

**Pendleton County Schools
Board of Education Regular Meeting
October 17, 2013 7:00 PM
District Training Room - Sharp Middle School**

Attendance Taken at 7:02 PM:

Present Board Members:

Mr. Daryl Mullins
Ms. Shawn Nordheim
Mr. Mark Ross
Mr. Tony Spence

Absent Board Members:

Dr. William Verax

Pendleton County Schools Mission

Pendleton County Schools pledge is to meet the unique needs of our students through a culture of *Expectation, Engagement, and Continuous Growth* so every student is prepared for the 21st Century.

I. Call to Order

Chairperson Mark Ross called the meeting to order.

I.A. Approve Agenda

Order #9263 - Motion Passed: Superintendent Strong's recommendation to approve the agenda passed with a motion by Ms. Shawn Nordheim and a second by Mr. Tony Spence.

VOTE: Mullins-Yes; Nordheim-Yes; Ross-Yes; Spence-Yes;

ABSENT: Verax

MOTION CARRIED.

I.B. Pledge of Allegiance

Keelie Soto, Southern Elementary student, led the group in the Pledge of Allegiance.

I.C. Mission Statement

Breigh Soto, student at Sharp Middle School, read the Mission Statement.

I.D. Great News

College and Career Readiness

The College and Career Readiness (CCR) Delivery targets provide schools and districts with the annual progress needed to meet their 2015 College and Career Readiness Delivery goals. Data in this table refer to the High School Graduates' College/Career-Readiness Percentage Report and the percentage of students college- and/or career-ready without the bonus points, which can be found [here](#).

College and Career Readiness (CCR) Targets

Level	Target Type	2009-2010		2010-2011		2011-2012		2012-2013		2013-2014		2014-2015	
		District	State	District	State	District	State	District	State	District	State	District	State
High School - All Students	Delivery Target	35.0	34.0	41.5	36.0	48.0	40.0	54.5	49.0	61.0	58.0	67.5	67.0
	Actual Score	35.0	34.0	40.0	38.0	57.4	47.2	65.6	54.1				

Graduation Rate

The Graduation Rate delivery targets provide schools and districts with the annual progress needed to meet their 2014-2015 Graduation Rate delivery goals. The Graduation Rate calculation changed from the Average Freshman Graduation Rate to the Four-Year Adjusted Cohort Rate in 2012-2013. Data in this table refer to the Four-Year Adjusted Cohort Graduation Rate Report, which can be found [here](#).

Graduation Rate Targets

Level	Target Type	2012-2013		2013-2014		2014-2015	
		District	State	District	State	District	State
High School - All Students	Delivery Target	91.1	86.1	91.9	87.4	92.6	88.7
	Actual Score	91.1	86.1				

School	Overall Score	Percentile Rank	Category
Pendleton County District	55	50	Needs Improvement
Northern Elementary	54.6	37	Needs Improvement
Southern Elementary	47.8	16	Needs Improvement
Phillip A. Sharp Middle	53.1	46	Needs Improvement
Pendleton County Memorial High	60.8	79	Proficient

II.B. Delivery Targets Discussion

After Ms. Julie Hubbard, District Assessment Coordinator, and Ms. Amy Razor, Assistant Superintendent, presented a detailed report on the areas of Student Proficiency, College/Career Readiness, Graduation Rates, and Closing the Achievement Gaps, Superintendent Strong and the board discussed district delivery targets for each area.

The district plan as presented includes:

- More rigorous reading materials (elementary).
- Reviewing ELA and Math Units to assure all standards are addressed and that each unit is rigorous.
- Common Assessment:
 - Process to analyze schools and use data to drive instruction.
 - Teacher Accountability to student learning.
- Teacher Growth Goal:
 - New TPGES requires teachers to create a measurable goal.
- Professional Learning:
 - Text Complexity.
 - Analyzing strategies of effective teacher (i.e. CINSAM Fishbowl, literacy fishbowls).
- Monitoring: Schools of Tomorrow Plan, Common Assessments, Data Boards.
- Gap Groups: Re-evaluate current interventions, research successful programs (i.e. transient population).

The board asked questions and gave comments on the targets and agreed with the superintendent on the proposed plan for each. Ms. Razor said with the new system, it is critical to push forward and not let one number overshadow the work that has occurred for students. She continued to say that our students have not moved backward in progress, as evidenced in individual growth in MAP scores, yet we realize the call to urgency in the challenge to prepare all students to be College and Career Ready. Superintendent Strong told updates would be provided throughout the year on the efforts of district staff to meet the various targets on the district report card.

III. Communications

III.A. Audience Comments

Ms. Miley Martin, a concerned parent, came forward with concerns about students not being taught cursive writing and asked what can be done.

III.B. Board Member Comments

Shawn Nordheim

- Shared the equation that Engaged Parents + Happy Teachers = Successful students.
- Discussed ways to get parents involved – home visits, Dinner with Principal Night, Adult Mentoring.

Daryl Mullins

- Congratulated Ms. Lustenberg on her two awards.

- Congratulated Chairman Mark Ross on an awesome regional fall meeting. Commended Billie Jo Chaplin on her hard work on the regional meeting.
- Recently attended the Gifted/Talented Symposium. Requested a presentation on the Gifted/Talented program in our district.

Mark Ross

- Appreciated Ms. Miley Martin addressing the board and caring about our children.
- Wished Michele Crowley well on her upcoming surgery.

III.C. Superintendent Comments

Superintendent Anthony Strong

- Introduced PHS Assistant Principal, Amy Harris, to the board.
- Shared with the board that he would be sharing the new Superintendent Evaluation process at the October 31 board meeting.
- Told Mr. Mullins that he would plan for a GT discussion at the October 31 meeting.

III.D. Personnel Actions

Last Name	First Name	Location	Position	Effective Date
Hire				
Best	Rita	SES	Instructional Assistant I	9/27/2013
Boettcher	Cheryl	DIST	Substitute Instructional Assistant	9/19/2013
Connell	Lewis	DIST	Substitute Teacher	9/19/2013
Gosney	Maegan	DIST	Substitute Teacher	9/19/2013
Hall	Amanda "Amy"	DIST	Substitute Teacher	9/30/2013
Hall	Adam	PHS	Teacher	10/14/2013
Haymaker	Jacalyn	PHS	Cook/Baker	9/30/2013
Kiddy	Michelle	DIST	Substitute Teacher	9/19/2013
Nolan	Danielle	SES	Special Education Teacher	10/14/2013
Pollard	Angela	DIST	Substitute Monitor	10/8/2013
Polley	Gary	DIST	Coach	9/19/2013
Skaggs	Rachel	DIST	Substitute Teacher	10/8/2013
Thompson	Jamie	DIST	Sub Bus Driver	9/5/2013
White	Bobby	DIST	Sub Bus Driver	9/5/2013
Wright	Jill	DIST	Substitute Teacher	9/19/2013
Transfer				
Sullivan	Amanda	SES	Clerical Assistant	9/16/2013
Wood	Julie	SES	Counselor	10/14/2013

III.E. Architect Report

III.F. Written Communications & Reports

III.F.1. DPP Report

III.F.2. Transportation Monthly Trip Report

III.F.3. SBDM Minutes

- NES 8/26/13
- SES 8/27/13
- SMS 8/28/13

III.F.4. FRYSC Reports

- FRYSC – South
- FRYSC - North

III.F.5. Public Relations Report

III.F.6. Maintenance Report

IV. Action Agenda

IV.A. Revised BG-1 Security Vestibules Project BG #14-003

Order #9264 - Motion Passed: Superintendent Strong's recommendation to approve the revised BG-1 for the Security Vestibules Project BG#14-003 in the amount of \$68,697 passed with a motion by Mr. Daryl Mullins and a second by Mr. Mark Ross.

VOTE: *Mullins-Yes; Nordheim-No; Ross-Yes; Spence-Yes;*
ABSENT: *Verax*
MOTION CARRIED.

IV.B. Awarding of Bid - Security Vestibules Project BG #14-003

Order #9265 - Motion Passed: Superintendent Strong's recommendation to award the Security Vestibules Project BG#14-003 to Kramer & Feldman, Inc., for the amount of \$56,063 passed with a motion by Mr. Daryl Mullins and a second by Mr. Tony Spence.

VOTE: *Mullins-Yes; Nordheim-Yes; Ross-Yes; Spence-Yes;*
ABSENT: *Verax*
MOTION CARRIED.

IV.C. State Education Funding Resolution

Order #9266 - Motion Passed: A motion to table until October 31, 2013 meeting when all members are present passed with a motion by Mr. Tony Spence and a second by Mr. Daryl Mullins.

VOTE: Mullins-Yes; Nordheim-Yes; Ross-Yes; Spence-Yes;

ABSENT: Verax

MOTION CARRIED.

IV.D. Policy Revisions 01.42 (Regular Meetings); 10.5 (Visitors to the Schools); and 09.124 (Tuition) - 2nd Reading

Order #9267 - Motion Passed: Superintendent Strong's recommendation to approve the 2nd reading of policy revisions 01.42 (Regular Meetings); 10.5 (Visitors to the Schools); and 09.124 (Tuition) passed with a motion by Mr. Tony Spence and a second by Mr. Daryl Mullins.

VOTE: Mullins-Yes; Nordheim-Yes; Ross-Yes; Spence-Yes;

ABSENT: Verax

MOTION CARRIED.

IV.E. 2014-15 Non-Resident Contracts

Order #9268 - Motion Passed: Superintendent Strong's recommendation to approve the 2013-14 non-resident contract with Harrison County Schools and 2014-15 non-resident contracts with Harrison County Schools and Bracken County Schools passed with a motion by Mr. Daryl Mullins and a second by Ms. Shawn Nordheim.

VOTE: Mullins-Yes; Nordheim-Yes; Ross-Yes; Spence-Yes;

ABSENT: Verax

MOTION CARRIED.

IV.F. Gateway Falmouth School Center Facility Request

Order #9269 - Motion Passed: Superintendent Strong's recommendation to approve the use of three classrooms at the Falmouth School Center by Gateway Community College and the school district perform improvements to these rooms for approximately \$4000 passed with a motion by Ms. Shawn Nordheim and a second by Mr. Mark Ross.

VOTE: Mullins-Yes; Nordheim-Yes; Ross-Yes; Spence-Yes;

ABSENT: Verax

MOTION CARRIED.

IV.G. Southern Lanes Bowling Contract

Order #9270 - Motion Passed: Superintendent Strong's recommendation for approval of a contract between Pendleton County Schools and Southern Bowling Lanes for use by the PHS Bowling Team passed with a motion by Mr. Tony Spence and a second by Mr. Daryl Mullins.

VOTE: Mullins-Yes; Nordheim-Yes; Ross-Yes; Spence-Yes;

ABSENT: Verax

MOTION CARRIED.

IV.H. Extra-Duty Stipend Change

Order #9271 - Motion Passed: Superintendent Strong's recommendation to approve the additional duties/stipend of the boys' freshman & JV basketball coaches due to the vacancy of the assistant position passed with a motion by Ms. Shawn Nordheim and a second by Mr. Daryl Mullins.

VOTE: Mullins-Yes; Nordheim-Yes; Ross-Yes; Spence-Yes;

ABSENT: Verax

MOTION CARRIED.

IV.I. Bus Purchases

Order #9272 - Motion Passed: Superintendent Strong's recommendation to approve the purchase of two forward-control buses in the amount of \$200,172 passed with a motion by Ms. Shawn Nordheim and a second by Mr. Daryl Mullins.

VOTE: Mullins-Yes; Nordheim-Yes; Ross-Yes; Spence-Yes;

ABSENT: Verax

MOTION CARRIED.

IV.J. KISTA Agreement for Bus Purchases

Order #9273 - Motion Passed: Superintendent Strong's recommendation to approve the bus purchases finance program with KISTA passed with a motion by Mr. Tony Spence and a second by Mr. Daryl Mullins.

VOTE: Mullins-Yes; Nordheim-Yes; Ross-Yes; Spence-Yes;

ABSENT: Verax

MOTION CARRIED.

IV.K. Transfer of Fixed Assets from Food Service to General Fund

Order #9274 - Motion Passed: Superintendent Strong's recommendation to approve the transfer of \$5000 from Food Service to General Fund to cover the value of the van passed with a motion by Mr. Tony Spence and a second by Ms. Shawn Nordheim.

VOTE: Mullins-Yes; Nordheim-Yes; Ross-Yes; Spence-Yes;
ABSENT: Verax
MOTION CARRIED.

IV.L. 2014-15 School Calendar

Order #9275 - Motion Passed: Superintendent Strong's recommendation to approve the 2014-15 district calendar passed with a motion by Mr. Daryl Mullins and a second by Mr. Mark Ross.

VOTE: Mullins-Yes; Nordheim-Yes; Ross-Yes; Spence-Yes;
ABSENT: Verax
MOTION CARRIED.

IV.M. Approval of Job Description/Creation of Position

Order #9276 - Motion Passed: Superintendent Strong's recommendation to approve the Job Description/Creation of position of Director of Buildings and Grounds passed with a motion by Mr. Tony Spence and a second by Mr. Daryl Mullins.

VOTE: Mullins-Yes; Nordheim-No; Ross-Yes; Spence-Yes;
ABSENT: Verax
MOTION CARRIED.

V. Consent Agenda

Order #9277 - Motion Passed: Superintendent Strong's recommendation to approve the Consent Agenda items passed with a motion by Mr. Tony Spence and a second by Mr. Daryl Mullins.

VOTE: Mullins-Yes; Nordheim-Yes; Ross-Yes; Spence-Yes;
ABSENT: Verax
MOTION CARRIED.

V.A. Board Meeting Minutes

— September 19, 2013

V.B. Orders of the Treasurer

V.C. Treasurer' Report

Balances per MUNIS	Balance Sheet Balance
Fund 1 - General Fund	\$1,402,681.96
Fund 2 - Special Projects	\$124,950.44
Fund 310 - Capital Outlay	\$291,096.90
Fund 320 - Building Fund	\$1,782,049.39
Fund 360 - Construction Fund	\$95,590.45
Fund 400 - Bond Indebtedness	\$879,950.81
Fund 51 - Food Service	\$321,911.67
Fund 52 - After School Care	\$5,733.74
Fund 54 - Adult Education	\$2,634.06
Total General Checking in MUNIS	\$4,906,599.42
Ending Monthly Bank Balance	\$4,488,457.23
Plus Restricted Debt Service	\$645,014.41
Minus Outstanding Checks	
Outstanding ACH Payments	\$107,867.61
AP Outstanding Checks	\$22,955.44
Payroll and Vendor (6101) Outstanding Checks	\$96,049.17
Balance per Bank	\$4,906,599.42

V.D. FMLA Leave Requests

- Barb Thaxton- SES Teacher - The request for leave of absence will begin approximately 9/30/2013 and will end approximately 1/13/2013.
- Sherry McMullen- SES Instructional Assistant I - The amended request for leave of absence will begin approximately 9/23/2013 and will end approximately 1/8/2014.

V.E. Fundraiser Request

- Project Grad 2014 Jean Days

VI. Adjournment

Order #9278 - Motion Passed: A motion to adjourn the meeting passed with a motion by Ms. Shawn Nordheim and a second by Mr. Tony Spence.

VOTE: Mullins-Yes; Nordheim-Yes; Ross-Yes; Spence-Yes;

ABSENT: Verax

MOTION CARRIED.

Chairperson

Superintendent