

**Pendleton County Schools  
Board of Education Regular Meeting  
December 19, 2013 7:00 PM  
District Training Room - Sharp Middle School**

**Attendance Taken at 7:10 PM:**

Present Board Members:

Mr. Daryl Mullins  
Ms. Shawn Nordheim  
Mr. Mark Ross  
Mr. Tony Spence  
Dr. William Verax

Superintendent Anthony Strong

**Pendleton County Schools Mission**

Pendleton County Schools pledge is to meet the unique needs of our students through a culture of *Expectation, Engagement, and Continuous Growth* so every student is prepared for the 21<sup>st</sup> Century.

**I. Call to Order**

Chairperson of the Board, Mark Ross, called the meeting to order.

**I.A. Approve Agenda**

**Order #9295 - Motion Passed:** Superintendent Strong's recommendation to approve the agenda passed with a motion by Ms. Shawn Nordheim and a second by Dr. William Verax.

***VOTE:*** Mullins-Yes; Nordheim-Yes; Ross-Yes; Spence-Yes; Verax-Yes  
***MOTION CARRIED.***

**I.B. Pledge of Allegiance**

Rebecca Best, SES fifth grader, led the group in the Pledge of Allegiance.

**I.C. Mission Statement**

PHS senior, Kaitlyn Meadows, read the Mission Statement.

**I.D. Moment of Silence**

## I.E. Great News

- Congratulations to the following PHS seniors selected to represent Pendleton County Schools in the KSBA First Degree College Scholarship Program.  
Female Nominee: Kaitlyn Meadows  
Male Nominee: Joseph Donahue
- Southern Elementary won 5 out of our 6 student art awards at the Kentucky Art Education Association State Art Exhibit. The winners are as follows:  
In the 4<sup>th</sup>-6<sup>th</sup> Grade Category:  
Lauren Clayton won 1<sup>st</sup> place in 2-D media  
Keelie Soto won 1<sup>st</sup> place in 3-D media  
Samantha May won 3<sup>rd</sup> place in 2-D media  
  
In the K-3<sup>rd</sup> Grade Category:  
Emily Best won 1<sup>st</sup> place in 2-D media  
Sarah Zumwalt won 1<sup>st</sup> place in 3-D media
- Congratulations to Derek Vanlandingham for having artwork selected in the *Thomas More College's High School Juried Art Exhibition*. There were only 38 entries selected from submissions from northern Kentucky area high schools.
- Sharp Middle School FCCLA member, Michael W Smith, won 2<sup>nd</sup> place in the Creed event at the National FCCLA Cluster Meeting in Charlotte, NC. He was recognized at the closing session of the meeting on Saturday, Nov 23.
- Kendra Johnston, NES teacher, was awarded \$1,000.00 from Kentucky Council of Teachers of Mathematics Teacher Support Grant to purchase technology for the students (3 Apple I-pod Touch devices, Apple I-tunes gift card) and also hands-on manipulative (10 frame cards, number bond cards, unifix cubes) to help them increase their number sense. The grant is going to help students find real life applications for the math they are learning on an everyday basis. Congratulations to Ms. Johnston.
- Pendleton County is pleased to announce two awards from KSBA a few weeks ago. Two events were entered in KSBA's Oasis Award competition. Superintendent Anthony Strong's Friday Facts earned an honorable mention in Electronic Communications and the district's Opening Day Appreciation Celebration was awarded a Proficient in Campaigns/Programs – Single Event. Committee members Martha Gosney and Billie Jo Chaplin were recognized.
- Congratulations to our Board Chairman, Mr. Mark Ross, who was one of ten local board of education members named to the Local School Board Member Advisory Council (LSBMAC) by Kentucky Education Commissioner Terry Holliday.

## I.F. Recess

## II. Instruction/Curriculum Report

### II.A. Comprehensive District Improvement Plan Presentation

Assistant Superintendent Amy Razor and District Director of Curriculum/Assessment Julie Hubbard presented the Comprehensive District Improvement Plan to the board.

### **III. Communications**

#### **III.A. Audience Comments**

There were no audience comments.

#### **III.B. Board Member Comments**

Ms. Shawn Nordheim

- Would like to see a student representative on every committee and would like to see a student representative board member.

Mr. Tony Spence

- Complimented the quick response of the well-trained bus driver in recent bus accident.

Mr. Daryl Mullins

- Attended the teacher training for the Reading Street reading textbooks. He is very impressed with the series. He has heard lots of positive comments from staff. The new training room worked very well for the training.

Dr. Bill Verax

- Remarked that the district has already missed four days due to weather already.
- Appreciates the effort and good job all staff does.
- Had some questions regarding the maintenance report.

Mr. Mark Ross

- Commended how Mr. Strong had saved the district a considerable of money on the textbook purchase by picking up the textbooks as opposed to being shipped.
- Congratulated Ms. Karen Delaney and Ms. Cheryl Hughes on their retirement effective the end of December.

#### **III.C. Superintendent Comments**

Mr. Anthony Strong

- Congratulated all those recognized in Great News.
- Announced that there will be webpage coverage of the girls & boys Hilton Head basketball tourney.
- There will be a board meeting January 2 for organizational purposed. You are given three options of dates for 2014 board meetings.
- Board members have been given their registration packet for KSBA Annual Conference.
- Haven't missed this many days for weather prior to Christmas in a number of years. Testing is the last of the school year.

#### **III.D. Personnel Actions**

Last Name	First Name	Location	Position	Effective Date
<b>Hire</b>				
Brown	Anita	DIST	Substitute Teacher	12/11/2013
Cooper	Bridget	DIST	Sub Instructional Assistant	11/22/2013
Cordray	Susan	SES	ESL Tutor	12/12/2013
Hilf	Lisa	DIST	Substitute Teacher	12/4/2013
Jones	Debora	DIST	Coach - Middle School	12/12/2013
Meyer	Monica	SES	Instructional Assistant I	12/2/2013
<b>Retirement</b>				
Delaney	Karen	PHS	Guidance Counselor	12/31/2013
<b>Resign</b>				
Feltner	Lisa	DIST	Coach	12/1/2013
Dalton	Tim	DIST	Coach	12/1/2013
Vanorio	Ame	DIST	Coach	12/1/2013
Spicer	Tammy	DIST	Coach	12/1/2013

### III.E. Written Communications & Reports

#### III.E.1. DPP Report

#### III.E.2. Transportation Monthly Trip Report

#### III.E.3. SBDM Minutes

- Southern Elementary October 22, 2013
- Sharp Middle School October 24, 2013

#### III.E.4. FRYSC Reports

- FRYSC – North
- FRYSC - South

#### III.E.5. Public Relations Report

#### III.E.6. Maintenance Report

### IV. Action Agenda

#### IV.A. Approval of 2013-14 Comprehensive District Improvement Plan

**Order #9296 - Motion Passed:** Superintendent Strong's recommendation to approve the 2013-14 Comprehensive District Improvement Plan passed with a motion by Dr. William Verax and a second by Mr. Daryl Mullins.

***VOTE:*** Mullins-Yes; Nordheim-Yes; Ross-Yes; Spence-Yes; Verax-Yes  
***MOTION CARRIED.***

#### **IV.B. ADA Transfer Agreement - Harrison County**

**Order #9297 - Motion Passed:** Superintendent Strong's recommendation to approve the transfer agreement with Harrison County Schools passed with a motion by Mr. Daryl Mullins and a second by Mr. Tony Spence.

***VOTE:*** Mullins-Yes; Nordheim-Yes; Ross-Yes; Spence-Yes; Verax-Yes  
***MOTION CARRIED.***

#### **IV.C. Non-resident Contracts - Harrison County 2013-14 & 2014-15**

**Order #9298 - Motion Passed:** Superintendent Strong's recommendation to approve the 2013-14 and 2014-15 non-resident contracts with Harrison County Schools passed with a motion by Dr. William Verax and a second by Mr. Tony Spence.

***VOTE:*** Mullins-Yes; Nordheim-Yes; Ross-Yes; Spence-Yes; Verax-Yes  
***MOTION CARRIED.***

#### **IV.D. 2014-15 Resident Contracts**

**Order #9299 - Motion Passed:** Superintendent Strong's recommendation to approve the 2014-15 resident contracts with Campbell County Schools and Grant County Schools passed with a motion by Dr. William Verax and a second by Mr. Daryl Mullins.

***VOTE:*** Mullins-Yes; Nordheim-Yes; Ross-Yes; Spence-Yes; Verax-Yes  
***MOTION CARRIED.***

#### **IV.E. Affordable Care Act Resolution**

**Order #9300 - Motion Passed:** Superintendent Strong's recommendation to approve the Affordable Care Act resolution passed with a motion by Ms. Shawn Nordheim and a second by Mr. Daryl Mullins.

***VOTE:*** Mullins-Yes; Nordheim-Yes; Ross-Yes; Spence-Yes; Verax-Yes  
***MOTION CARRIED.***

#### **IV.F. Policy Revisions - 09.313(Eligibility-Athletes) & 04.312(Donations) 2nd Reading**

**Order #9301 - Motion Passed:** Superintendent Strong's recommendation to approve the second readings of policy 09.313 (Eligibility-Athletes) and 04.312 (Donations) passed with a motion by Mr. Daryl Mullins and a second by Mr. Tony Spence.

*VOTE: Mullins-Yes; Ross-Yes; Spence-Yes; Verax-Yes*

*PRESENT, NOT VOTING: Nordheim*

**MOTION CARRIED.**

#### **IV.G. Job Description Approval**

**Order #9302 - Motion Passed:** Superintendent Strong's recommendation to approve the revised job description for special education diagnostician passed with a motion by Mr. Tony Spence and a second by Mr. Daryl Mullins.

*VOTE: Mullins-Yes; Nordheim-Yes; Ross-Yes; Spence-Yes; Verax-Yes*

**MOTION CARRIED.**

#### **IV.H. Approval of Contract with Ford Motor Credit for Purchase of Vehicles for Transportation/Maintenance**

**Order #9303 - Motion Passed:** Superintendent Strong's recommendation to approve the purchase of one 2014 F250-SRW, 4x4 for Maintenance Dept. (Option C, paying a \$15,000 down-payment and one 2014 F350-DRW, 4x4 for Transportation Dept. (Option E) passed with a motion by Dr. William Verax and a second by Mr. Tony Spence.

*VOTE: Mullins-Yes; Nordheim-No; Ross-Yes; Spence-Yes; Verax-Yes*

**MOTION CARRIED.**

#### **V. Consent Agenda**

**Order #9304 - Motion Passed:** A motion to approve the Consent Agenda items passed with a motion by Ms. Shawn Nordheim and a second by Mr. Daryl Mullins.

*VOTE: Mullins-Yes; Nordheim-Yes; Ross-Yes; Spence-Yes; Verax-Yes*

**MOTION CARRIED.**

#### **V.A. Board Meeting Minutes**

— November 21, 2013

#### **V.B. Orders of the Treasurer**

## V.C. Treasurer' Report

Balances per MUNIS	Balance Sheet Balance
Fund 1 - General Fund	\$3,626,706.95
Fund 2 - Special Projects	-\$34,297.04
Fund 310 - Capital Outlay	\$291,096.90
Fund 320 - Building Fund	\$1,072,768.23
Fund 360 - Construction Fund	\$95,374.35
Fund 400 - Bond Indebtedness	\$709,874.71
Fund 51 - Food Service	\$334,099.35
Fund 52 - After School Care	\$4,986.10
Fund 54 - Adult Education	\$2,587.19
<b>Total General Checking in MUNIS</b>	<b>\$6,103,196.74</b>
Ending Monthly Bank Balance	\$5,593,727.00
Plus Restricted Debt Service	\$645,014.41
Minus Outstanding Checks	
Outstanding ACH Payments	\$23,443.00
AP Outstanding Checks	\$9,495.77
Payroll and Vendor (6101) Outstanding Checks	\$102,605.90
Balance per Bank	\$6,103,196.74

## V.D. FMLA Leave Requests

- Bill Ockerman - DSS Bus Driver - The request for leave of absence will begin approximately 11/5/2013 and will end approximately 11/5/2014
- Audrey Dennie – SMS Cafeteria - The request for leave of absence will begin approximately 12/17/2013 and will end approximately 01/28/2014.
- Sherry McMullen- SES Instructional Assistant I- The request for a leave extension through 1/31/2014.

## V.E. MOU University of Cumberlands - Teacher Education Agreement

### V.F. Board Out-of-District Travel - KSBA Annual Conference

The Kentucky School Board Association Annual Conference is January 31 - February 2, 2014 at the Galt House, Louisville.

### V.G. Out-of-State Field Trip/Common Carrier - PHS Band Trip April 10-13, 2014 - Virginia Beach

## VI. Executive Session KRS 61.810(1)(f) Personnel - Evaluation of Superintendent

**Order #9305 - Motion Passed:** Superintendent Strong's recommendation to enter into Executive Session KRS 61.810(1)(f) Personnel - Evaluation of Superintendent passed with a motion by Mr. Daryl Mullins and a second by Dr. William Verax.

**VOTE:** Mullins-Yes; Nordheim-Yes; Ross-Yes; Spence-Yes; Verax-Yes  
**MOTION CARRIED.**

## VII. Return from Executive Session

**Order #9306 - Motion Passed:** A motion to return from Executive Session to open meeting passed with a motion by Dr. William Verax and a second by Mr. Daryl Mullins.

**VOTE:** Mullins-Yes; Nordheim-Yes; Ross-Yes; Spence-Yes; Verax-Yes  
**MOTION CARRIED.**

## VIII. Results of Superintendent 2013 Summative Evaluation

**Order #9307 - Motion Passed:** A motion to approve the 2013 Summative Evaluation of the Superintendent passed with a motion by Dr. William Verax and a second by Mr. Daryl Mullins.

**VOTE:** Mullins-Yes; Nordheim-No; Ross-Yes; Spence-Yes; Verax-Yes  
**MOTION CARRIED.**

	<p><b>Superintendent Evaluation</b></p>
	<p>December 19, 2013</p>
<p>Per board policy and contract language, the Pendleton County Board of Education conducted the summative evaluation of the superintendent. The six domains evaluated were: Community Relationships, Relationships with the board, Business &amp; Finance, Staff &amp; Personnel Relationships, Educational Leadership, and Personal Qualities.</p>	
<p>The superintendent scored Outstanding in all domains.</p>	
<p>Goals for the district will be established and will be reviewed in July 2014 and formally evaluated in December 2014.</p>	
	
<p>Mark Ross, Board Chairperson</p>	
	
<p>R. Anthony Strong, Superintendent</p>	



**IX. Adjournment**

**Order #9308 - Motion Passed:** A motion to adjourn the meeting passed with a motion by Dr. William Verax and a second by Mr. Tony Spence.

***VOTE:*** Mullins-Yes; Nordheim-Yes; Ross-Yes; Spence-Yes; Verax-Yes  
***MOTION CARRIED.***

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Chairperson

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Superintendent