

**Pendleton County Schools  
Board of Education Regular Meeting  
March 21, 2013 7:00 PM  
Pendleton Co. High School Auditorium**

**Attendance Taken at 7:02 PM:**

Those in Attendance:

Mr. Daryl Mullins  
Ms. Shawn Nordheim  
Mr. Mark Ross  
Mr. Tony Spence  
Dr. William Verax  
Superintendent Anthony Strong

**Pendleton County Schools Mission**

Pendleton County Schools pledge is to meet the unique needs of our students through a culture of *Expectation, Engagement, and Continuous Growth* so every student is prepared for the 21<sup>st</sup> Century.

**I. Call to Order**

Chairman Mark Ross called the meeting to order.

**I.A. Approve Agenda**

**Order #9140 - Motion Passed:** Superintendent Strong's recommendation to approve the board meeting agenda passed with a motion by Mr. Tony Spence and a second by Mr. Daryl Mullins.

***VOTE:*** Mullins-Yes; Nordheim-Yes; Ross-Yes; Spence-Yes; Verax-Yes  
***MOTION CARRIED.***

**I.B. Pledge of Allegiance**

The senior CheerCats led the Pledge of Allegiance.

**I.C. Mission Statement**

PHS senior, Madison Logan, read the Mission Statement.

## **I.D. Great News**

### **I.D.1. NKEA Teacher of the Year - Ms. Cayeann Cowan**

Congratulations to Ms. Cayeann Cowan, SMS teacher, who was named NKEA Teacher of the Year. Ms. Cowan received a personalized glass trophy, a \$500 check, and also a plaque engraved plaque that will remain in the KEA-Northern Kentucky Office in Hebron, containing the name of future winners.

### **I.D.2. Winter Athletes Recognition**

Congratulations to PHS Wildcat seniors, Ethan Moore & Mason Monroe. Ethan Moore was named 10th Region Team Boys Basketball Honorable Mention & All 38<sup>th</sup>-District Boys Basketball Tournament Team. Mason Monroe was named to the All 10th Region Boys Basketball Team, an invitee for KY/IN Team Tryouts, & the 2nd All-Time PHS scorer - 2128 points.

The PHS CheerCats was recognized and honored for their Regional Championship & finishing 4th in State Competition. Members of the squad include:

Hannah Ammerman  
 Brittany Baumgartner - 10th Region KHSAA Scholarship Winner  
 Brianna Cain  
 Bailey Childers - NKCCA Scholarship Recipient  
 Kyndal Hundley  
 Megan Lee  
 Madison Logan  
 Carlee Peters  
 Katlyn Rogers  
 Madison Steele  
 Victoria Wanstrath  
 Kaylin Wells  
 Jennifer Walton

Congratulations to the PHS Ladycat Basketball team on their successful season and bringing home the 38<sup>th</sup> District Championship.

Amberlee Blackaby  
 Bradi Boden - 38th Girls Basketball District MVP, All 10th Region Girls Basketball  
 Honorable Mention, All Girls Basketball 10th Region Tournament team  
 Raven Bruin  
 Jennifer Dixon  
 Victoria Fitzpatrick  
 Isabella Hall  
 Heather Jolley - All 10th Region Girls Basketball Honorable Mention, KABC East/West  
 Team Selectee  
 McKayla Manor - All 38th District Girls Basketball Tournament Team  
 Brandon Mason

Taylor McClanahan  
 Margaret Miles  
 Catlyne Nuckels  
 Bailey Wanstrath  
 Ashten Wolfe - All 38th District Girls Basketball Tournament Team

### **I.E. Recess**

## **II. Instruction/Curriculum Report**

### **II.A. Technology Committee Report**

### **II.B. Early College - ASPIRE U @ PCHS**

## **III. Communications**

### **III.A. Audience Comments**

### **III.B. Board Member Comments**

Ms. Shawn Nordheim

- Glad to be back home from her recent trip to Finland and would love to set up a date to share her Finland education experience with the board.

Bro. Daryl Mullins

- Liked seeing PCS in the Cincinnati Enquirer for receiving the NKU Grant.
- Watched the recent state auditor news conference and felt good about where our district is at the time

Dr. Bill Verax

- Commended the Technology Committee on a good job. Recently attended the annual meeting and saw good things happening and like seeing the students on the committee.

### **III.C. Superintendent Comments**

- Congratulations to Ms. Cowan and the Winter Sports Athletes.
- Will be sharing Legislative updates in April.
- In December, the Education Accountability and Assessment Review Subcommittee of the Kentucky General Assembly directed the Office of Education Accountability to study superintendent employment issues. The purpose of the study is to inform the legislature on the current status of superintendent salaries and benefits, along with other issues related to their employment. OEA requested documents were submitted. Commended staff on good record-keeping.

### **III.D. Architect Report**

### III.E. Personnel Actions

| Last Name         | First Name | Location | Position  | Effective Date |
|-------------------|------------|----------|---|----------------|
| <b>Hire</b>       |            |          |   |                |
| Detisch           | Sean       | DIST     | Substitute Teacher                                    | 3/13/2013      |
| Hertzenberg       | Lynlee     | DIST     | Substitute Teacher                                    | 3/11/2013      |
| Melton            | Robert     | PHS      | Substitute Career Planner                             | 3/4/2013       |
| Miller            | Karen      | DIST     | Substitute Teacher/Substitute Instructional Assistant | 3/14/2013      |
| Peluso            | Angela     | DIST     | Substitute Teacher                                    | 3/14/2013      |
| Sauerbeck         | Brian      | DIST     | Substitute Teacher                                    | 2/21/2013      |
| Stevens           | Stephanie  | DIST     | Substitute Instructional Assistant                    | 3/13/2013      |
| Wrobleski         | Danielle   | DSS      | Bus Driver  | 3/18/2013      |
| <b>Retirement</b> |            |          |   |                |
| Webster           | Carmen     | DSS      | Bus Driver  | 7/1/2013       |

### III.F. Written Communications & Reports

#### III.F.1. DPP Report

#### III.F.2. Transportation Monthly Trip Report

#### III.F.3. SBDM Minutes

- Southern Elementary 1/22/2013 (Special Meeting)
- Southern Elementary 2/18/2013 (Special Meeting)
- Sharp Middle 2/19/2013

#### III.F.4. FRYSC Reports

- FRYSC North – March 2013
- FRYSC South – March 2013

#### III.F.5. Public Relations Report

#### III.F.6. PCS School Board - 2012 KSBA ASAP Award

#### III.F.7. Maintenance Report

#### III.F.8. Policy 09.2212 - Use of Physical Restraint/Seclusion (First Reading)

### IV. Discussion Topics

**IV.A. Board Policy - Tobacco****IV.B. Board Policy - Facility Usage****IV.C. Budget 2013-14****V. Action Agenda****V.A. 2013 Audit Services**

**Order #9141 - Motion Passed:** Superintendent Strong's recommendation to approve Ms. Denise Keene for the 2013 audit services passed with a motion by Dr. William Verax and a second by Mr. Daryl Mullins.

***VOTE:*** Mullins-Yes; Nordheim-Yes; Ross-Yes; Spence-Yes; Verax-Yes  
**MOTION CARRIED.**

**V.B. PHS Class of 2013 Graduation Date**

**Order #9142 - Motion Passed:** Superintendent Strong's recommendation to give authority to Mr. Dietrich and the Superintendent to set the graduation date passed with a motion by Mr. Tony Spence and a second by Ms. Shawn Nordheim.

***VOTE:*** Mullins-Yes; Nordheim-Yes; Ross-Yes; Spence-Yes; Verax-Yes  
**MOTION CARRIED.**

**V.C. Approval of Professional Growth and Effectiveness System (PGES)**

**Order #9143 - Motion Passed:** Superintendent Strong's recommendation to approve the Professional Growth & Effective System (PGES) passed with a motion by Mr. Daryl Mullins and a second by Mr. Mark Ross.

***VOTE:*** Mullins-Yes; Nordheim-Yes; Ross-Yes; Spence-Yes; Verax-Yes  
**MOTION CARRIED.**

**V.D. Fire Protection Bid**

**Order #9144 - Motion Passed:** Superintendent Strong's recommendation to award the fire protection bid proposed by Koorsen Fire and Security passed with a motion by Dr. William Verax and a second by Mr. Tony Spence.

***VOTE:*** Mullins-Yes; Nordheim-Yes; Ross-Yes; Spence-Yes; Verax-Yes  
**MOTION CARRIED.**

**V.E. Approval of District Facilities Plan**

**Order #9145 - Motion Passed:** Superintendent Strong's recommendation to approve the 2013 District Facilities Plan passed with a motion by Mr. Daryl Mullins and a second by Dr. William Verax.

**VOTE:** Mullins-Yes; Nordheim-Yes; Ross-Yes; Spence-Yes; Verax-Yes  
**MOTION CARRIED.**

#### V.F. Approval of Drug-free Community Grant Fiscal Agent

**Order #9146 - Motion Passed:** Superintendent Strong's recommendation to approve Pendleton Co. Schools as the fiscal agent in the Drug-free Community Grant passed with a motion by Ms. Shawn Nordheim and a second by Mr. Tony Spence.

**VOTE:** Mullins-Yes; Nordheim-Yes; Ross-Yes; Spence-Yes; Verax-Yes  
**MOTION CARRIED.**

#### VI. Consent Agenda

**Order #9147 - Motion Passed:** A motion to approve the Consent Agenda items A - J passed with a motion by Dr. William Verax and a second by Mr. Mark Ross. It is to be on record that Mr. Tony Spence was Present - Not Voting, on Consent Item VI.H. *Extension of Bank Bid – Heritage Bank.*

**VOTE:** Mullins-Yes; Nordheim-Yes; Ross-Yes; Spence-Yes; Verax-Yes  
**MOTION CARRIED.**

**Spence Present-Not Voting on Item VI.H. Extension of Bank Bid**

#### VI.A. Board Meeting Minutes

- Board Meeting Minutes 2/18/2013
- Board Meeting Minutes 2/28/2013

#### VI.B. Orders of the Treasurer

#### VI.C. Treasurer' Report

| Balances per MUNIS                     | Balance Sheet Balance |
|--|-----------------------|
| Fund 1 - General Fund                  | \$4,555,162.00        |
| Fund 2 - Special Projects              | \$173,283.03          |
| Fund 310 - Capital Outlay              | \$294,496.90          |
| Fund 320 - Building Fund               | \$872,266.87          |
| Fund 360 - Construction Fund           | \$49,864.00           |
| Fund 51 - Food Service                 | \$364,071.56          |
| Fund 52 - After School Care            | \$17,563.98           |
| Fund 54 - Adult Education              | \$1,327.62            |
| <b>Total General Checking in MUNIS</b> | <b>\$6,328,035.96</b> |

|  |                       |
|--|-----------------------|
| <b>Ending Monthly Bank Balance</b>           | <b>\$6,605,030.84</b> |
| <b>Minus Outstanding Checks</b>              |                       |
| Outstanding ACH Payments                     | \$106,798.16          |
| AP Outstanding Checkes                       | \$56,822.41           |
| Payroll and Vendor (6101) Outstanding Checks | \$113,374.31          |
| <b>Balance per Bank</b>                      | <b>\$6,328,035.96</b> |

#### **VI.D. FMLA Leave Requests**

— Lois Gosney- SES Lab Manager - The request for leave of absence began approximately 03/04/2013 and will end approximately 04/29/2013.

#### **VI.E. Declaration of Surplus Buses**

A request from the Transportation Department to surplus buses # 67, 68, and 76.

#### **VI.F. Participation in KISTA 2013 Used Bus Sale**

#### **VI.G. Extension of Mowing/Lawn Care Bid**

#### **VI.H. Extension of Bank Bid - Heritage Bank**

#### **VI.I. Transportation Waiver - PHS Dance Team**

#### **VI.J. Out-of-State Trip Requests**

**VI.J.1. NJROTC - Gatlinburg, TN April 18-19, 2013**

**VI.J.2. SMS - 8th Grade to Kings Island - May 22, 2013**

#### **VII. Executive Session**

Pursuant to KRS 61.810(1)(f) discussions/hearings which might lead to the appointment, discipline, or dismissal of a student.

**Order #9148 - Motion Passed:** A motion to enter into Executive Session, KRS 61.810(1)(f) discussions/hearings which might lead to the appointment, discipline, or dismissal of a student passed with a motion by Mr. Daryl Mullins and a second by Ms. Shawn Nordheim.

***VOTE: Mullins-Yes; Nordheim-Yes; Ross-Yes; Spence-Yes; Verax-Yes***  
***MOTION CARRIED.***

#### **VIII. Return to Open Session**

**Order #9149 - Motion Passed:** A motion to return to open meeting passed with a motion by Ms. Shawn Nordheim and a second by Mr. Tony Spence.

***VOTE:*** Mullins-Yes; Nordheim-Yes; Ross-Yes; Spence-Yes; Verax-Yes  
**MOTION CARRIED.**

Student was expelled from Pendleton Co. Schools for one-calendar year with on-line services provided.

**IX. Adjournment**

**Order #9150 - Motion Passed:** A motion to adjourn the meeting passed with a motion by Dr. William Verax and a second by Mr. Daryl Mullins.

***VOTE:*** Mullins-Yes; Nordheim-Yes; Ross-Yes; Spence-Yes; Verax-Yes  
**MOTION CARRIED.**

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Chairperson

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Superintendent