

**Pendleton County Schools
Board of Education Regular Meeting
September 18, 2014 7:00 PM
Sharp Middle School - District Training Room**

Attendance Taken at 7:04 PM:

Those in Attendance:

Ms. Courtney Moore, Student Board Representative
Mr. Daryl Mullins
Dr. Shawn Nordheim
Mr. Mark Ross
Mr. Tony Spence
Superintendent Anthony Strong

Absent Board Members:

Dr. William Verax

Pendleton County Schools Mission

Pendleton County Schools pledge is to meet the unique needs of our students through a culture of *Expectation, Engagement, and Continuous Growth* so every student is prepared for the 21st Century.

I. Call to Order

Chairman Mark Ross called the meeting to order.

I.A. Approve Agenda

Order #9434 - Motion Passed: Superintendent Strong's recommendation to approve the amended agenda to add the changes below passed with a motion by Dr. Shawn Nordheim and a second by Mr. Tony Spence.

- Consent Agenda: VI.J. Kentucky Career Coach Memorandum of Understanding
- Move September 2, 2014 Board Minutes from Consent Agenda to Action Item V.M.

VOTE: Mullins-Yes; Nordheim-Yes; Ross-Yes; Spence-Yes;

ABSENT: Verax

NOT VOTING: Moore (Student Board Representative)

MOTION CARRIED.**I.B. Pledge of Allegiance**

Keelie Soto, SES student, led the group in the pledge.

I.C. Mission Statement

PHS student, Breigh Soto, read the Mission Statement.

I.D. Moment of Silence**I.E. School Presentation - Southern Elementary**

Ms. Laura Pugh, SES Principal, and Ms. Sherry Wirth, SES Counselor, made their annual presentation to the board. Ms. Pugh discussed the student enrichment program that allows SES 4th and 5th graders to spend the last thirty minutes of the day, at least three days a week, in educational activities of their choice, such as Art Club and Dance Club. Ms. Wirth talked about the Elementary/Secondary Counseling Grant. She said that the grant provides student with training that increases their coping skills pertaining to the learning process.

I.F. Great News**I.F.1. 2014-15 New Employees**

New employees of Pendleton County Schools were introduced to the board.

I.G. Recess**II. Instruction/Curriculum Report****II.A. Spring 2014 ACT Scores**

Mr. Tony Dietrich, Director of Secondary Curriculum/Assessment, addressed the Board regarding the spring 2014 ACT scores. Mr. Dietrich said that the district met all the state averages and that the scores increased slightly from the 2013 scores. He went on to talk about strategies to improve scores further.

III. 2013-14 Audit Report

Georgetown CPA, Denise Keene, presented the 2013-2014 Audit Report. It was reported by Mrs. Keene that the district had in the past three years taken many steps to improve its financial position by reducing expenses and improving its financial accounting processes and practices. The district has been able to maintain during the last three years an end of year balance equal to the required 2% contingency or more. The major concern is that the revenue is not keeping up with expenses. The end of year balance and management is what is keeping the district balances positive. Ms. Keene said for the last two years the district had spent more than was taken in. If this trend continues, she said, it would become a matter of concern. Federal funding for school districts was decreasing, said Keene, and it would continue to do so for the next eight years. CPA Keene, said that she had recommended that all her districts take the 4% tax increase each year just to keep up with rising costs and falling income.

IV. Communications

IV.A. Audience Comments

Mr. J.D. Fleming

- Mr. Fleming is the attorney representing guardians of a child living in Pendleton County. He addressed the board on the issue of the child living very close to the Grant County line and that it would be more convenient and closer for the child to attend Grant County Schools. Superintendent Strong said that board policy does not allow this but that this issue could be put on the upcoming board agenda, if the board expressed an interest in discussing this issue further.

IV.B. Board Member Comments

Daryl Mullins

- Expressed thanks to Mr. Simms, Mr. Keith Smith, and Ms. Moore on their support for the Fifth-Quarter event following the past football game. Another one is being planned for October 17.
- Requested Ms. Pam Harper to update the board on the pre-school program.

Mark Ross

- Thanks Ms. Courtney Moore for her communication on recent events at the high school.

IV.C. Superintendent Comments

Mr. Anthony Strong

- Just completed the first month of school.
- Was able to visit the 2nd grade at Southern Elementary on Monday and watched the new math program.
- Fall sports in full swing and post season play has been scheduled. Check out the website for tourney schedules.
- Shared with the board that October 3 is the public release of the 2014 test scores. Requesting board members sign non-disclosure release.

IV.D. Personnel Actions

Last Name	First Name	Location	Position	Effective Date
Hire				
Acton	Kae Shawna	DSS	Sub Bus Monitor	8/20/2014
Brunner	Nichole	DSS	Sub Bus Monitor	8/27/2014
Bush	Patty	DIST	Substitute Teacher	9/9/2014
Dean	Joe	DIST	Coach Varsity Baseball	8/28/2014
Eaton	Linde	DIST	Substitute School Nurse	9/8/2014
Monroe	Kent	SMS	Coach Basketball boys	9/2/2014
Moore	Emily	DIST	Substitute Instructional Assistant	9/8/2014
Roseberry	Joshua	SMS	Coach Basketball boys	8/28/2014
Shutters	Michael	DIST	Coach SMS Football	8/28/2014
Wiggins	Lisa	SES	Instructional Assistant I	9/8/2014
Williams	Adarin	FSC	Sub Custodian	8/19/2014

Resign				
Barriack	Teresa	NES	Instructional Assistant I	9/9/2014
Parker	Diana	NES	Instructional Assistant I	9/5/2014

IV.E. Written Communications & Reports

IV.E.1. DPP Report

IV.E.2. Transportation Monthly Trip Report

IV.E.3. SBDM Minutes

- PHS June 10, 2014
- SES June 17, 2014
- SMS August 14, 2014

IV.E.4. FRYSC Reports

- FRYSC North – September 2014
- FRYSC South – September 2014

IV.E.5. Public Relations Report

IV.E.6. Maintenance Report

IV.E.7. Revision of Policy 09.313 (Eligibility-Athletics) - 1st Reading

V. Action Agenda

V.A. Approval of 2013-14 Audit

Order #9435 - Motion Passed: Superintendent Strong's recommendation to approve the 2013-14 District Audit Report passed with a motion by Mr. Daryl Mullins and a second by Mr. Tony Spence.

VOTE: Mullins-Yes; Nordheim-Yes; Ross-Yes; Spence-Yes;

ABSENT: Verax

NOT VOTING: Moore (Student Board Representative)

MOTION CARRIED.

V.B. 2014-15 Working Budget

Order #9436 - Motion Passed: Superintendent Strong's recommendation to approve the 2014-15 Working Budget passed with a motion by Mr. Daryl Mullins and a second by Mr. Mark Ross.

VOTE: Mullins-Yes; Nordheim-Yes; Ross-Yes; Spence-Yes;
ABSENT: Verax
NOT VOTING: Moore (Student Board Representative)
MOTION CARRIED.

V.C. 2014-15 Staffing Allocation Adjustments

Order #9437 - Motion Passed: Superintendent Strong's recommendation to approve the 2014-15 Staffing Allocation Adjustments passed with a motion by Dr. Shawn Nordheim and a second by Mr. Mark Ross.

VOTE: Mullins-Yes; Nordheim-Yes; Ross-Yes; Spence-Yes;
ABSENT: Verax
NOT VOTING: Moore (Student Board Representative)
MOTION CARRIED.

V.D. 2014-15 Final SBDM Allocations

Order #9438 - Motion Passed: Superintendent Strong's recommendation to approve the 2014-15 Final SBDM Allocations passed with a motion by Mr. Daryl Mullins and a second by Mr. Tony Spence.

VOTE: Mullins-Yes; Nordheim-Yes; Ross-Yes; Spence-Yes;
ABSENT: Verax
NOT VOTING: Moore (Student Board Representative)
MOTION CARRIED.

V.E. 2014-15 Allocation of Field Trip Mileage/Bus Usage Charges

School	Enrollment	Base Mileage Allowance	Dollar amt @ \$0.75 per mile	Extra Circular Mileage	Athletic Dollars @ \$0.75 per mile	Total Mileage Allowance	Total Mileage Allowance
Northern Elementary	506	5,060	\$3,795.00	0	\$0.00	5,060	\$3,795.00
Southern Elementary	543	5,430	\$4,072.50	0	\$0.00	5,430	\$4,072.50
Sharp Middle School	576	5,760	\$4,320.00	5,000	\$3,750.00	10,760	\$8,070.00
Pendleton High School	732	7,320	\$5,490.00	10,000	\$7,500.00	17,320	\$12,990.00
Anything over mileage allotment for schools, charge will be \$0.75 cents per mile plus driver @ \$21.32 per hour							
Any organization using buses outside of the school district will be charge \$1.14 per mile. This amount includes both the driver and miles + \$20.00 per hour for driver if there is over a two (2)-hour wait time.							

Order #9439 - Motion Passed: Superintendent Strong's recommendation to approve the 2014-15 Allocation of Field Trip Mileage/Bus Usage Charges passed with a motion by Mr. Tony Spence and a second by Mr. Daryl Mullins.

VOTE: Mullins-Yes; Nordheim-Yes; Ross-Yes; Spence-Yes;
ABSENT: Verax
NOT VOTING: Moore (Student Board Representative)
MOTION CARRIED.

V.F. 2014 Wool Fest Agreement

Order #9440 - Motion Passed: Superintendent Strong's recommendation to approve the 2014 Wool Fest Agreement for usage of district bus transportation passed with a motion by Mr. Daryl Mullins and a second by Dr. Shawn Nordheim.

VOTE: Mullins-Yes; Nordheim-Yes; Ross-Yes; Spence-Yes;

ABSENT: Verax

NOT VOTING: Moore (Student Board Representative)

MOTION CARRIED.

V.G. Bornlearning Academy Grant Approval

This is the fourth year that South Family Resource Youth Services Center has received the Kentucky's Race to the Top grant for a United Way Bornlearning Academy at Southern Elementary. This \$5600 grant allows the Center to provide a series of six parent workshops for families with children between the ages of 0-5.

Order #9441 - Motion Passed: Superintendent Strong's recommendation to approve the Bornlearning Academy Grant for South Family Resource Youth Services Center in the amount of \$5600 passed with a motion by Dr. Shawn Nordheim and a second by Mr. Daryl Mullins.

VOTE: Mullins-Yes; Nordheim-Yes; Ross-Yes; Spence-Yes;

ABSENT: Verax

NOT VOTING: Moore (Student Board Representative)

MOTION CARRIED.

V.H. 2014-15 Indirect Cost

The non-restricted indirect cost rate is for use with food service and the restricted indirect cost rate is for use with grants. For FY-2015 the indirect cost rate for Pendleton County Schools will be \$15.18

Order #9442 - Motion Passed: Superintendent Strong's recommendation to approve the 2014-15 Indirect Cost at a rate of \$15.18 passed with a motion by Mr. Daryl Mullins and a second by Dr. Shawn Nordheim.

VOTE: Mullins-Yes; Nordheim-Yes; Ross-Yes; Spence-Yes;

ABSENT: Verax

NOT VOTING: Moore (Student Board Representative)

MOTION CARRIED.

V.I. MOA - Kentucky Association of School Superintendents

The Kentucky Association of School Superintendents (KASS) is in the process of hiring a full-time executive director. In order for the organization to employ someone that can be considered a state employee and receive benefits, they must be employed by an LEA, educational cooperative, KDE, or be an approved organization by the legislature. KASS is working to get legislative approval. In the meantime, Mr. Strong

is requesting to our board to be the employing agency. Upon approval, Pendleton County Schools will serve as the district of record for the individual. In exchange for providing this service KASS will be charged for providing these services. The contract would be for fiscal year 2014-15.

Order #9443 - Motion Passed: Superintendent Strong's recommendation to approve the partnership with KASS as the employing agent for the KASS Executive Director position, serving as the district of record for the individual, passed with a motion by Dr. Shawn Nordheim and a second by Mr. Daryl Mullins.

VOTE: Mullins-Yes; Nordheim-Yes; Ross-Yes; Spence-Yes;

ABSENT: Verax

NOT VOTING: Moore (Student Board Representative)

MOTION CARRIED.

V.J. Prom Contract - Kentucky Horse Park (May 2, 2015)

Order #9444 - Motion Passed: Superintendent Strong's recommendation to approve the contract with the Kentucky Horse Park for the May 2, 2015 Pendleton High School Junior Prom passed with a motion by Mr. Daryl Mullins and a second by Mr. Mark Ross.

VOTE: Mullins-Yes; Nordheim-Yes; Ross-Yes; Spence-Yes;

ABSENT: Verax

NOT VOTING: Moore (Student Board Representative)

MOTION CARRIED.

V.K. SES Paving Project (BG #14-241) Revised BG-1

Board approval is being requested for a revised BG-1 for the SES Paving Project to show funds available from the 320 Escrow account.

Order #9445 - Motion Passed: Superintendent Strong's recommendation to approve the SES Paving Project (BG #14-241) Revised BG-1, showing funds available from the 320 Escrow account, passed with a motion by Mr. Tony Spence and a second by Dr. Shawn Nordheim.

VOTE: Mullins-Yes; Nordheim-Yes; Ross-Yes; Spence-Yes;

ABSENT: Verax

NOT VOTING: Moore (Student Board Representative)

MOTION CARRIED.

V.L. SES Paving Project (BG #14-241) Pay Application #1

Order #9446 - Motion Passed: Superintendent Strong's recommendation to approve the SES Paving Project Pay Application #1 in the amount of \$48,303.00 passed with a motion by Mr. Tony Spence and a second by Mr. Daryl Mullins.

VOTE: Mullins-Yes; Nordheim-Yes; Ross-Yes; Spence-Yes;

ABSENT: Verax

NOT VOTING: Moore (Student Board Representative)

MOTION CARRIED.

V.M. Board Meeting Minutes - September 2, 2014 (Special)

Order #9447 - Motion Passed: Superintendent Strong's recommendation to approve the September 2, 2014 Special Meeting Minutes with the correction of Order #9432, showing motion made by Mr. Tony Spence, passed with a motion by Mr. Tony Spence and a second by Dr. Shawn Nordheim.

VOTE: Mullins-Yes; Nordheim-Yes; Ross-Yes; Spence-Yes;

ABSENT: Verax

NOT VOTING: Moore (Student Board Representative)

MOTION CARRIED.

VI. Consent Agenda

Order #9448 - Motion Passed: Superintendent Strong's recommendation to approve Consent Agenda items A - I, including board representation of Dr. Shawn Nordheim and Ms. Courtney Moore on the Wellness Committee, passed with a motion by Mr. Daryl Mullins and a second by Dr. Shawn Nordheim.

VOTE: Mullins-Yes; Nordheim-Yes; Ross-Yes; Spence-Yes;

ABSENT: Verax

NOT VOTING: Moore (Student Board Representative)

MOTION CARRIED.

VI.A. Board Meeting Minutes

- Board Meeting – August 21, 2014
- Board Tax Hearing – September 2, 2014

VI.B. Orders of the Treasurer

VI.C. Treasurer' Report

Balances per MUNIS	Balance Sheet Balance
Fund 1 - General Fund	\$1,376,044.42
Fund 2 - Special Projects	-\$6,560.41
Fund 310 - Capital Outlay	\$290,311.90
Fund 320 - Building Fund	\$2,039,389.79
Fund 360 - Construction Fund	-\$50,441.43
Fund 400 - Bond Indebtedness	-\$232,464.47
Fund 51 - Food Service	\$296,614.91
Fund 52 - After School Care	\$7,809.91
Fund 54 - Adult Education	\$942.18
Total General Checking in MUNIS	\$3,721,646.80
Ending Monthly Bank Balance	\$3,923,837.18
Plus Restricted Debt Service	\$2.04
Minus Outstanding Checks	
Outstanding ACH Payments	\$68,832.96
AP Outstanding Checks	\$30,903.27
Payroll Outstanding Checks	\$102,456.19
Balance per Bank	\$3,721,646.80

VI.D. FMLA Leave Requests

- Darlene Wright – North Family Resource Coordinator - The request for leave of absence will begin approximately 08/18/2014 and will end approximately 9/15/2014.
- Danielle Nolan - SES Teacher - The request for leave of absence will begin approximately 01/05/2014 and will end approximately 03/27/2014.

VI.E. CheerCats Assistant Coach Salary Revision

Board approval was requested to correct the salary of the Assistant CheerCat coaches. The salary for Game CheerCat Assistant Coach should have been \$1554 and the Competition CheerCat Assistant Coach should have been \$1554. It was recorded in the motion as \$1154 which was an incorrect amount.

VI.F. Private Carrier Transportation (FBLA National Leadership Meeting, Washington DC - Frontier Airlines)

VI.G. Wellness Committee Appointment

Dr. Shawn Nordheim and Ms. Courtney Moore will be the board representatives on the Wellness Committee.

VI.H. Adult Education Week Proclamation

VI.I. FY14 KETS - Technology Activity Report

VI.J. KHEAA Kentucky College Coaches Memorandum of Understanding

VII. Executive Session per KRS 61.810(1)(b)- Future Purchase or Sale of Real Property

Order #9449 - Motion Passed: A motion to enter into Executive Session per KRS 61.810(1)(b)- Future Purchase or Sale of Real Property passed with a motion by Mr. Daryl Mullins and a second by Mr. Mark Ross.

VOTE: Mullins-Yes; Nordheim-Yes; Ross-Yes; Spence-Yes;
ABSENT: Verax
NOT VOTING: Moore (Student Board Representative)
MOTION CARRIED.

VIII. Return from Executive Session

Order #9450 - Motion Passed: A motion to return from Executive Session passed with a motion by Dr. Shawn Nordheim and a second by Mr. Daryl Mullins.

VOTE: Mullins-Yes; Nordheim-Yes; Ross-Yes; Spence-Yes;
ABSENT: Verax
NOT VOTING: Moore (Student Board Representative)
MOTION CARRIED.

IX. Adjournment

Order #9451 - Motion Passed: A motion to adjourn the board meeting passed with a motion by Dr. Shawn Nordheim and a second by Mr. Daryl Mullins.

VOTE: Mullins-Yes; Nordheim-Yes; Ross-Yes; Spence-Yes;
ABSENT: Verax
NOT VOTING: Moore (Student Board Representative)
MOTION CARRIED.

Chairperson

Superintendent