

**Pendleton County Schools  
Board of Education Regular Meeting  
July 26, 2012 07:00PM  
Pendleton High School Auditorium**

**Attendance Taken at 7:06 PM:**

Present Board Members:

Mr. Daryl Mullins

Mr. Mark Ross

Mr. Tony Spence

Mr. Steve Thomas

Dr. William Verax – participated via Skype from 349 Palm Drive, Naples, Florida.

**Pendleton County Schools Mission**

Pendleton County Schools pledge to provide a compassionate, diverse, rigorous, and secure learning environment for every student.

**I. Call to Order**

Chairman Mark Ross called the meeting to order.

**I.A. Approve Agenda**

**Order #9015 - Motion Passed:** With the addition of Action Agenda Item TC-29, Superintendent Strong's recommendation to approve the revised agenda passed with a motion by Mr. Daryl Mullins and a second by Mr. Steve Thomas.

***VOTE:*** Ross-Yes; Thomas-Yes; Verax-Yes; Mullins-Yes; Spence-Yes  
***MOTION CARRIED.***

**I.B. Pledge of Allegiance**

**I.C. Mission Statement**

Board Member, Tony Spence, read the Mission Statement.

**II. Instruction/Curriculum Report**

**II.A. District Vision & Mission**

At recent Administrative Retreat, the leadership team developed the new Mission & Vision for the district.

**Mission**

to meet the unique needs of our students through a culture of *Expectation, Engagement, and Continuous Growth* so every student is prepared for the 21<sup>st</sup> Century.

### **Vision**

New Vision – Achieving Greatness.....*Every Student, Every Day*

### **We believe**

Our schools deserve leaders, teachers and staff who

- have passion and vision to lead and teach with a servant heart
- value the uniqueness of every student and are committed to seeing every student succeed
- are willing to grow professionally to improve outcomes for all students
- hold themselves and others to a high level of individual and professional accountability
- make data-driven decisions based on what is in the best interests of our students
- create a safe and welcoming environment for all members of the school and community

Our schools are filled with students who

- learn in engaging, thoughtful, and creative ways
- involve themselves as active partners in their own learning
- thrive on positive relationships with caring adults
- participate as active and vital members of the school community
- are motivated to achieve at high levels as life-long learners

Our schools are supported by parents and the community who

- value education and life-long learning
- engage in the life of our schools through positive relationships and active participation
- take pride as collaborative partners and stakeholders in the success of our schools

## **III. Communications**

### **III.A. Audience Comments**

#### **III.A.1. AUP Open Forum**

### **III.B. Board Member Comments**

Daryl Mullins

- Grounds look good.
- Wanted to remind everyone of the PCEF Golf Outing August 6.

Steve Thomas

- Announced that he would not be seeking re-election on the board due to newly added obligations at work.
- Excited about the direction the school district is heading.

Mark Ross

- The community has been commenting on how well the schools' grounds look.

### **III.C. Superintendent Comments**

- Introduced Adam Cross, new SMS Principal; Keith Smith, new district athletic Director; Julie Hubbard, new district curriculum/assessment director.

- Jeff Aulick accepted a position of superintendent with Bracken County Schools. Joe Buerkley has been filling in as Acting DPP.
- Thanked Mr. Thomas for his years of service as board member and chairman of the board.
- Leadership Team consists of 21 administrators, principals, & assistant principals. Of that group, four are new hires, and fifteen of the group is Pendleton County's own.
- Book Study has been good.

### III.D. Personnel Actions

| Last Name          | First Name | Location | Position                          | Effective Date |
|--------------------|------------|----------|-----------------------------------|----------------|
| <b>Hire</b>        |            |          |                                   |                |
| Cahill             | Brian      | Dist     | Maintenance HVAC                  | 7/16/2012      |
| Cross              | Adam       | SMS      | Principal                         | 7/9/2012       |
| Cunningham         | Abby       | SMS      | Cheer coach                       | 7/1/2012       |
| Elfers             | Cassie     | SMS      | Coach Volleyball Asst             | 7/1/2012       |
| Gerhardstein       | Jodi       | NES      | Counselor/Social/Worker           | 7/16/2012      |
| Gosney             | Sarah      | SMS      | Head Volleyball Coach             | 7/1/2012       |
| Griffen            | Bradie     | SMS      | Cheer coach                       | 7/1/2012       |
| Kottel             | Raven      | PHS      | Coach Volleyball Asst             | 7/1/2012       |
| Logan              | Scott      | Dist     | Maintenance                       | 7/1/2012       |
| Thornton           | Faye       | SMS      | Athletic Site Manager             | 7/1/2012       |
| Harmeyer           | Jennifer   | PHS      | Business Teacher                  | 7/23/2012      |
|                    |            |          |                                   |                |
| <b>Rescinded</b>   |            |          |                                   |                |
| Vater              | Amy        | SES      | Intructional Assistant            | 6/27/2012      |
|                    |            |          |                                   |                |
| <b>Resignation</b> |            |          |                                   |                |
| Aulick             | Jeff       | DIST     | Executive of DPP/Student Services | 7/9/2012       |
| Gott               | Angela     | PHS      | Business Teacher                  | 6/30/2012      |
| Record             | Matthew    | SMS      | EBD Teacher                       | 7/10/2012      |
|                    |            |          |                                   |                |
| <b>Retirement</b>  |            |          |                                   |                |
| Grigson            | Tina       | NES      | Teacher (disability retirement)   | 3/23/2012      |
| Houchen            | Cindy      | SES      | Instructional Assistant           | 6/30/2012      |
|                    |            |          |                                   |                |
| <b>Transfer</b>    |            |          |                                   |                |
| Chiles             | Ray        | SES      | Custodian                         | 7/9/2012       |
| Himes              | Ashley     | NES      | Exceptional Child                 | 7/1/2012       |
| Tackett            | Dixie      | SMS      | Exceptional Child                 | 7/1/2012       |
|                    |            |          |                                   |                |

|                        |           |         |                   |          |
|------------------------|-----------|---------|-------------------|----------|
| <b>Termination</b>     |           |         |                   |          |
| Thorton                | Faye      | SMS     | Athletic Director | 7/1/2012 |
|                        |           |         |                   |          |
| <b>Acknowledgement</b> |           |         |                   |          |
| Barton                 | Ashley    | PHS     | Student Teacher   | 7/1/2012 |
| Gonya                  | Mathew    | PHS     | Student Teacher   | 7/1/2012 |
| Nelson                 | Shannon   | SMS/PHS | Student Teacher   | 7/1/2012 |
| Verax                  | Christian | SES     | Student Teacher   | 7/1/2012 |

### III.E. Architect Report

### III.F. Written Communications & Reports

#### III.F.1. Transportation Monthly Trip Report

#### III.F.2. SBDM Reports

PHS – 6/12/12

#### III.F.3. FRYSC Reports

#### III.F.4. Public Relations Report

#### III.F.5. Procedures Update #16

### IV. Action Agenda

#### IV.A. District Vision & Mission



**Order #9016 - Motion Passed:** Superintendent Strong's recommendation to approve the new district mission & vision statements passed with a motion by Mr. Steve Thomas and a second by Mr. Daryl Mullins.

**VOTE:** Ross-Yes; Thomas-Yes; Verax-Yes; Mullins-Yes; Spence-Yes

**MOTION CARRIED.****IV.B. SMS Boiler Replacement Project - Pay Application #3**

**Order #9017 - Motion Passed:** Superintendent Strong's recommendation to approve the SMS Boiler Project Pay Application #3 in the amount of \$11,052 passed with a motion by Mr. Tony Spence and a second by Dr. William Verax.

***VOTE:*** Ross-Yes; Thomas-Yes; Verax-Yes; Mullins-Yes; Spence-Yes  
**MOTION CARRIED.**

**IV.C. Reclassification of Positions/Job Description Revision**

**Order #9018 - Motion Passed:** Superintendent Strong's recommendation to approve the reclassification of one maintenance position to maintenance technician and the Executive Director of Teaching/Learning position to Chief Academic Officer/Assistant Superintendent with revised job description passed with a motion by Mr. Steve Thomas and a second by Dr. William Verax.

***VOTE:*** Ross-Yes; Thomas-Yes; Verax-Yes; Mullins-Yes; Spence-No  
**MOTION CARRIED.**

**IV.D. Policy Updates #35**

**Order #9019 - Motion Passed:** Superintendent Strong's recommendation to approve 2012-13 Policy Update #35, including Revised Policies 30.121, 03.221, 03.122, 03.222, 09.33 and rescind policies 04.3114 & 04.3122 passed with a motion by Mr. Daryl Mullins and a second by Mr. Steve Thomas.

***VOTE:*** Ross-Yes; Thomas-Yes; Verax-Yes; Mullins-Yes; Spence-Yes  
**MOTION CARRIED.**

**IV.E. Approval Oil & Tire Bids**

**Order #9020 - Motion Passed:** Superintendent Strong's recommendation to approve the oil bid award to Key Oil and tire bid award to Gem City passed with a motion by Mr. Daryl Mullins and a second by Mr. Mark Ross.

***VOTE:*** Ross-Yes; Thomas-Yes; Verax-Yes; Mullins-Yes; Spence-Yes  
**MOTION CARRIED.**

**IV.F. HVAC Proposal**

**Order #9021 - Motion Passed:** Superintendent Strong's recommendation to approve the HVAC hourly rate reduction plan for service work by Debra Kuempel passed with a motion by Mr. Tony Spence and a second by Mr. Steve Thomas.

*VOTE: Ross-Yes; Thomas-Yes; Verax-Yes; Mullins-Yes; Spence-Yes*  
**MOTION CARRIED.**

#### **IV.G. Paper Retriever**

**Order #9022 - Motion Passed:** Superintendent Strong's recommendation to approve the Paper Retriever contract passed with a motion by Mr. Daryl Mullins and a second by Mr. Steve Thomas.

*VOTE: Ross-Yes; Thomas-Yes; Verax-Yes; Mullins-Yes; Spence-Yes*  
**MOTION CARRIED.**

#### **IV.H. Fee Schedule**

**Order #9023 - Motion Passed:** Superintendent Strong's recommendation to approve the Fee Schedule for PHS, SMS, NES, & SES passed with a motion by Mr. Tony Spence and a second by Dr. William Verax.

*VOTE: Ross-Yes; Thomas-Yes; Verax-Yes; Mullins-Yes; Spence-Yes*  
**MOTION CARRIED.**

#### **IV.I. TC-29 Approval for Theresa Turner**

**Order #9024 - Motion Passed:** Superintendent Strong's recommendation to approve a TC-29 for Theresa Turner passed with a motion by Mr. Daryl Mullins and a second by Mr. Steve Thomas.

*VOTE: Ross-Yes; Thomas-Yes; Verax-Yes; Mullins-Yes; Spence-Yes*  
**MOTION CARRIED.**

#### **V. Consent Agenda**

**Order #9025 - Motion Passed:** Superintendent Strong's recommendation to approve Consent Agenda Items passed with a motion by Mr. Steve Thomas and a second by Mr. Daryl Mullins.

*VOTE: Ross-Yes; Thomas-Yes; Verax-Yes; Mullins-Yes; Spence-Yes*  
**MOTION CARRIED.**

#### **V.A. Board Meeting Minutes**

— June 21, 2012

#### **V.B. Orders of the Treasurer**

#### **V.C. Treasurer' Report**

**Balances per MUNIS**

|  |                       |
|--|-----------------------|
| Fund 1 - General Fund                  | \$3,599,511.41        |
| Fund 2 - Special Projects              | -\$444,601.07         |
| Fund 310 - Capital Outlay              | \$55,175.97           |
| Fund 320 - Building Fund               | \$1,435,587.22        |
| Fund 360 - Construction Fund           | -\$76,609.85          |
| Fund 51 - Food Service                 | \$411,299.78          |
| Fund 52 - After School Care            | \$11,831.52           |
| Fund 54 - Adult Education              | \$1,418.82            |
| <b>Total General Checking in MUNIS</b> | <b>\$4,993,613.80</b> |

**Ending Monthly Bank Balance** **\$5,732,790.14**

**Minus Outstanding Checks**

|  |                       |
|--|-----------------------|
| AP Outstanding Checkes                       | -\$467,080.48         |
| Payroll and Vendor (6101) Outstanding Checks | -\$272,095.86         |
| <b>Balance per Bank</b>                      | <b>\$4,993,613.80</b> |

**V.D. FMLA Leave Requests**

Sarah Fultz – NES Teacher- The request for leave of absence will begin approximately on 8/8/ 12 and will end approximately 9/20/12.

Brandi Thayer - PHS Teacher – The request for the leave of absence will begin approximately on 8/25/12 and will end approximately on 10/5/2012.

Dustin Hinson – SMS Teacher - The request for leave of absence will begin approximately 9/19/12 and will end approximately on 10/3/12.

**V.E. District-wide Fundraiser Requests - Southern Elementary****V.F. Private Transportation Request****V.G. Agreement with UK School of Dentistry****VI. Executive Session - KRS61.810(1)(f)**

**Order #9026 - Motion Passed:** A motion to enter into Executive Session as stated in KRS61.810(1)(f) passed with a motion by Mr. Tony Spence and a second by Mr. Daryl Mullins.

**VOTE:** Ross-Yes; Thomas-Yes; Verax-Yes; Mullins-Yes; Spence-Yes  
**MOTION CARRIED.**

**VII. Return from Executive Session**

**Order #9027 - Motion Passed:** A motion to return from Executive Session passed with a motion by Mr. Steve Thomas and a second by Mr. Tony Spence.

**VOTE:** *Ross-Yes; Thomas-Yes; Verax-Yes; Mullins-Yes; Spence-Yes*  
**MOTION CARRIED.**

**VIII. Adjournment**

**Order #9028 - Motion Passed:** A motion to adjourn the meeting passed with a motion by Mr. Daryl Mullins and a second by Mr. Tony Spence.

**VOTE:** *Ross-Yes; Thomas-Yes; Verax-Yes; Mullins-Yes; Spence-Yes*  
**MOTION CARRIED.**

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Chairperson

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Superintendent