

**Pendleton County Schools  
Board of Education Regular Meeting  
October 16, 2014 7:00 PM  
Sharp Middle School - District Training Room**

**Attendance Taken at 7:05 PM:**

Those in Attendance:

Ms. Courtney Moore, Student Board Representative  
Mr. Daryl Mullins  
Dr. Shawn Nordheim  
Mr. Mark Ross  
Mr. Anthony Strong, Superintendent

Absent Board Members:

Mr. Tony Spence  
Dr. William Verax

**Pendleton County Schools Mission**

Pendleton County Schools pledge is to meet the unique needs of our students through a culture of *Expectation, Engagement, and Continuous Growth* so every student is prepared for the 21<sup>st</sup> Century.

**I. Call to Order**

Chairman Mark Ross called the meeting to order.

**I.A. Approve Agenda**

**Order #9452 - Motion Passed:** Mr. Strong's recommendation to approve the agenda passed with a motion by Mr. Daryl Mullins and a second by Dr. Shawn Nordheim, with the following amendments:

Remove Executive Session and Return from Executive Session from agenda;  
Move Consent Agenda item, Treasurer Report, to Action Item.

***VOTE:*** Mullins-Yes; Nordheim-Yes; Ross-Yes;

***ABSENT:*** Spence; Verax

***NOT VOTING:*** Moore (Student Board Representative)

**I.B. Pledge of Allegiance**

Student Board Member Representative, Courtney Moore, led the Pledge of Allegiance.

**I.C. Mission Statement**

Student Board Member Representative, Courtney Moore, read the Mission Statement.

**I.D. Moment of Silence****I.E. School Presentation - Northern Elementary**

Mr. Darell Pugh, Northern Elementary Principal, talked to the group about their Summer Learning Program.

**I.F. Great News****I.F.1. Ms. Buffy Houchens - Artsonia Leadership Award****I.G. Recess****II. Instruction/Curriculum Report****II.A. 2013-14 Unbridled Learning Test Results**

Assistant Superintendent Amy Razor and District Curriculum/Assessment Director Tony Dietrich, presented a detailed report on the New Assessment and Accountability System and shared the test data and test analysis.

Test Results by schools:

**Southern Elementary School**

Overall Score: 63.8 (+6.2)

| SES                 | 2012-13 | 2013-14                              | Difference |
|---------------------|---------|--------------------------------------|------------|
| Overall Score       | 57.6    | <b>63.8</b>                          | +6.2       |
| Percentile          | 23      | <b>44</b>                            | +21        |
| Achievement         | 18.3    | <b>17.7</b>                          | -0.6       |
| Gap                 | 9.7     | <b>9.9</b>                           | +0.2       |
| Growth              | 19.8    | <b>25.4</b>                          | +5.6       |
| <b>MET AMO: yes</b> |         | <b>Needs improvement/Progressing</b> |            |

## Northern Elementary School

Overall Score: 65.0 (+6.9)

| NES           | 2012-13 | 2013-14                | Difference |
|---------------|---------|------------------------|------------|
| Overall Score | 65      | <b>71.9</b>            | +6.9       |
| Percentile    | 51      | <b>80</b>              | +29        |
| Achievement   | 20.7    | <b>23.1</b>            | +2.4       |
| Gap           | 11.2    | <b>14.0</b>            | +2.8       |
| Growth        | 22.7    | <b>26.4</b>            | +3.7       |
| MET AMO:      | Yes     | Proficient/Progressing |            |

## Sharp Middle School

Overall Score: 60.7 (-3.2)

| SMS           | 2012-13 | 2013-14                        | Difference |
|---------------|---------|--------------------------------|------------|
| Overall Score | 63.9    | <b>60.7</b>                    | -3.2       |
| Percentile    | 57      | <b>42</b>                      | -15        |
| Achievement   | 18.5    | <b>18.2</b>                    | -.3        |
| Gap           | 10.9    | <b>9.8</b>                     | -1.1       |
| Growth        | 16.2    | <b>14.5</b>                    | -1.7       |
| CCR           | 7.5     | <b>6.5</b>                     | -1.0       |
| MET AMO:      | No      | Needs improvement/Focus School |            |

## Pendleton County High School

Overall Score: 71.9 (+3.5)

| PCHS            | 2012-13 | 2013-14                | Difference |
|-----------------|---------|------------------------|------------|
| Overall Score   | 68.4    | <b>71.9</b>            | +3.5       |
| Percentile      | 59      | <b>75</b>              | +16        |
| Achievement     | 10.9    | <b>11.9</b>            | +1.0       |
| Gap             | 5.4     | <b>6.0</b>             | +0.6       |
| Growth          | 11.3    | <b>12.0</b>            | +0.7       |
| CCR             | 15      | <b>14.7</b>            | -0.3       |
| Graduation Rate | 18.2    | <b>18.9</b>            | +0.7       |
| MET AMO:        | Yes     | Proficient/progressing |            |

After sharing this information, Assistant Superintendent Razor discussed with the board the tools to help each school meet accountability. Ms. Razor talked about a set of aspirational delivery targets for achievement, gap, college/career readiness, and graduation rate that will help schools stay on track to meet AMO's. The board members commented on the targets and commended the district on the proposed plan for moving ahead.

Next Steps include:

- **Implement Reading and Math programs** based on KCAS
  - » More rigorous standards

- **Assessment Literacy:**
  - » Common Assessments to measure learning
  - » Continue process to analyze student learning and use data to drive instruction
  - » School accountability to student learning
- **Teacher and Principal Growth Goal:**
  - » New TPGES and PPGES requires teachers & principals to create a measurable goal
- **Professional Learning:**
  - » Text Complexity
  - » Kentucky Core Academic Standards
  - » Analyzing strategies of effective teaching (i.e. CINSAM Fishbowl, Instructional Rounds, PLC meetings, PD by Instructional Coaches)
  - » Science Standards
- **Monitoring:**
  - » CSIP
  - » Schools of Tomorrow Plan
  - » Common Assessments
  - » Data Boards/Tracking Results for Success
  - » Instructional Rounds
- **Gap Groups: *What do we do when kids aren't learning?***
  - » Bubble Kids
  - » Re-evaluate current interventions and implement changes
  - » Research successful programs, School visits and respond with urgency
- **PLC meetings** spend quality time assessing student achievement and creating strategies to improve learning.
- **Growth Mindset Culture:**

All students can learn!

  - » Critical Feedback
  - » Goal Setting
  - » College and Career Ready: District-Wide Goal

### III. Communications

#### III.A. Audience Comments

There were no audience comments.

#### III.B. Board Member Comments

Dr. Shawn Nordheim

- Have had the past few weeks to look at the Munis Report and the Audit Report. I hope those of you in the audience will stick around for the Treasurer Report. Concerned with the Treasurer's Report.

#### Mr. Daryl Mullins

- Before & After-school Program – have heard a good report from a parent
- Requests in an upcoming board meeting to review the hiring practices & policies of the district.
- Would like to invite everyone Fifth Quarter tomorrow night sponsored by Cooperative of Churches and Fellowship of Christian Athletes.

#### Ms. Courtney Moore

- Twenty-six seniors have signed up to go on senior trip.
- Boys & girls soccer teams and volleyball team are currently competing in district play.
- The high school became a proficient school, based on test's scores. This was a major accomplishment and Mr. Simms was sure to congratulate all students.
- The formation of the new archery team is going well under the guidance of Mr. Meyers.
- Thirteen students are signed up to travel to Germany this summer for the "Pendleton County Passports: Germany Stamp" trip. Though not a school-sponsored trip, it is a great opportunity for our students.

#### Mr. Mark Ross

- Updated that the boys' soccer team just won the district championship game.
- Chairman Mark Ross read a note from Dr. Verax that he asked Mr. Ross to read to everyone. Dr. Verax apologized for missing his second consecutive board meeting. I congratulate the entire district staff for improvement in test scores, although we have a few areas that warrant extra consideration, our leadership of strong razor, have us in the right direction. Our board should be ecstatic about this.
- Mr. Ross reiterated Dr. Verax's comments – congratulations to the district on improved test scores.

### **III.C. Superintendent Comments**

#### Anthony Strong

- Very proud of our test scores, very proud of our students, very proud of our staff. It is a pleasure to work with children – spending the past 25 years doing this. Nice to have opportunity to see growth. We are proud of the progress we are making moving children forward.
- Attended Fiscal Court this past week where a proclamation was signed making it Retired Teachers Week in Pendleton County. It was nice to see the Fiscal Court do this.
- From all reports, everyone enjoyed Fall Break.

- Please notice the bulletin board in the back of the room that Northern completed. Nice job!
- As Courtney Moore said in her board report, Elizabeth Delaney and Dr. Amber Sergent are planning a trip to Germany this summer. While it is not a school trip, several of our students will be attending. They will be using the high school for meetings and the students will sign a form relinquishing the district from any liability.

### III.D. Personnel Actions

| Last Name     | First Name | Location | Position                  | Effective Date |
|---------------|------------|----------|---------------------------|----------------|
| <b>Hire</b>   |            |          |                           |                |
| Belcher       | Kane       | NES      | Instructional Assistant I | 9/22/2014      |
| Corns         | Brittany   | SES      | Teacher                   | 9/19/2014      |
| Harvey        | Jessica    | DIST     | Substitute Bus Monitor    | 9/16/2014      |
| Mortimer      | Mike       | DSS      | Bus Driver                | 9/26/2014      |
| Nahari        | Joel       | DIST     | Substitute Teacher        | 10/1/2014      |
| Rienzen       | Cathy      | DSS      | Substitute Bus Monitor    | 9/18/2014      |
| Thomas        | Jamie      | DIST     | Substitute Bus Monitor    | 8/15/2014      |
| Thompson      | Tommy      | DIST     | Substitute Teacher        | 9/12/2014      |
| Wade          | Amy        | SES      | Instructional Assistant I | 8/18/2014      |
| Wiggins       | Lisa       | NES      | Instructional Assistant I | 9/8/2014       |
| Brock         | Gowen      | DIST     | Student Bus Monitor       | 8/14/2014      |
| Brossart      | Staci      | DIST     | Student Bus Monitor       | 8/18/2014      |
| Cummins       | Jordan     | DIST     | Student Bus Monitor       | 8/28/2014      |
| Deering       | Ashely     | DIST     | Student Bus Monitor       | 8/18/2014      |
| Gabbard       | Taylor     | DIST     | Student Bus Monitor       | 8/18/2014      |
| Kyle          | Devin      | DIST     | Student Bus Monitor       | 8/14/2014      |
| Letner        | Maraya     | DIST     | Student Bus Monitor       | 8/18/2014      |
| Lucas         | patricia   | DIST     | Student Bus Monitor       | 8/28/2014      |
| Powell        | Elizabeth  | DIST     | Student Bus Monitor       | 8/18/2014      |
| Price         | Ashely     | DIST     | Student Bus Monitor       | 8/22/2014      |
| Ramsey        | Richard    | DIST     | Student Bus Monitor       | 9/12/2014      |
| Schalk        | Hunter     | DIST     | Student Bus Monitor       | 8/18/2014      |
| Shepperd      | Crystal    | DIST     | Student Bus Monitor       | 8/18/2014      |
| Watkins       | Emily      | DIST     | Student Bus Monitor       | 8/14/2014      |
|               |            |          |                           |                |
| <b>Resign</b> |            |          |                           |                |
| Kiddy         | Michelle   | DIST     | Substitute Teacher        | 10/2/2014      |
| Hill          | Ellen      | DIST     | Substitute Teacher        | 9/20/2014      |
| Brown         | Garrett    | PHS      | Assistant Football Coach  | 9/18/2014      |

|               |          |      |                         |           |
|---------------|----------|------|-------------------------|-----------|
| Harmeyer      | Jennifer | DIST | Tennis Coach            | 9/18/2014 |
|               |          |      |                         |           |
| <b>Retire</b> |          |      |                         |           |
| Herbst        | Eva      | PHS  | Computer Lab Technician | 11/1/2014 |

### III.E. Written Communications & Reports

#### III.E.1. DPP Report

#### III.E.2. Transportation Monthly Trip Report

#### III.E.3. SBDM Minutes

- Sharp Middle School – August 14, 2014
- Southern Elementary - August 26, 2014
- Pendleton High School - August 19, 2014
- Northern Elementary - August 25, 2014

#### III.E.4. FRYSC Reports

- North – October 2014 Report
- South – October 2014 Report

#### III.E.5. Public Relations Report

#### III.E.6. Maintenance Report

#### III.E.7. Approval of Facility Usage

There is one high school employee and another working for an outside company planning an overseas trip for high school age children and adults. They have requested to use our facilities to meet and hold meetings about their trips. They will be raising funds for this trip locally in the community. Parents and students will sign paperwork stating that it is not a sanctioned trip and/or the school district is not responsible.

### IV. Action Agenda

#### IV.A. 2015-16 Non-resident Contracts (Bracken & Harrison)

**Order #9453 - Motion Passed:** Superintendent Strong's recommendation to approve the 2015-16 non-resident contracts with Bracken County and Harrison County passed with a motion by Mr. Daryl Mullins and a second by Dr. Shawn Nordheim.

**VOTE:** Mullins-Yes; Nordheim-Yes; Ross-Yes;

**ABSENT:** Spence; Verax

**NOT VOTING:** Moore (Student Board Representative)

#### IV.B. 2015-16 Resident Contract (Harrison County)

**Order #9454 - Motion Passed:** Superintendent Strong's recommendation to approve the 2015-16 resident contract with Harrison County passed with a motion by Dr. Shawn Nordheim and a second by Mr. Daryl Mullins.

**VOTE:** Mullins-Yes; Nordheim-Yes; Ross-Yes;

**ABSENT:** Spence; Verax

**NOT VOTING:** Moore (Student Board Representative)

#### IV.C. Revision of Policy 09.313 (Eligibility-Athletics) - 2nd Reading

**Order #9455 - Motion Passed:** Superintendent Strong's recommendation to approve the second reading of board policy 09.313 (Eligibility-Athletics) revision passed with a motion by Mr. Daryl Mullins and a second by Dr. Shawn Nordheim.

**VOTE:** Mullins-Yes; Nordheim-Yes; Ross-Yes;

**ABSENT:** Spence; Verax

**NOT VOTING:** Moore (Student Board Representative)

#### IV.D. Bus Purchases

Superintendent Strong recommended the purchase of two (2) buses – one forward control bus and one handicapped bus.

**Order #9456 - Motion Failed:** Superintendent Strong's recommendation to purchase two (2) buses for a total amount of \$195,114, one forward control bus and one handicap bus, failed with a motion by Mr. Daryl Mullins and a second by Mr. Mark Ross.

**VOTE:** Mullins-Yes; Nordheim-No; Ross-Yes;

**ABSENT:** Spence; Verax

**NOT VOTING:** Moore (Student Board Representative)

#### IV.E. KISTA Agreement for Bus Purchases

This agenda item was tabled until the October 30 meeting due to the Buses Purchase failed motion.

#### IV.F. SES Paving Project (BG #14-241) Pay Application #2

**Order #9457 - Motion Passed:** Superintendent Strong's recommendation to approve the SES Paving Project (BG #14-241) Pay Application #2 in the amount of \$64,017 passed with a motion by Mr. Mark Ross and a second by Mr. Daryl Mullins.

**VOTE:** Mullins-Yes; Nordheim-Yes; Ross-Yes;

**ABSENT:** Spence; Verax

**NOT VOTING:** Moore (Student Board Representative)



#### **IV.G. Fair Board Lease Agreement**

Over the years there has been a series of gentlemen's agreements and handshakes on how things have operated between the school district and the Pendleton County Youth Fair Board.

**Order #9458 - Motion Passed:** Superintendent Strong's recommendation to approve the lease agreement with the Pendleton County Youth Fair Board passed with a motion by Dr. Shawn Nordheim and a second by Mr. Mark Ross.

**VOTE:** Mullins-Yes; Nordheim-Yes; Ross-Yes;

**ABSENT:** Spence; Verax

**NOT VOTING:** Moore (Student Board Representative)

#### **IV.H. Declare Surplus Property**

##### **IV.H.1. Board Annex Building**

**Order #9459 - Motion Passed:** Superintendent Strong's recommendation to declare the District Annex Building surplus passed with a motion by Mr. Daryl Mullins and a second by Mr. Mark Ross.

**VOTE:** Mullins-Yes; Nordheim-Yes; Ross-Yes;

**ABSENT:** Spence; Verax

**NOT VOTING:** Moore (Student Board Representative)

##### **IV.H.2. Board Annex Building Contents**

**Order #9460 - Motion Passed:** Superintendent Strong's recommendation to declare the contents of the Annex Building surplus passed with a motion by Dr. Shawn Nordheim and a second by Mr. Mark Ross.

**VOTE:** Mullins-Yes; Nordheim-Yes; Ross-Yes;

**ABSENT:** Spence; Verax

**NOT VOTING:** Moore (Student Board Representative)

#### **IV.I. Transportation Waiver - Archery Team**

**Order #9461 - Motion Passed:** Superintendent Strong's recommendation to approve the transportation waiver for private transportation for the archery team passed with a motion by Mr. Daryl Mullins and a second by Dr. Shawn Nordheim.

**VOTE:** Mullins-Yes; Nordheim-Yes; Ross-Yes;

**ABSENT:** Spence; Verax

**NOT VOTING:** Moore (Student Board Representative)

#### **IV.J. Approval of Harlem Wizards Contract**

**Order #9462 - Motion Passed:** Superintendent Strong's recommendation to approve the contract with the Harlem Wizards to perform as a fundraiser for the athletic program passed with a motion by Mr. Daryl Mullins and a second by Dr. Shawn Nordheim.

***VOTE:*** Mullins-Yes; Nordheim-Yes; Ross-Yes;

***ABSENT:*** Spence; Verax

***NOT VOTING:*** Moore (Student Board Representative)

#### **IV.K. KETS First Offer of Assistance - FY15**

**Order #9463 - Motion Passed:** Superintendent Strong's recommendation to approve the KETS First Offer of Assistance in the amount of \$19,867 that will be matched by the Pendleton County School District, passed with a motion by Mr. Daryl Mullins and a second by Mr. Mark Ross.

***VOTE:*** Mullins-Yes; Nordheim-Yes; Ross-Yes;

***ABSENT:*** Spence; Verax

***NOT VOTING:*** Moore (Student Board Representative)

#### **IV.L. Treasurer' Report**

The Treasurer's Report was moved to the Action Agenda when the agenda was approved at the beginning of the meeting.

| Balances per MUNIS                     | Balance Sheet Balance |
|--|-----------------------|
| Fund 1 - General Fund                  | \$1,100,012.39        |
| Fund 2 - Special Projects              | \$128,036.35          |
| Fund 21 - District Activity Funds      | \$27,197.93           |
| Fund 310 - Capital Outlay              | \$290,311.90          |
| Fund 320 - Building Fund               | \$2,039,389.79        |
| Fund 360 - Construction Fund           | -\$50,441.43          |
| Fund 400 - Bond Indebtedness           | -\$232,464.47         |
| Fund 51 - Food Service                 | \$278,529.24          |
| Fund 52 - After School Care            | \$9,162.00            |
| Fund 54 - Adult Education              | \$1,117.18            |
| <b>Total General Checking in MUNIS</b> | <b>\$3,590,850.88</b> |

|                                     |                       |
|-------------------------------------|-----------------------|
| <b>Ending Monthly Bank Balance</b>  | <b>\$3,732,249.93</b> |
| <b>Plus Restricted Debt Service</b> | <b>\$2.04</b>         |
| <b>Minus Outstanding Checks</b>     |                       |
| Outstanding ACH Payments            | \$31,026.53           |
| AP Outstanding Checks               | \$9,575.46            |
| Payroll Outstanding Checks          | \$100,799.10          |
| <b>Balance per Bank</b>             | <b>\$3,590,850.88</b> |

**Order #9464 - Motion Passed:** Superintendent Strong's recommendation to approve the treasurer's report passed with a motion by Mr. Daryl Mullins and a second by Dr. Shawn Nordheim.

**VOTE:** Mullins-Yes; Nordheim-Yes; Ross-Yes;

**ABSENT:** Spence; Verax

**NOT VOTING:** Moore (Student Board Representative)

## V. Consent Agenda

**Order #9465 - Motion Passed:** Superintendent Strong's recommendation to approve the Consent Agenda Items A-D passed with a motion by Dr. Shawn Nordheim and a second by Mr. Mark Ross.

**VOTE:** Mullins-Yes; Nordheim-Yes; Ross-Yes;

**ABSENT:** Spence; Verax

**NOT VOTING:** Moore (Student Board Representative)

### V.A. Board Meeting Minutes

— September 18, 2014

### V.B. Orders of the Treasurer

**V.C. FMLA Leave Requests**

Kristina Sheehy – BOE Director of Curriculum - The request for leave of absence will begin approximately 11/3/2014 and will end approximately 1/20/2015.

Rebekka Bess - PHS Teacher - The request for leave of absence will begin approximately 11/19/2014 and will end approximately 01/19/2014.

Amy Purvis – NES Speech Pathologist - The request for leave of absence will begin approximately 11/26/2014 and will end approximately 01/28/2015.

**V.D. Private Carrier Transportation Requests****V.D.1. PHS National FFA Convention, Louisville, KY**

PHS FFA will be attending the National FFA Convention in Indianapolis, IN October 29-31 and will be traveling via school district van and one (1) rental van from Enterprise.

**V.D.2. SMS FCCLA Cluster Meeting - New Brunswick, NJ - November 6-9, 2014**

Sharp Middle School FCCLA will be traveling to New Brunswick, NJ for a Cluster Meeting November 6-9, 2014 via Southwest Airlines. They will be flying out of Nashville, TN.

**VI. Adjournment**

**Order #9466 - Motion Passed:** A motion to adjourn the meeting passed with a motion by Mr. Daryl Mullins and a second by Dr. Shawn Nordheim.

***VOTE:*** Mullins-Yes; Nordheim-Yes; Ross-Yes;

***ABSENT:*** Spence; Verax

***NOT VOTING:*** Moore (Student Board Representative)

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Chairperson

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Superintendent