baseball
61	Gregg	Jim	PHS	Baseball	3/23/18	MSU	White,	20	6:30	184	\$91.26	\$17.51	\$6.99	\$115.76	Boys baseball
609	Haubner	Steve	PHS	Track	3/23/18	Walton-Verona	Pettit, K	23	8:15	86	\$115.83	\$22.22	\$8.86	\$146.91	Track
35	Veirs	Kelly	PHS	Softball	3/23/18	Scott H.S.	Pettit, M	22	5:30	63	\$77.22	\$14.81	\$5.91	\$97.94	Softball
52	Lynn	Martha	PHS	FCCLA	3/25/18	Galt House	White, A	9	5:00	252	\$70.20	\$13.47	\$5.37	\$89.04	FCCLA
609	Haubner	Steve	PHS	Track	3/27/18	Dixie Heights H.S.	Pettit, K	21	6:30	87	\$91.26	\$17.51	\$6.99	\$115.76	Track
42	Beane	Steve	PHS	Baseball	3/27/18	Fleming Co	Duffy,	28	2:30	10	\$35.10	\$6.74	\$2.69	\$44.53	Baseball
607	Kline	Alan	PHS	FCCLA	3/28/18	Galt House	White, A	9	6:30	240	\$91.26	\$17.51	\$6.99	\$115.76	FCCLA
609	Haubner	Steve	PHS	Track	3/29/18	SMS	Pettit, K	0	1:00	27	\$14.04	\$2.70	\$1.08	\$17.82	Track
61	Mckinney	Tressa	PCS	STLP	3/29/18	Rupp Arena	Knox, J	35	7:00	117	\$98.28	\$18.85	\$7.52	\$124.65	STLP
61	Nahari	Joel	PHS	Archery	3/31/18	Louisville	Myers, D	39	8:00	247	\$112.32	\$21.55	\$8.60	\$142.47	Archery Team

III.C. SBDM Minutes

SCHOOL BASED DECISION MAKING COUNCIL

MINUTES

Phillip A. Sharp Middle School March 14, 2018 6:00pm

In Attendance: Patricia Miles, Ashley Himes – Parent Reps., JB Pollard, Tammy Tackett – Teacher Reps., David Sladd – Principal

Call to Order
Mr. Sladd called the meeting to order.

Approval of Agenda
The agenda for March 14, 2018 was approved

Approval of Minutes
The minutes of the February 14, 2018 meeting were approved

Budget Review
The current working budget was distributed for review

Tentative Staffing Allocations
Mr. Sladd shared the tentative staffing allocations for the 2018-19 school year, indicating that they call for the addition of 1 more teacher. Mr. Sladd noted that we are still determining how best to use that position, waiting on some information from the state to make that determination.

Tentative SBDM Allocations
Mr. Sladd shared the dollar amounts and breakdown of the 2018-19 budgeted allocations, noting any changes from the previous year. SBDM approved as presented.

SBDM Elections
Parent – nominations are currently being accepted with an April 4 deadline. Elections will be on April 11
Teacher – Teacher nominations will begin this week, with elections on April 11, 2018

Policy Review – Alignment with State Standards
The council reviewed, approved, and accepted this policy.

There being no further business, the meeting adjourned. The next meeting will be held at 6:00pm on

Wednesday – April 11, 2018

David Sladd 04.11.18 *Tammy Tackett* 04.11.18
Chair Date

III.D. FRYSC Reports

North Family Resource Youth Services Center
Center Report – April, 2018

Activities:	
School age Child Care Average Daily Attendance	Morning Program - 12 After-school Program - 24
Clothing distribution	
On site clothing closet distribution	25 Students
School Supplies Distribution	
Supplies distributed on as need bases	88 students
Weekend Snack Packs	
	70 Students weekly
Other direct services	
	21 Students
Activities:	
March 18, 27	Food Distribution
March 18	PBS Rewards Party
March 20	Kindergarten Registration
Upcoming events:	
April 15	Career Day NES
April 20	Ag Safety Day – NES 3 rd Grade
April 25, 30	Food Distribution
Donations:	
Mt. Moriah Christian Church	\$150.00



South Family Resource Youth Services Center Board Report– April 2018

Activities and Meetings

April 6: Donuts with Dudes at SES
 April 13: Career Day at NES
 April 20: Progressive Ag Safety Day
 April 25: SFRYSC Advisory Council Meeting
 Food Pantry #1
 April 30: Food Pantry #2

Services

School Age Child Care Program: 20 students enrolled, ADA - 7 students (morning & afternoon)
 School Clothes: So far we have purchased clothing for 94 students
 School Supplies: So far we have given out school supplies to 84 students.
 Weekend Snack Pack Program: We have 83 students on the Weekend Snack Pack Program
 PCHS School Pantry: April Food Pantry Days: 04/25 & 04/30 4-6 pm

Donations

Mr. Moriah Christian Church: \$150.00
 Gumlock Baptist Church: \$350.00



III.E. Public Relations Report





III.F. Quarterly Instructional Reports

III.G. Superintendent Search Committee Update

Dr. Nordheim said that the search committee would be meeting with the BOE on May 3 to give them a list of candidates that they recommend.

III.H. Final SBDM Staffing/Instructional Allocations 2018-19

III.I. Maintenance/Technology Report

III.J. Monthly Financial Report

IV. Action Agenda

IV.A. Approval of Amended District Calendar 2017-18

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BOARD MEMO

DATE: April 24b, 2018
TO: Dr. Strong & Board Members
FR: Matt Compton
RE: 2017-2018 Amended Calendar

Pursuant to KRS 158.070, Kentucky public schools must have a final amended calendar, showing not less than 185 days composed of student attendance days, teacher professional days, and holidays.

Within this, there must be a minimum of 170 instructional days totaling a minimum of 1,062 instructional hours for students.

There must also be 185 days for staff to fulfill their contractual obligations. In order to meet this obligation, I recommend using May 22nd as a required staff work day with no students present.

It is my recommendation to the board that you adopt the attached amended calendar for the 2017-2018 school year. Approval of this calendar acknowledges a final approved calendar with 170 instructional days and 185 total days.

I recommend approval of the amended 2017-2018 school calendar and staff work days.


 Name: Matt Compton
 Title: Executive Director of Student Services

**FERRISBORO COUNTY SCHOOLS DISTRICT CALENDAR
ACADEMIC YEAR 2017-18**

	M	T	W	TH	F	M	T	W	TH	F	M	T	W	TH	F	M	T	W	TH	F	M	T	W	TH	F	
July																										
August																										
September																										
October																										
November																										
December																										
January																										
February																										
March																										
April																										
May																										
June																										

KEY DATES

Administrative Day (No Instruction)	Monday, July 23, 2017	Monday, July 23, 2018
Administrative Day (No Instruction)	Monday, August 14, 2017	Monday, August 14, 2018
Administrative Day (No Instruction)	Monday, August 21, 2017	Monday, August 21, 2018
Administrative Day (No Instruction)	Monday, August 28, 2017	Monday, August 28, 2018
Administrative Day (No Instruction)	Monday, September 4, 2017	Monday, September 4, 2018
Administrative Day (No Instruction)	Monday, September 11, 2017	Monday, September 11, 2018
Administrative Day (No Instruction)	Monday, September 18, 2017	Monday, September 18, 2018
Administrative Day (No Instruction)	Monday, September 25, 2017	Monday, September 25, 2018
Administrative Day (No Instruction)	Monday, October 2, 2017	Monday, October 2, 2018
Administrative Day (No Instruction)	Monday, October 9, 2017	Monday, October 9, 2018
Administrative Day (No Instruction)	Monday, October 16, 2017	Monday, October 16, 2018
Administrative Day (No Instruction)	Monday, October 23, 2017	Monday, October 23, 2018
Administrative Day (No Instruction)	Monday, October 30, 2017	Monday, October 30, 2018
Administrative Day (No Instruction)	Monday, November 6, 2017	Monday, November 6, 2018
Administrative Day (No Instruction)	Monday, November 13, 2017	Monday, November 13, 2018
Administrative Day (No Instruction)	Monday, November 20, 2017	Monday, November 20, 2018
Administrative Day (No Instruction)	Monday, November 27, 2017	Monday, November 27, 2018
Administrative Day (No Instruction)	Monday, December 4, 2017	Monday, December 4, 2018
Administrative Day (No Instruction)	Monday, December 11, 2017	Monday, December 11, 2018
Administrative Day (No Instruction)	Monday, December 18, 2017	Monday, December 18, 2018
Administrative Day (No Instruction)	Monday, December 25, 2017	Monday, December 25, 2018
Administrative Day (No Instruction)	Monday, January 1, 2018	Monday, January 1, 2019
Administrative Day (No Instruction)	Monday, January 8, 2018	Monday, January 8, 2019
Administrative Day (No Instruction)	Monday, January 15, 2018	Monday, January 15, 2019
Administrative Day (No Instruction)	Monday, January 22, 2018	Monday, January 22, 2019
Administrative Day (No Instruction)	Monday, January 29, 2018	Monday, January 29, 2019
Administrative Day (No Instruction)	Monday, February 5, 2018	Monday, February 5, 2019
Administrative Day (No Instruction)	Monday, February 12, 2018	Monday, February 12, 2019
Administrative Day (No Instruction)	Monday, February 19, 2018	Monday, February 19, 2019
Administrative Day (No Instruction)	Monday, February 26, 2018	Monday, February 26, 2019
Administrative Day (No Instruction)	Monday, March 5, 2018	Monday, March 5, 2019
Administrative Day (No Instruction)	Monday, March 12, 2018	Monday, March 12, 2019
Administrative Day (No Instruction)	Monday, March 19, 2018	Monday, March 19, 2019
Administrative Day (No Instruction)	Monday, March 26, 2018	Monday, March 26, 2019
Administrative Day (No Instruction)	Monday, April 2, 2018	Monday, April 2, 2019
Administrative Day (No Instruction)	Monday, April 9, 2018	Monday, April 9, 2019
Administrative Day (No Instruction)	Monday, April 16, 2018	Monday, April 16, 2019
Administrative Day (No Instruction)	Monday, April 23, 2018	Monday, April 23, 2019
Administrative Day (No Instruction)	Monday, April 30, 2018	Monday, April 30, 2019
Administrative Day (No Instruction)	Monday, May 6, 2018	Monday, May 6, 2019
Administrative Day (No Instruction)	Monday, May 13, 2018	Monday, May 13, 2019
Administrative Day (No Instruction)	Monday, May 20, 2018	Monday, May 20, 2019
Administrative Day (No Instruction)	Monday, May 27, 2018	Monday, May 27, 2019
Administrative Day (No Instruction)	Monday, June 3, 2018	Monday, June 3, 2019
Administrative Day (No Instruction)	Monday, June 10, 2018	Monday, June 10, 2019
Administrative Day (No Instruction)	Monday, June 17, 2018	Monday, June 17, 2019
Administrative Day (No Instruction)	Monday, June 24, 2018	Monday, June 24, 2019
Administrative Day (No Instruction)	Monday, July 1, 2018	Monday, July 1, 2019

Order #18-489 - Motion Passed: A recommendation from Dr. Strong to accept the 2017-18 Amended District Calendar passed with a motion by Mr. Elmer Utz and a second by Ms. Jolieen Bertram.

**VOTE: Nordheim-Yes; Bertram-Yes; Griffin-Yes; Utz-Yes, Delaney-Yes
Motion Carried**

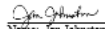
IV.B. District Allocations and Section 7 Allocations Add-On Request

—◆—
BOARD MEMO

DATE: April 24, 2018
TO: Dr. Strong and Board Members
RE: Final 2018-19 May 1st SBDM Staffing/Instructional Allocations

We are required to give final allocations to schools by May 1st each year. The tentative SBDM budget financial allocation that was given to schools on March 1 will be recognized as the final SBDM financial allocations for FY2018-19 as required by May 1, 2018.

This serves as the board's record for notification to the schools.



Name: Jan Johnston
Title: Executive Director of Finance Human Resources

Order #18-491 - Motion Passed: A recommendation to approve Professional Service Contract: Occupational Therapy and Physical Therapy pending Mr. DeMarcus' review passed with a motion by Mr. Elmer Utz and a second by Mrs. Karen Delaney.

**VOTE: Nordheim-Yes; Bertram-Yes; Griffin-Yes; Utz-Yes, Delaney-Yes
Motion Carried**

IV.D. Certified Evaluation Plan

ASSURANCES

CERTIFIED SCHOOL CERTIFIED EVALUATION PLAN

The Hamilton County Schools hereby assure the Commissioner of Education that:

This evaluation plan was developed by an evaluation committee composed of an equal number of teachers and administrators (KRS 156.037).

NAME:	TBR:
Jilly Hartz	Teacher
Darlene Layne	Teacher
Pat Brownfield	Teacher
Tiffani Espelage	Teacher
Michelle Lutenberg	Teacher
Laura Pugh	ADMINISTRATOR
Rhonda Adams	ADMINISTRATOR
Colina Pollard	ADMINISTRATOR
Mark Hagg	ADMINISTRATOR
Lee Miller	ADMINISTRATOR

The evaluation criteria and process used to evaluate certified school personnel shall be explained to and discussed with the evaluatee no later than the end of the evaluatee's first thirty (30) calendar days of reporting for employment each school year. (KRS 156.037)

All certified school personnel who have not attained continuing service status shall receive an annual summative evaluation and shall incorporate the formative data collected during the Kentucky teacher training program (if funded). (KRS 156.037)

All certified school personnel who have attained continuing service status shall receive a summative evaluation at least once every three (3) years. (KRS 156.037)

Each evaluator will be trained, tested, and approved in the use of appropriate evaluation techniques (KRS 156.037).

This plan requires a summative evaluation of certified school personnel to be documented in writing and to be included in the evaluatee's official personnel record. (KRS 156.037)

The local evaluation plan provides for the right to a hearing as to every appeal, an opportunity to review all documents presented to the evaluation appeals panel, and a right to presence of evaluatee's chosen representative (KRS 156.037).

The evaluation plan process will not discriminate on the basis of age, race, color, national origin, religion, sex, disability, or any other protected characteristics, as required by all applicable federal, state, and local law.

The local board of education shall review, as needed, the district's certified evaluator's plan to ensure compliance with KRS 156.037 and this administrative regulation. If a change of evidence is added or removed from the certified evaluation plan or if a decision rule or calculation is changed in the summative rating formula, the revised certified evaluation plan shall be reviewed and approved by the local board of education. If the local board of education determines the changes do not meet the requirements of KRS 156.037, the certified evaluation plan shall be returned to the certified evaluation committee for revision.

ASSURANCES

The local board of education approved the evaluation plan as recorded in the minutes of the meeting held on April 24, 2018. (KRS 156.037)

Signature of District Superintendent	Date
Signature of Chairperson, Board of Education	Date

Order #18-492 - Motion Passed: A recommendation by Dr. Strong to accept the Certified Evaluation Plan passed with a motion by Ms. Jolien Bertram and a second by Ms. Cheri Griffin.

**VOTE: Nordheim-Yes; Bertram-Yes; Griffin-Yes; Utz-Yes, Delaney-Yes
Motion Carried**

IV.E. Emergency Substitute Certification 2018-19

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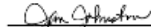
BOARD MEMO

DATE: May 24, 2018
TO: Dr. Strong & Board Members
FR: Jan Johnston
RE: Emergency Substitute Certification

Diligent efforts are made to recruit fully-qualified substitute teachers for Pendleton County Schools. However, when a fully-certified substitute teacher cannot be located for a particular position, leeway from the EPSE and the KDE has been granted to school districts to hire emergency substitutes. The Board, nevertheless, must approve the use of emergency substitutes in the district.

|

I recommend that the Board approve



Name: Jan Johnston
Title: Executive Director of Finance/HR

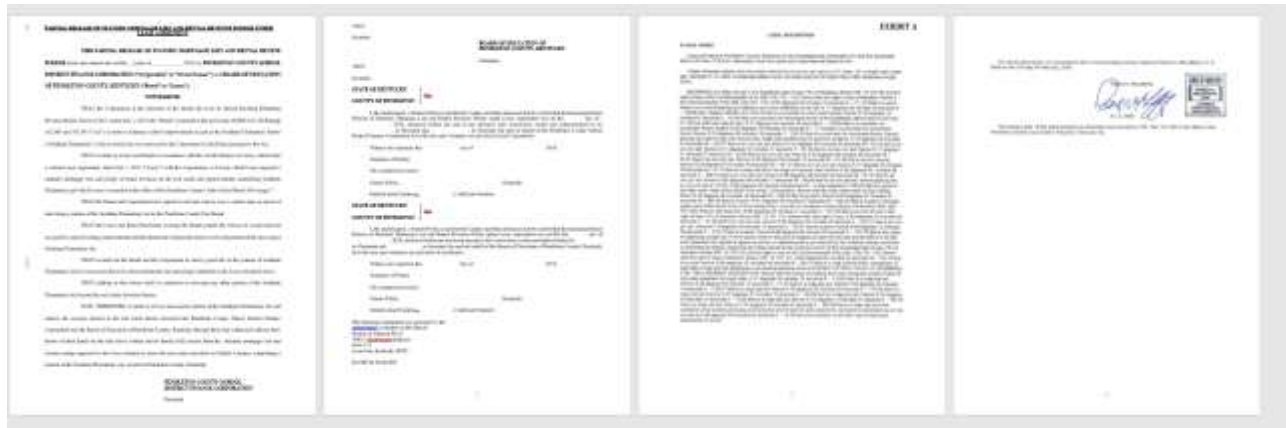
Order #18-493 - Motion Passed: A recommendation by Dr. Strong to accept the Emergency Substitute Certification 2018-19 passed with a motion by Ms. Jolieen Bertram and a second by Mrs. Karen Delaney.

**VOTE: Nordheim-Yes; Bertram-Yes; Griffin-Yes; Utz-Yes, Delaney-Yes
Motion Carried**

IV.F. Emergency Certification Approval

This item was not needed so no vote was taken.

IV.G. Motion pursuant to KRS 162.010 to provide authorization to Superintendent Anthony Strong and Board Attorney Matthew DeMarcus to execute and enter a Deed convey to the Pendleton County Youth Fair Association, Inc. the property commonly known as the "Fairgrounds" and more particularly described in the Survey conducted by Patrick A. McLafferty on February 8, 2018 which is 21.6142 acres located at the southwest corner of U.S. 27 and Woodson Street bordering the South Fork of the Licking River in the City of Falmouth.



Order #18-494 - Motion Passed: A recommendation by Dr. Strong to accept the motion pursuant to KRS 162.010 to provide authorization to Superintendent Anthony Strong and Board Attorney Matthew DeMarcus to execute and enter a Deed convey to the Pendleton County Youth Fair Association, Inc. the property commonly known as the "Fairgrounds" and more particularly described in the Survey conducted by Patrick A. McLafferty on February 8, 2018 which is 21.6142 acres located at the southwest corner of U.S. 27 and Woodson Street bordering the South Fork of the Licking River in the City of Falmouth passed with a motion by Ms. Jolieen Bertram and a second by Mrs. Karen Delaney.

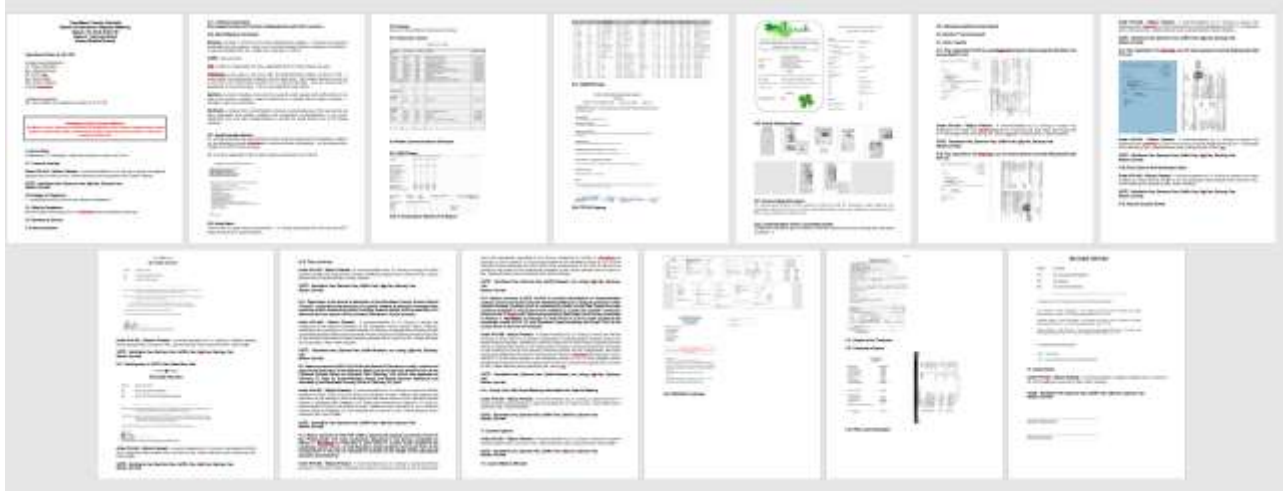
VOTE: Nordheim-Yes; Bertram-Yes; Griffin-No Vote; Utz-Yes, Delaney-Yes
Motion Carried

V. Consent Agenda

Order #18-495 - Motion Passed: A recommendation by Dr. Strong to accept the consent agenda passed with a motion by Ms. Jolieen Bertram and a second by Ms. Cheri Griffin.

**VOTE: Nordheim-Yes; Bertram-Yes; Griffin-Yes; Utz-Yes, Delaney-Yes
Motion Carried**

V.A. Board Meeting Minutes



V.B. Orders of the Treasurer

V.C. Treasurer's Report



Pendleton County Schools Bank Reconciliation March, 2018

Balances per MUNIS	Balance Sheet Balance
Fund 1 - General Funds	\$4,794,051.35
Fund 2 - Special Projects	\$18,861.88
Fund 21 - District Activity Funds	\$105,853.09
Fund 310 - Capital Outlay	\$109,000.00
Fund 320 - Building Fund	\$802,549.43
Fund 360 - Construction Fund	\$6,025.10
Fund 400	\$2.04
Fund 51 - Food Service	\$463,058.16
Fund 52 - After School Care	\$28,526.01
Fund 54 - Adult Education	\$580.45
Total General Checking in MUNIS	<u>\$5,828,513.32</u>

Ending Monthly Bank Balance **\$6,181,291.72**

Minus Outstanding Checks	
Outstanding ACH Payments	\$107,487.27
AP Outstanding Checks	\$35,763.43
Payroll Outstanding Checks	\$109,527.70
Balance per Bank	<u>\$6,928,513.32</u>

Means MUNIS and Bank Statement are in Agreement **\$0.00**

Signature Jan Johnston 4/13/2018
Prepared by

GL#	GL# DESCRIPTION	MY CHANGE PER MONTH	ACCOUNT BALANCE
4000	CASH IN BANK	128,452.48	5,283,824.34
4010	SAVINGS ACCOUNTS		642,215.76
4020	IRRIGATION FUND		141,443.80
4030	UNRECORDED ASSET		27,303.92
4040	STAFF DEVELOPMENT FUND		1,120.00
4050	INSTRUCTIONAL DEVELOPMENT FUND		3,150.00
4060	CONSTRUCTION FUND		1,000.00
4070	STUDENT SERVICES FUND		11,175.74
4080	FOOD SERVICE FUND		463,058.16
4090	AFTER-SCHOOL CARE FUND		28,526.01
4100	ADULT EDUCATION FUND		580.45
	TOTAL ASSETS		6,436,847.38
5000	ACCOUNTS PAYABLE	611,715.74	158,472.42
5100	ACCOUNTS RECEIVABLE		1,081,188.58
5200	ADVANCE FROM CHARITIES	95,846.67	95,846.67
5300	PREPAID EXPENSES		10,180.00
	TOTAL LIABILITIES		1,245,507.67
6000	RESERVE FUND	1,284,227.24	13,821,427.81
6100	RESERVE FUND	4,986,000.00	2,887,833.53
6200	RESERVE FUND		1,157,528.59
6300	RESERVE FUND	608	1,157,528.59
6400	RESERVE FUND	608	1,157,528.59
6500	RESERVE FUND	608	1,157,528.59
6600	RESERVE FUND	608	1,157,528.59
	TOTAL FUND BALANCE	136,334.38	64,868,005.33
	TOTAL LIABILITIES + FUND BALANCE	136,334.38	64,868,005.33

*** BALANCE SHEET ***
*** END OF REPORT *** Generated by Jm Johnson ***

V.D. FMLA Leave Requests

◆

BOARD MEMO

DATE: 4/26/2018
TO: Mr. Strong & Board Members
FR: Jan Johnston
RE: Leave of Absence Request

A request for Leave of Absence has been received from the following:

Bobbie Jo Harrison – PHS Cook-Baker - The request for unpaid Extended Disability Leave of absence will begin approximately April 1, 2018 through the end of the school year.

Tammy Dicken – SMS Secretary - The request for intermittent FMLA leave of absence will begin approximately March 14, 2018 and end approximately March 14, 2019.

I recommend that the Board approve

Name: Jan Johnston

Title: Executive Director of Finance/Human Resources

V.E. Diploma Signature Request

V.F. Project Grad Donation Request

◆

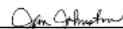
BOARD MEMO

DATE: May 24, 2018
TO: Dr. Strong & Board Members
FR: Jan Johnston
RE: Emergency Substitute Certification

Diligent efforts are made to recruit fully-qualified substitute teachers for Pendleton County Schools. However, when a fully-certified substitute teacher cannot be located for a particular position, leeway from the EPSE and the KDE has been granted to school districts to hire emergency substitutes. The Board, nevertheless, must approve the use of emergency substitutes in the district.

|

I recommend that the Board approve



Name: Jan Johnston
Title: Executive Director of Finance/HR

VI. Executive Session

Order #18-496 - Motion Passed: A recommendation to go into Executive Session passed with a motion by Ms. Jolieen Bertram and a second by Ms. Cheri Griffin.

**VOTE: Nordheim-Yes; Bertram-Yes; Griffin-Yes; Utz-Yes, Delaney-Yes
Motion Carried**

VII. KRS 61.810(1)(b)- Future Purchase or Sale of Real Property

VIII. Return from Executive Session

Order #18-497 - Motion Passed: A recommendation to come out of Executive Session passed with a motion by Ms. Jolieen Bertram and a second by Mrs. Karen Delaney.

**VOTE: Nordheim-Yes; Bertram-Yes; Griffin-Yes; Utz-Yes, Delaney-Yes
Motion Carried**

IX. Adjournment

Order #18-498 - Motion Passed: A recommendation to adjourn passed with a motion by Ms. Jolieen Bertram and a second by Mr. Elmer Utz.

**VOTE: Nordheim-Yes; Bertram-Yes; Griffin-Yes; Utz-Yes, Delaney-Yes
Motion Carried**

Board Chairperson

Board Secretary