

**Pendleton County Schools  
Board of Education Regular Meeting  
February 13, 2018 6:00 PM  
District Training Room  
Sharp Middle School**

**Attendance Taken at 6:01 PM:**

Present Board Members:

Dr. Shawn Nordheim  
Ms. Jolieen Bertram  
Mr. Elmer Utz  
Ms. Cheri Griffin  
Mrs. Karen Delaney  
Amelia Franxman

**Pendleton County Schools Mission**

Pendleton County Schools is committed to graduating every student college and/or career ready by empowering staff to deliver high quality instruction and services in a safe and trusting environment.

**I. Call to Order**

**I.A. Approve Agenda**

**Order #18-475 - Motion Passed:** A recommendation by Dr. Strong to accept the agenda with an addition to action item F. Amendment of 2017-18 School Calendar passed with a motion by Ms. Jolieen Bertram and a second by Mrs. Karen Delaney

**VOTE: Nordheim-Yes; Bertram-Yes; Griffin-Yes; Utz-Yes, Delaney-Yes  
Motion Carried**

**I.B. Pledge of Allegiance**

SMS student, Jonny Wanstrath, led the group in the pledge.

**I.C. Mission Statement**

SMS student, Madison Sullivan read the mission statement.

**I.D. Moment of Silence**

**II. School Site-Based Council Presentation - Sharp Middle School**

Mr. David Sledd, principal of Sharp Middle School gave a SBDM presentation which summarized the school's strengths, areas for improvement and next steps.



### III. Communications

#### III.A. Audience Comments

There were no audience comments.

#### III.B. Board Member Comments

**Delaney**—*Good call on Monday to keep our kiddos safe.*

**Griffin**—*So impressed with the students involved in the production of The Beverly Hillbillies.*

**Utz**—*no comments*

**Franxman**—*Student Council organized a blood drive and saved a lot of lives—over 100. I was able to participated in the DECA Regional competition and also able to help with the Governor’s Cup at SMS. Senior Council has been working on graduation activities. There is a Quarter Auction coming up this Friday that we would like everyone to come out and support.*

**Bertram**—*no comment*

**Nordheim**—*I am grateful that we didn’t have school on Monday due to the ice. I regret that I didn’t get to see the production of The Beverly Hillbillies.*

### III.C. Superintendent Report

Superintendent's Report /Activities January 19-Feb 13

#### NKYEC Action Team Meeting—Florence—Jan 24

During the last month I have been involved in the following meetings/events:

- Cabinet Meeting—Jan 19, 26, Feb 2, 9
- PCEF—Jan 23
- Linda's Legacy Scholarship Presentation—Jan 25
- PCEA—Jan 25
- BOE Meeting—Jan 29
- Facility Audit Meeting –Jan 31
- Falmouth Fire Department- Feb 8
- All Stars Consultant Luncheon—Feb 10
- Staff Advisory Meeting—Feb 13
- Principal Meeting—Feb 13
- Multiple PC sporting events

#### Other

- Legislative Update
- AASA Conference – Nashville
- Don Wells Letter
- Charter [Training](#)
- Trails Grant
- School Center Closing

### III.D. Great News

### III.E. Recess

### III.F. Personnel Actions

Personnel Changes Board Meeting				
February 13, 2018				
Last Name	First Name	Location	Position	Effective Date
<b>Hire</b>				
Boden	Bailey	DIST	Substitute Teacher	1/26/2018
Cox	Larry	DSS	Substitute Bus Monitor	2/1/2018
Monroe	Mason	SMS	Instructional Assistant I	1/22/2018
Sticklen	Whitney	NES	Substitute Teacher	1/29/2018
Sullivan	Katie	PHS	Instructional Assistant I	1/23/2018
Warnick	Nicole	Dist	Substitute Teacher	2/2/2018
<b>Retirement</b>				
Allen	Gary	DSS	Bus Driver	1/31/2018
Leising	Jennifer	NES	Teacher	2/28/2018
<b>Resigned</b>				
Clark	Edna	DSS	Bus Monitor	1/23/2018
Lafollette	Sandra	SES	ESS Instructor	1/29/2018

### IV. Written Communications & Reports

## IV.A. DPP Report

Director of Pupil Personnel:	Monthly Report:				Month 6: 1/11/2018-2/20/2018	(Data is based on end of day 2/6/18)
Schools	NES	SES	PCHS	SMS		
<b>Attendance Referrals:</b>	<b>NES</b>	<b>SES</b>	<b>PCHS</b>	<b>SMS</b>		
Number of Home Visits	1	2	7	3		
Address Verifications	2	0	3	2		
Recommendations for Charges	0	0	4	3		
Number of Charges Filed	0	0	4	3		
Student School Visits	4	2	23	16		
Students Transported	1	0	2	2		
Suspensions	2	0	10	3		
Recommended for Expulsion	0	0	4	1		
Expulsions	0	0	0	0		
Administrative Hearing	0	0	2	1		
	<b>NES</b>	<b>SES</b>	<b>PCHS</b>	<b>SMS</b>		
<b>Membership (K-12)</b>	<b>488</b>	<b>513</b>	<b>766</b>	<b>513</b>		
<b>ADA: Month 6</b>	<b>461.14</b>	<b>484.8</b>	<b>681.76</b>	<b>506.64</b>		
<b>Percentage of ADA Month: Month 6</b>	<b>94.5</b>	<b>94.54</b>	<b>93.74</b>	<b>95.62</b>		
<b>District Summary:</b>	<b>Membership</b>	<b>ADA</b>	<b>Percentage of ADA Month 6:</b>	<b>YTD Suspensions</b>	<b>YTD Suspension Days</b>	
<b>Month 6</b>	<b>2,299</b>	<b>2,134.34</b>	<b>94.53</b>	<b>167</b>	<b>400.27</b>	
<b>Drop Out Summary</b>	<b>2017-2018</b>	<b>2016-2017</b>	<b>2015-2016</b>	<b>2014-15</b>		
9th Grade	0	0		1		
10th Grade	0	0	1	2		
11th Grade	0	0		1		
12th Grade	0	0		3		
<b>YTD Total</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>7</b>		
					<b>YTD Expulsions</b>	
					<b>Current</b>	
					<b>2017-2018</b>	<b>1</b>

## IV.B. Transportation Monthly Trip Report

B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q
BUS NO	LNAME	FNANE	SCHOOL	ORGANIZATION SPONSORING	DATE	DESTINATION	PERSON IN CHARGE	#	TOTAL TIME	Miles traveled	AMT PAID	County Retirement	Social Security	Total Paid	CHARGE TO
14	Nahari	Joel	PHS	NIROTC	01/04/18	SMS	Fultz, C	20	2:30	18	\$35.10	\$6.74	\$2.69	\$44.53	NIROTC
8	Nahari	Joel	SMS	Ski Club	01/05/18	Perfect North	Myers, D	29	3:00	121	\$42.12	\$8.08	\$3.23	\$53.43	Ski Club
61	Gregg	Jim	PHS	Boys Basketball	01/06/18	Laurel Co	Belcher, K	20	9:00	265	\$126.35	\$24.24	\$9.67	\$160.27	Boys Basketball
52	Lynn	Martha	PHS	Girls Basketball	01/06/18	Bellevue independent	Bowling, P	20	3:00	69	\$42.12	\$8.08	\$3.23	\$53.43	Girls Basketball
709	Nahari	Joel	SMS	Ski Club	01/19/18	Perfect North	Myers, D	3	3:00	104	\$42.12	\$8.08	\$3.23	\$53.43	Ski Club
61	Gregg	Jim	PHS	Boys Basketball	01/20/18	East Jessamine	Belcher, K	20	7:00	152	\$98.28	\$18.85	\$7.52	\$124.65	Boys Basketball
308	Gabbard	Adrian	PHS	Boys Basketball	01/25/18	Newport Catholic	Belcher, K	22	6:00	71	\$84.24	\$16.16	\$6.45	\$106.85	Boys Basketball
81	Gregg	Jim	PHS	Boys Basketball	01/26/18	Harrison Co	Belcher, K	20	4:00	30	\$56.16	\$10.78	\$4.30	\$71.24	Boys Basketball
507	Harper	Steve	PHS	Girls Basketball	01/26/18	Harrison Co	Bowling, P	15	3:00	47	\$42.12	\$8.08	\$3.23	\$53.43	Girls Basketball
809	Gregg	Teddy	PHS	Academic Team	01/27/18	Augusta H.S.	Bowen, K	10	10:30	70	\$147.42	\$28.28	\$11.28	\$186.98	Academic Team
609	Heubner	Steve	PHS	FCCLA	01/27/18	Ryle H.S.	White, A	10	8:30	111	\$119.34	\$22.89	\$9.13	\$151.36	FCCLA
709	Gregg	Jim	PHS	Boys Basketball	01/29/18	Calvary Christian	Belcher, K	20	4:00	66	\$56.16	\$10.78	\$4.30	\$71.24	Boys Basketball
35	Veirs	Kelly	SMS	Boys Basketball	01/30/18	Newport	Woodruff, J	8	3:30	58	\$48.14	\$9.43	\$3.76	\$62.33	SMS
8	Calvert	Todd	SMS	Boys Basketball	01/30/18	Erlanger Tichenor M.S.	Calvert, T	10	2:00	65	\$28.08	\$5.99	\$2.15	\$35.62	SMS
8	Beane	Steve	PHS	NKYA	01/31/18	Life Learning Center	Shafer, M	16	6:00	79	\$84.24	\$16.16	\$6.45	\$106.85	NKYA

## IV.C. SBDM Minutes

## IV.D. FRYSC Reports

### North Family Resource Youth Services Center Center Report – February, 2018

#### Activities:

School Age Child Care Average Daily Attendance      Morning Program - 12  
Afterschool Program - 24

Clothing distribution  
On site clothing closet distribution      31 Students

School Supplies Distribution  
Supplies distributed on as need bases      15 Students

Weekend Snack Packs      70 Students weekly

Other direct services      31 Students

#### Upcoming Events:

February 26, 27, 28, 29      Recipe for Life, NES 5<sup>th</sup> Grade  
April 20      Ag Safety Day – NES 3<sup>rd</sup> Grade  
April      Community Wide Baby Shower

#### Donations

Mt. Moriah Christian Church      \$150.00



South Family Resource Youth Services Center  
Board Report- February 2018

**Activities and Meetings**

February 15      Pendleton County CBC Meeting 9:00 am  
February 15      First Food Pantry 4-6 pm @ FCHS  
February 20      FRYSC Inaugural Reception 6-8 pm  
February 20-25      S&S Trainers for Life @ PC Zionsville Office  
February 20      Advisory Council Meeting 6:00 am  
February 20      Second Food Pantry 4-6 pm @ FCHS

**Services**

School Age Child Care Program      38 students enrolled, ADA - 8 students (morning to afternoon)  
School Clothes      So far we have purchased clothing for 73 students.  
School Supplies      So far we have given out school supplies to 13 students.  
Weekend Snack Pack Program      We have 12 students on the Weekend Snack Pack Program.  
FCHS School Pantry      February Food Pantry Dates 2/18 to 2/22 4-6 pm

**Donations**

Mt. Moriah Christian Church      \$150.00  
Gambel Baptist Church      \$350.00



## IV.E. Public Relations Report



## IV.F. Superintendent Search Committee Update

# Superintendent Search Committee

	Name	Email Address
BOE Rep	Jodi Bertram	<a href="mailto:Jolieen.bertram@gmail.com">Jolieen.bertram@gmail.com</a>
Principal Rep	Mark Hegyi	<a href="mailto:Mark.hegyi@pendleton.kyschools.us">Mark.hegyi@pendleton.kyschools.us</a>
Teacher Rep	Amanda King	<a href="mailto:Amanda.king@pendleton.kyschools.us">Amanda.king@pendleton.kyschools.us</a>
Teacher Rep	J B Pollard	<a href="mailto:Jack.pollard@pendleton.kyschools.us">Jack.pollard@pendleton.kyschools.us</a>
Classified Rep	Bev Powell	<a href="mailto:Beverly.powell@pendleton.kyschools.us">Beverly.powell@pendleton.kyschools.us</a>
Parent Rep	Brian Thompson	<a href="mailto:pendzoning@gmail.com">pendzoning@gmail.com</a>

## Pendleton County Schools

Members of the Pendleton County Board of Education

The results of the Superintendent Search survey:

Number of respondents-267

85% of respondents were from Pendleton County;

40% of respondents were parents (108); 37% were staff (99) 28% other; only 13 students.

70% of respondents thought that residency in Pendleton was important for a new superintendent.

35% of respondents thought that Superintendent should be constantly present at events; 61% said it should occur often.

49% of respondents said that Superintendent experience is very important; 34% said somewhat important; 15% said it was of little to no importance.

51% of respondents said that Central Office experience was very important; 36% said somewhat important; 13% said it was of little to no importance.

70% of respondents said that Principal experience was very important; 25% said somewhat important.

Program importance –

- 1- Life skills -33%
- 2- STEM – 25%
- 3- Career Pathways – 19%
- 4- Business Skills – 10%
- 5- Fine Arts – 7%
- 6- Agriscience – 4%
- 7- Global awareness – 2%

Importance of employers influence- Some-52%; a lot – 32%; little or none – 16%

Priorities-

- 1-Attracting and retaining teachers - 80%
- 2-Funding
- 3-Poverty
- 4-Safety
- 5-Reading
- 6-Academic culture
- 7-Technology availability
- 8-Class size
- 9-Maintenance – 33%

## IV.G. Maintenance/Technology Report

## IV.H. Striving Readers Grant

### BOARD MEMO

**DATE:** 1-30-2018  
**TO:** Dr. Strong & Board Members  
**RE:** Striving Readers Grant

The United States Department of Education (USED) has awarded the Kentucky Department of Education a 3-year \$24.9 million grant to support the development of pre-literacy skills, reading and writing among Kentucky's children.

The Striving Readers Comprehensive Literacy Grant is designed to create a comprehensive approach to advance literacy in children, including those with limited-English-proficiency and those with disabilities, from birth to grade 12.

Pendleton County Schools meets the eligibility requirements needed to apply for this grant. If awarded, the district could receive up to \$507,917 spread across a two-year period. Mrs. Stahl, Mrs. Moore and I are currently working on the application for this grant due March 2, 2018. Awardees are expected to be announced on or before April 9.

*Laura Pugh*

Name: Laura Pugh  
Title: Executive Director of Teaching and Learning

# IV.I. 2018-19 Tentative SBDM Staffing/Instructional Allocations

PENDLETON COUNTY SCHOOLS					
2018-2019 SBDM Tentative Allocation for Average Daily Attendance					
Enrollment	Northern	Southern	Sharp	PCHS	Totals
Kindergarten	71	72			143
Kindergarten FTE	33.5	36			71.5
Grade 1	71	72			143
Grade 2	91	77			168
Grade 3	64	86			150
Grade 4	100	93			193
Grade 5	77	93			172
Grade 6			178		178
Grade 7			180		180
Grade 8			184		184
Grade 9				174	174
Grade 10				193	193
Grade 11				223	223
Grade 12				183	183
FTE Enrollment	438.5	461	542	773	
Attendance Percentage	95.00%	95.00%	95.00%	95.00%	
2018-19 Estimated ADA	416.58	437.95	514.90	734.35	
Dollar Amount Allocated	\$100	\$100	\$100	\$100	
Tentative Allocation	\$41,658	\$43,795	\$51,490	\$73,435	

Pendleton Co. Schools

Certified Allocations				
PCHS	18-19 Projected Enrollment	Results	18-19 Projected Certified Staff	17-18 Current Staff
En	174			
EL	29			
ELI	22			
ELII	29			
ELIII	93			
Total	374	27.6%	36.54	35
<b>18-19 Total</b>				
Contract for 2019	32		31	
Actual 2018-19	35.54			
<b>18-19 Total</b>				
Total (FTE)	355.44			
Allocation Adjustment	2.98			
<b>18-19 Total</b>				
18-19 Total			1.18	1.18
En				2.06
EL				1.12
ELI				1.12
ELII				1.12
ELIII				1.12
Total				1.12
Actual 2018-19			1.12	1.12
Contract for 2019				1.12
Total				1.12
<b>2018-19 PC Certified Classified Allocations Worksheet</b>				

Classified Allocations			
PCHS	18-19 Projected Enrollment	18-19 Projected Classified Staff	17-18 Current Staff
Secretary/Clerks	712.62	3	3
CAF Personnel			
Community Center Parent		1	1
Account Clerk		1	1
Classroom		1	1
Child Recovery		1	1
MUPE			
<b>2018-19 PC Certified Classified Allocations Worksheet</b>			

2018-19 PC Certified Classified Allocations Worksheet

Pendleton Co. Schools

Certified Allocations				
Sharp	18-19 Projected Enrollment	Results	18-19 Projected Certified Staff	17-18 Current Staff
En	171			
EL	12			
ELI	12			
ELII	12			
Total (FTE)	207	17.3%	20.17	
Allocation	2.11		20	
<b>18-19 Total</b>				
Contract for 2019				1.12
Actual 2018-19				1.12
Allocation Adjustment				1.12
18-19 Total				1.12
Total (FTE)				1.12
Actual 2018-19				1.12
Contract for 2019				1.12
Total				1.12
<b>2018-19 PC Certified Classified Allocations Worksheet</b>				

Classified Allocations			
Sharp	18-19 Projected Enrollment	18-19 Projected Classified Staff	17-18 Current Staff
Secretary/Clerks	542	2.00	2.00
CAF Personnel			
Community Center Parent		1.00	1.00
Account Clerk		1.00	1.00
Classroom		4.00	4.00
<b>2018-19 PC Certified Classified Allocations Worksheet</b>			

2018-19 PC Certified Classified Allocations Worksheet

Pendleton Co. Schools

Certified Allocations				
Northern	18-19 Projected Enrollment	Results	18-19 Projected Certified Staff	17-18 Current Staff
Enrollment	438.5			
Enrollment	438.5			
Enrollment	438.5			
Enrollment	438.5			
Total (FTE)	438.5	18.2%	19.3	
Total Enrollment	410			
<b>18-19 Total</b>				
Contract for 2019				1.12
Actual 2018-19				1.12
Allocation Adjustment				1.12
18-19 Total				1.12
Total (FTE)				1.12
Actual 2018-19				1.12
Contract for 2019				1.12
Total				1.12
<b>2018-19 PC Certified Classified Allocations Worksheet</b>				

Classified Allocations							
Northern	18-19 Projected Enrollment	Projected Freshman	Other Students	Actual Result	Projected Classified Staff	17-18 Current Staff	
Secretary/Clerks	438.5	82		476.2	4	3	
Kindergarten (K)						6	
Preschool (PK)						3	
EL						2	
Enrollment						1	
Classroom						3	
<b>2018-19 PC Certified Classified Allocations Worksheet</b>							

Pendleton Co. Schools

Certified Allocations				
Southern	18-19 Projected Enrollment	Results	18-19 Projected Certified Staff	17-18 Current Staff
Enrollment	461			
Enrollment	461			
Enrollment	461			
Enrollment	461			
Total (FTE)	461.0	18.2%	22.3	
Total Enrollment	410			
<b>18-19 Total</b>				
Contract for 2019				1.12
Actual 2018-19				1.12
Allocation Adjustment				1.12
18-19 Total				1.12
Total (FTE)				1.12
Actual 2018-19				1.12
Contract for 2019				1.12
Total				1.12
<b>2018-19 PC Certified Classified Allocations Worksheet</b>				

Classified Allocations							
Southern	18-19 Projected Enrollment	Projected Freshman	Other Students	Actual Result	Projected Classified Staff	17-18 Current Staff	
Secretary/Clerks	461	88		501	2	2	
Kindergarten (K)						6	
Preschool (PK)						3	
EL						2	
Enrollment						1	
Classroom						3	
<b>2018-19 PC Certified Classified Allocations Worksheet</b>							

2018-19 PC Certified Classified Allocations Worksheet

## IV.J. Monthly Financial Report

## V. Action Agenda

## V.A. 2018-20 FRYSC Two Year Program Plan Approval

FRYSC Continuation Program Plan FYs 19-20  
**Family Resource and Youth Services Centers**  
**School District**  
**Assurance Certification**  
**FYs 19-20**

I certify that, to the best of my knowledge, the information submitted as documentation for Family Resource and Youth Services Center Continuation Program Plan is correct and complete. The school district has authorized me as its representative to obligate this school district to conduct any ensuing program or activity in accordance with all applicable Federal and State laws and regulations and the following program assurances:

- Compliance with all FRYSC-related statutes and any policies or procedures set forth by the Cabinet for Health and Family Services through its Contract with the school district;
- District Contact/Designee representation at required FRYSC meetings designed specifically for these individuals;
- The center Advisory Council must have a shared role in the hiring of the center coordinator by recommending an applicant to the SBDM if one is in place and/or the Superintendent;
- Student and family records will be kept following the guidelines set forth in the FRYSC School Administrators Guidebook;
- Each Center will maintain written documentation verifying:
  - Permanent representation in the Comprehensive School Improvement Planning process effective for the 2019-2020 school years for each school served by the center;
  - The development of Action Component Plans for each core and optional component provided by the center (with evidence of collaboration with other school district programs);
  - Current needs assessment data that supports programs and activities included in the center's Action Components;
  - An active Advisory Council as outlined in the Contract; and
  - Center staff has access to Infinite Campus
  - Center staff receives monthly detailed MUNIS reports and/or desktop access to MUNIS.

It is understood that the submission of this certification and accompanying center budget constitutes an offer, and if accepted by the Cabinet for Health and Family Services or negotiated to acceptance, a contract will form a binding agreement.

\_\_\_\_\_  
School District

\_\_\_\_\_  
Board Item No. & Date

\_\_\_\_\_  
Superintendent Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Board of Education Chairperson Signature

\_\_\_\_\_  
Date



**Order #18-476 - Motion Passed:** A recommendation by Dr. Strong to accept the 2018-20 FRYSC Two Year Program Plan Approval passed with a motion by Ms. Cheri Griffin and a second by Ms. Jolieen Bertram.

**VOTE: Nordheim-Yes; Bertram-Yes; Griffin-Yes; Utz-Yes, Delaney-Yes**  
**Motion Carried**



## V.B. Emergency Certification

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### BOARD MEMO

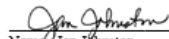
DATE: February 13, 2018  
TO: Dr. Strong & Board Members  
FR: Jan Johnston  
RE: Emergency Certification

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Diligent efforts were made to recruit fully and highly-qualified teachers for Pendleton County Schools. However, when a fully-certified teacher cannot be located for a particular position, leeway from the EPSE and the KDE has been granted to school districts to hire teachers under an emergency certificate.

I am requesting approval for Ms. Whitney Sticklen to be hired as a special education teacher for Northern Elementary School under an emergency certification for the remainder of this school year. Ms. Sticklen currently has a Bachelor of Science degree in psychology and is working on her LBD certification.

I recommend that the Board approve



Name: Jan Johnston  
Title: Executive Director of Finance/HR

**Order #18-477 - Motion Passed:** A recommendation to accept the Emergency Certification by Dr. Strong passed with a motion by Ms. Jolieen Bertram and a second by Mrs. Karen Delaney.

**VOTE: Nordheim-Yes; Bertram-Yes; Griffin-Yes; Utz-Yes, Delaney-Yes**  
**Motion Carried**

## V.C. EOC Policy

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### BOARD MEMO

DATE: 1-29-2018  
TO: Dr. Strong & Board Members  
RE: End-of-Course Policy

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The End-of-Course (EOC) assessments in English II, Algebra II, and Biology are field tests this year, with no assessment in U.S. History. Consequently, there will be no scores or performance levels attached to these assessments. With this change, the current policy, 08.221 "Grades earned on end-of-course exams required for high school courses designated by Kentucky Administration Regulation shall count as 10 percent (10%) of a student's final grade in a course" is not accurate. Pendleton County Schools will be awaiting further guidance from the Kentucky Department of Education regarding grades, EOCs, and percentages for the 2018-2019 school year.

Upon the recommendation from PCHS SBDM Council and after consulting our board attorney, I recommend waiving Policy 08.221 for the 2017-2018 school year and follow guidance provided for the policy for the 2018-2019 school year.



Name: Laura Pugh  
Title: Executive Director of Teaching and Learning

**Order #18-478 - Motion Passed:** A recommendation by Dr. Strong to accept the EOC Policy passed with a motion by Ms. Jolieen Bertram and a second by Ms. Cheri Griffin.

**VOTE: Nordheim-Yes; Bertram-Yes; Griffin-Yes; Utz-Yes, Delaney-Yes**  
**Motion Carried**

## V.D. KETS Offer of Assistance FY-2018

### BOARD MEMO

**DATE:** February 13, 2018  
**TO:** Dr. Strong & Board Members  
**FR:** Jan Johnston  
**RE:** FY 2018 KETS First and Second Offer of Assistance

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The School Facilities Construction Commission is making an official FY 2018 first and second KETS offer of assistance to the Pendleton County Board of Education. This offer commits the Board of Education to follow the statutes and regulations of the SFCC and KDE which governs the education technology funds. Acceptance of this offer means the district is willing to match – dollar for dollar – the funds, in the amount of \$34,072 that is being offered.

Knowing that the KETS offer of assistance would likely be offered to the district in form of more than one offer, the 2017-2018 working budget included this match.

**I recommend that the Board approve**

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Name: Jan Johnston  
Title: Executive Director of Finance/Human Resources

**Order #18-479 - Motion Passed:** A recommendation by Dr. Strong to accept the KETS Offer of Assistance FY-2018 passed with a motion by Ms. Jolieen Bertram and a second by Mr. Elmer Utz.

**VOTE: Nordheim-Yes; Bertram-Yes; Griffin-Yes; Utz-Yes, Delaney-Yes  
Motion Carried**

## V.E. Criteria for Superintendent Search

Pendleton County Schools

Charge to the Screening Committee

1. Maintain the confidentiality of applicants except as may be necessary to check references.
2. Recommend 3-5 candidates.
3. Recommend applicants are to be listed in alphabetical order and not ranked.
4. Meet with the Board on May 3 to formally recommend and discuss candidates.

Criteria

The successful candidate for the Pendleton County Schools superintendent should be an energetic individual who has demonstrated honesty, morality, integrity, administrative and instructional leadership, a record of improving student achievement, high expectations, knowledge of Kentucky's educational system, budgeting/financial experience, an understanding of building and facilities management, high level of community and school involvement, relates well to all stakeholders, and a vision for leading Pendleton County students to college and career readiness.

**Order #18-480 - Motion Passed:** A recommendation to accept the Criteria for Superintendent Search passed with a motion by Mr. Elmer Utz and a second by Ms. Cheri Griffin.

**VOTE: Nordheim-Yes; Bertram-Yes; Griffin-Yes; Utz-Yes, Delaney-Yes  
Motion Carried**

## V.F. Amend 2017-18 Calendar

**Order #18-481 - Motion Passed:** A recommendation by Dr. Strong to amend the 2017-18 school calendar to make Feb 19 a teacher work day passed with a motion by Mr. Elmer Utz and a second by Ms. Jolieen Bertram.

**VOTE: Nordheim-Yes; Bertram-Yes; Griffin-Yes; Utz-Yes, Delaney-Yes**  
**Motion Carried**

## VI. Consent Agenda

**Order #18-482 - Motion Passed:** A recommendation by Dr. Strong to accept the Consent Agenda passed with a motion by Ms. Cheri Griffin and a second by Ms. Jolieen Bertram.

**VOTE: Nordheim-Yes; Bertram-Yes; Griffin-Yes; Utz-Yes, Delaney-Yes**  
**Motion Carried**

## VI.A. Board Meeting Minutes

Pendleton County Schools  
Health And Wellness Hearing  
January 18, 2018 6:00 PM  
Sharp Middle School  
District Training Room

**Pendleton County Schools Mission**  
Pendleton County Schools is committed to graduating every student college and/or career ready by empowering staff to deliver high-quality instruction and services in a safe and trusting environment.

**I. Call to Order**

**II. Audience Comments**

There were no comments.

**III. Adjournment of Public Hearing**

Board Chairperson \_\_\_\_\_

Board Secretary \_\_\_\_\_



Pennington County Schools  
 Board of Education Regular Meeting  
 January 28, 2018 6:00 PM  
 Sharp Middle School  
 District Training Room

Attendance Taken at 5:58 PM

Present: Scott Dierksen,  
 Dr. Brian Nordheim  
 Ms. Jolleen Bertram  
 Mr. Ernest Utz  
 Ms. Cheri Griffin  
 Mrs. Karen Delaney  
 Arnette Johnson

**Pennington County Schools Mission**  
 Pennington County Schools is committed to providing every student college and career ready by empowering staff to deliver high quality instruction and enhance the skills and learning experiences.

I. Call to Order

I.A. Approve Agenda

Order #18-473 - Motion Passed: A recommendation to Dr. Strong to accept the agenda presented with a motion by Mr. Jolleen Bertram and a second by Ms. Cheri Griffin

NOTE: Nordheim-Yes; Bertram-Yes; Griffin-Yes; Utz-Yes; Delaney-Yes; Motion Carried

I.B. Pledge of Allegiance

Ms. Mark Noyes led the group in the Pledge

I.C. Minutes Statement

Ms. Cheri Griffin led on the Minutes Statement

I.D. Review of Minutes

E. School Site Based Council Presentations

E.A. Southeast Elementary

E.B. Pennington County High School  
 Mr. Mark Noyes, principal of Southeast Elementary and Dr. Matt Steiner, principal of Pennington County High School, gave their SBSC presentations which showcased their strengths, areas for improvement and next steps.

B. Communications

B.A. Audience Comments—there were none

B.B. Board Member Comments

Delaney—Last week ended with a lot of bad news. The budget cuts, shrinking of Marshall school safety issues and the pension reform. This is one of the most challenging times that I can remember. I appreciate the support of citizens at the beginning of the year on Tuesday evening.

Griffin—As board members we get to hear a lot of negative things, but this week I heard some good things and got to see some really great things. This week they realized around the high school. The principal drove the job bus to the game and went on a bus tour taking a bus. That is absolutely wonderful.

Utz—I want to estimate what life, Delaney and Mrs. Griffin said and also I would like to say I have had some people come up to me and comment on what a good job that Rick Adams has been doing with the maintenance department.

Nordheim—Hi, Catherine

ESBAMBA—I just want to agree that the average that the administration that PHS is going to school is wonderful. I think it makes the environment so much better. I would like to say that I am really happy about the PHS program we have at PHS. We have just started being able to address where we go and I think this will be very helpful. We have a lot of responses on the survey. Handwritten notes out for classified employees and see that back by Mrs. Therman. Also we have a parent rep, Mr. Brian Thompson.

Nordheim—I agree with Mrs. Griffin. I thank you (Mr. Steiner) and your whole leadership team being a positive energy to PHS.

B.C. NURCOT Out of State Travel

B.D. Superintendent Search Committee Update

Dr. Nordheim gave an update of the progress of the search committee.

IV. Discussion Topics

V.A. 2018-19 Draft Budget

Finance officer, Jan Johnson presented the draft budget for next school year.

V.B. Legislative Update

Dr. Strong gave an update of the latest legislative items.

V.C. KSSA Trainings

Dr. Strong shared with the board regarding the newly required charter school license that will be required in the school year.

V. Adjournment

Order #18-474 - Motion Passed: A recommendation to adjourn passed with a motion by Mr. Ernest Bertram and a second by Ms. Cheri Griffin

VOTE: Nordheim-Yes; Bertram-Yes; Griffin-Yes; Utz-Yes; Delaney-Yes; Motion Carried

Board Chairman

Board Secretary

## VI.B. Orders of the Treasurer

## VI.C. Treasurer's Report

Pennington County Schools Bank Reconciliation January, 2018	
<b>Balance per MUNS</b>	<b>Balance Sheet Balance</b>
Fund 1 - General Fund	\$4,738,879.52
Fund 2 - Special Projects	\$59,327.98
Fund 25 - District Activity Funds	\$96,862.71
Fund 310 - Capital Outlay	\$109,000.00
Fund 320 - Building Fund	\$402,549.43
Fund 590 - Construction Fund	\$124,558.31
Fund 600	\$2.04
Fund 51 - Food Service	\$457,810.95
Fund 52 - After School Care	\$26,819.36
Fund 53 - Adult Education	\$886.69
<b>Total General Checking in MUNS</b>	<b>\$5,990,641.08</b>
<b>Ending Monthly Bank Balance</b>	<b>\$6,112,218.22</b>
<b>Minus Outstanding Checks</b>	
Outstanding ACH Payments	\$61,358.25
AP Outstanding Checks	\$43,842.04
Payroll Outstanding Checks	\$106,372.85
<b>Balance per Bank</b>	<b>\$5,990,641.08</b>
<b>Means MUNS and Bank Statement are in Agreement</b>	<b>\$0.00</b>
Signature <u>Jan Johnson</u>	1/9/2018
Prepared by	

\*\*\* KENNEDY OUT BY RECONCILIATION - JANUARY 2018 \*\*\*

DATE	DESCRIPTION	AMOUNT	BALANCE
1/1/18	OPENING BALANCE		\$6,112,218.22
1/2/18	ACH DEPOSIT	100.00	\$6,112,318.22
1/3/18	ACH DEPOSIT	200.00	\$6,112,518.22
1/4/18	ACH DEPOSIT	300.00	\$6,112,818.22
1/5/18	ACH DEPOSIT	400.00	\$6,113,218.22
1/6/18	ACH DEPOSIT	500.00	\$6,113,718.22
1/7/18	ACH DEPOSIT	600.00	\$6,114,318.22
1/8/18	ACH DEPOSIT	700.00	\$6,115,018.22
1/9/18	ACH DEPOSIT	800.00	\$6,115,818.22
1/10/18	ACH DEPOSIT	900.00	\$6,116,718.22
1/11/18	ACH DEPOSIT	1,000.00	\$6,117,718.22
1/12/18	ACH DEPOSIT	1,100.00	\$6,118,818.22
1/13/18	ACH DEPOSIT	1,200.00	\$6,120,018.22
1/14/18	ACH DEPOSIT	1,300.00	\$6,121,318.22
1/15/18	ACH DEPOSIT	1,400.00	\$6,122,718.22
1/16/18	ACH DEPOSIT	1,500.00	\$6,124,218.22
1/17/18	ACH DEPOSIT	1,600.00	\$6,125,818.22
1/18/18	ACH DEPOSIT	1,700.00	\$6,127,518.22
1/19/18	ACH DEPOSIT	1,800.00	\$6,129,318.22
1/20/18	ACH DEPOSIT	1,900.00	\$6,131,218.22
1/21/18	ACH DEPOSIT	2,000.00	\$6,133,218.22
1/22/18	ACH DEPOSIT	2,100.00	\$6,135,318.22
1/23/18	ACH DEPOSIT	2,200.00	\$6,137,518.22
1/24/18	ACH DEPOSIT	2,300.00	\$6,139,818.22
1/25/18	ACH DEPOSIT	2,400.00	\$6,142,218.22
1/26/18	ACH DEPOSIT	2,500.00	\$6,144,718.22
1/27/18	ACH DEPOSIT	2,600.00	\$6,147,318.22
1/28/18	ACH DEPOSIT	2,700.00	\$6,150,018.22
1/29/18	ACH DEPOSIT	2,800.00	\$6,152,818.22
1/30/18	ACH DEPOSIT	2,900.00	\$6,155,718.22
1/31/18	ACH DEPOSIT	3,000.00	\$6,158,718.22
2/1/18	ACH DEPOSIT	3,100.00	\$6,161,818.22
2/2/18	ACH DEPOSIT	3,200.00	\$6,165,018.22
2/3/18	ACH DEPOSIT	3,300.00	\$6,168,318.22
2/4/18	ACH DEPOSIT	3,400.00	\$6,171,718.22
2/5/18	ACH DEPOSIT	3,500.00	\$6,175,218.22
2/6/18	ACH DEPOSIT	3,600.00	\$6,178,818.22
2/7/18	ACH DEPOSIT	3,700.00	\$6,182,518.22
2/8/18	ACH DEPOSIT	3,800.00	\$6,186,318.22
2/9/18	ACH DEPOSIT	3,900.00	\$6,190,218.22
2/10/18	ACH DEPOSIT	4,000.00	\$6,194,218.22
2/11/18	ACH DEPOSIT	4,100.00	\$6,198,318.22
2/12/18	ACH DEPOSIT	4,200.00	\$6,202,518.22
2/13/18	ACH DEPOSIT	4,300.00	\$6,206,818.22
2/14/18	ACH DEPOSIT	4,400.00	\$6,211,218.22
2/15/18	ACH DEPOSIT	4,500.00	\$6,215,718.22
2/16/18	ACH DEPOSIT	4,600.00	\$6,220,318.22
2/17/18	ACH DEPOSIT	4,700.00	\$6,225,018.22
2/18/18	ACH DEPOSIT	4,800.00	\$6,229,818.22
2/19/18	ACH DEPOSIT	4,900.00	\$6,234,718.22
2/20/18	ACH DEPOSIT	5,000.00	\$6,239,718.22
2/21/18	ACH DEPOSIT	5,100.00	\$6,244,818.22
2/22/18	ACH DEPOSIT	5,200.00	\$6,250,018.22
2/23/18	ACH DEPOSIT	5,300.00	\$6,255,318.22
2/24/18	ACH DEPOSIT	5,400.00	\$6,260,718.22
2/25/18	ACH DEPOSIT	5,500.00	\$6,266,218.22
2/26/18	ACH DEPOSIT	5,600.00	\$6,271,818.22
2/27/18	ACH DEPOSIT	5,700.00	\$6,277,518.22
2/28/18	ACH DEPOSIT	5,800.00	\$6,283,318.22
2/29/18	ACH DEPOSIT	5,900.00	\$6,289,218.22
2/30/18	ACH DEPOSIT	6,000.00	\$6,295,218.22
2/31/18	ACH DEPOSIT	6,100.00	\$6,301,318.22
2/32/18	ACH DEPOSIT	6,200.00	\$6,307,518.22
2/33/18	ACH DEPOSIT	6,300.00	\$6,313,818.22
2/34/18	ACH DEPOSIT	6,400.00	\$6,320,218.22
2/35/18	ACH DEPOSIT	6,500.00	\$6,326,718.22
2/36/18	ACH DEPOSIT	6,600.00	\$6,333,318.22
2/37/18	ACH DEPOSIT	6,700.00	\$6,340,018.22
2/38/18	ACH DEPOSIT	6,800.00	\$6,346,818.22
2/39/18	ACH DEPOSIT	6,900.00	\$6,353,718.22
2/40/18	ACH DEPOSIT	7,000.00	\$6,360,718.22
2/41/18	ACH DEPOSIT	7,100.00	\$6,367,818.22
2/42/18	ACH DEPOSIT	7,200.00	\$6,375,018.22
2/43/18	ACH DEPOSIT	7,300.00	\$6,382,318.22
2/44/18	ACH DEPOSIT	7,400.00	\$6,389,718.22
2/45/18	ACH DEPOSIT	7,500.00	\$6,397,218.22
2/46/18	ACH DEPOSIT	7,600.00	\$6,404,818.22
2/47/18	ACH DEPOSIT	7,700.00	\$6,412,518.22
2/48/18	ACH DEPOSIT	7,800.00	\$6,420,318.22
2/49/18	ACH DEPOSIT	7,900.00	\$6,428,218.22
2/50/18	ACH DEPOSIT	8,000.00	\$6,436,218.22
2/51/18	ACH DEPOSIT	8,100.00	\$6,444,318.22
2/52/18	ACH DEPOSIT	8,200.00	\$6,452,518.22
2/53/18	ACH DEPOSIT	8,300.00	\$6,460,818.22
2/54/18	ACH DEPOSIT	8,400.00	\$6,469,218.22
2/55/18	ACH DEPOSIT	8,500.00	\$6,477,718.22
2/56/18	ACH DEPOSIT	8,600.00	\$6,486,318.22
2/57/18	ACH DEPOSIT	8,700.00	\$6,495,018.22
2/58/18	ACH DEPOSIT	8,800.00	\$6,503,818.22
2/59/18	ACH DEPOSIT	8,900.00	\$6,512,718.22
2/60/18	ACH DEPOSIT	9,000.00	\$6,521,718.22
2/61/18	ACH DEPOSIT	9,100.00	\$6,530,818.22
2/62/18	ACH DEPOSIT	9,200.00	\$6,540,018.22
2/63/18	ACH DEPOSIT	9,300.00	\$6,549,318.22
2/64/18	ACH DEPOSIT	9,400.00	\$6,558,718.22
2/65/18	ACH DEPOSIT	9,500.00	\$6,568,218.22
2/66/18	ACH DEPOSIT	9,600.00	\$6,577,818.22
2/67/18	ACH DEPOSIT	9,700.00	\$6,587,518.22
2/68/18	ACH DEPOSIT	9,800.00	\$6,597,318.22
2/69/18	ACH DEPOSIT	9,900.00	\$6,607,218.22
2/70/18	ACH DEPOSIT	10,000.00	\$6,617,218.22

## VII. Adjournment

**Order #18-483 - Motion Passed:** passed with a motion by Ms. Jolleen Bertram and a second by Ms. Cheri Griffin.

**VOTE: Nordheim-Yes; Bertram-Yes; Griffin-Yes; Utz-Yes, Delaney-Yes Motion Carried**

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Board Chairperson

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Board Secretary