

**Pendleton County Schools
Board of Education Regular Meeting
March 20, 2014 7:00 PM
Sharp Middle School - District Training Room**

Attendance Taken at 7:03 PM:

Present Board Members:

Mr. Daryl Mullins
Ms. Shawn Nordheim
Mr. Mark Ross
Dr. William Verax

Absent Board Members:

Mr. Tony Spence

Updated Attendance:

Mr. Tony Spence was updated to present at: 7:50 PM

Pendleton County Schools Mission

Pendleton County Schools pledge is to meet the unique needs of our students through a culture of *Expectation, Engagement, and Continuous Growth* so every student is prepared for the 21st Century.

I. Call to Order

Chairman Mark Ross called the meeting to order.

I.A. Approve Agenda

Order #9334 - Motion Passed: Superintendent Strong's recommendation to approve the agenda with the addition of the following items below passed with a motion by Dr. William Verax and a second by Mr. Daryl Mullins.

VI. Executive Session per KRS 61.810(1)(c) Proposed Litigation

VII. Return from Executive Session

VOTE: Mullins-Yes; Nordheim-Yes; Ross-Yes; Verax-Yes

ABSENT: Spence

MOTION CARRIED.

I.B. Pledge of Allegiance

The Pledge of Allegiance was led by the following: Jocelyn Bishop, Joseph Rarriek, Addison Hughes, Christina Courtney, Johnny Dale Acuff, and Gavin Rarriek.

I.C. Mission Statement

Southern Elementary students, Jocelyn Bishop and Christina Courtney read the Mission Statement.

I.D. Moment of Silence

I.E. Great News

Congratulations to these students who were selected, on the basis of audition, for the 2014 Northern Kentucky Select Bands: Rebecca Ammerman, Andrew Hicks, and Tommy Mounts were selected for the Symphonic Band; Julia Holland, Morgan Bay and Spencer Bay were selected for the Wind Ensemble.

The all-state band students are Morgan and Spencer Bay.

Select Band students from the high school are Morgan and Spencer Bay, Julia Holland, Tommy Mounts, Andrew Hicks, Rebecca Ammerman.

Congratulations to Molly Dennison who made select band from Sharp Middle School.

The following students from Sharp Middle School were selected to all-state chorus: Jahziah Jensen and Alex Tillett.

Congratulations to the district winners of the Pendleton County Conservation District Art & Writing Contests:

Art Contest

- 1st place: Emily Graves NES (4-5)
- 2nd place: Katelin Aulick NES (K-3)
- 3rd place: Kynneddy Higgins SES (4-5)
- 4th place: Jade Acuff SES (K-3)

Writing Contest

- 1st place: Taelor McMillin - PHS
- 2nd place: Erin Fitzpatrick - PHS
- 3rd place: Samantha Verst - SMS

Taelor McMillin has been selected as the Area Five winner of the Conservation District Writing Contest and represented Pendleton County in Frankfort on **February 27** at the 2014 Kentucky Conservation Commission's Biodiversity Day at the Capital in Frankfort.

All school & district winners will be recognized at the Conservation Awards Banquet coming up on March 28 at the Kincaid Park Multi-purpose Building.

I.F. Recess

II. Instruction/Curriculum Report

II.A. Brigance - Kindergarten Readiness Screening

Ms. Pamela Harper gave a report from the Kindergarten Readiness Screening, Brigance.

Kindergarten Readiness						
		Enrollment	Number Tested	Participation Rate	Not Ready	Kindergarten Ready ¹
PENDLETON COUNTY	All Students	163	162	99.4	68.5	31.5
Northern Elementary School	All Students	77	76	98.7	53.9	46.1
Southern Elementary School	All Students	86	86	100.0	81.4	18.6

III. Communications

III.A. Audience Comments

There was one guest that signed up to address the board.

- Ms. Martha Gosney addressed the board on the subject of outsourcing custodial services. Ms. Gosney asked the board to consider all factors, not just the financial savings.

III.B. Board Member Comments

Shawn Nordheim

- Thanked Ms. Martha Gosney for her courage to stand up for the custodians.
- Asked that her following comments be recorded in board minutes in their entirety:

“I would like to say how delighted I am that we are going to be addressing the topic of a board member code of ethics tonight. If we adopt something similar to the state recommended code of conduct, it is unfortunate that this code does not apply to every employee in the district. I realize that as an elected official, I speak for one-fifth of this county, and I am held to a higher standard than those who are not elected. For the record, I would like to say to any employee who tries to tell me that I shouldn't question the decisions made by our district leadership that they do not understand the role of a board member. To suggest that I owe them an apology for doing this is shocking. I was elected by my constituents to do this, and my duty is to them.”

Daryl Mullins

- Thanked Ms. Martha Gosney for sharing her thoughts.
- Recently attended the KAGE Conference. With the students' performance, he was proud to be from Pendleton County.
- Would like to see the district recognize students receiving four-year scholarship like we do students signing athletic scholarships.

III.C. Superintendent Comments

Anthony Strong

- Congratulations to those recognized in Great News.
- Updated board members on the latest from Frankfort regarding weather make-up days.

- Gave a legislative update. The hot topics, in this order: 1. Calendar Bill; 2. Judicial Justice Bill; Budget.
- Regarding Ms. Gosney's remarks: At this point, the district is exploring the possibility of outsourcing custodial services in the four schools. Several school districts have looked into companies providing custodial services. They tell you it will save money to outsource custodians. In no way is this a reflection on how we feel about our current custodial staff. Almost all companies who get bids hire existing staff. The deadline for bids is April. Going thru this process gives the board another tool to use in making financial decisions.

III.D. Personnel Actions

Last Name	First Name	Location	Position	Effective Date
Hire				
Colemire	Jennifer	DIST	Substitute Teacher	2/18/2014
Ammerman	Stephanie	DIST	Substitute Nurse	2/12/2014
Fender	Bob	DIST	Substitute Teacher	3/6/2014
Lovelace	Ryan	DIST	Substitute Teacher	3/6/2014
White	Bobby	DSS	Bus Driver	3/3/2014
Murray	Kathleen	DSS	Bus Driver	3/3/2014
Pribble	Regina	DSS	Bus Monitor	3/3/2014
Resign				
Browning	Jennifer	FSC	Instructor	4/2/2014
Baumgartner	Christy	SES	Instructional Assistant I	3/31/2014
Gosney	Martha	BOE	Admin Secretary II	3/28/2014
Hall	Joe	DSS	Bus Driver	3/27/2014
Retire				
Nahari	Joel	PHS	NJROTC Instructor	6/30/2014
Extended Disability Leave				
Rarriack	Virgil	SMS	Custodial Supervisor	3/3/14 - 6/30/14

III.E. Written Communications & Reports

III.E.1. DPP Report

III.E.2. Transportation Monthly Trip Report

III.E.3. SBDM Minutes

- Northern Elementary 12-17-2013

- Southern Elementary 01-28-2014
- Sharp Middle School 01-09-2014
- Sharp Middle School 02-13-2014

III.E.4. FRYSC Reports

- FRYSC North
- FRYSC South

III.E.5. Public Relations Report

III.E.6. Maintenance Report

III.E.7. Policy 01.1 Legal Status of the Board (Student Representative) - First Reading

III.E.8. Code of Ethical Conduct for Local School Board Members - First Reading

IV. Action Agenda

IV.A. Policy Revision 08.113(Graduation Requirements)- 2nd Reading

Order #9335 - Motion Passed: Superintendent Strong's recommendation to approve the second reading of Policy 08.113 (Graduation Requirements) passed with a motion by Dr. William Verax and a second by Mr. Daryl Mullins.

VOTE: Mullins-Yes; Nordheim-Yes; Ross-Yes; Spence-Yes; Verax-Yes
MOTION CARRIED.

IV.B. 2014-15 Resident Contract-Harrison County Schools

Order #9336 - Motion Passed: Superintendent Strong's recommendation to approve the 2014-15 resident contract with Harrison County Schools passed with a motion by Mr. Daryl Mullins and a second by Mr. Mark Ross.

VOTE: Mullins-Yes; Nordheim-Yes; Ross-Yes; Spence-Yes; Verax-Yes
MOTION CARRIED.

IV.C. Approval of Drug-free Community Grant Fiscal Agent

Order #9337 - Motion Passed: Superintendent Strong's recommendation to approve the district being the fiscal agent for the Drug-Free Community Grant passed with a motion by Dr. William Verax and a second by Ms. Shawn Nordheim.

VOTE: Mullins-Yes; Nordheim-Yes; Ross-Yes; Spence-Yes; Verax-Yes
MOTION CARRIED.

IV.D. PHS Class of 2014 Graduation Date

Order #9338 - Motion Passed: A motion to give Superintendent Strong the authority to set the graduation date, upon consultation with the high school principal, passed with a motion by Dr. William Verax and a second by Mr. Daryl Mullins.

VOTE: Mullins-Yes; Nordheim-Yes; Ross-Yes; Spence-Yes; Verax-Yes
MOTION CARRIED.

IV.E. PCS Security Vestibules BG #14-003 Pay Application #3

Order #9339 - Motion Passed: Superintendent Strong's recommendation to approve Pay Application #3 in the amount of \$1461.06 for the Security Vestibules Project passed with a motion by Mr. Tony Spence and a second by Dr. William Verax.

VOTE: Mullins-Yes; Nordheim-Yes; Ross-Yes; Spence-Yes; Verax-Yes
MOTION CARRIED.

IV.F. Capital Fund Request for Security Vestibules

Order #9340 - Motion Passed: Superintendent Strong's recommendation to approve the capital funds request signifying the usage of remaining construction funds to pay for the security vestibules project passed with a motion by Mr. Daryl Mullins and a second by Ms. Shawn Nordheim.

VOTE: Mullins-Yes; Nordheim-Yes; Ross-Yes; Spence-Yes; Verax-Yes
MOTION CARRIED.

IV.G. Surplus Property Declaration

Order #9341 - Motion Passed: Superintendent Strong's recommendation to approve the following items below surplus passed with a motion by Mr. Daryl Mullins and a second by Dr. William Verax:

1986 Chevrolet pickup truck (gas) ½ ton, 2-wheel drive;
 1970 Ford truck (gas) panel van;
 1987 GMC truck (gas) panel van;
 1998 Chevrolet Truck (gas) ½ ton, 4x4 with snowplow;
 Sargent & Green Leaf Safe measuring 34 x 25

VOTE: Mullins-Yes; Nordheim-Yes; Ross-Yes; Spence-Yes; Verax-Yes
MOTION CARRIED.

IV.H. Approval of Bids for Surplus Property

Order #9342 - Motion Passed: Mr. Strong's recommendation to approve the bids for surplus property passed with a motion by Dr. William Verax and a second by Mr. Tony Spence.

	Bill Harris	John Parker	Leon Hollingshead	Curtis Black	Can Dew Recycling - Phil Turner
1986 Chevrolet pickup truck (gas) – ½ ton, 2-wheel drive	\$410.00	\$100.00	\$225.00	\$352.00	\$601.00
1970 Ford truck (gas) – panel van REJECTED	\$340.00			\$301.00	
1987 GMC truck (gas) – panel van REJECTED	\$390.00			\$301.00	
1998 Chevrolet Truck (gas) – ½ ton, 4x4 with snowplow		\$150.00		\$601.00	
Sargent & Green Leaf Safe – measuring 34" x 25"					\$159.00

VOTE: Mullins-Yes; Nordheim-Yes; Ross-Yes; Spence-Yes; Verax-Yes
MOTION CARRIED.

IV.I. Approval of Disposal of Surplus Property

Order #9343 - Motion Passed: A motion to approve disposal of surplus property passed with a motion by Mr. Mark Ross and a second by Mr. Tony Spence.

VOTE: Mullins-Yes; Nordheim-Yes; Ross-Yes; Spence-Yes; Verax-Yes
MOTION CARRIED.

IV.J. Approval of School Meal Prices 2014-15

Food Service Director, Ms. Lisa Mitchell, recommended that the Pendleton County School Food Service Department increase the prices of students' breakfast and lunch meal prices by \$.25 in order to satisfy the cost to the program. Adult breakfast and lunch prices would also increase by \$.25.

2014-15 Breakfast and Lunch Prices

- Student Breakfast \$ 1.50
- Student Lunch - Elementary \$ 2.00
- Student Lunch - Middle & High School \$2.25

- Adult Breakfast \$2.00
- Adult Lunch \$3.25

Order #9344 - Motion Passed: Superintendent Strong's recommendation to approve a \$.25 increase in breakfast and lunch meals for students and adults passed with a motion by Mr. Daryl Mullins and a second by Mr. Mark Ross.

VOTE: Mullins-Yes; Nordheim-Yes; Ross-Yes; Spence-Yes; Verax-Yes
MOTION CARRIED.

IV.K. 2014 Audit Services

Order #9345 - Motion Passed: Superintendent Strong's recommendation to approve the 2014 Audit Service agreement with Ms. Denise Keene at a cost of \$20,000 plus mileage, with the understanding to put out a new RFP in 2015, passed with a motion by Dr. William Verax and a second by Mr. Tony Spence.

VOTE: Mullins-Yes; Nordheim-No; Ross-Yes; Spence-Yes; Verax-Yes
MOTION CARRIED.

IV.L. Revision of 2013-14 District Calendar

V. Consent Agenda

Order #9346 - Motion Passed: Superintendent Strong's recommendation to approve Consent Agenda Items A - G passed with a motion by Ms. Shawn Nordheim and a second by Mr. Daryl Mullins.

VOTE: Mullins-Yes; Nordheim-Yes; Ross-Yes; Spence-Yes; Verax-Yes
MOTION CARRIED.

V.A. Board Meeting Minutes

— Board Meeting Minutes-February 20, 2014

V.B. Orders of the Treasurer

V.C. Treasurer' Report

Balances per MUNIS	Balance Sheet Balance
Fund 1 - General Fund	\$3,451,659.24
Fund 2 - Special Projects	-\$116,669.18
Fund 310 - Capital Outlay	\$291,096.90
Fund 320 - Building Fund	\$714,336.83
Fund 360 - Construction Fund	\$46,378.71
Fund 400 - Bond Indebtedness	\$709,874.71
Fund 51 - Food Service	\$310,052.88
Fund 52 - After School Care	\$7,308.28
Fund 54 - Adult Education	\$1,590.88
Total General Checking in MUNIS	\$5,415,629.25
Ending Monthly Bank Balance	\$5,058,464.99
Plus Restricted Debt Service	\$645,014.41
Minus Outstanding Checks	
Outstanding ACH Payments	\$97,591.67
AP Outstanding Checks	\$85,631.34
Payroll Outstanding Checks	\$104,627.14
Balance per Bank	\$5,415,629.25

V.D. FMLA Leave Requests

Cathy Ashcraft – NES cafeteria - The request for leave of absence will begin approximately 2/25/2014 and will end approximately 4/14/2014.

Jen Murphy- NES – Speech - The request for leave of absence will begin approximately 4/1/2014 and will end approximately end of school year.

Virgil Rarriek – SMS Custodial Supervisor – The request for leave of absence will begin approximately 3/4/14 and will end approximately at the end of the school year.

V.E. Bank Depository Agreement Renewal - Heritage Bank

Heritage Bank wishes to extend the depository agreement for an additional year – from July 1, 2014 through June 30, 2015.

V.F. Declaration of Surplus Buses

The Transportation Department recommended to surplus four buses: 66, 80, 81, and 93. Bus 93 will be donated to Pendleton County Emergency Management.

V.G. Participation in KISTA 2014 Used Bus Sale

The Transportation recommended that we utilize KISTA Used Bus Sale for the sale of buses 80, 66, and 82.

VI. Executive Session per KRS 61.810(1)(c) Proposed Litigation

Order #9347 - Motion Passed: A motion to enter into Executive Session per KRS 61.810(1)(c) Proposed Litigation passed with a motion by Mr. Daryl Mullins and a second by Ms. Shawn Nordheim.

VOTE: Mullins-Yes; Nordheim-Yes; Ross-Yes; Spence-Yes; Verax-Yes
MOTION CARRIED.

VII. Return from Executive Session

Order #9348 - Motion Passed: A motion to return from Executive Session passed with a motion by Mr. Daryl Mullins and a second by Ms. Shawn Nordheim.

VOTE: Mullins-Yes; Nordheim-Yes; Ross-Yes; Spence-Yes; Verax-Yes
MOTION CARRIED.

Chairman Ross announced that no action was taken in Executive Session.

VIII. Adjournment

Order #9349 - Motion Passed: A motion to adjourn the meeting passed with a motion by Mr. Tony Spence and a second by Ms. Shawn Nordheim.

VOTE: *Mullins-Yes; Nordheim-Yes; Ross-Yes; Spence-Yes; Verax-Yes*
MOTION CARRIED.

Chairperson

Superintendent