

**Pendleton County Schools
Board of Education Regular Meeting
July 13, 2015 7:00 PM
Sharp Middle School - District Training Room**

Attendance Taken at 7:00 PM:

Present Board Members:

Ms. Cheri Griffin
Dr. Shawn Nordheim
Mr. Tony Spence
Mr. Elmer Utz

Absent Board Members:

Ms. Jolieen Bertram
Ms. Shannon Carey, Student Board Representative

Pendleton County Schools Mission

Pendleton County Schools pledge is to meet the unique needs of our students through a culture of *Expectation, Engagement, and Continuous Growth* so every student is prepared for the 21st Century.

I. Call to Order

Chairman Tony Spence called the meeting to order.

I.A. Approve Agenda

Order #15-207 - Motion to Amend Passed: To amend the motion from: "Superintendent Strong's recommendation to approve the agenda" to: "Superintendent Strong's recommendation to approve the agenda with the deletion of Action Item I. Debra-Kuempel Preventive Maintenance Contract" passed with a motion by Dr. Shawn Nordheim and a second by Ms. Cheri Griffin.

VOTE: Griffin-Yes; Nordheim-Yes; Spence-Yes; Utz-Yes;

ABSENT: Bertram

MOTION CARRIED.

I.B. Pledge of Allegiance

The Pledge of Allegiance was led by Mr. Darell Pugh, Northern Elementary Principal.

I.C. Mission Statement

Athletic Director Keith Smith read the Mission Statement.

I.D. Moment of Silence

I.E. Great News

I.E.1. GED Graduates

Two recent Adult Education graduates were awarded their GED diplomas. Congratulations to Hannah Watkins and Austin Hofstetter.

I.F. Special Board Recognition

In appreciation for years of service by former board member, Mark Ross, the Board of education presented the family an engraved clock.

I.G. Recess

II. Instruction/Curriculum Report

II.A. Adult Education - JoEllen Mitchell

Director JoEllen Mitchell gave a presentation on the Kentucky Adult Education program.

III. Communications

III.A. Audience Comments

There were no audience comments.

III.B. Board Member Comments

Ms. Cheri Griffin

- Thanked the Koeninger family for their support of the school district – donating fertilizer for the football field.
- Good job to Tammy Spicer who organized the summer lunch feeding with area churches.

Dr. Shawn Nordheim

- Also mentioned the Koeninger family's support, building lockers for football team.

III.C. Superintendent's Report

Superintendent Anthony Strong

- Met with Ms. JoEllen Mitchell and Judge-Exec Fields to work on a program called "Work Ready Community", designed as an economic development tool.
- Summer Cleaning progressing well – three out of four schools completed.
- Working on project to install projectors for classrooms at Sharp and hopefully they will be installed over Fall Break.
- We have 28 days until the start of the 2015-16 school year. The last day that employees may get out of contract is July 26.
- Pendleton County Education Foundation Golf Outing – August 4
- PD Academy – August 5

- Opening Day “Appreciation Celebration” August 6
- SES Good Start – August 6 4:00-6:00 pm
- NES Ready Fest – August 7 3:00-6:00 pm
- First day for students – August 10

III.D. Personnel Actions

Last Name	First Name	Location	Position	Effective Date
Hire				
Cunningham	Abby	SES	Teacher	7/1/2015
Dreyer	Benjamin	SMS	Health-PE Teacher	7/1/2015
Fooks	Cindy	SMS/PHS	Counselor	7/4/2015
Griffin	Taylor	NES	Teacher	7/7/2015
Manor	Lisa	PHS	Assistant Principal	7/1/2015
Pitra	Alix	PHS	French Teacher	7/1/2015
Shafer	Matthew	PHS	Assistant Principal	7/1/2015
Baird	Shannon	SMS	Coach 7th grade Cheerleader	7/1/2015
Beck	Kristi	SMS	Coach 6th grade Cheerleader	7/1/2015
Burgermier	Brian	PHS	Football Head Coach	7/1/2015
Calvert	Todd	SMS	Coach 6h grade Boys Basketball	7/1/2015
Cunningham	Abby	PHS	Cheerleading Head Coach	7/1/2015
Dreyer	Ben	SMS	Coach 8th grade Boys Basketball	7/1/2015
Gregg	Matt	PHS	Coach Softball Fast-pitch Varsity	7/1/2015
Griffin	Taylor	PHS	Ladycat Assistant Basketball Coach	7/1/2015
Hodge	Racheal	PHS	Assistant Cheer Coach	7/1/2015
Hoover	Bobby	PHS	Ladycat Assistant Basketball Coach	7/1/2015
Hornbeck	Walt	PHS	Football Varsity Assistant Coach	7/1/2015
Johnson	Ashley	SMS	Coach 8th grade Girls Basketball	7/1/2015
Lung	Jessika	SMS	Coach Competitive Cheerleader	7/1/2015
Lung	Jessika	SMS	Coach 8th grade Cheerleader	7/1/2015
Monroe	Kent	SMS	Coach 7th grade Boys Basketball	7/1/2015
Pettit	Kyle	PHS	Assistant Football Coach	7/1/2015
Pettit	Robert	PHS	Assistant Football Coach	7/1/2015
Poe	Jessica	SMS	Coach Cross Country	7/1/2015
Shutters	Mic	SMS	Football Assistant Coach	7/1/2015
Smith	Monte	SMS	Football Head Coach	7/1/2015
Spicer	Tammy	SMS	Coach 6th grade Girls Basketball	7/1/2015
Stegman	Ryan	PHS	Assistant Football Coach	7/1/2015
Tackett	David	SMS	Coach 7th grade Girls Basketball	7/1/2015

Woodruff	Jordan	PHS	Football Varsity Assistant Coach	7/1/2015
Resigned				
Wood	Julie	SMS	Counselor	6/30/2015
Hertzenberg	Wendy	SES	Resource Teacher	6/30/2015
Razor	Amy	DIST	Assistant Superintendent	6/30/2015
Retired				
Marksberry	Nedra	PHS	Instructional Assistant	6/30/2015
Mason	Phyllis	NES	Custodial Supervisor	7/31/2015
Transferred				
Collins	Scott	PHS/SMS	Teacher	7/1/2015
Hammond	Judy	PHS	ISAP Instructional Assistant	7/1/2015
Lange	Kelly	SES	Teacher	7/1/2015
Woodruff	Jordan	DIST	21st Century Community Learning Center Coordinator	7/1/2015
Rescinded				
Aulick	Melissa	NES	Preschool Instructional Assistant	6/23/2015
Bowling	Paige	PHS	Teacher	6/23/2015
Corns	Brittany	SES	Teacher	6/23/2015
Quiggins	Timmy	PHS	Teacher	6/23/2015
Smith	Angela	SES	Preschool Instructional Assistant	6/23/2015

III.E. Written Communications & Reports

III.E.1. SBDM Minutes

— Sharp Middle School May 14, 2015

III.E.2. FRYSC Reports

— FRYSC North
— FRYSC South

III.E.3. Public Relations Report

III.E.4. Maintenance Report

III.E.5. KSBA Procedures Update #19

III.E.6. 2015-16 Sharp Middle School Athletic Handbook

III.E.7. 2015-16 Pendleton High School Athletic Handbook**III.E.8. 2015-16 Personnel Handbook****III.E.9. 2015-16 Fee Schedules****III.E.10. Adult Education Grant Audit - FY14****III.E.11. Monthly Financial Report****IV. Action Agenda****IV.A. Creation of Middle School Golf & Archery Teams/Coaching Positions**

Order #15-208 - Motion Passed: Superintendent Strong's recommendation to approve the additions of a middle school golf team and archery team and a coach for each team, that will be paid for by Sharp Middle School, passed with a motion by Mr. Elmer Utz and a second by Dr. Shawn Nordheim.

VOTE: Griffin-Yes; Nordheim-Yes; Spence-Yes; Utz-Yes;

ABSENT: Bertram

MOTION CARRIED.

IV.B. Creation of SMS Advisor/Advisee Curriculum Position/Stipend

Order #15-209 - Motion Passed: Superintendent Strong's recommendation to approve the creation of a middle school Advisor/Advisee Curriculum position and stipend that will be paid for by the middle school passed with a motion by Mr. Elmer Utz and a second by Dr. Shawn Nordheim.

VOTE: Griffin-Yes; Nordheim-Yes; Spence-Yes; Utz-Yes;

ABSENT: Bertram

MOTION CARRIED.

IV.C. 21st Century Community Learning Center Coordinator Index

Order #15-210 - Motion Passed: Superintendent Strong's recommendation to approve the 21st Century Community Learning Center Program Coordinator's Salary Index at .934 passed with a motion by Dr. Shawn Nordheim and a second by Ms. Cheri Griffin.

VOTE: Griffin-Yes; Nordheim-Yes; Spence-Yes; Utz-Yes;

ABSENT: Bertram

MOTION CARRIED.

IV.D. 2015-16 School-Based Health Services Agreement - Interim Healthcare of NKY

Order #15-211 - Motion Passed: Superintendent Strong's recommendation to approve a contractual agreement with Interim HealthCare of Northern Kentucky to provide school-based health services for 2015-16 (anticipated partial days within partial weeks for two students) passed with a motion by Dr. Shawn Nordheim and a second by Mr. Elmer Utz.

VOTE: Griffin-Yes; Nordheim-Yes; Spence-Yes; Utz-Yes;

ABSENT: Bertram

MOTION CARRIED.

IV.E. Athletic Trainer Services Bid Proposal

Order #15-212 - Motion Passed: Superintendent Strong's recommendation to approve the Athletic Trainer agreement with Harrison Memorial Hospital passed with a motion by Mr. Tony Spence and a second by Ms. Cheri Griffin.

VOTE: Griffin-Yes; Nordheim-Yes; Spence-Yes; Utz-Yes;

ABSENT: Bertram

MOTION CARRIED.

IV.F. Approval of Oil Bids

	Key Oil
Oil 15W-40	\$6.29 per Gallon - bulk

Order #15-213 - Motion Passed: Superintendent Strong's recommendation to approve the low bid of Key Oil as the district's oil supplier for the 2015-16 school year passed with a motion by Mr. Elmer Utz and a second by Dr. Shawn Nordheim.

VOTE: Griffin-Yes; Nordheim-Yes; Spence-Yes; Utz-Yes;

ABSENT: Bertram

MOTION CARRIED.

IV.G. Approval of Tire Bids

	Gem City Tire	
265 75 22.5-G	Goodyear Precure 167	\$105.52
295 75 22.5 – H	Goodyear Precure 167	\$118.43
Casing 265 – each		\$0

295 – each		\$50.00
Disposal unusable tires		\$7

Order #15-214 - Motion Passed: Superintendent Strong's recommendation to approve the tire bid award to Gem City Tire Company passed with a motion by Mr. Elmer Utz and a second by Ms. Cheri Griffin.

VOTE: Griffin-Yes; Nordheim-Yes; Spence-Yes; Utz-Yes;

ABSENT: Bertram

MOTION CARRIED.

IV.H. 2015 KISTA Surplus Bus Agreement Approval

Order #15-215 - Motion Passed: Superintendent Strong's recommendation to approve the KISTA Used Bus Sale Bids to Tampa Bus Market: #7-\$1501.00; #9-\$1801.00; #81-\$1709.00 for a total of \$4,509.90 after fees passed with a motion by Mr. Elmer Utz and a second by Mr. Tony Spence.

VOTE: Griffin-Yes; Nordheim-Yes; Spence-Yes; Utz-Yes;

ABSENT: Bertram

MOTION CARRIED.

IV.J. District Position - Assistant Superintendent/Executive Director Teaching & Learning

Order #15-216 - Motion Failed: A motion to suspend the two (2) positions of Assistant Superintendent and Executive Director Teaching and Learning until July 27 special meeting when full board is present failed with a motion by Dr. Shawn Nordheim and a second by Mr. Elmer Utz.

VOTE: Griffin-No; Nordheim-Yes; Spence-No; Utz-Yes;

ABSENT: Bertram

MOTION FAILED.

V. Consent Agenda

Order #15-217 - Motion Passed: Superintendent Strong's recommendation to approve the Consent Agenda Items A - E passed with a motion by Mr. Elmer Utz and a second by Ms. Cheri Griffin.

VOTE: Griffin-Yes; Nordheim-Yes; Spence-Yes; Utz-Yes;

ABSENT: Bertram

MOTION CARRIED.

V.A. Board Meeting Minutes

- Regular Board Meeting June 15, 2015
- Special Board Meeting June 16, 2015
- Special Board Meeting June 25, 2015

V.B. Orders of the Treasurer**V.C. Treasurer' Report**

Balances per MUNIS	Balance Sheet Balance
Fund 1 - General Fund	\$1,200,061.44
Fund 2 - Special Projects	\$8,756.80
Fund 21 - District Activity Funds	\$127,333.44
Fund 310 - Capital Outlay	\$179,496.90
Fund 320 - Building Fund	\$680,241.79
Fund 360 - Construction Fund	-\$32,691.03
Fund 400 - Bond Indebtedness	\$2.04
Fund 51 - Food Service	\$337,591.21
Fund 52 - After School Care	\$21,851.57
Fund 54 - Adult Education	\$1,070.52
Total General Checking in MUNIS	\$2,523,714.68

Ending Monthly Bank Balance	\$2,865,825.79
------------------------------------	-----------------------

Plus Restricted Debt Service	\$2.04
-------------------------------------	---------------

Minus Outstanding Checks	
Outstanding ACH Payments	\$85,665.76
AP Outstanding Checks	\$187,288.64
Payroll Outstanding Checks	\$69,158.75
Balance per Bank	\$2,523,714.68

V.D. 2015-16 Fundraiser Requests - Southern Elementary**V.E. 2015-16 Fundraiser Requests - Northern Elementary****VI. Executive Session****VI.A. Per KRS 61.810(1)(f) Discussions which might lead to the appointment of an individual employee - Board Attorney**

Order #15-218 - Motion Passed: A motion to enter into Executive Session Per KRS 61.810(1)(f) - Discussions which might lead to the appointment of an individual employee - board attorney passed with a motion by Mr. Elmer Utz and a second by Dr. Shawn Nordheim.

VOTE: Griffin-Yes; Nordheim-Yes; Spence-Yes; Utz-Yes;
ABSENT: Bertram
MOTION CARRIED.

VII. Return from Executive Session

Order #15-219 - Motion Passed: A motion to return from Executive Session passed with a motion by Dr. Shawn Nordheim and a second by Ms. Cheri Griffin.

VOTE: Griffin-Yes; Nordheim-Yes; Spence-Yes; Utz-Yes;
ABSENT: Bertram
MOTION CARRIED.

VIII. Adjournment

Order #15-220 - Motion Passed: A motion to adjourn the meeting passed with a motion by Mr. Elmer Utz and a second by Ms. Cheri Griffin.

VOTE: Griffin-Yes; Nordheim-Yes; Spence-Yes; Utz-Yes;
ABSENT: Bertram
MOTION CARRIED.

Board Chairperson

Board Secretary