

**Pendleton County Schools
Board of Education Regular Meeting
August 15, 2013 7:00 PM
Pendleton Co. High School Auditorium**

Attendance Taken at 7:05 PM:

Present Board Members:

Mr. Daryl Mullins
Ms. Shawn Nordheim
Mr. Mark Ross
Mr. Tony Spence
Dr. William Verax
Superintendent Anthony Strong

Pendleton County Schools Mission

Pendleton County Schools pledge is to meet the unique needs of our students through a culture of *Expectation, Engagement, and Continuous Growth* so every student is prepared for the 21st Century.

I. Call to Order

Chairperson Mark Ross called the meeting to order.

I.A. Approve Agenda

Order #9219 - Motion Passed: Superintendent Strong's recommendation to approve the agenda passed with a motion by Dr. William Verax and a second by Mr. Daryl Mullins.

VOTE: *Mullins-Yes; Nordheim-Yes; Ross-Yes; Spence-Yes; Verax-Yes*
MOTION CARRIED.

I.B. Pledge of Allegiance

I.C. Mission Statement

I.D. Great News

I.D.1. R.C. Durr Foundation 2013 Technology in Rural High Schools Grant Recipients

Congratulations to PHS teachers, Janet Walton Baird and Rebekka Bess on winning the 2013 Technology in Rural High Schools Grant competition in the Faculty Level Category.

I.E. Recess

II. Instruction/Curriculum Report

II.A. SpecTECHular PD Academy

Michele Crowley gave the board an update on the SpecTECHular PD Academy that was held on August 7.

III. Communications

III.A. Audience Comments

There were no audience comments.

III.B. Board Member Comment

Daryl Mullins

- Commented that the Appreciation Celebration was again a great event. Good Job to Billie Jo Chaplin for her work on the event.

Dr. Bill Verax

- Apologized for not being able to skype at the last board meeting.
- All schools look great.

Mark Ross

- Commented it seems like it has been a smooth start of a new school year.
- Good job to the leadership.
- New Training Room at Sharp Middle School will be ready soon.
- Announced that he has retired from Limestone John Deere. Currently he owns three houses; one residence in Gardnersville and one residence in Butler's Ducker Woods. He will be maintaining a residence in Gardnersville.

III.C. Superintendent Comments

Anthony Strong

- Appreciation Celebration was again a good event to start the school year. A survey was given to the sponsors and their responses were overwhelming favorable.
- Good start to the school year.
- The new afternoon dismissal procedures at both elementary schools seem to be working well.
- District will be receiving a grant in connection with NKCES and will be partnering with NKU in the program.
- The PD Academy was outstanding and a good job by those organizing the event.

III.D. Personnel Actions

Last Name	First Name	Location	Position	Effective Date
Hire				
Aulick	Missy	DIST	Substitute Teacher	8/5/2013
Best	Rita	DIST	Substitute Teacher	7/8/2013
Black	Britany	DIST	Substitute Teacher	7/8/2013
Browning	Louise	DSS	Bus Monitor - Preschool	7/23/2013
Carr	Misty	DIST	Substitute Nurse	7/9/2013
Holland	David	DIST	Substitute Teacher	7/8/2013
Jenkins	Autum	DIST	Substitute Nurse	7/1/2013
King	Kenni	SMS	Exceptional Child Instructor	8/2/2013
Koettel	Raven	DIST	Substitute Teacher	7/8/2013
Pribble	Regina	DSS	Bus Monitor - Preschool	7/23/2013
Renner	Stacey	DIST	Substitute Teacher	7/8/2013
Stefanic	Brenda	DIST	Speech Assistant	8/5/2013
Vater	Amy	DIST	Sub Instructional Assistant I	8/1/2013
Wade	Amy	DIST	Substitute Teacher	8/5/2013
Resignation				
Berberich	Kyle	DIST	Substitute Teacher	8/1/2013
Berry	Lauren	DIST	Substitute Teacher	7/25/2013
Bowen	Amanda	DIST	Substitute Teacher	7/13/2013
Bryant	Sharon	DIST	Substitute Teacher	8/7/2013
Childress	Jessica	DIST	Substitute Teacher	8/1/2013
Conrad	O.W.	DIST	Substitute Teacher	8/1/2013
Crawford	Jennifer	DIST	Substitute Teacher	8/7/2013
Creech	Sharon	DIST	Substitute Teacher	8/7/2013
Dean	Anna	SMS	Instructional Assistant I	7/1/2013
Flynn	Heather	DIST	Substitute Teacher	8/1/2013
Jacobs	Cassandra	DIST	Substitute Teacher	8/1/2013
Reed	Megan	DIST	Substitute Teacher	7/29/2013
Reis	Fonda	DIST	Substitute Teacher	8/1/2013
Sullivan	Clay	FSC	Employer Services Liaison	7/23/2013
Sutton	Rosemary	DIST	Substitute Teacher	8/7/2013
Wilson	Monica	SES	Cafeteria Manager	8/1/2013

Wood	Phillip	DIST	Substitute Teacher	8/7/2013
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III.E. Architect Report

III.F. Written Communications & Reports

III.F.1. Transportation Monthly Trip Report

III.F.2. SBDM Minutes

SES 4/23/2013

SES 5/28/13

III.F.3. FRYSC Reports

— NFRYSC August, 2013

— SFRYSC August, 2013

III.F.4. Public Relations Report

III.F.5. Maintenance Report

III.F.6. Policy Revision 04.312 (Donations) - 1st Reading

III.F.7. Personnel Handbook

IV. Action Agenda

IV.A. 2013-14 Oil Bids

Order #9220 - Motion Passed: Superintendent Strong's recommendation to approve Apollo Oil at \$7.50 a gallon as the district's oil supplier for the 2013-14 school year passed with a motion by Mr. Daryl Mullins and a second by Mr. Tony Spence.

VOTE: Mullins-Yes; Nordheim-Yes; Ross-Yes; Spence-Yes; Verax-Yes
MOTION CARRIED.

IV.B. 2013-14 Tire Bids

Order #9221 - Motion Passed: Superintendent Strong's recommendation to approve Sumarel Tire Company as the district's 2013-14 tire supplier passed with a motion by Dr. William Verax and a second by Mr. Daryl Mullins.

VOTE: Mullins-Yes; Nordheim-Yes; Ross-Yes; Spence-Yes; Verax-Yes
MOTION CARRIED.

IV.C. PCS Security Vestibules Project - Owner/Architect Agreement

Order #9222 - Motion Passed: Superintendent Strong's recommendation to approve the Owner/Architect Agreement for the Security Vestibules Project at NES, SES, and SMS passed with a motion by Dr. William Verax and a second by Mr. Mark Ross.

VOTE: Mullins-Yes; Nordheim-Yes; Ross-Yes; Spence-Yes; Verax-Yes
MOTION CARRIED.

IV.D. PCS Security Vestibules Project - Bidding Documents

Order #9223 - Motion Passed: Superintendent Strong's recommendation to approve the Security Vestibules Project bidding documents passed with a motion by Mr. Tony Spence and a second by Mr. Daryl Mullins.

VOTE: Mullins-Yes; Nordheim-Yes; Ross-Yes; Spence-Yes; Verax-Yes
MOTION CARRIED.

IV.E. PCS Security Vestibules Project BG-2

Order #9224 - Motion Passed: Superintendent Strong's recommendation to approve the BG-2 for the Security Vestibules Project passed with a motion by Mr. Tony Spence and a second by Ms. Shawn Nordheim.

VOTE: Mullins-Yes; Nordheim-Yes; Ross-Yes; Spence-Yes; Verax-Yes
MOTION CARRIED.

IV.F. PCS Security Vestibules Project BG-3

Order #9225 - Motion Passed: Superintendent Strong's recommendation to approve the PCS Security Vestibules Project BG-3 in the amount of \$78,106 passed with a motion by Mr. Tony Spence and a second by Dr. William Verax.

VOTE: Mullins-Yes; Nordheim-Yes; Ross-Yes; Spence-Yes; Verax-Yes
MOTION CARRIED.

IV.G. Emergency Certification Approval

Order #9226 - Motion Passed: Superintendent Strong's recommendation to approve emergency certification for Ms. Kenni King to be hired as the FMD teacher at SMS passed with a motion by Dr. William Verax and a second by Ms. Shawn Nordheim.

VOTE: Mullins-Yes; Nordheim-Yes; Ross-Yes; Spence-Yes; Verax-Yes
MOTION CARRIED.

IV.H. 2013-14 District Tuition Rate

Order #9227 - Motion Passed: Superintendent Strong's recommendation to approve the 2013-14 Tuition rate at \$4500 per student and a discount of 20% to district employees passed with a motion by Mr. Daryl Mullins and a second by Mr. Mark Ross.

VOTE: Mullins-Yes; Nordheim-Yes; Ross-Yes; Spence-Yes; Verax-Yes
MOTION CARRIED.

IV.I. 2013-14 Pre-School Tuition Rate

Order #9228 - Motion Passed: Superintendent Strong's recommendation to approve pre-school tuition of \$1600 payable at \$200 per month from September-April passed with a motion by Ms. Shawn Nordheim and a second by Mr. Mark Ross.

VOTE: Mullins-Yes; Nordheim-Yes; Ross-Yes; Spence-Yes; Verax-Yes
MOTION CARRIED.

IV.J. Food Service Bids

Order #9229 - Motion Passed: Superintendent Strong's recommendation to approve Trauth for the Milk supplier and Gordon as the district's Primary Food Bidding Company passed with a motion by Dr. William Verax and a second by Ms. Shawn Nordheim.

VOTE: Mullins-Yes; Nordheim-Yes; Ross-Yes; Spence-Yes; Verax-Yes
MOTION CARRIED.

IV.K. Field Trip Rate Charges

Order #9230 - Motion Passed: Superintendent Strong's recommendation to approve field trip rates for the 2013-2014 school year for use of the van as well as a bus will be set at \$0.86 per mile, with trip bus driver hourly rate to be \$13.43 passed with a motion by Mr. Daryl Mullins and a second by Mr. Tony Spence.

VOTE: Mullins-Yes; Nordheim-Yes; Ross-Yes; Spence-Yes; Verax-Yes
MOTION CARRIED.

IV.L. Appointment to Recreation Commission Board

Order #9231 - Motion Passed: Superintendent Strong's recommendation to appoint Bridget Browning to the Recreation Commission Board for a two-year term passed with a motion by Dr. William Verax and a second by Ms. Shawn Nordheim.

VOTE: Mullins-Yes; Nordheim-Yes; Ross-Yes; Spence-Yes; Verax-Yes
MOTION CARRIED.

V. Consent Agenda

Order #9232 - Motion Passed: Superintendent Strong's recommendation to approve the Consent Agenda items passed with a motion by Mr. Daryl Mullins and a second by Ms. Shawn Nordheim.

VOTE: Mullins-Yes; Nordheim-Yes; Ross-Yes; Spence-Yes; Verax-Yes
MOTION CARRIED.

V.A. Board Meeting Minutes

— Board Meeting Minutes July 25, 2013

V.B. Orders of the Treasurer

V.C. Treasurer' Report

Balances per MUNIS	Balance Sheet Balance
Fund 1 - General Fund	\$1,820,680.96
Fund 2 - Special Projects	\$142,051.80
Fund 310 - Capital Outlay	\$291,096.90
Fund 320 - Building Fund	\$1,782,049.39
Fund 360 - Construction Fund	\$103,475.25
Fund 400 - Bond Indebtedness	\$234,936.40
Fund 51 - Food Service	\$361,356.68
Fund 52 - After School Care	\$8,511.69
Fund 54 - Adult Education	\$1,577.12
Total General Checking in MUNIS	\$4,745,736.19
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Ending Monthly Bank Balance	\$4,840,991.41
Minus Outstanding Checks	
Outstanding ACH Payments	\$18,586.30

AP Outstanding Checks	\$18,844.79
Payroll and Vendor (6101) Outstanding Checks	\$57,824.13
Balance per Bank	\$4,745,736.19

V.D. FMLA Leave Requests

Sherry McMullen- SES Instructional Assistant I - The request for leave of absence began on approximately 7/31/2013 and will end approximately 9/16/2013.

V.E. 2013-14 Schools' Daily Schedules

Schools are required to fulfill 176 instructional days or 1062 hours (six hour equivalent). The daily schedules allow the schools to achieve more than the 1062 hours during the 172 days that school is in session.

V.F. North Key Contract

Board approval was given on the Memorandum of Agreement between Pendleton County Schools and North Key Community Care for the delivery of clinical mental health services by North Key Community Care staff in a school setting.

V.G. Physical Therapy Contract

Board approval was granted to again utilize A Step Ahead Pediatric for the 2013-14 school year to provide required physical therapy to students enrolled in special education programming who require physical therapy, as determined by IEP teams. Services performed by the physical therapist will be at a rate of \$75 per hour; services performed by the physical therapist assistant will be at a rate of \$62.50 per hour.

V.H. Occupational Therapy Contract

Board approval was granted to again contract with Harrison Memorial Hospital for the 2013-14 school year for services to students enrolled in special education programming who require occupational therapy, as determined by IEP teams. This service will be performed at a rate of \$52 per hour.

V.I. Counseling/Diagnostic Center Agreement

The Counseling and Diagnostic Center was approved to provide psychological evaluation services to students enrolled in special education. Rates will be \$285 per evaluation and report; \$80 per hour for consultation, counseling services, and IEP meetings.

V.J. NKCAC Head Start - Furnish Meals

Through an agreement between Pendleton County Food Services and NKCAC Head Start, Pendleton County Schools will provide meals (excluding milk) to the NKCAC Head Start program. The reimbursement for these meals must be based on the established Federal Reimbursement Rate and Commodities Rate, which means each meal will be reimbursed at a \$2.88 rate. The NKCAC is responsible for picking up the lunches. NKCAC is also subject to Pendleton County School's calendar.

VI. Executive Session 61.810(1)(c) Discussions of pending litigation

Order #9233 - Motion Passed: A motion to enter into Executive Session KRS 61.810(1)(c) - Discussions of pending litigation, passed with a motion by Dr. William Verax and a second by Ms. Shawn Nordheim.

VOTE: *Mullins-Yes; Nordheim-Yes; Ross-Yes; Spence-Yes; Verax-Yes*
MOTION CARRIED.

VII. Return from Executive Session

Order #9234 - Motion Passed: A motion to return to open meeting from Executive Session passed with a motion by Dr. William Verax and a second by Ms. Shawn Nordheim.

VOTE: *Mullins-Yes; Nordheim-Yes; Ross-Yes; Spence-Yes; Verax-Yes*
MOTION CARRIED.

Chairperson Ross reported no action taken.

VIII. Adjournment

Order #9235 - Motion Passed: A motion to adjourn the meeting passed with a motion by Dr. William Verax and a second by Mr. Daryl Mullins.

VOTE: *Mullins-Yes; Nordheim-Yes; Ross-Yes; Spence-Yes; Verax-Yes*
MOTION CARRIED.

Chairperson

Superintendent