

**Pendleton County Schools  
Board of Education Regular Meeting  
April 18, 2013 7:00 PM  
Pendleton Co. High School Auditorium**

**Attendance Taken at 7:03 PM:**

Present Board Members:

Mr. Daryl Mullins  
Ms. Shawn Nordheim  
Mr. Mark Ross  
Mr. Tony Spence  
Dr. William Verax  
Superintendent Anthony Strong, Secretary

**Pendleton County Schools Mission**

Pendleton County Schools pledge is to meet the unique needs of our students through a culture of *Expectation, Engagement, and Continuous Growth* so every student is prepared for the 21<sup>st</sup> Century.

**I. Call to Order**

Chairman Mark Ross called the meeting to order.

**I.A. Approve Agenda**

**Order #9151 - Motion Passed:** Superintendent Strong's recommendation to approve the board meeting agenda passed with a motion by Dr. William Verax and a second by Mr. Daryl Mullins.

***VOTE:*** Mullins-Yes; Nordheim-Yes; Ross-Yes; Spence-Yes; Verax-Yes  
**MOTION CARRIED.**

**I.B. Pledge of Allegiance**

PHS FFA member, Sierra Pfefferman, led the Pledge of Allegiance.

**I.C. Mission Statement**

Zach Rogers, PHS FFA member, read the Mission Statement.

**I.D. Great News**

**DECA Regional Competition Winners**

Pendleton County DECA did very well at their Regional Competition in February at the University of Kentucky. Our DECA chapter won first place for Largest Regional Chapter Increase.

**Free Enterprise Basics**

Avery Washington	First Place
Zach Walters	Second Place

**Marketing**

CJ Osborne	Second Place
Austin Pyles	Fourth Place
Brady Purdy	Top Eight - Finalist

**Retailing Concepts**

Tyler Daugherty	First Place
Trevor Turner	Fourth Place

**Principles of Marketing**

Kaylin Wells	First Place
Lily Wang	Top Eight – Finalist
Hunter Wood	Top Eight – Finalist

**DECA State Competition**

Aaron Gibson	Marketing	Top Five
Zach Walters	Free Enterprise Basics	Second Place
Kaylin Wells	Principles of Marketing	Second Place
Lilly Wang	Principles of Marketing	2 <sup>nd</sup> Round Finalist
Hunter Wood	Principles of Marketing	2 <sup>nd</sup> Round Finalist

Pendleton County Chapter – 2<sup>nd</sup> Place Chapter Membership Award

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**TSA Regional Competition Winners**

Congratulations to PHS TSA on a successful regional competition in February.

Zach Covey – 1<sup>st</sup> place in Desktop Publishing

Ian West & Ben Sanning – 1<sup>st</sup> place in Music Production

Zach Covey & Josh Wright – 2<sup>nd</sup> place in Digital Video

Kimberly Styer, Alyssa Mounts, & Ben Sanning – 3<sup>rd</sup> place in Webmaster

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**FCCLA Regional & State Winners**

Congratulations to FCCLA STAR Events participants who placed at regional competition in February:

Abby Bex, Sarah Tackett, & Madison Dotson – 3<sup>rd</sup> place Illustrated Talk Sr.  
 Emily Whitney – 2<sup>nd</sup> place Recycle & Redesign Sr.  
 Kaylee Collins & Sidney Dietrich – 1<sup>st</sup> place Life Event Planning Jr.

The following FCCLA members received recognition at the state competition in March: Sidney Dietrich, Tanya Edwards, Kaylee Collins, Madison Dotson, Avery Washington and Megan Schack all were awarded their Power of One Degree. They will be recognized at FCCLA National Meeting in Nashville Tennessee this summer.

The following students were elected to the FCCLA Region 7 Executive Council for the 2013-2014 school year and will serve as officers to the regional association of FCCLA.

Ronica Hutchison – President  
 Madison Dotson – Vice President of STAR Events  
 Sarah Tackett – Vice President of Public Relations

Ronica Hutchison served at Region 7 First Vice President for the 2012-2013 school year

Our Chapter was awarded the Gold Honor Roll Award at the State Meeting.

Sidney Dietrich and Kaylee Collins competed in STAR Events at State Meeting in March and received Silver Honors.

**FBLA Regional Winners**

Congratulations to FBLA chapter members who placed at regional competition:

FBLA Parliamentary Procedure Team – Dakota Crouch, Luke Banfield, Collin Turner, Morgan Bay, & Nathan Wright – 1<sup>st</sup> place and will move on to state competition.

Dakota Crouch – highest score on Parliamentary Procedure exam & elected Region IV Parliamentarian.

**FFA Regional Winners**

Congratulations to the following regional winners:

FFA Parliamentary Procedure Team-Brennan Taylor, Lance Fisher, Elizabeth Eglian, Jackson Strong, Kelly Armour, Sabrina Sebastian, Mason Taylor, and Jordan Yelton – 2<sup>nd</sup> Place

Talent – 2<sup>nd</sup> Place – Caleb Browning, Jacob Feltner, Ian Tackett

Creed Speaking – Zach Rogers 1<sup>st</sup> Place

Katie Lawson – 2<sup>nd</sup> place Goat Impromptu

Sabrina Sebastian – 2<sup>nd</sup> place Swine Impromptu

Sierra Pfefferman – 2<sup>nd</sup> place Sheep Impromptu

Colton Pugh – 1<sup>st</sup> place Turf & Lawn Impromptu

Kelly Armour – Elected Northern Ky FFA Regional Reporter.

Regional Beef Quiz Bowl Contest - 3<sup>rd</sup> place team - Courtney Moore, Sierra Pfefferman, Kelly Armour, and Autumn Pugh.

### **2012-13 Conservation Art & Writing Contests Winners**

This year's topic for the Conservation Art & Writing Contests was "Kentucky Forest: Branching Out". There were 1036 Art entries and 443 Writing entries. Winners were selected from each of our four schools and then district winners were selected. Congratulations to the following county winners:

Art Contest – County Winners

1<sup>st</sup> Place Winter Duhamell SES

2<sup>nd</sup> Place Chad Atchley NES

3<sup>rd</sup> Place Haley Brooke Carr SES

4<sup>th</sup> Place Caroline Gruener NES

Writing Contest – County Winners

1<sup>st</sup> Place Courtney Moore PHS

2<sup>nd</sup> Place Will Redden PHS

3<sup>rd</sup> Place Maria Kordes SMS

4<sup>th</sup> Place MaKayla Reed PHS

### **Ms. Michele Crowley**

#### **2013 A. D. Albright Award**

Ms. Michele Crowley was recently honored at the Excellence in Education Banquet/Awards Program as the recipient of the 2013 A. D. Albright Award. This award, sponsored by the Northern Kentucky Education Council and the Education Alliance of Northern Kentucky, is given to an outstanding administrator and leader in education each year. Congratulations to Ms. Crowley.

### **I.E. Recess**

## **II. Instruction/Curriculum Report**

### **II.A. Assessment Update - J. Hubbard**

## **III. Communications**

### III.A. Audience Comments

### III.B. Board Member Comments

Shawn Nordheim

- Would like to commend “Showing Off Sharp” on a job well done.
- Good job on “Bye Bye Birdie”.

Daryl Mullins

- Good to see that our district has board member contact info on web.
- Observed MAP testing at NES this week.
- Attended SMS College/Career Ready Day.

Dr. Bill Verax

- Commended Ms. Jaimie Antrobus for having her students all at the meeting for recognition.

Mark Ross

- Congratulations to Ms. Crowley on her recent award.
- Congratulations to Mr. Hegyi and Ms. Pugh.
- Glad to see students attend when being recognized at board meetings.

### III.C. Superintendent Comments

Anthony Strong

- Great to be in the schools while they get ready for assessment.
- Good job “Showing off Sharp” and Evening of the Arts.
- NES & SES beginning new afternoon pick-up procedures to ensure safety.
- All the district phones were down last night, the band trip tour bus got stuck and had to be pulled out. This was an interesting day, to say the least.
- Have my first full day of doctoral program tomorrow.

### III.D. Personnel Actions

Last Name	First Name	Location	Position	Effective Date
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Hire				
Boyers	Brandi	DIST	Substitute School Nurse	4/8/2013
Crail	Melanie	DIST	Substitute School Nurse	4/8/2013
Enzweiler	Sarah	DIST	Substitute Teacher	4/8/2013
Hegyi	Mark	SES	Assitant Principal	4/9/2013
Jacob	Raven	DIST	Substitute Instructional Assistant	4/8/2013
Ockerman	Billie Jean	DIST	Substitute School Nurse	4/8/2013
Pugh	Laura	SES	Principal	2/25/2013
Redden	Nancy	DIST	Substitute School Nurse	4/8/2013
Schultz	Cara	DIST	Substitute Counselor	3/19/2013

Simon	Vicki	DIST	Substitute School Nurse	4/8/2013
Tackett	Jodi	DIST	Substitute School Nurse	4/8/2013
<b>Acknowledgement</b>				
<b>Resignation</b>				
Gruelle	Craig	DIST	Network Administrator	4/26/2013
Weber	Kim	DIST	Director of Special Education	6/30/2013

### **III.E. Written Communications & Reports**

#### **III.E.1. DPP Report**

#### **III.E.2. Transportation Monthly Trip Report**

#### **III.E.3. SBDM Minutes**

- NES 2/25/2013
- PHS 2/12/2013
- SES 2/26/2013

#### **III.E.4. FRYSC Reports**

- North FRYSC - April 2013
- South FRYSC – April 2013

#### **III.E.5. Public Relations Report**

#### **III.E.6. Maintenance Report**

#### **III.E.7. KSBA Board Member In-Service Training Report**

#### **III.E.8. Adopt a School**

#### **III.E.9. Procedure Revision of 09.2211 AP.21 - Physical Restraint**

#### **III.E.10. Procedure Revision 09.14 AP.232 - Release of Records to State Child Welfare Agency**

#### **III.E.11. Final Staffing Allocations 2013-14**

### **IV. Action Agenda**

#### **IV.A. Approval of Amended 2012-13 Calendar**

**Order #9152 - Motion Passed:** Superintendent Strong's recommendation to accept the revised 2012-13 district calendar passed with a motion by Ms. Shawn Nordheim and a second by Mr. Daryl Mullins.

**VOTE:** Mullins-Yes; Nordheim-Yes; Ross-Yes; Spence-Yes; Verax-Yes  
**MOTION CARRIED.**

#### **IV.B. District Section 7 Staffing Requests**

**Order #9153 - Motion Passed:** Superintendent Strong's recommendation to approve the Section 7 staffing requests passed with a motion by Dr. William Verax and a second by Mr. Tony Spence.

**VOTE:** Mullins-Yes; Nordheim-Yes; Ross-Yes; Spence-Yes; Verax-Yes  
**MOTION CARRIED.**

#### **IV.C. Cooperative Agreement between BOE/Recreation Commission/City of Falmouth/Fiscal Court**

**Order #9154 - Motion Passed:** Superintendent Strong's recommendation to approve the agreement between the Board of Education, Pendleton Co. Fiscal Court, City of Falmouth, & the Recreation Commission, pending approval from other agencies, passed with a motion by Ms. Shawn Nordheim and a second by Dr. William Verax.

**VOTE:** Mullins-Yes; Nordheim-Yes; Ross-Yes; Spence-Yes; Verax-Yes  
**MOTION CARRIED.**

#### **IV.D. Policy 09.2212 - Use of Physical Restraint/Seclusion (2nd Reading)**

**Order #9155 - Motion Passed:** Superintendent Strong's recommendation to approve the 2nd reading of Policy 09.2212 - Use of Physical Restraint/Seclusion passed with a motion by Mr. Daryl Mullins and a second by Ms. Shawn Nordheim.

**VOTE:** Mullins-Yes; Nordheim-Yes; Ross-Yes; Spence-Yes; Verax-Yes  
**MOTION CARRIED.**

#### **IV.E. Approval of Public Hearing Report**

**Order #9156 - Motion Passed:** Superintendent Strong's recommendation to approve the Facilities Plan Public Hearing Report passed with a motion by Mr. Tony Spence and a second by Mr. Mark Ross.

**VOTE:** Mullins-Yes; Nordheim-Yes; Ross-Yes; Spence-Yes; Verax-Yes  
**MOTION CARRIED.**

#### IV.F. Approval of Summer Food Service Program

**Order #9157 - Motion Passed:** Superintendent Strong's recommendation to approve the summer feeding program passed with a motion by Dr. William Verax and a second by Mr. Daryl Mullins.

**VOTE:** *Mullins-Yes; Nordheim-Yes; Ross-Yes; Spence-Yes; Verax-Yes*  
**MOTION CARRIED.**

#### V. Consent Agenda

**Order #9158 - Motion Passed:** Superintendent Strong's recommendation to approve Consent Agenda items, including Audit Contract-KDE, passed with a motion by Dr. William Verax and a second by Ms. Shawn Nordheim.

**VOTE:** *Mullins-Yes; Nordheim-Yes; Ross-Yes; Spence-Yes; Verax-Yes*  
**MOTION CARRIED.**

#### V.A. Board Meeting Minutes

— Board Meeting Minutes 3/21/2013

#### V.B. Orders of the Treasurer

#### V.C. Treasurer' Report

March, 2013

Balances per MUNIS	Balance Sheet Balance
Fund 1 - General Fund	\$4,461,030.66
Fund 2 - Special Projects	\$71,752.07
Fund 310 - Capital Outlay	\$294,496.90
Fund 320 - Building Fund	\$872,266.87
Fund 360 - Construction Fund	\$49,864.00
Fund 51 - Food Service	\$391,550.13
Fund 52 - After School Care	\$19,089.02
Fund 54 - Adult Education	\$2,363.39
<b>Total General Checking in MUNIS</b>	<b>\$6,162,413.04</b>
<b>Ending Monthly Bank Balance</b>	<b>\$6,454,025.60</b>
<b>Minus Outstanding Checks</b>	
Outstanding ACH Payments	\$104,354.36
AP Outstanding Checkes	\$73,904.37
Payroll and Vendor (6101) Outstanding Checks	\$113,353.83
<b>Balance per Bank</b>	<b>\$6,162,413.04</b>



#### **V.D. Leave of Absence Requests**

Carol Sebastian- NES Instructional Assistant I - The request for intermittent leave of absence will begin approximately 12/10/2013 and will end approximately the end of the school year.

Paul Ballinger – DSS Bus Driver - The request for leave of absence will begin approximately 2/11/2013 will end approximately the end of the school year.

Megan Maddy – SES Special Education Teacher – The request for leave of absence was for intermittent leave beginning in January 2012 to January 2013. This was an oversight due to changes in the finance/HR department in early January and is being corrected to reflect this for the Board of Education members.

**A request for Leave of Absence without Pay was received from the following:**

Monica Wilson – NES Cafeteria - The request for extended leave of absence will begin 3/18/2013 through approximately the end of the school year.

Virgil Rarriek – SMS Custodial Supervisor - The request for leave of absence will begin 04/09/2013 through approximately 04/26/2013.

#### **V.E. Diploma Signature Requests**

Special requests were made for board members, other than the chairman, to sign several diplomas.

#### **V.F. Transportation Waiver for Summer Activities**

A request for a transportation waiver was made for all summer athletic events that are only one-day activities, including but not limited to scrimmages, one-day camps, or clinics, parents providing transportation continues to allow the athletic department to move to a position of self-sufficiency.

Any camps that would require overnight stay, bus transportation would be provided to help in supervision of athletes during the overnight stay.

#### **V.G. 2013 Seahawk Classic Tournament - Hilton Head**

Ladycat and Wildcat Varsity Basketball Teams have been invited to participate in the Omni Oceanfront Resort Seahawk Holiday Classic in Hilton Head on Friday, December 21<sup>st</sup>- Sunday, December 23<sup>rd</sup>. They will travel to Hilton Head on Thursday, December 22<sup>nd</sup> and from Hilton Head after games on Sunday, December 23<sup>rd</sup>.

#### **V.H. Project Grad Donation Request**

The district approved a contribution of \$750 to PHS Project Grad and noted efforts would be made to make this donation on an annual basis.

#### **V.I. Fundraiser Request - SES Spring Fling**

#### **V.J. Audit Contract - KDE**

**VI. Executive Session - KRS 61.810(1)(c) Proposed or pending litigation**

**Order #9159 - Motion Passed:** A motion to enter into Executive Session as stated in KRS 61.810(1)(c) Proposed or pending litigation passed with a motion by Mr. Daryl Mullins and a second by Mr. Mark Ross.

**VOTE:** Mullins-Yes; Nordheim-Yes; Ross-Yes; Spence-Yes; Verax-Yes  
**MOTION CARRIED.**

**VII. Return from Executive Session**

**Order #9160 - Motion Passed:** A motion to return from Executive Session passed with a motion by Dr. William Verax and a second by Ms. Shawn Nordheim.

**VOTE:** Mullins-Yes; Nordheim-Yes; Ross-Yes; Spence-Yes; Verax-Yes  
**MOTION CARRIED.**

**VIII. Adjournment**

**Order #9161 - Motion Passed:** A motion to adjourn the meeting passed with a motion by Dr. William Verax and a second by Mr. Daryl Mullins.

**VOTE:** Mullins-Yes; Nordheim-Yes; Ross-Yes; Spence-Yes; Verax-Yes  
**MOTION CARRIED.**

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Chairperson

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Superintendent