

**Pendleton County Schools  
Board of Education Regular Meeting  
April 17, 2014 7:00 PM  
Sharp Middle School - District Training room**

**Attendance Taken at 7:00 PM:**

Present Board Members:

Mr. Daryl Mullins  
Ms. Shawn Nordheim  
Mr. Mark Ross  
Mr. Tony Spence  
Dr. William Verax

**Pendleton County Schools Mission**

Pendleton County Schools pledge is to meet the unique needs of our students through a culture of *Expectation, Engagement, and Continuous Growth* so every student is prepared for the 21<sup>st</sup> Century.

**I. Call to Order**

Chairman Mark Ross called the meeting to order.

**I.A. Approve Agenda**

**Order #9350 - Motion Passed:** Superintendent Strong's recommendation to approve the agenda passed with a motion by Dr. William Verax and a second by Ms. Shawn Nordheim.

***VOTE:*** Mullins-Yes; Nordheim-Yes; Ross-Yes; Spence-Yes; Verax-Yes  
***MOTION CARRIED.***

**I.B. Pledge of Allegiance**

PHS FFA Member, Zach Rogers, led the group in the Pledge of Allegiance.

**I.C. Mission Statement**

Elizabeth Steele, PHS Cheerleader, read the mission statement.

**I.D. Moment of Silence**

**I.E. School Presentation - Pendleton High School**

Mr. Tony Dietrich, Principal

## I.F. Great News

Congratulations to Ms. Ronica Hutchison who received one of only two Student Leadership Awards in the Northern Ky region. Ronica received her award at the Excellence in Education Awards Banquet recently.

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### **KJHS** (Michelle Lustenberg-Sponsor)

Congratulations to the seven 7 PCHS and 3 Sharp Middle School's Kentucky Junior History Society members who qualify for state.

Sharp students **Cullen Beard, Luke Nordheim, and Max Nordheim** advanced to state for their documentary titled, "POW: A Paradox of Rights and Responsibilities".

PCHS students **Carson Delk and Evan Hartzel** advanced to state for their exhibit titled, "Smoke Stack Lightning". **Holley Hart, Andrew Hicks, Seth Longworth, Gracie Lustenberg, and Morgan McKinney** advanced for their performance titled, "The First Amendment on Trial".

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### **FCCLA – PHS** (Brandi Thayer & Connie Bowling-Sponsors)

Pendleton High School FCCLA was very successful at regionals.

Elected Regional Officers for 2013-2014 school year:

- **Ronica Hutchison** – President
- **Madison Dotson** – Vice President of STAR Events

Family & Consumer Sciences Knowledge Bowl @ National Cluster Meeting – Top 10 Team - **Madison Dotson, Kaitlin Smith, Tanya Edwards, Michaela Pittman & Megan Schack**

Regional STAR Events 1<sup>st</sup> Place Winners– went on to compete at state in March **Madison Dotson, Kaitlin Smith & Tanya Edwards** – Focus on Children Senior Division

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### **FCCLA – SMS** (Cindy Cummins-Sponsor)

Congratulations to Sharp Middle School's FCCLA Chapter for their success at Regional and State Competition.

- **Kitrina Justus, Kathryn Justus, and Rachel Justus** - 1<sup>st</sup> place at Regionals and 1<sup>st</sup> place at State
- **Kinley Childers** – 1<sup>st</sup> place at Regionals
- **Emilee Ammerman** – 1<sup>st</sup> place at Regionals and 3<sup>rd</sup> place at State

- **Kennedy Pugh** – 1<sup>st</sup> place at Regionals and 3<sup>rd</sup> place at State
  - **Alyssa Bayless, Becky Laber** – 1<sup>st</sup> place at Regionals and 2<sup>nd</sup> place at State
  - **Alex Tillet, Haley Niehaus, Andrew Peterson** – 1<sup>st</sup> place at Regionals and 3<sup>rd</sup> place at State
  - **Briegh Soto, Michael W Smith, and Cassidy Adkins** – 2<sup>nd</sup> place at Regionals
  - Power of One Recipients at State: **Josephine Navarro, Kathryn Justus, Alyssa Bayless, Katherine Turner, Michael W Smith, Abigail Winston**
  - **Michael W. Smith** – 2<sup>nd</sup> place in the Creed Contest at the National Cluster Meeting
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#### **DECA – PHS** (Tony Hoess-Sponsor)

Congratulations to the following students at DECA Regionals:

- **Lilly Wang** – 1<sup>st</sup> place Entrepreneurship
  - **C.J. Osborne** – 3<sup>rd</sup> place Free Enterprise
  - **Lilly Wang** was elected 2014-15 Regional Vice-President
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#### **FBLA – PHS** (Jennifer Harmeyer-Sponsor)

Congratulations to the following FBLA members who placed at the regional competition and advance on to state competition this month:

- **Morgan Bay, Dakota Crouch, Collin Turner, Max Dewald, and Luke Banfield** - 1<sup>st</sup> in Parliamentary Procedure
- **Dakota Crouch** received the Charles W. Young Parliamentary Procedure award for receiving the highest score on the written exam
- **Hailey Wiggins and Allison Lenox** - 1<sup>st</sup> in Digital Design and Promotion
- **Kaylin Wells** - 2<sup>nd</sup> in Job Interview
- **Melanie Mullins and Bailey Wanstrath** - 1<sup>st</sup> in Local Chapter Nametag Design
- **MacKenzie Moore** - 2<sup>nd</sup> in FBLA Principles and Procedures
- **Kelly Armour** - 1<sup>st</sup> in Agribusiness
- **Mackenzie Moore** - elected as FBLA Region 4 President.

At State Competition!!!

- **Morgan Bay, Dakota Crouch, Collin Turner, Max Dewald, and Luke Banfield** - 2<sup>nd</sup> in Parliamentary Procedure at State and qualified for National Competition in Nashville TN.
  - **Mackenzie Moore** – 4<sup>th</sup> Place in FBLA Principals and Procedures.
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**FFA-PHS** (Jaimie Antrobus-Sponsor)

Pendleton County High School was well represented at the Northern Kentucky Regional FFA Competition. They competed against 11 other local high school chapters and were very successful.

- Chapter Meeting Team- 1st Place. This team was made up of the following members: **Kelly Armour, Missy Combs, Mason Taylor, Shannon Carey, Dylan Fields, Zach Rogers, Ian Tackett, Clay Thompson, Caleb Browning, Dakota Barnes**
- Talent- 1st Place - Bluegrass Band - **Caleb Browning, Derek Taylor, Carson Delk, Ian Tackett, Bethany Lemming**
- **Courtney Moore** - AIC 1st Place
- **Derek Taylor** - Creed Contest 1st Place

## Regional Impromptu Speaking Contests

- Greenhouse-**Zach Rogers**-1st Place
- Nursery and Landscape- **Doug Eglian**-1st Place
- Beef- **Courtney Moore**-2nd Place
- Sheep- **Sierra Pfefferman**-1st Place
- Floral Design- **Cheyenne Egbring**-1st Place
- Equine- **Kelly Armour**-1st Place
- Turf/Lawn- **Colton Pugh**-2nd Place

Congratulations to Pendleton County FFA on their win at Northern Ky Region Quiz bowl. They placed first in the region in the “Small Animal Quiz Contest” and 3<sup>rd</sup> place in “Beef Quiz Bowl Contest”. The team consisted of **Kelly Armour, Colton Pugh, Shannon Carey, and Autumn Pugh. Shannon Carey** was the highest scoring individual in the entire region.

## Supervised Agriculture Experience Programs:

- **Mason Taylor** received 1st in the region with his Turfgrass Management Entrepreneurship project.
- **Kelly Armour** placed 1st in the region with her Equine Entrepreneurship project and 2nd with her Equine Placement project.

Ms. Sierra Pfefferman was elected 2014-15 Northern Kentucky Regional Sentinel. Congratulations to Sierra!

**On April 17....** FFA was at UK Field Day (a state level contest)... 1283 students competing. PC took 34 FFA members.

Land Judging won first place. **Colton Pugh, Michael Pugh, Caleb Browning, Jarrett Mulloy. Also, Caleb Browning** was the top high individual out of all competitors.

Our agronomy team won second place. **Zach Rogers, Hagen Gray, Mason Taylor, and Doug Eglan.**

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**Athletics – PHS** (Girls BB Coach-Scott Collins; Boys BB Interim Coach-Keaton Belcher; Cheerleader Coaches-Kelly Carlisle, Bradie Griffin, Samantha Steffen, Ashley Hutchison)

Congratulations to **Lance Jones** who was selected to the 38th District Boys Basketball All-Tournament team and was also named All-10th Region Honorable Mention.

Congratulations to **Isabella Hall** who was selected to the 38<sup>th</sup> District Girls Basketball All-Tournament Team.

Congratulations to the following cheerleaders who were 10th Region Co-ed Champs and 7th in state: **Grace Beebe, Molly Burgemeier, Brianna Cain, Delaney Childers, Lilie Heringer, Cheyenne Hurston, Taylor Jordan, Kyla Moreland, Carlee Peters, Christopher Smith, Dakota Spencer, Elizabeth Steele, Kaven Stockton, Madison Sydnor, Eric Unthank, Kaylin Wells.**

Congratulations to the following cheerleaders on their 1<sup>st</sup> place at NKCCA Stunt Group: **Grace Beebe, Molly Burgemeir, Kyla Moreland, Delaney Childers.** All of these young ladies received NKCCA Academic Awards as well.

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Congratulations to former Ladycat Basketball Coach and current District Athletic Director, **Keith Smith**, was inducted into the 10th Region Girls Basketball Coaches Hall of Fame.

### **I.G. Recess**

## **II. Instruction/Curriculum Report**

### **II.A. Instructional Rounds Process**

Teaching & Learning gave a presentation on our Instruction Rounds process. They explained two primary goals of the rounds process: Rounds build skills of educators by coming to a common understanding of effective practice and how to support it; Rounds support instructional improvement at the host site (school or district) by providing recommendations for the next level of work.

## **III. Communications**

### **III.A. Audience Comments**

Ray Chiles, SES Custodian, and Ken Allender, NES Custodian, both spoke to the board regarding potential outsourcing of custodial services.

### III.B. Board Member Comments

#### Shawn Nordheim

- Thanked Ray and Ken for their words and being a part of the school district.

#### Tony Spence

- Noted that he was very impressed with the number of student accomplishments circling the room.

#### Daryl Mullins

- Good feeling to see the number of accomplishments
- Enjoyed attending the GT Conference and would like to see more emphasis put into the Gifted/Talented Program.

### III.C. Superintendent Comments

#### Superintendent Anthony Strong

- Congratulated the Great News students and the sponsors/coaches.
- Appreciated Ray and Ken's comments and agrees, sometimes it's not about the money, it's what is best for kids.

### III.D. Personnel Actions

Last Name	First Name	Location	Position	Effective Date
<b>Hire</b>				
Wiggins	Lisa	DIST	Substitute Instructional Assistant	4/1/2014
Beetem	Amanda	DIST	Coach - Assistant - PHS	4/3/2014
<b>Resign</b>				
Robbins	Dustin	NES	Custodian	4/15/2014
Edwards	Lisa	SES	Instructional Assistant	4/18/2014
<b>Retire</b>				
Orr	Lynn		Teacher	06/31/2014

### III.E. Written Communications & Reports

#### III.E.1. DPP Report

#### III.E.2. Transportation Monthly Trip Report

**III.E.3. SBDM Minutes**

- NES February 24, 2014
- PHS February 11, 2014
- PHS March 11, 2014
- SES February 25, 2014
- SMS March 13, 2014

**III.E.4. FRYSC Reports**

- FRYSC – North
- FRYSC - South

**III.E.5. Public Relations Report****III.E.6. Maintenance Report****III.E.7. KSBA Board Member In-Service Training Report****III.E.8. Final SBDM Staffing/Instructional Allocations 2014-15****III.F. Discussion Topics****III.F.1. Custodial Outsourcing**

Mr. Strong distributed bid information on custodial outsourcing. After lengthy discussion, Mr. Strong recommended not pursuing this any further.

**III.F.2. 2014-15 District Calendar**

The 2014-15 district calendar will go unchanged as previously approved.

**III.F.3. Out-of-Attendance Area/District Transportation Request**

**Order #9351 - Motion Failed:** A motion to allow Pendleton Co. Schools to pick up pre-school students from Plum Creek Daycare in Campbell County and the daycare be responsible for the transportation cost failed with a motion by Dr. William Verax and a second by Ms. Shawn Nordheim.

***VOTE:*** Mullins-No; Nordheim-Yes; Ross-No; Spence-No; Verax-Yes  
***MOTION CARRIED.***

**IV. Action Agenda****IV.A. Purchase of Pearson Envision Math Series for Northern Elementary and Southern Elementary**

**Order #9352 - Motion Passed:** Superintendent Strong's recommendation to purchase the Pearson Envision math series for the two elementary schools passed with a motion by Dr. William Verax and a second by Mr. Daryl Mullins.

**VOTE:** Mullins-Yes; Nordheim-Yes; Ross-Yes; Spence-Yes; Verax-Yes  
**MOTION CARRIED.**

#### **IV.B. Purchase of SpringBoard Language Arts series for SMS/PHS**

**Order #9353 - Motion Passed:** Superintendent Strong's recommendation to approve the purchase of the SpringBoard LA series for Sharp Middle School and Pendleton County High School passed with a motion by Mr. Daryl Mullins and a second by Ms. Shawn Nordheim.

**VOTE:** Mullins-Yes; Nordheim-Yes; Ross-Yes; Spence-Yes; Verax-Yes  
**MOTION CARRIED.**

#### **IV.C. Yearbook Agreement 2014-15**

**Order #9354 - Motion Passed:** Superintendent Strong's recommendation to approve the 2014-15 yearbook contract with Herff Jones Company for 320 copies of a 200-page color book totaling \$15,175.36 with added opt-out language passed with a motion by Dr. William Verax and a second by Ms. Shawn Nordheim.

**VOTE:** Mullins-Yes; Nordheim-Yes; Ross-Yes; Spence-Yes; Verax-Yes  
**MOTION CARRIED.**

#### **IV.D. District Section 7 Staffing Requests**

**Order #9355 - Motion Passed:** Superintendent Strong's recommendation to approve the District's Section Seven Staffing Requests for 2014-15, in addition adding a position to strengthen current Gifted/Talented program for 14-15 as requested by board, passed with a motion by Dr. William Verax and a second by Mr. Daryl Mullins.

**VOTE:** Mullins-Yes; Nordheim-Yes; Ross-Yes; Spence-Yes; Verax-Yes  
**MOTION CARRIED.**

#### **IV.E. Creation of Position/Approval Job Description**

**Order #9356 - Motion Passed:** Superintendent Strong's recommendation to approve the job description of a school psychologist and the creation of the position passed with a motion by Mr. Daryl Mullins and a second by Mr. Mark Ross.

**VOTE:** Mullins-Yes; Nordheim-Yes; Ross-Yes; Spence-Yes; Verax-Yes  
**MOTION CARRIED.**

#### **IV.F. Approval of Amended 2013-14 District Calendar**



**Order #9357 - Motion Passed:** Superintendent Strong's recommendation to approve the revision of the 2013-14 district calendar passed with a motion by Mr. Tony Spence and a second by Ms. Shawn Nordheim.

***VOTE:*** Mullins-Yes; Nordheim-Yes; Ross-Yes; Spence-Yes; Verax-Yes  
***MOTION CARRIED.***

#### **IV.G. Approval of Summer Food Service Program**

**Order #9358 - Motion Passed:** Superintendent Strong's recommendation to approve the 2014 Summer Feeding Program passed with a motion by Ms. Shawn Nordheim and a second by Mr. Tony Spence.

***VOTE:*** Mullins-Yes; Nordheim-Yes; Ross-Yes; Spence-Yes; Verax-Yes  
***MOTION CARRIED.***

#### **IV.H. Cooperative Agreement between BOE/Recreation Commission/City of Falmouth/Pendleton County Fiscal Court**

**Order #9359 - Motion Passed:** Superintendent Strong's recommendation to approve the annual agreement between the BOE/Recreation Commission/City of Falmouth/Pendleton Fiscal Court passed with a motion by Dr. William Verax and a second by Mr. Daryl Mullins.

***VOTE:*** Mullins-Yes; Nordheim-Yes; Ross-Yes; Spence-Yes; Verax-Yes  
***MOTION CARRIED.***

#### **IV.I. Approval of Fiber Contract**

**Order #9360 - Motion Passed:** Superintendent Strong's recommendation to approve the Fiber Contract for five years with opt-out language added passed with a motion by Dr. William Verax and a second by Mr. Tony Spence.

***VOTE:*** Mullins-Yes; Nordheim-Yes; Ross-Yes; Spence-Yes; Verax-Yes  
***MOTION CARRIED.***

#### **IV.J. Debra-Kuempel Preventive Maintenance Contract**

**Order #9361 - Motion Passed:** Superintendent Strong's recommendation to approve a preventive maintenance contract with Debra-Kuempel passed with a motion by Dr. William Verax and a second by Mr. Daryl Mullins.

***VOTE:*** Mullins-Yes; Nordheim-Yes; Ross-Yes; Spence-Yes; Verax-Yes  
***MOTION CARRIED.***

#### **IV.K. Policy 01.1 Legal Status of the Board (Student Representative) - Second Reading**

**Order #9362 - Motion Passed:** Superintendent Strong's recommendation to approve the second reading of the revised policy 01.1 approving the addition of a student representative on the board passed with a motion by Ms. Shawn Nordheim and a second by Mr. Daryl Mullins.

***VOTE:*** Mullins-Yes; Nordheim-Yes; Ross-No; Spence-Yes; Verax-No  
**MOTION CARRIED.**

#### **IV.L. Code of Ethical Conduct for Local School Board Members Approval**

**Order #9363 - Motion Passed:** Mr. Strong's recommendation to remove the word school board and approve the second reading of the Code of Ethics for board members passed with a motion by Mr. Tony Spence and a second by Mr. Daryl Mullins.

***VOTE:*** Mullins-Yes; Nordheim-Yes; Ross-Yes; Spence-Yes; Verax-No  
**MOTION CARRIED.**

#### **V. Consent Agenda**

**Order #9364 - Motion Passed:** Superintendent Strong's recommendation to approve Consent Agenda Items A-F passed with a motion by Mr. Daryl Mullins and a second by Mr. Mark Ross.

***VOTE:*** Mullins-Yes; Nordheim-Yes; Ross-Yes; Spence-Yes; Verax-Yes  
**MOTION CARRIED.**

##### **V.A. Board Meeting Minutes**

##### **V.B. Orders of the Treasurer**

##### **V.C. Treasurer' Report**

<b>Balances per MUNIS</b>	<b>Balance Sheet Balance</b>
Fund 1 - General Fund	\$2,313,150.51
Fund 2 - Special Projects	\$18,918.88
Fund 310 - Capital Outlay	\$291,096.90
Fund 320 - Building Fund	\$1,768,836.83
Fund 360 - Construction Fund	\$45,641.13
Fund 400 - Bond Indebtedness	\$864,946.59
Fund 51 - Food Service	\$302,130.44
Fund 52 - After School Care	\$9,962.93
Fund 54 - Adult Education	\$1,590.88
<b>Total General Checking in MUNIS</b>	<b>\$5,616,275.09</b>
<b>Ending Monthly Bank Balance</b>	<b>\$5,136,827.94</b>
<b>Plus Restricted Debt Service</b>	<b>\$645,014.41</b>
<b>Minus Outstanding Checks</b>	
Outstanding ACH Payments	\$22,964.55
AP Outstanding Checks	\$37,851.59
Payroll Outstanding Checks	\$104,751.12
<b>Balance per Bank</b>	<b>\$5,616,275.09</b>

#### **V.D. FMLA Leave Requests**

- Chris Beckett – BOE Technology - The request for leave of absence will begin approximately 04/08/2014 and will end approximately 05/05/2014.

#### **V.E. Diploma Signature Requests**

#### **V.F. Project Grad Donation Request**

The board again approved a contribution of \$750 to PHS Project Grad.

### **VI. Executive Session per KRS 61.810(1)(b)- Future Purchase or Sale of Real Property**

**Order #9365 - Motion Passed:** A motion to enter into Executive Session per KRS 61.810(1)(b)- Future Purchase or Sale of Real Property passed with a motion by Mr. Tony Spence and a second by Dr. William Verax.

***VOTE:*** Mullins-Yes; Nordheim-Yes; Ross-Yes; Spence-Yes; Verax-Yes  
**MOTION CARRIED.**

**VII. Return from Executive Session**

**Order #9366 - Motion Passed:** A motion to return from Executive Session passed with a motion by Dr. William Verax and a second by Mr. Tony Spence.

***VOTE:*** Mullins-Yes; Nordheim-Yes; Ross-Yes; Spence-Yes; Verax-Yes  
***MOTION CARRIED.***

Chairman Ross announced no actions were taken.

**VIII. Adjournment**

**Order #9367 - Motion Passed:** A motion to adjourn the meeting passed with a motion by Dr. William Verax and a second by Mr. Tony Spence.

***VOTE:*** Mullins-Yes; Nordheim-Yes; Ross-Yes; Spence-Yes; Verax-Yes  
***MOTION CARRIED.***

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Chairperson

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Superintendent