

**Pendleton County Schools  
Board of Education Regular Meeting  
March 15, 2018 6:00 PM  
District Training Room  
Sharp Middle School**

**Attendance Taken at 6:01 PM:**

Present Board Members:

Dr. Shawn Nordheim  
Ms. Jolieen Bertram  
Mr. Elmer Utz  
Ms. Cheri Griffin  
Mrs. Karen Delaney  
Amelia Franxman

Updated Attendance:

Ms. Cheri Griffin was updated to present at: 6:07 PM

**Pendleton County Schools Mission**

Pendleton County Schools is committed to graduating every student college and/or career ready by empowering staff to deliver high quality instruction and services in a safe and trusting environment.

**I. Call to Order**

Chairperson, Dr. Nordheim, called the meeting to order at 6:03 pm.

**I.A. Approve Agenda**

**Order #18-488 - Motion Passed:** A recommendation by Dr. Strong to accept the agenda passed with a motion by Ms. Jolieen Bertram and a second by Mrs. Karen Delaney.

**VOTE: Nordheim-Yes; Bertram-Yes; Utz-Yes, Delaney-Yes  
Motion Carried**

**I.B. Pledge of Allegiance**

T. Hutchinson led the group in the Pledge of Allegiance.

**I.C. Mission Statement**

Board Student Representative, A. Franxman read the Mission Statement.

**I.D. Moment of Silence**

**II. Communications**

## II.A. Audience Comments

Erica Goetz and Donnie Thornton addressed the board with concerns.

## II.B. Board Member Comments

**Delaney**—Thanks to PCHS on how they addressed the walkout. I received very positive feedback from the students. Also I got to attend the Basic Diploma graduation on March 8. It was remarkable and I am so glad that I was able to attend.

**Griffin**—No comment

**Utz**—I'd like to congratulate the boys' basketball team on their season this year.

**Franxman**—I just want to say how safe the administration makes us feel at PHS. I appreciated the administrators talking to each grade level. The student advisory group got to go read to the elementary students on Dr. Seuss's birthday. Also the seniors got to participate in mock interviews. This is very helpful for each senior.

**Bertram**—In terms of safety, that is all of our wish for each student and staff member to be safe in the school. Recently I read an article from a teacher about student inclusion. I thought it was very interesting.

**Nordheim**—I believe that mental health is the key to preventing any of the issues that we have discussed and making students feel connected. Congratulations to the boys' basketball team and also congratulations to Amelia for being chosen one of the Sharp scholars.

## II.C. Superintendent Report

Dr. Strong presented his superintendent report and then discussed the legislative update. He congratulated Amelia Franxman on receiving Sharp Scholarship. He announced that tonight is his 400<sup>th</sup> board meeting.

Mr. Compton explained a little bit about safety procedures in the district.

### Superintendent's Report (Activities Feb 14-March 15)

AASA Conference—Nashville—Feb 14-17  
NKCES—Cold Spring—Feb 22  
NKEAT Meeting—Florence—Feb 28  
KSBA Conference—Louisville—March 1-3  
NKYEC Bd Directors Meeting—March 7

During the last month I have been involved in the following meetings/events:

- School Based Health Centers Meeting—Feb 27
- PCEF—Feb 27
- Student Advisory—Read Across America (NES/SES)—March 1
- Cabinet Meeting—March 2 and 16
- PCEA—March 12
- Special BOE Meeting—March 6
- Athletic Park Advisory Meeting—March 6
- Senior Mock Interviews—March 8
- Option 22 Graduation—March 8
- Budget Committee Meeting—March 12
- Joint Meeting with BOE and Staff Search Committee—March 13
- Joint Meeting of PC Schools, Cities of Falmouth and Butler and Pendleton County Fiscal Court—March 14
- Multiple PC sporting events

Other

Legislative Update

## II.D. Great News

There were no great news presentations. Dr. Strong announced that this was his 400<sup>th</sup> board meeting as a superintendent.

## II.E. Recess

Due to no Great News there was no recess.

## II.F. Personnel Actions

March 15, 2018				
Last Name	First Name	Location	Position	Effective Date
<b>Hire</b>				
Caswell	Patricia	DIST	Substitute Counselor	3/1/2018
Burgemeir	Brian	PHS	Coach Assistant Track	2/1/2018
Cooper	Tim	PHS	Coach Boys Golf 2018	3/5/2018
Derico	Elizabeth	DIST	Substitute Teacher	2/12/2018
Hanser	Jacob	PHS	Coach Assistant Track	2/1/2018
Seibert	Patricia	DIST	Substitute Instructional Assistant	3/1/2018
Smith	Jonah	DIST	Substitute Teacher	2/16/2018
Sticklen	Whitney	NES	Teacher	2/16/2018
Tackett	Stacey	BOE	Maintenance Technician	2/27/2018
Worthington	Jeremy	PHS	Softball Assistant Coach - Freshman	3/6/2018
<b>Retirement</b>				
<b>Transfer</b>				
Kline	Alan	DSS	Bus Driver	2/1/2018
<b>Resigned</b>				
Chaplin	Katie	PHS	Varsity Softball Coach	3/7/2018
Kelly	Ashley	DSS	Bus Driver	3/23/2018
Knox	Josh	PHS	Teacher	6/30/2018
Monroe	Mason	PHS	Coach - Freshman and JV/Varsity	3/19/2018

## III. Written Communications & Reports

### III.A. DPP Report

Director of Pupil Personnel	Monthly Report: Month 7: 2022/08-30/22/18				
<b>Schools:</b>	NES	SES	PCHS	SMS	
<b>Attendance Referrals:</b>	NES	SES	PCHS	SMS	
Number of Home Visits	3	4	3	2	
Address Verifications	0	0	1	0	
Recommendations for Charges	0	0	3	2	
Number of Charges Filed	0	0	3	2	
Students School Visits	4	8	23	14	
Students Transported	0	1	4	1	
Suspensions	0	2	12	6	
Recommended to Expulsion	0	0	3	3	
Expulsions	0	0	0	0	
Administrative Hearing	0	0	9	3	
<b>Membership (K-12)</b>	NES	SES	PCHS	SMS	
ADA: Month 7	489	511	765	530	
Percentage of ADA Month 7	97.82	97.39	96.98	97.24	
<b>District Summary:</b>	<b>Membership</b>	<b>ADA</b>	<b>Percentage of ADA Month 7:</b>	<b>YTD Suspensions</b>	<b>YTD Suspension Days</b>
Month 7	2,293	888,888	97.17	187	498,23
<b>Drop Out Summary</b>	2017-2018	2018-2019	2019-2020	2020-21	
9th Grade	0	0	1	1	
10th Grade	0	0	1	2	
11th Grade	0	0	1	1	
12th Grade	0	0	3	3	
<b>YTD Tot:</b>	0	0	1	1	
				<b>YTD Expulsions</b>	
				Current	2017-2018
					1

### III.B. Transportation Monthly Trip Report

BUS NO	LNAME	FNANE	SCHOOL	ORGANIZATION SPONSORING	DATE	DESTINATION	PERSON IN CHARGE	#	TOTAL TIME	Miles traveled	AMT PAID	County Retirement	Social Security	Total Paid	CHARGE TO
35	Veirs	Kelly	PHS	Girls Basketball	2/1/18	Ludlow H.S.	Bowling, P	10	2:15	70	\$36.59	\$6.06	\$2.42	\$40.07	Girls Basketball
96	Kline	Alan	SMS	Boys Basketball	2/1/18	Newport	Sledd, D	8	4:00	62	\$56.16	\$10.78	\$4.30	\$71.24	SMS
61	Gregg	Jim	PHS	Boys Basketball	2/2/18	Bracken Co	Belcher, K	20	5:00	50	\$70.20	\$13.47	\$5.37	\$89.04	Boys Basketball
61	Gregg	Jim	PHS	Boys Basketball	2/7/18	Cambell Co	Belcher, K	20	5:00	37	\$70.20	\$13.47	\$5.37	\$89.04	Boys Basketball
45	Dawson	Marvin	NES	Choir	2/8/18	BB&T	Hodge, R	40	5:00	51	\$70.20	\$13.47	\$5.37	\$89.04	NES
52	Lynn	Martha	PHS	Girls Basketball	2/9/18	Villa Madonna	Bowling, P	18	3:00	80	\$42.12	\$8.08	\$3.23	\$53.43	Girls Basketball
97	Nahari	Joel	SMS	Ski Club	2/9/18	Perfect North	Myers, D	20	3:00	113	\$42.12	\$8.08	\$3.23	\$53.43	Ski Club
Van	Hoehn	Catherine	PHS	DECA	2/9/18	EXU	Hoehn, C	5		174	\$0.00	\$0.00	\$0.00	\$0.00	DECA
81	Gregg	Jim	PHS	Boys Basketball	2/12/18	Bourbon Co	Belcher, K	20	5:30	77	\$77.22	\$14.81	\$5.91	\$97.94	Boys Basketball
61	Beane	Steve	PHS	Academic Team	2/12/18	Lewis Co	Bowen, K	7	8:30	168	\$119.54	\$22.89	\$9.13	\$151.56	Academic Team
81	Gregg	Jim	PHS	Boys Basketball	2/15/18	Paris	Belcher, K	20	6:30	75	\$91.26	\$17.51	\$6.99	\$115.76	Boys Basketball
52	Lynn	Martha	PHS	Ski Club	2/16/18	Perfect Club	Myers, D	30	4:00	118	\$56.16	\$10.78	\$4.30	\$71.24	Ski Club
61	Nahari	Joel	PHS	NIROTC	2/16/18	Camp Muscatatuck	Warren, C	18	6:00	414	\$84.24	\$16.16	\$6.45	\$106.85	NIROTC
35	Veirs	Kelly	PHS	Academic Team	2/17/18	Lewis County	Bowen, K	10	12:30	59	\$175.50	\$33.66	\$13.43	\$222.59	Academic Team
508	Williams	Clark	SES	Gr 5	2/20/18	Extension Office	Conrad, M	27	2:00	34	\$28.08	\$5.39	\$2.15	\$35.62	SES
45	Dawson	Marvin	NES	Gr 5	2/21/18	Extension Office	Hegy, M	20	1:00	6	\$14.04	\$2.70	\$1.08	\$17.82	SES
507	Harper	Steve	SES	Gr 5	2/21/18	Extension Office	Conrad, M	26	2:00	12	\$28.08	\$5.39	\$2.15	\$35.62	SES
607	Kline	Alan	PHS	KUNA	2/21/18	Frankfort	Lustenber, M	15	12:00	145	\$168.48	\$32.32	\$12.89	\$213.69	G/T
508	Williams	Clark	NES	Gr 5	2/26/18	Extension Office	Morris, J	26	2:00	47	\$28.08	\$5.39	\$2.15	\$35.62	NES
45	Dawson	Marvin	NES	Gr 5	2/27/18	Extension Office	Pugh, D	30	2:00	27	\$28.08	\$5.39	\$2.15	\$35.62	NES
607	Kline	Alan	NES	Gr 5	2/28/18	Extension Office	Hurst, A	30	2:00	46	\$28.08	\$5.39	\$2.15	\$35.62	NES
8	Wroblewski	Danielle	PHS	NKYAB	2/28/18	Life Learning Center	White, A	8	6:00	82	\$84.24	\$16.16	\$6.45	\$106.85	PHS

### III.C. SBDM Minutes

#### SCHOOL BASED DECISION MAKING COUNCIL

#### MINUTES

Phillip A. Sharp Middle School      January 10, 2018      6:00 p.m.

**In attendance:** Ashley Himes and Patricia Miles – Parent Representatives, Amanda King, Tammy Tackett and J. B. Pollard – Teacher Representatives, David Sledd – Principal, and Tammy Dicken – Recording Secretary.

**Call to Order**

Mr. Sledd called the meeting to order.

**Approval of Agenda**

The agenda was approved as presented.

**Approval of Minutes**

The minutes of the December 18, 2017 meeting were approved with one change to those in attendance.

**Budget Review**

The current working budget was distributed for review.

**SMS Quarterly Report Analysis – 2<sup>nd</sup> quarter**

Mr. Sledd shared the SMS QUARTERLY Report Analysis.

**Policy Review – Instructional Practices**

The council approved and accepted this policy with one grammatical change.

**Discussion Items**

Student agenda use was discussed.

**Other**

There being no further business, the meeting adjourned. The next meeting will be held at 6:00 p.m. on Wednesday – February 14, 2018.

 2/14/18       02/14/18  
 Chairperson      Date      Secretary      Date

### III.D. FRYSC Reports



South Family Resource Youth Services Center  
Board Report – March 2018

Activities and Meetings

<p>February 28-March 21 March 8</p> <p>March 15 March 20 March 22</p>	<p>Tobacco Education Group @ PCHS Spring Athletic Drug Awareness Seminar 3:00-4:00 SBS Family Literacy Night First Food Pantry 4-6 pm @ PCHS SBS Kindergarten Registration Second Food Pantry 4-6 pm @ PCHS</p>
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Services

<p>School Age Child Care Programs School Clothes School Supplies Weekend Snack Pack Program PCHS School Pantry</p>	<p>16 students enrolled, ADA - 6 students (morning &amp; afternoon) So far we have purchased clothing for 78 students So far we have given out school supplies to 82 students. We have 85 students on the Weekend Snack Pack Program March Food Pantry Days 03/15 &amp; 03/22 4-6 pm</p>
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Donations

Mr. Moriah Christian Church	\$150.00
Gumlick Baptist Church	\$350.00



North Family Resource Youth Services Center  
Center Report – March, 2018

**Activities:**

School Age Child Care Average Daily Attendance	Morning Program - 12 Afterschool Program - 24
Clothing distribution On site clothing closet distribution	25 Students
School Supplies Distribution Supplies distributed on as need bases	25 Students
Weekend Snack Packs	70 Students weekly
Other direct services	21 Students

**Activities:**

February 25, 26, 27, 28	Recipe for Life, NES 5 <sup>th</sup> Grade
February 28	Food Distribution

**Upcoming events:**

March 13, 22	Food Distribution
March 20	Kindergarten Registration
April 3	Recipe for Life Dinner
April 5	Community Baby Shower
April 13	Career Day NES
April 20	Ag Safety Day – NES 3 <sup>rd</sup> Grade

**Donations:**

Mr. Moriah Christian Church	\$350.00
Mr. Auburn Homemakers	\$300.00
"Off the Couch" Fitness Group	\$71.00

### III.E. Public Relations Report



### III.F. School Safety Discussion

Dr. Strong placed this on the agenda so that he and Mr. Compton could address any questions the board had or in the event that there were any audience comments that they could address on this issue.

### III.G. Superintendent Search Committee Update

Chairperson Nordheim gave an update of the first search committee meeting that took place on March 13.



**Order #18-490 - Motion Passed:** A recommendation by Dr. Strong to accept Pay Application #3--Enervise, LLC for Improvements Controls Replacement BG #17-142 passed with a motion by Ms. Jolieen Bertram and a second by Mrs. Karen Delaney.

**VOTE: Nordheim-Yes; Bertram-Yes; Griffin-Yes; Utz-Yes, Delaney-Yes  
Motion Carried**

**IV.C. Pay Application #4--Enervise, LLC for Improvements Controls Replacement BG #17-142**

The image shows a scanned document with two main parts. On the left is a letter on a blue background. The letter is dated March 9, 2018, and is addressed to Dr. Anthony Strong, Superintendent of Franklin County Schools. It is from Robert E. Met Hayes & Associates, LLC. The letter discusses an application and certificate for payment for a project. On the right is a contract form titled 'APPLICATION AND CERTIFICATION FOR PAYMENT'. It includes sections for 'CONTRACTOR'S APPLICATION FOR PAYMENT' and 'ARCHITECT'S CERTIFICATE FOR PAYMENT'. The form contains various fields for project information, contract details, and payment amounts, along with a signature line for the contractor and a section for the architect's certificate.

**Order #18-491 - Motion Passed:** A recommendation by Dr. Strong to accept Pay Application #4--Enervise, LLC for Improvements Controls Replacement BG #17-142 passed with a motion by Ms. Jolieen Bertram and a second by Mr. Elmer Utz.

**VOTE: Nordheim-Yes; Bertram-Yes; Griffin-Yes; Utz-Yes, Delaney-Yes  
Motion Carried**

**IV.D. PHS Class of 2018 Graduation Date**

**Order #18-492 - Motion Passed:** A recommendation by Dr. Strong to accept the motion to allow Dr. Strong and Mr. Shafer to set the graduation date passed with a motion by Ms. Cheri Griffin and a second by Mrs. Karen Delaney.

**VOTE: Nordheim-Yes; Bertram-Yes; Griffin-Yes; Utz-Yes, Delaney-Yes  
Motion Carried**

**IV.E. Declare Surplus Buses**

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## BOARD MEMO

**DATE:** March 15<sup>th</sup>, 2018  
**TO:** Dr. Strong and Board Members  
**RE:** 2018 Bus Surplus Request

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Each year, buses that have exhausted their usage and have depreciated below value are placed into surplus by the Board of Education, and can be sold or used as parts.

Based on age, performance, evaluation, and depreciation, I would like to request the following buses be approved to be placed into surplus property:

1. Bus 97: 1999 Model, and over years of service based on KDE best practice guidelines
2. Bus 98: 1999 Model, and over years of service and based on KDE best practice guidelines

Additional information on each bus can be provided upon request.

I would recommend approval of placing buses 97 and 98 into surplus property.



\_\_\_\_\_  
Matt Compton  
Executive Director of Student Services/Director Pupil Personnel

**Order #18-493 - Motion Passed:** A recommendation by Dr. Strong to Declare Surplus Buses passed with a motion by Ms. Jolieen Bertram and a second by Ms. Cheri Griffin.

**VOTE: Nordheim-Yes; Bertram-Yes; Griffin-Yes; Utz-Yes, Delaney-Yes  
Motion Carried**

### IV.F. Participation in KISTA 2018 Used Bus Sale

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## BOARD MEMO

**DATE:** March 15<sup>th</sup>, 2018  
**TO:** Dr. Strong and Board Members  
**RE:** KISTA Used Bus Sale Participation Agreement

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KISTA annually provides an opportunity for districts to participate in a used bus sale, in which buses can be sold through KISTA, that have been surplussed by the district.

Attached is an agreement to participate in the 2018 KISTA used bus sale for Pendleton County. The used bus sale will occur in May, 2018, and any offers made on the buses listed will be brought to the board in June, 2018 for purchase approval.

I recommend accepting the agreement to participate in the 2018 KISTA used bus sale.



\_\_\_\_\_  
Matt Compton  
Executive Director of Student Services/Director Pupil Personnel

**Order #18-494 - Motion Passed:** A recommendation by Dr. Strong to Participate in KISTA 2018 Used Bus Sale passed with a motion by Ms. Jolieen Bertram and a second by Ms. Cheri Griffin.

**VOTE: Nordheim-Yes; Bertram-Yes; Griffin-Yes; Utz-Yes, Delaney-Yes  
Motion Carried**



#### **IV.G. Telco Contract**

**Order #18-495 - Motion Passed:** A recommendation from Dr. Strong to accept the Telco contract pending the approval by Attorney DeMarcus passed with a motion by Ms. Jolieen Bertram and a second by Mrs. Karen Delaney.

**VOTE: Nordheim-Yes; Bertram-Yes; Griffin-Yes; Utz-Yes, Delaney-Yes**  
**Motion Carried**

**IV.H. Resolution of the board of education of the Pendleton County School District ("board"); authorizing the execution of a partial release of statutory mortgage liens securing certain outstanding school building revenue bonds and the execution of a deed conveying a portion of the Southern Elementary School property.**

**Order #18-496 - Motion Passed:** A recommendation by Dr. Strong to accept the Resolution of the board of education of the Pendleton County School District ("board"); authorizing the execution of a partial release of statutory mortgage liens securing certain outstanding school building revenue bonds and the execution of a deed conveying a portion of the Southern Elementary School property passed with a motion by Ms. Jolieen Bertram and a second by Mrs. Karen Delaney.

**VOTE: Nordheim-Yes; Bertram-Yes; Griffin-Present, not voting; Utz-Yes, Delaney-Yes**  
**Motion Carried**

**IV.I. Motion pursuant to KRS 162.010 for the Board of Education to ratify, confirm and approve the execution of the Warranty Deed conveying the real estate known as the Falmouth School Center to Highland Hills Holdings, LLC which was executed on February 12, 2018 by Superintendent Strong and Board Attorney DeMarcus and recorded by the Pendleton County Clerk on February 23, 2018**

**Order #18-497 - Motion Passed:** A recommendation by Dr. Strong to accept the Motion pursuant to KRS 162.010 for the Board of Education to ratify, confirm and approve the execution of the Warranty Deed conveying the real estate known as the Falmouth School Center to Highland Hills Holdings, LLC which was executed on February 12, 2018 by Superintendent Strong and Board Attorney DeMarcus and recorded by the Pendleton County Clerk on February 23, 2018 passed with a motion by Ms. Jolieen Bertram and a second by Ms. Cheri Griffin.

**VOTE: Nordheim-Yes; Bertram-Yes; Griffin-Yes; Utz-Yes, Delaney-Yes**  
**Motion Carried**

**IV.J. Motion pursuant to 702 KAR 4:090 to declare the property commonly known as the "Fairgrounds" and more particularly described in the Survey conducted by Patrick A. McLafferty on February 8, 2018 which is 21.6142 acres located at the southwest corner of U.S. 27 and Woodson Street bordering the South Fork of the Licking River in the City of Falmouth as surplus to the needs of the educational programs of the District.**

**Order #18-498 - Motion Passed:** A recommendation by Dr. Strong to accept the Motion pursuant to 702 KAR 4:090 to declare the property commonly known as the "Fairgrounds"

and more particularly described in the Survey conducted by Patrick A. McLafferty on February 8, 2018 which is 21.6142 acres located at the southwest corner of U.S. 27 and Woodson Street bordering the South Fork of the Licking River in the City of Falmouth as surplus to the needs of the educational programs of the District passed with a motion by Ms. Jolieen Bertram and a second by Mrs. Karen Delaney.

**VOTE: Nordheim-Yes; Bertram-Yes; Griffin-Present, not voting; Utz-Yes, Delaney-Yes**

**Motion Carried**

**IV.K. Motion pursuant to KRS 162.010 to provide authorization to Superintendent Anthony Strong and Board Attorney Matthew DeMarcus to execute and enter a Real Estate Purchase Contract which is substantially similar to the Real Estate Purchase Contract reviewed by the Board at this meeting to convey the property commonly known as the "Fairgrounds" and more particularly described in the Survey conducted by Patrick A. McLafferty on February 8, 2018 which is 21.6142 acres located at the southwest corner of U.S. 27 and Woodson Street bordering the South Fork of the Licking River in the City of Falmouth.**

**Order #18-499 - Motion Passed:** A recommendation by Dr. Strong to accept the Motion pursuant to KRS 162.010 to provide authorization to Superintendent Anthony Strong and Board Attorney Matthew DeMarcus to execute and enter a Real Estate Purchase Contract which is substantially similar to the Real Estate Purchase Contract reviewed by the Board at this meeting to convey the property commonly known as the "Fairgrounds" and more particularly described in the Survey conducted by Patrick A. McLafferty on February 8, 2018 which is 21.6142 acres located at the southwest corner of U.S. 27 and Woodson Street bordering the South Fork of the Licking River in the City of Falmouth passed with a motion by Ms. Jolieen Bertram and a second by Mr. Elmer Utz.

**VOTE: Nordheim-Yes; Bertram-Yes; Griffin-Present, not voting; Utz-Yes, Delaney-Yes**

**Motion Carried**

**IV.L. Cancel April 19th Board Meeting--Reschedule for Special Meeting**

**Order #18-500 - Motion Passed:** A recommendation by Dr. Strong to cancel the April 19 board meeting and reschedule to April 24 passed with a motion by Ms. Cheri Griffin and a second by Ms. Jolieen Bertram.

**VOTE: Nordheim-Yes; Bertram-Yes; Griffin-Yes; Utz-Yes, Delaney-Yes**

**Motion Carried**

**V. Consent Agenda**

**Order #18-501 - Motion Passed:** A recommendation by Dr. Strong to accept the consent agenda passed with a motion by Ms. Jolieen Bertram and a second by Ms. Cheri Griffin.

**VOTE: Nordheim-Yes; Bertram-Yes; Griffin-Yes; Utz-Yes, Delaney-Yes**

**Motion Carried**

**V.A. Board Meeting Minutes**



**Pendleton County Schools  
Board of Education Special Meeting  
March 06, 2018 8:00 AM  
Board of Education  
Conference Room**

**Attendance Taken at 8:15 AM:**

**Present Board Members:**  
Dr. Shawn Nordheim  
Ms. Joleen Bettram  
Ms. Cheryl Griffin

**Absent Board Members:**  
Mrs. Karen Delaney  
Annela Franzen  
M. Elmer Uz

**Pendleton County Schools Mission**  
Pendleton County Schools is committed to graduating every student college and career ready by empowering staff to deliver high quality instruction and services in a safe and thriving environment.

**I. Call to Order**

Chairperson, Dr. Nordheim, called the meeting to order at 8:15.

**II. Approval of a new contract for fiber, local and long-distance telephone service.**

**Order #18-404 - Motion Passed:** Dr. Strong's recommendation to accept the approval of a new contract for fiber, local and long-distance telephone service pending Matt DeBarbus's approval passed with a motion by Ms. Cheryl Griffin and a second by Ms. Joleen Bettram.

**VOTE:** Nordheim-Yes; Griffin-Yes; Bettram-Yes; Motion Carried

**III. Adjourn**

**Order #18-485 - Motion Passed:** A recommendation to adjourn passed with a motion by Ms. Joleen Bettram and a second by Ms. Cheryl Griffin.

**VOTE:** Nordheim-Yes; Griffin-Yes; Bettram-Yes; Motion Carried

Board Chairperson \_\_\_\_\_

Board Secretary \_\_\_\_\_

## V.B. NES/SES Fundraiser

SCHOOL ACTIVITY FUND  
FUNDRAISER APPROVAL

School	NES/SES
Activity Account	Library
External Support/Booster Organization	
Name of Fundraiser	Read for Education
Sponsor	Tina Record
Date Submitted	2/20/18

Purpose of fundraising activity:  
Raise funds to purchase STEM/Makerspace instructional materials.

Items to be sold:  
Students fill out postcards w/addresses. Postcards are mailed by vendor/co for magazine subscriptions

Beneficiary of fundraising activity:  
Library

Date(s) scheduled:  
March 2018

Names of adult supervisors of activity (chaperones, custodians, etc.):  
Tina Record

Athletic Fundraiser	Yes <input type="checkbox"/>	No <input type="checkbox"/>
If yes, sport involved:		
Corresponding sport participating in fundraiser?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Coach's signature (corresponding sport)		Date

Cards On: Approved Disapproved Date:  
Darl S. [Signature] 2/20/18 2/21/18

Superintendent (if official policy) \_\_\_\_\_ Date \_\_\_\_\_  
Superintendent (if directed by Board of School Work function) \_\_\_\_\_ Date \_\_\_\_\_

V.C. Orders of the Treasurer

V.D. Treasurer's Report

Paradise County Schools Bank Reconciliations February, 2018	
<b>Balances per MUNS</b>	<b>Balance Sheet Balance</b>
Fund 1 - General Fund	\$4,812,110.10
Fund 2 - Special Projects	\$129,949.18
Fund 21 - District Activity Funds	\$99,606.86
Fund 330 - Capital Outlay	\$309,000.00
Fund 330 - Building Fund	\$462,549.41
Fund 360 - Construction Fund	\$124,558.31
Fund 400	\$2.84
Fund 52 - Food Service	\$486,738.09
Fund 52 - After School Care	\$26,557.57
Fund 54 - Adult Education	\$374.53
<b>Total General Checking in MUNS</b>	<b>\$6,395,048.57</b>
<b>Ending Month's Bank Balance</b>	<b>\$6,420,083.89</b>
<b>Minus Outstanding Checks</b>	
Outstanding ACH Payments	\$104,328.43
AP Outstanding Checks	\$43,687.10
Payroll Outstanding Checks	\$107,344.20
<b>Balance per Bank</b>	<b>\$6,164,724.16</b>
<b>Minus MUNS and Bank Statement are in Agreement</b>	<b>\$0.00</b>
Signature: <u>Ann Johnson</u>	3/1/2018
Prepared by:	

Financial statement from MUNS showing various fund balances and reconciling items. The document includes a header with the MUNS logo and a title 'MUNS STATEMENT OF FINANCIAL POSITION'. It lists various funds such as General Fund, Special Projects, District Activity Funds, Capital Outlay, Building Fund, Construction Fund, Food Service, After School Care, and Adult Education. The statement shows balances per MUNS and balances per bank, with a total ending month's bank balance of \$6,420,083.89. It also includes a section for outstanding checks and a reconciliation to the MUNS balance.

V.E. FMLA Leave Requests

# BOARD MEMO

**DATE:** 3/15/2018  
**TO:** Mr. Strong & Board Members  
**FR:** Jan Johnston  
**RE:** Leave of Absence Request

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A request for Leave of Absence has been received from the following:

Joyce Robbins – PHS Cook-Baker - The request for FMLA leave of absence will begin approximately February 6, 2018 and end approximately May 1, 2018.

Christina Watson – NES Cook/Baker - The request for FMLA leave of absence will begin approximately March 15, 2018 and end approximately April 27 2018.

Tammy Dicken – SMS Secretary - The request for intermittent FMLA leave of absence will begin approximately March 14, 2018 and end approximately March 14, 2019.

**I recommend that the Board approve**

Name: Jan Johnston

Title: Executive Director of Finance/Human Resources

## VI. Adjournment

**Order #18-502 - Motion Passed:** A recommendation to adjourn passed with a motion by Mr. Elmer Utz and a second by Mrs. Karen Delaney.

**VOTE: Nordheim-Yes; Bertram-Yes; Griffin-Yes; Utz-Yes, Delaney-Yes  
Motion Carried**

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Board Chairperson

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Board Secretary