

**Pendleton County Schools  
Board of Education Regular Meeting  
August 21, 2014 7:00 PM  
Sharp Middle School - District Training Room**

**Attendance Taken at 7:05 PM:**

Present Board Members:

Mr. Daryl Mullins  
Ms. Shawn Nordheim  
Mr. Tony Spence  
Dr. William Verax  
Superintendent Anthony Strong

Absent Board Members:

Ms. Courtney Moore, Student Board Representative  
Mr. Mark Ross

**Pendleton County Schools Mission**

Pendleton County Schools pledge is to meet the unique needs of our students through a culture of *Expectation, Engagement, and Continuous Growth* so every student is prepared for the 21<sup>st</sup> Century.

**I. Call to Order**

Vice-Chairman, Dr. William Verax, called the meeting to order.

**I.A. Approve Agenda**

**Order #9421 - Motion Passed:** Superintendent Strong's recommendation to approve the agenda passed with a motion by Mr. Daryl Mullins and a second by Ms. Shawn Nordheim.

***VOTE:*** Mullins-Yes; Nordheim-Yes; Spence-Yes; Verax-Yes

***ABSENT:*** Ross

***MOTION CARRIED.***

**I.B. Pledge of Allegiance**

Ms. Michele Crowley, District Chief Information Officer, led the group in the Pledge of Allegiance.

**I.C. Mission Statement**

South Family Resource Youth Service Center Director, Ms. Kelley Staten, read the Mission Statement.

**I.D. Moment of Silence****I.E. Great News****I.E.1. Retiree Recognition**

Pendleton County Schools' employees who have retired during this past school year were honored by the board.

Last Name	First Name	Position	PCS Years
Hutchison	Barbara	Custodial Dept - NES	10
Ockerman	Bill	Transportation Dept	11
Haywood	Helen	Classified - SMS	12
Nahari	Joel	NJROTC Instructor-PHS	12
Elliott	Charles	Instructional Asst - SMS	13
Simpson	Kim	Teacher - SES	16
Grigson	Gary	Maintenance Dept	18
Wright	Virgina	Instructional Asst - SES	20
Hay	Mary	Teacher - NES	27
Holland	Debra	Teacher - PHS/SMS	27
Whalen	Leonard	Custodial Dept - FSC	28
Kells	Brenda	Teacher - NES	29
Orr	Lynn	Teacher-SES/SMS	30
Delaney	Karen	Guidance Counselor-PHS	30.5
Hughes	Cheryl	Teacher - Special Ed	33

**I.F. Recess**

## II. Instruction/Curriculum Report

### II.A. Spec-TECH-ular PD Academy

A recap of the success of the district's second annual SpecTECHular PD Academy was given by CIO Michele Crowley.

## III. Communications

### III.A. Audience Comments

There were no audience comments.

### III.B. Board Member Comments

Ms. Shawn Nordheim

- Enjoyed Opening Day Appreciation Celebration. Good job, Mr. Strong and Billie Jo. This is a wonderful event and JoEllen Mitchell started this event.

Mr. Daryl Mullins

- Appreciation Celebration gets bigger and better each year. Good job!
- All the schools look good. Asked Mr. Strong if he had met with the custodians and got their input.
- Just want to comment about the new leaders and how we are growing new leaders within out district.

Dr. William Verax

- Was skeptical at first with the new cleaning schedule, but it seemed to work well. The buildings look great.

### III.C. Superintendent Comments

Superintendent Anthony Strong

- Well pleased with the cleaning schedule. Asked Facility Director Ryan Sergent to update the board members on the paving project.
- School has been in session for two weeks and it has been a tremendous start.
- Congratulations to the retirees. They combine for over 300 years of service to Pendleton County.
- Tax Hearing and Special Board meeting to set 2014-15 Tax Rates on September 2, at 7:00 pm

### III.D. Personnel Actions

Last Name	First Name	Location	Position	Effective Date
<b>Hire</b>				
Augsback	Michele	NES	Instructional Coach	7/29/2014
Aulick	Melisa	NES	Instructional Assistant I	7/10/2014
Baird	Shannon	DIST	SMS 6th Grade Cheer Coach	8/6/2014
Beck	Mark	DIST	SMS Football Assistant Coach	8/6/2014
Beck	Kristi	DIST	SMS 7th Grade cheer Coach	8/6/2014

Bowling	Connie	PHS	Consumer Science Teacher	7/22/2014
Brown	Barbara	BOE	Administrative Secretary II	7/14/2014
Burgemeir	Amber	DIST	CheerCat Assistant Coach	7/10/2014
Bush	Patricia	SES	1st Grade Teacher	7/10/2014
Cooper	Timothy	DIST	Ladycat Golf Varsity Coach	7/10/2014
Davis	Beverly	DSS	Substitute Bus Monitor	8/14/2014
Hatfield	Corey	DIST	Cross Country Assistant Coach	7/10/2014
Hodge	Racheal	NES	Music Teacher	7/24/2014
Howell	Melissa	DSS	Full Time Sub Driver	7/25/2014
Hudson	Trudy	SMS	Special Education Teacher	8/1/2014
Humphreys	Kristin	NES	Teacher	7/21/2014
Ice	Ava	SES	Instructional Assistant I	7/14/2014
Johnson	Austin	DIST	SMS Assistant Football Coach	8/6/2014
Justus	Shonda	PHS	Teacher	7/1/2014
Klee	Hannah	NES	Teacher	7/30/2014
Lawrence	Angela	NES	Teacher	7/29/2014
Lloyd	Carrisa	SMS	Special Education Teacher	7/14/2014
Mitchell	Candace	SMS	Consumer Science Teacher	8/1/2014
Moody	Jennifer	SMS	Instructional Assistant I	7/29/2014
Moser	Laura	SMS	Science Teacher	8/1/2014
Myers	David	DIST	Girls/Boys Archery Head Coach	7/10/2014
O'Hara	Jenna	SMS	Special Education Teacher	7/14/2014
Patterson	Kelli	SMS	LA Teacher	7/29/2104
Patterson	Kelli	DIST	SMS 8th Grade Cheer Coach and Competition Coach	8/6/2014
Poe	Jessica	PHS	Teacher	7/14/2014
Poe	Jessica	DIST	SMS Cross Country	8/6/2014
Sergent	Amber	PHS	Social Studies Part Time Teacher	8/1/2014
Smith	Angie	SES	Instructional Assistant I	7/10/2014
Smith	Wendy	SES	Instructional Assistant I	7/14/2014
Smith	Rachelle	SMS	Cook/Baker	7/24/2014
Soto	April	SES	Instructional Assistant I	7/10/2014
Stacey	Angela	NES	Special Education Teacher	7/14/2014
Vater	Amy	SES	Instructional Assistant I	7/10/2014
Watson	Christine	NES	Cook/Baker	7/24/2014
Wobleski	Danielle	DSS	Cook/Baker Part time	7/31/2014
Woodruff	Jordan	SMS	Instructional Assistant I	7/31/2014
<b>Transfer</b>				
Cahill	Jill	NES	Special Education Teacher	7/10/2014

Manor	Lisa	PHS	Assistant Principal Interim	7/28/2014
Maxedon	Kelly	DSS	Bus Driver	7/17/2014
Simms	Chadd	PHS	Principal Interim	7/21/2014
Wood	Julie	SMS	Counselor Interim	7/28/2014
<b>Resign</b>				
Blau	Rosemary	DIST	Substitute School Nurse	8/14/2014
Cowen	Cayanne	SMS	Teacher	7/25/2014
Crowley	Peggy	DSS	Bus Monitor	7/21/2014
Cummins	Cindy	SMS	Teacher	7/17/2014
Hadley	Karen	SES	Speech Therapist	7/14/2014
Hornberger	Jacob	SMS	Counselor	7/14/2014
Perkins	Krista	DIST	Substitute Teacher	8/14/2014
Sowder	Brent	PHS	Teacher	7/14/2014
Taylor	Melissa	SES	Instuctional Assistant I	8/6/2014
Wirth	Jon	NES	Teacher	7/25/2014

### III.E. Written Communications & Reports

#### III.E.1. Transportation Monthly Trip Report

#### III.E.2. SBDM Minutes

- Pendleton County High School – May 13, 2014
- Pendleton County High School – June 30, 2014
- Sharp Middle School – July 10, 2014

#### III.E.3. FRYSC Reports

- FRYSC South - August Report
- FRYSC North – August Report

#### III.E.4. Maintenance Report

#### III.E.5. Procedures Update #18

### IV. Action Agenda

#### IV.A. K-9 Resources Contract

K-9 Resources is designed to detect and deter the presence of unwanted items, substances, & activities in the schools by utilizing detection canines. This contract would provide our district 18 visits during a twelve-month period at a total cost of \$7980.00.

**Order #9422 - Motion Passed:** Superintendent Strong's recommendation to approve the contract with K-9 Resources of 18 visits during a twelve-month period at a total cost of \$7980.00 passed with a motion by Mr. Daryl Mullins and a second by Ms. Shawn Nordheim.

**VOTE:** *Mullins-Yes; Nordheim-Yes; Spence-Yes; Verax-Yes*

**ABSENT:** *Ross*

**MOTION CARRIED.**

#### **IV.B. 2014-15 Community Early Childhood Council MOA**

The district has been a recipient of the Community Early Childhood Council Grant for the last 12 years, having been a part of this program from its inception. Each year the grant is administered by the South Family Resource Center and used by both FRYSC to promote early childhood education. This year the maximum grant of \$7,800.00 is being awarded to promote early childhood education in Pendleton County.

**Order #9423 - Motion Passed:** Superintendent Strong's recommendation to approve the Community Early Childhood Council Contract passed with a motion by Ms. Shawn Nordheim and a second by Mr. Tony Spence.

**VOTE:** *Mullins-Yes; Nordheim-Yes; Spence-Yes; Verax-Yes*

**ABSENT:** *Ross*

**MOTION CARRIED.**

#### **IV.C. 2014-15 District Tuition Rates**

Tuition for students attending school in Pendleton County whose parent is not a bona fide resident of the district was set at \$4,500 for the 2014-15 school year.

**Order #9424 - Motion Passed:** Superintendent Strong's recommendation to approve the 2014-15 tuition rate for \$4,500 per year passed with a motion by Mr. Daryl Mullins and a second by Ms. Shawn Nordheim.

**VOTE:** *Mullins-Yes; Nordheim-Yes; Spence-Yes; Verax-Yes*

**ABSENT:** *Ross*

**MOTION CARRIED.**

#### **IV.D. 2014-15 Pre-School Tuition Rates**

Tuition would be \$1500 payable at \$150 per month from August-May for limited slots for tuition-paying students. Months would not be prorated. If a student pays tuition and would like to participate in the wrap around program the cost of that will be the same charged to the district. It will also be payable monthly.

**Order #9425 - Motion Passed:** Superintendent Strong's recommendation to approve the pre-school tuition at \$1500, payable at \$150 per month from August-May for limited slots for tuition-paying students, passed with a motion by Mr. Tony Spence and a second by Mr. Daryl Mullins.

**VOTE:** Mullins-Yes; Nordheim-Yes; Spence-Yes; Verax-Yes  
**ABSENT:** Ross  
**MOTION CARRIED.**

#### IV.E. KSBIT Insurance Payment Options

**Order #9426 - Motion Passed:** Superintendent Strong's recommendation to approve the KSBIT Insurance Payment option of paying 25% now and financing the remaining over 6 years, interest free, passed with a motion by Mr. Daryl Mullins and a second by Mr. Tony Spence.

**VOTE:** Mullins-Yes; Nordheim-Yes; Spence-Yes; Verax-Yes  
**ABSENT:** Ross  
**MOTION CARRIED.**

#### V. Consent Agenda

**Order #9427 - Motion Passed:** Superintendent Strong's recommendation to approve the Consent Agenda items passed with a motion by Mr. Tony Spence and a second by Mr. Daryl Mullins.

**VOTE:** Mullins-Yes; Nordheim-Yes; Spence-Yes; Verax-Yes  
**ABSENT:** Ross  
**MOTION CARRIED.**

#### V.A. Board Meeting Minutes

- July 14, 2014
- July 31, 2014

#### V.B. Orders of the Treasurer

#### V.C. Treasurer' Report

<b>Balances per MUNIS</b>	<b>Balance Sheet Balance</b>
Fund 1 - General Fund	\$1,451,555.25
Fund 2 - Special Projects	\$97,726.33
Fund 310 - Capital Outlay	\$290,311.90
Fund 320 - Building Fund	\$2,039,389.79
Fund 360 - Construction Fund	-\$35,035.13
Fund 400 - Bond Indebtedness	-\$232,464.47
Fund 51 - Food Service	\$306,681.85
Fund 52 - After School Care	\$9,667.43
Fund 54 - Adult Education	\$1,322.82
<b>Total General Checking in MUNIS</b>	<b>\$3,929,155.77</b>

<b>Ending Monthly Bank Balance</b>	<b>\$4,001,417.46</b>
<b>Plus Restricted Debt Service</b>	<b>\$2.04</b>
<b>Minus Outstanding Checks</b>	
Outstanding ACH Payments	\$9,872.86
AP Outstanding Checks	\$25,285.41
Payroll Outstanding Checks	\$37,105.46
<b>Balance per Bank</b>	<b>\$3,929,155.77</b>

#### **V.D. FMLA Leave Requests**

Elizabeth Tackett – SES Counselor - The request for leave of absence will begin approximately 08/27/2014 and will end approximately 10/17/2014.

#### **V.E. 2014-15 Schools' Daily Schedules**

HB 211 amended school calendar language to state: the school term shall include, at a minimum, 1,062 instructional hours and no less than 170 student attendance days. This requirement takes effect for the 2014-15 school year. Each school must have a master schedule available that indicates instructional and non-instructional time periods. 702 KAR 7:125. Daily schedules for Northern Elementary, Southern Elementary Sharp Middle School, and Pendleton County High School were presented for board approval.

#### **V.F. Graduate Licensing Class Memorandum of Agreement**

The Kentucky Graduated Licensing Program has used a high school classroom for instruction since the program began. It enables our students a convenience in attending these required classes locally. The State of Kentucky has begun to require the Kentucky Graduated Licensing Program to have a Memorandum of Agreement with each site.

#### **V.G. North Key MOA**

This is the annual MOA between PCS and North Key Community Care for the delivery of clinical mental health services.

#### **V.H. 2014-15 Adult Education Contract**

This is the contract for execution to accept the budget for Adult Education FY 14-15.

#### **V.I. 2014-15 WIA Grant Funding Contract**

This contract accepts the proposed budget for the 2nd year of a two year grant award. Due to reduction in funding, the project will receive a grant amount of \$109,660.00 for the FY 14-15.

#### **V.J. NKCAC Head Start – Furnish Meals**

NKCAC Head Start would like for our district to provide meals at lunchtime again this school year. Through an agreement between Pendleton County Food Services and NKCAC Head Start, Pendleton County Schools will provide meals (excluding milk) to



the NKCAC Head Start program. The reimbursement for these meals must be based on the established Federal Reimbursement Rate and Commodities Rate, which means each meal will be reimbursed at a \$2.90 rate.

#### **VI. Recess**

#### **VII. Funding Workshop**

During this portion of the meeting Superintendent Strong discussed the funding options that will be considered in setting our tax rate on September 2, 2014.

#### **VIII. Adjournment**

**Order #9428 - Motion Passed:** A motion to adjourn the meeting passed with a motion by Mr. Tony Spence and a second by Dr. William Verax.

***VOTE:*** Mullins-Yes; Nordheim-Yes; Spence-Yes; Verax-Yes

***ABSENT:*** Ross

***MOTION CARRIED.***

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Chairperson

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Superintendent