

**Board of Education Regular Meeting
June 16, 2016 7:00 PM
Sharp Middle School
District Training Room**

Attendance Taken at 7:02 PM:

Present Board Members:

Ms. Jolieen Bertram
Ms. Cheri Griffin
Dr. Shawn Nordheim
Mr. Tony Spence
Mr. Elmer Utz

Absent Board Members:

Avery Booth

Pendleton County Schools Mission

Pendleton County Schools pledge is to meet the unique needs of our students through a culture of *Expectation, Engagement, and Continuous Growth* so every student is prepared for the 21st Century.

I. Call to Order

I.A. Approve Agenda

Order #16-162 - Motion Passed: Superintendent Strong's recommendation to approve agenda as amended passed with a motion by Ms. Cheri Griffin and a second by Ms. Jolieen Bertram.

VOTE: Spence-Yes; Nordheim-Yes; Bertram-Yes; Griffin-Yes; Utz-Yes
Motion Carried

I.B. Pledge of Allegiance

Pledge was led by PCHS student, Michael DeWald.

I.C. Mission Statement

Mission statement was led by PCHS student, Dillon Feltner.

I.D. Moment of Silence

I.E. Great News

II.D. Personnel Actions

Last Name	First Name	Location	Position	Effective Date
Hire				
Connelly	Karen	NES	Computer Lab Technician-Library/Me	7/1/2016
Crouch	JoAnna	DSS	Summer Worker	7/1/2016
Elrod	Mariah	DIST	21st Century Director	7/1/2016
Fields	Hannan	SES	21st Century Seasonal Staff	6/8/2016
Hart	Haley	SMS	Coach - Golf	6/1/2016
Higgins	Shawna	SES	21st Century Seasonal Staff	6/8/2016
Hurston	Cheyenne	SES	21st Century Hight School Aide	6/8/2016
Isles	Shawnee	DIST	Substitute custodian	6/2/2016
Lambert	Jason	SMS	Coach - Archery	6/6/2016
Pintha	Lisa	PHS	Teacher	7/1/2016
Plummer	Josh	PHS	Coach - Golf Varsity	6/3/2016
Smith	Kristen	SES	21st Century Coordinator	7/1/2016
Stahl	Janet	BOE	Dir of Curriculum - Elementary	5/24/2016
Sullivan	Mandy	NES	21st Century Coordinator	7/1/2016
Vanover	Crystal	SES	21st Century Seasonal Staff	6/8/2016
Walden	Stephanie	SMS	Coach - Assistant Volleyball	5/26/2016
Wang	Lily	SES	21st Century Hight School Aide	6/8/2016
Wooton	Heather	PHS	Coach - Ladycat Assistant	6/3/2016
Wroblewski	Danielle	DSS	Summer Worker	7/1/2016
Resigned				
Connelly	Karen	SES	Instructional Assistant I	6/30/2016
Gentry	Stephanie	PHS	Teacher	6/30/2016
Hanna	Scott	PHS	NJROTC Instructor	6/30/2016
Haymaker	Jackie	PHS	cook/baker	6/30/2016
Record	Tina	NES	TRT	6/30/2016
Robinson	Tiffany	NES	Teacher	6/30/2016
Rorer-Thaxton	Barbara	SES	Preschool Teacher	6/30/2016
Sullivan	Mandy	SES	Clerk	6/30/2016
Tucker	Melissa	SES	Teacher	6/30/2016
Reassigned				
Belcher	Keaton	PHS	Teacher - Special Education	7/1/2016
Collins	Scott	NES	Teacher - Special Education	7/1/2016
Darnell	Brandi	NES	Teacher	7/1/2016
Fookes	Cindy	SMS	Guidance Counselor	7/1/2016
Lea	Gena	SMS	Teacher	7/1/2016
Quiggins	Timmy	PHS	Teacher - full time Agriculture	7/1/2016
Ramey	Jodi	DIST	Family Advocate	7/1/2016
Sergent	Amber	PHS	Teacher - Full time Social Studies	7/1/2016
Woodruff	Jordan	SMS	21st Century Learning Coordinator	7/1/2016
Retired				
Johnson	Pamela	NES	Instructional Assistant I	6/30/2016
Shanklin	Alice	PHS	Cook/Baker	6/30/2016
Rescind				
Woeste	Natalie	SES	Teacher - Special Education	5/27/2016

II.E. Written Communications & Reports

II.E.c. SBDM Minutes

SCHOOL BASED DECISION MAKING COUNCIL MINUTES
 Phillip A. Sharp Middle School April 28, 2016 6:00 p.m.

Those in attendance were: J. B. Pollard, Carolyn Reid and Lisa Hart – Teacher Representatives, Tita Rogers and Martha Gosney– Parent Representatives, Tony Dietrich – District Liaison, Rhonda Moore – Principal, Tammy Dicken – Recording Secretary, Patricia Miles – Incoming Parent Representative, Eileen Baker – Teacher/Program Review Coordinator and Sierra Gibson – NKU Observing Student.

Call to Order

Mrs. Moore called the meeting to order.

Approval of Agenda

The agenda was approved.

Approval of Minutes

The minutes of the March 24, 2016 were approved.

Budget Review

Mrs. Moore distributed the SBDM Council Tentative Working Budget for review.

Program Review – Eileen Baker

Mrs. Baker shared program review information with the council.

Title 1 Funds

The council agreed by consensus to use Title One funds for staffing.

New AMO Goal

Mrs. Moore shared the new Annual Measurable Objective goal with the council.

Policy Review

A policy was not reviewed at this meeting.

PD Plan

The council approved the 16-17 Professional Development Plan as presented by Mrs. Moore.

Staffing Allocations

Twenty-two teaching positions, not including Special Education, were allocated to PSMS for the 16-17 school year.

The Scheduling Committee has begun meeting to create the 16-17 schedule.

SBDM Election Results

The 2016-2017 PSMS School-Based Decision Making Council Members have been elected. They are:

Parents – Tita Ann Rogers and Patricia Miles

Teachers – Lauren Elliott, Laura Moser and J. B. Pollard

Discussion Items

There were no discussion items.

Other

- There being no further business, the meeting adjourned. The next meeting is **scheduled** for Thursday – May 26, 2016 at 6:00 in the conference room.

II.E.d. FRYSC Reports

II.E.e. Public Relations Report



Students gather to prize and celebrate

The students gathered for a prize and celebration. The students were awarded for their achievements in various areas. The ceremony was held in the school cafeteria and was attended by many guests.



Underclassmen recognized at Honors Breakfast

The underclassmen were recognized at the Honors Breakfast. The students were awarded for their academic achievements. The ceremony was held in the school cafeteria and was attended by many guests.



Boys tennis team travels to State

The boys tennis team traveled to State. The team was awarded for their achievements in various areas. The ceremony was held in the school cafeteria and was attended by many guests.



Masonic Lodge rewards students for attendance

The Masonic Lodge rewarded students for attendance. The students were awarded for their achievements in various areas. The ceremony was held in the school cafeteria and was attended by many guests.



Heartbreak at Districts

The students experienced heartbreak at Districts. The students were awarded for their achievements in various areas. The ceremony was held in the school cafeteria and was attended by many guests.



Paint the Town Initiative to make improvements

Over 400 students and staff members participated in the Paint the Town Initiative, which was held on Tuesday, Oct. 10. The initiative was a school-wide effort to improve the appearance of the school campus. Students and staff members were encouraged to paint and clean up areas around the school, including the playground, parking lot, and walkways. The initiative was a success, and the school campus is now looking much brighter and cleaner.



Senior academic achievers earn top honors

Senior academic achievers were honored at a ceremony held on Friday, Oct. 15. The ceremony recognized students who have achieved high academic success throughout their high school careers. The students were presented with certificates and awards for their accomplishments. The ceremony was a special occasion for the students and their families, and it was a proud moment for the school community.



Class Night embodies "PC Pride"

Class Night was a night of celebration and pride for the school community. The event was held on Wednesday, Oct. 12, and it was a special occasion for the students and their families. The night was filled with music, dancing, and social activities. The event was a great success, and it was a proud moment for the school community.

Steve Thomas joins the Wall of Fame

Steve Thomas, a former coach and administrator, has been inducted into the Wall of Fame. Steve has been a dedicated member of the school community for many years, and his contributions have been invaluable. He has coached and mentored many students, and he has worked hard to improve the school. His induction into the Wall of Fame is a well-deserved honor, and it is a proud moment for the school community.



Steve Thomas, former coach and administrator, has been inducted into the Wall of Fame.

Booth named student board representative

Booth has been named as the student board representative for the school. Booth is a student who has shown leadership and a commitment to the school community. He will represent the students on the school board, and he will work hard to improve the school and to help the students. Booth's appointment is a great honor, and it is a proud moment for the school community.



Booth has been named as the student board representative for the school.

Continued from Page 1

Booth's ability to handle these responsibilities will be a great asset to the school community. Booth is a student who has shown leadership and a commitment to the school community. He will represent the students on the school board, and he will work hard to improve the school and to help the students. Booth's appointment is a great honor, and it is a proud moment for the school community.

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School Board recognizes student achievements

The School Board recognized student achievements at a ceremony held on Friday, Oct. 15. The ceremony recognized students who have achieved high academic success throughout their high school careers. The students were presented with certificates and awards for their accomplishments. The ceremony was a special occasion for the students and their families, and it was a proud moment for the school community.

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PC Unified wins first KHSAA State Championship

PC Unified won its first KHSAA State Championship in the 100m dash. The student who won the race was a great achievement for the school, and it was a proud moment for the school community.

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CATfish SCUBA Science Team completes open water certification dives

The CATfish SCUBA Science Team completed their open water certification dives. The team is a group of students who are interested in SCUBA diving and science. They have worked hard to complete their certification, and they are now qualified to dive in open water.

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Project Grad provides graduates with drug and alcohol free celebration

Project Grad provided graduates with a drug and alcohol free celebration. The celebration was a special occasion for the students and their families, and it was a proud moment for the school community.



Hinton Led named to 10th Region Girls Basketball Hall of Fame

Hinton Led has been named to the 10th Region Girls Basketball Hall of Fame. Hinton Led is a former player who has achieved high success in basketball. Her induction into the Hall of Fame is a well-deserved honor, and it is a proud moment for the school community.

SPRING SPORTS AWARD RECEPTION



The Spring Sports Award Reception was a special occasion for the students and their families, and it was a proud moment for the school community. The reception recognized students who have achieved high success in sports throughout the year. The students were presented with certificates and awards for their accomplishments. The reception was a special occasion for the students and their families, and it was a proud moment for the school community.



Students take part in Relay For Life

Students from Sharp Middle School participated in a Relay For Life event, raising funds for cancer research. The event was held on the school grounds and involved several teams of students and staff members.



GATE Program hosts Pajama Party

The GATE (Gifted and Talented Enrichment) program at Sharp Middle School hosted a pajama party for its members. The event was held in the school cafeteria and featured a variety of activities and games.



Falmouth Head Start teaches in Pines Orchard

Falmouth Head Start conducted a teaching session in Pines Orchard, focusing on environmental education and nature conservation. The session included a walk through the orchard and a discussion about the local ecosystem.



Sharp NJHS sponsors Relay Recess

Sharp NJHS (National Junior Honor Society) sponsored a Relay Recess event, where students participated in various relay races during their school recess. The event was held on the school grounds and was a great success.

Sharp Middle School holds Sixth and Seventh Grade Awards Day

The day of school was set aside for a celebration of the sixth and seventh grade students' achievements. The awards ceremony was held in the school auditorium and featured a variety of awards and recognition.



Sharp NJHS sponsors Relay Recess. The event was held on the school grounds and involved several teams of students and staff members. The relay races were held during recess and were a great success.

Berry Mains Memorial Scholarship. The scholarship is awarded to students who are academically and financially in need. The scholarship is named in honor of Berry Mains, a former student of Sharp Middle School.

Applicants for the scholarship should submit a letter of recommendation from a teacher or counselor, a transcript, and a statement of financial need. The scholarship is awarded annually to the most qualified applicant.

II.E.f. Maintenance Report

II.E.g. 2016-17 Transportation Manual

II.E.h. KSBA Policy Update #39 (First Reading)

II.E.i. Strategic Plan 2016-2020

Mission Statement

The mission of Pendleton County Schools is to meet the unique needs of our students through a culture of excellence, engagement and continuous growth for every student as prepared for the 21st century.

Focus Areas: Achieve Student Excellence, Finance, and Culture

Milestone 1: STUDENT ACHIEVEMENT: Every student progresses to his or her individual learning target. Increase the average combined reading and math SBAC scores from 49.4% to 55.0% by 2019.

Strategy	Measurement Goal	Timeline	2015	2016	2017	2018	2019
Focus on increasing student achievement through interventions that have proven through 17 years of research to increase the success of students who are struggling to meet learning targets in grade 3-5 on the SBAC assessment of math.	Increase the percentage of students who are "Proficient" or "Advanced" on the SBAC assessment of math from 49.4% to 55.0% by 2019.	Director of Instruction, Curriculum and Assessment and Executive Director of Teaching and Learning					
Implement and sustain a data-driven approach to instruction and student learning that includes a focus on the needs of all students.	Increase the percentage of students who are "Proficient" or "Advanced" on the SBAC assessment of math from 49.4% to 55.0% by 2019.	Director of Instruction, Curriculum and Assessment, Director of Student Services, and Executive Director of Teaching and Learning					

Milestone 2: Financial Health: The district provides safe, well-staffed, and well-maintained schools to support the needs of every student. Increase the total amount of per-pupil expenditures from \$12,000 to \$13,140 by 2019 (24 percent).

Strategy	Measurement Goal	Timeline	2015	2016	2017	2018	2019
Implement and sustain a data-driven approach to instruction and student learning that includes a focus on the needs of all students.	Increase the total amount of per-pupil expenditures from \$12,000 to \$13,140 by 2019 (24 percent).	Executive Director of Finance and Accounting					

II.E.j. Monthly Financial Report

III. Action Agenda

III.A. 2016-17 Insurance Renewal Package 2016-17

BOARD MEMO

DATE: June 16, 2016
TO: Dr. Strong & Board Members
FR: Jan Johnston
RE: District Liability and Workers Comp Insurance

Crawford Insurance has sought insurance rates for Pendleton County Schools for the 2016-2017 school year. The property, liability and worker comp renewal will be \$277,635 compared to \$259,387 last year – which represents an approximate 7% increase. In discussions with Steve Crawford, the majority of the premium increases are attributed the increase in the State's mandated square footage replacement costs (increase of \$2,296,235) and the correction of employee workers compensation coding (re-coded \$120,158 in salaries at a higher rate). Additional insurance details are shown below.

It is further recommended that we switch both of our coverage providers, primarily due to cost. The attached document shows additional details about what entities submitted bids.

2016-2017
 Commercial Package, Auto and Umbrella: \$198,659 – coverage with Liberty Mutual
 Workers Compensation: \$78,976 – coverage with ~~Brickstreet~~

2015-2016
 Commercial Package, Auto and Umbrella: \$189,278 – coverage with Wright Risk
 Workers Compensation: \$70,109 – coverage with Seneca

I recommend that the Board approve
 Name: Jan Johnston
 Title: Executive Director of Finance/HR

Order #16-163 - Motion Passed: Superintendent Strong's recommendation to approve 2016-17 Insurance Renewal Package passed with a motion by Ms. Jolieen Bertram and a second by Ms. Cheri Griffin.

VOTE: Spence-Yes; Nordheim-Yes; Bertram-Yes; Griffin-Yes; Utz-Yes
 Motion Carried

III.B. Bond of Depository - Heritage Bank

COMMONWEALTH OF KENTUCKY
Department of Education
Office of Director Support Services

Bond of "Depository" for Public School Funds

The undersigned, Heritage Bank of Paducah, Kentucky, hereinafter referred to as the Depository, hereby acknowledges itself bound to the Commonwealth of Kentucky, and the Franklin County Board of Education, in the principal sum of 100% of certain cash balances that it, as depository of the Board of Education, shall well and truly discharge the duties of said office according to law, accurate fee, to the proper authorities, and pay over to all parties legally entitled thereto on proper warrants all funds that may come into its hands as Depository of the Board of Education throughout a period not to exceed two (2) years, beginning July 1, 2018.

As collateral for this undertaking the undersigned hereby pledges obligations guaranteed by the U. S. Government, Kentucky School Retirement and/or Federal Government Agency bonds (type of collateral **); in the principal sum of 100% of certain cash balances deposited in excess with the Heritage Bank of Paducah, Kentucky, hereinafter referred to as the Escrow Agent, evidenced by the undersigned receipts filed in the office of the local board of education, provided, however, that at no time shall the amount of collateral be reduced without the signature of a sure bond which shall have prior approval by the Commissioner of Education.

The undersigned, the Depository, hereby reserves the right hereinafter: (1) to detach and collect for its own use and benefit all coupons of said bonds as they mature; (2) to substitute for any of said bonds, when United States Government bonds and/or Kentucky School Retirement Bonds of the same face as par value; (3) to terminate all liability under this bond and secure deposit by giving thirty (30) days notice, in writing, of its intention to do so to the chairperson of the Franklin County Board of Education, by registered mail, addressed to such chairperson at the Local Board of Education, and to the chairperson of the Kentucky Board of Education, by registered mail, addressed to such chairperson at Frankfort, Kentucky. Within the thirty days, the Depository shall make arrangements with the board, pay over all funds in its hand to the board, and exhibit to the Escrow Agent a copy of the settlement, duly receipted by the secretary and chairperson of the board. The Board of Education shall cancel this bond only by giving thirty (30) days notice, in writing, of its intention to do so, to the Depository, by registered mail, and to the chairperson of the Kentucky Board of Education by registered mail.

It is further conditioned that liability of this bond is not to be effectual until Federal Deposit Insurance Corporation (FDIC) protection is obtained.

IN WITNESS WHEREOF, the undersigned has caused its corporate name to be subscribed and its corporate seal to be affixed hereto, this 10 day of July, 2018.

Name of Bank: Heritage Bank, Paducah, KY
By (Bank Official) _____ Title _____

_____ Commissioner of Education that the bond appearing hereto is a true copy of the bond executed and delivered to the Board of Education, and it was approved by the Franklin County Board of Education on this 10 day of July, 2018.
Chairperson _____ Secretary _____

* Should agree with local case for either METHOD 1 or METHOD 2
** This collateral shall consist of investments that continue to RSE 41-240 and RSE 98-985
*** May not be less than parol sum.

TO BE RETAINED AT THE LOCAL SCHOOL BOARD OFFICE

4/29/18

Order #16-164 - Motion Passed: Superintendent Strong's recommendation to approve Bond of Depository - Heritage Bank passed with a motion by Ms. Jolieen Bertram and a second by Dr. Shawn Nordheim.

VOTE: Spence-Yes; Nordheim-Yes; Bertram-Yes; Griffin-Yes; Utz-Yes
Motion Carried

III.C. Job Description Revisions

Order #16-165 - Motion Passed: Superintendent Strong's recommendation to approve Job Description Revisions passed with a motion by Ms. Jolieen Bertram and a second by Ms. Cheri Griffin.

VOTE: Spence-Yes; Nordheim-Yes; Bertram-Yes; Griffin-Yes; Utz-Yes
Motion Carried

III.C.a. Athletic Coach Descriptions

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BOARD MEMO

DATE: June 1, 2016
TO: Mr. Strong & Board Members
RE: Updated High School Coach Job Descriptions and new Middle School Coach Job Descriptions

Attached should be four job descriptions. Presently, we only have job descriptions for the high school head coach and high school assistant coach.

The two mentioned above have been updated to give a better description of the duties expected of those positions.

There are also two new job descriptions for middle school head coach and middle school assistant coach. While a good number of the responsibilities are similar for high school and middle school, there are a couple that are not relevant to the middle school coaching position.

I have ~~struck~~ through the sections that need to be removed and highlighted in yellow the wording in sections that needed to be added.

III.C.b. School Nurse

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BOARD MEMO

DATE: June 16, 2016
TO: Dr. Strong & Board Members
RE: School Nurse Job Description Revision

Attached is the school nurse job description that Pinal County schools has had for many years. I am requesting to add the "Reports To" section to the existing job description.

I recommend that the Board approve school nurse job description as presented.


Name: Joe Buckley
Title: Assistant Superintendent/Executive Director of Student Services

III.D. Three Rivers Health Department - Nursing Agreement

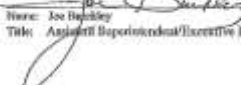
BOARD MEMO

DATE: 6/16/16
TO: Dr. Strong & Board Members
FR: Joe Buckley
RE: 2016-2017 Three Rivers Health Department Nursing Agreement

Over the past several years, the district has had an agreement with the Three Rivers District Health Department to provide nursing services to three of the four schools: Northern Elementary, Southern Elementary and Sharp Middle Schools. The service that the district has received from the nursing staff in place at each school has grown to be very beneficial. The agreement for the 2016-2017 school year is attached for your review.

The contract for the 2016-17 school year is different from past years in that the Health Department will only be agreeing to provide non-registered nurses to our district. The total payments under the contract by the First Party (PC schools) shall not exceed \$38,000 without amendment. It was \$75,000 last year.

I recommend that the Board approve the contract with Three Rivers Health Department.


Name: Joe Buckley
Title: Assistant Superintendent/Executive Director of Student Services

Order #16-166 - Motion Passed: Superintendent Strong's recommendation to approve Three Rivers Health Department - Nursing Agreement passed with a motion by Dr. Shawn Nordheim and a second by Ms. Jolieen Bertram.

VOTE: Spence-Yes; Nordheim-Yes; Bertram-Yes; Griffin-Yes; Utz-Yes
Motion Carried

III.E. Three Rivers Health Department - Service Voucher Agreement


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BOARD MEMO

DATE: June 16, 2016
TO: Dr. Strong & Board Members
FR: Joe Buerkley
RE: 2016-2017 Three Rivers Health Department Service Agreement

Attached is a service agreement with voucher for Three Rivers Health Department. Services provided at the health department require a voucher to be presented by the employee from their respective agency at the time of service. If an employee presents for a service without a Three Rivers District Health Department voucher for services completed by their employer the service will be declined.

This is the same agreement as last year.

I recommend that the Board approve the service agreement with Three Rivers Health Department.


Name: Joe Buerkley
Title: Assistant Superintendent/Executive Director of Student Services

Order #16-167 - Motion Passed: Superintendent Strong's recommendation to approve Three Rivers Health Department - Service Voucher Agreement passed with a motion by Ms. Jolieen Bertram and a second by Ms. Cheri Griffin.

VOTE: Spence-Yes; Nordheim-Yes; Bertram-Yes; Griffin-Yes; Utz-Yes
Motion Carried

III.F. Transportation Waiver for 2016-17

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| BOARD MEMO

DATE: May 25, 2016
TO: Mr. Strong & Board Members
RE: Waiver Transportation for Varsity Athletic Events

With the recent financial decisions, it has become paramount that PCHS Athletics become extremely efficient in the use of funds they derive from PCHS Athlete Fees and gate from events.

As we do at the MS, PCHS Athletics requests a parent waiver transportation for all levels of athletic events (Varsity, Junior Varsity and freshmen) in 2016-17. The first part of the waivers read:

- 1) For all athletic events for Pendleton County High School Varsity and Junior Varsity, private transportation is the responsibility of the parent/guardian for "away" athletic contests in the counties of Kenton, Campbell, Boone, Bracken, Mason, Robertson, Nicholas, Harrison and Grant.
- 2) For all athletic events for Pendleton County High School Junior Varsity that is played on a different date than a varsity game, private transportation is the responsibility of the parent/guardian.
- 3) For all athletic events for Pendleton County High School Freshmen, private transportation is the responsibility of the parent/guardian for all Athletic Contests.

Using the only completed fiscal year available, 2014-15, the mileage used for athletic events based on the bus driver reports turned into the transportation department was \$13,733 miles. Using the 90 cents per mile charged in 2015-16, that amounts to an expected mileage charge of excess off \$12,360 in 2016-17 for athletics. That per mile charge and total cost may rise in 2016-17.

Add in the bus driver costs paid out by PCHS Athletics in 2014-15 at \$17,933 and the combined budgeted amount spent on transportation costs would rise to \$36,854.

A few examples of the cost for specific trips would be to Brooksville, the bus transportation costs including driver would be \$154 per trip according to the bus driver reports filed for 2014-15. Harrison County is \$148, Walton-Verona \$158, Grant County \$130, Mason County \$234, and Robertson County \$165.

It is not feasible for PCHS Athletics to continue to provide bus transportation for all varsity and junior varsity level competitions. It will also be a continuation of the 4-year old policy for freshmen level contests.

Attached is a waiver that each parent would be required to sign detailing the aspects of the program.

I recommend that the Board approve the Parent Transportation Waiver for PCHS Athletics.

Keith Smith
Name: Keith Smith
Title: Pendleton District Athletic Director

Order #16-168 - Motion Passed: Superintendent Strong's recommendation to approve Transportation Waiver for 2016-17 passed with a motion by Ms. Jolieen Bertram and a second by Mr. Elmer Utz.

VOTE: Spence-Yes; Nordheim-Yes; Bertram-Yes; Griffin-Yes; Utz-Yes
Motion Carried

III.G. Elimination of Administrative Assistant II Position

Order #16-169 - Motion to Amend Passed: To amend the motion from: "Elimination of Administrative Assistant II Position " to: "Not to eliminate the Administrative Assistant II position but to limit the funding to \$5,000." passed with a motion by Dr. Shawn Nordheim and a second by Mr. Elmer Utz.

VOTE: Spence-No; Nordheim-Yes; Bertram-Yes; Griffin-Yes; Utz-Yes
Motion Carried

Order #16-170 - Motion Passed: Not to eliminate the of Administrative Assistant II Position to funding to \$5,000 passed with a motion by Mr. Elmer Utz and a second by Dr. Shawn Nordheim.

VOTE: Spence-No; Nordheim-Yes; Bertram-Yes; Griffin-Yes; Utz-Yes
Motion Carried

III.H. 2016-17 Certified Salary Schedule

Motion Withdrawn: There was a motion by Dr. Nordheim and a second by Mr. Utz to revert the 2016-17 Certified Salary Schedule back to 2015-16 Certified Salary Schedule. After discussion by school attorney, Matt DeMarcus, the motion was withdrawn by Dr. Nordheim.

IV. Consent Agenda

Order #16-171 - Motion Passed: Dr. Strong's recommendation to approve the consent agenda was passed with a motion by Dr. Shawn Nordheim and a second by Ms. Jolieen Bertram.

VOTE: Spence-Yes; Nordheim-Yes; Bertram-Yes; Griffin-Yes; Utz-Yes
Motion Carried

IV.A. Board Meeting Minutes

Mr. Utz would like to double check his vote on the tentative budget.

IV.B. Orders of the Treasurer

IV.C. Treasurer' Report

IV.D. Leave of Absence Requests

IV.E. 2016-2017-Code of Conduct Handbook

IV.F. SES 2016-17 School-Wide Fundraiser Requests

IV.G. NES 2016-17 School-Wide Fundraiser Requests

IV.H. SMS 2016-17 School-Wide Fundraiser Requests

IV.I. OT/PT/Speech/School Based Health Services

BOARD MEMO

Date: June 9, 2016
To: Dr. Strong and Board Members
Re: Professional Services Contract: School Based Health Services

The Pendleton County School District will have two students in attendance for the 2016-2017 school year who are of fragile health and present with significant needs. It is anticipated that each student will attend school for partial days within partial weeks (e.g., a few hours per day, a few days per week), though their attendance may fluctuate due to their health status at any given time. At this time these students require supervision and assistance from a health care professional while participating in their education. Last year the District contracted with an outside agency, Interim HealthCare of Northern Kentucky, to provide these services. Interim Healthcare served our students well; their staff members were well-received by our schools; and they are now familiar with our district. Interim Healthcare has expressed an interest to continue providing these services for the district during the 2016-2017 school year. Please see below for information regarding rates and services.

Agency: Interim HealthCare of Northern Kentucky
Services: School based health services
Rate: \$39.00 per hour (RN)
\$36.00 per hour (LPN)

Given its competitive rates, high quality services, and existing experience with our students, families, and staff, I recommend that the Board approve this contractual agreement with Interim HealthCare of Northern Kentucky to provide school based health services for the 2016-2017 school year (anticipated partial days within partial weeks for two students). A copy of the proposed contractual agreement is attached.

Sam Jones
Director of Special Education
Pendleton County Schools

BOARD MEMO

Date: June 9, 2016
To: Dr. Strong and Board Members
Re: Professional Services Contract: Occupational Therapy and Physical Therapy

The Pendleton County School District contracts annually with outside agencies for occupational therapy (OT) and physical therapy (PT) services. These services are provided to students enrolled in special education programming who require therapy, as determined by IEP teams. In recent years, the district has utilized A Step Ahead Pediatric Therapy to provide PT services. Recently, this agency has expressed an interest in providing both PT and OT services. After contacting several other agencies that provide these services, the proposed OT and PT rates of A Step Ahead Pediatric Therapy were found to be competitive. In addition, its proposed PT rates (when coupled with OT rates) are reduced compared to its rates for PT services only. These competitive OT rates, combined with competitive (and reduced) PT rates, create an attractive offer to obtain both services from a single agency, thereby providing the added benefit of streamlined timesheets, invoices, and billing procedures for the district. Please see below for information regarding services and rates for A Step Ahead Pediatric Therapy.

Agency: A Step Ahead Pediatric Therapy
Services:

- Conduct OT and PT sessions
- Conduct OT and PT screenings and evaluations
- Complete diagnostic reports and attend IEP meetings
- Assist with the development, implementation, and monitoring of IEPs

Rates: \$65.00 per hour (for services performed by an OT or PT)
\$58.50 per hour (for services performed by an OT assistant or PT assistant)

Given its competitive rates and high quality services to our students in recent years, I recommend that the Board approve this contractual agreement with A Step Ahead Pediatric Therapy to provide both OT and PT services for the 2016-2017 school year. A copy of the proposed contractual agreement is attached.

Sam Jones
Director of Special Education
Pendleton County Schools

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BOARD MEMO

DATE: May 6, 2016
TO: Mr. Strong & Board Members
RE: Athletic Trainer Contract with Harrison County Memorial Hospital

Attached is the contract with Harrison County Memorial Hospital to continue from July 1, 2016 to June 30, 2017 as they have provided for the past two years.

I recommend that the Board approve
Keith Smith, Athletic Director
Name/Title:

IV.K. BSN Contract

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BOARD MEMO

DATE: June 6, 2016
TO: Mr. Strong & Board Members
RE: BSN Athletic Exclusive Contract

In 2013-14, PC School District entered in an exclusive contract with BSN to provide athletic gear and equipment.

Over the past three seasons, we have been very pleased with both the financial aspect of the program as well as their customer service.

We would like to continue the 3-year contract for the next two years with the option to leave the contract at the end of the first year as stated by the attached agreement.

I recommend that the Board approve the BSN/Pendleton County agreement.

Keith Smith

Name:
Title: PC Athletic Director

IV.L. Rogers Equipment Football Contract

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BOARD MEMO

DATE: June 13, 2016
TO: Mr. Strong & Board Members
RE: Football Boosters 3-year payment plan for sled

Attached should be a 3-year payment plan for the Football Boosters to purchase a sled for the PCHS and Sharp Wildcat Football teams from Rogers Athletics.

Football Boosters will handle all financial requirements in regards to the contract.

With Football Boosters having an internal account, board approval is needed.

I recommend that the Board approve

Keith Smith
Name:
Title: PC Athletic Director

IV.M. Technology Plan

IV.N. Student AUP and BYOD Forms

BOARD MEMO

DATE: 6/7/16
TO: Mr. Strong & Board Members
RE: Approval of AUP, BYOD, and Tech Plan

Overview:

Consent of 2016-2017 AUP for students. There were no changes from KSBA from last year. The only changes are the dates.

Consent of 2016-2017 BYOD form for students. There were no changes from KSBA from last year. The only changes are the dates.

Approval of Technology Plan for 2016-1018.

IV.O. 2017 Prom Agreement - Newport Syndicate - April 8, 2017

Name: Pendleton County High School

Date of event: April 30th, 2017

Room: Ambassador Room

Event: Prom

Thank you for choosing The Newport Syndicate to host your event. Your deposit exercises this option contract.

In order to assist you in making your function a success, we do remind you the following requirements are necessary. Final guest counts and seating arrangements are due to us ten (10) days prior to your event. If you do not provide us with a final guest count, we will go based on the estimated guest count, or the number of guests served, whichever is greater. Your final payment is based on your final guest count, so please be sure your count is accurate.

We are prepared to handle 5% over the final number of guests given with a maximum of ten (10) guests. If your number exceeds this, you will be charged double the amount of your menu cost per additional guest.

The Newport Syndicate will honor any menu chosen at the time of booking with a signed contract. If we do not receive a signed contract, we do reserve the right to increase the menu price.

Special Booking Price: \$8,000 Food & Beverage Minimum

The Newport Syndicate is not responsible for anything damaged, lost or stolen, left in the hall prior to, during or following an event. In the event of the property being damaged by you or your guests, you are responsible for the cost to repair. If there are any items left at the end of the event, we will keep them in the lost and found for thirty (30) days. _____ (initial here)

All food and beverages remaining from a private dining event are the property of The Newport Syndicate. We do not allow any food or beverage product to be brought in without permission from the management.

Kentucky State Law forbids anyone under the age of 21 years to consume alcoholic beverages. Any guest that cannot produce identification will not be served alcoholic beverages. We reserve the right to not serve any guest who appears to be intoxicated. _____ (initial here)

LABOR CHARGE: Any excessive setup or cleanup that is required by the staff at The Newport Syndicate will be charged \$25.00 per hour/per person. We do not allow confetti or glitter. Candles are allowed, however, the flame must be contained.

The minimum food and beverage spending requirement for your event is \$8,000.00. All minimum spending requirements are based before tax and service charge (20% service charge, 6% sales tax).

The undersigned accepts the responsibility of payment for the services and room minimums listed in this contract. **A non-refundable \$2,000.00 deposit is required to confirm the date.**

You will need to contact us at least six (6) weeks prior to your event to go over your event timeline and menu selections. Your final count will be due ten (10) days prior to your event. Final payments made less than seven (7) business days prior to event must be paid with either cash, or any major credit card. This payment cannot be paid with a personal check.

In the event of a cancellation, all payments, including security deposits and half payments are forfeited - NO EXCEPTIONS. In the event of a cancellation less than ninety (90) days prior to the scheduled event date, the customer is required to pay the room minimum spending required. _____ (initial here)

Any outstanding charges will be due night of the event.

The Newport Syndicate does have valet available for a small fee to your guests. Valet parking is at your own risk.

If coat check is requested, we can have this available for a fee. Please let your event planner know that you would like to have coat check at your event. Coat check is at your own risk.

I understand and agree to the above contract.

Signature Date Signed

Rachel Schultz May 15, 2015
Newport Syndicate Director of Sales Date Signed

V. Discussion

V.A. KSBA Survey Results

VI. Adjournment

Board Chairperson

Board Secretary