

**Pendleton County Schools  
Board of Education Regular Meeting  
February 28, 2013 7:00 PM  
Pendleton Co. High School Auditorium**

**Attendance Taken at 6:57 PM:**

Those in Attendance:

Mr. Daryl Mullins

Ms. Shawn Nordheim

Mr. Mark Ross

Mr. Tony Spence - participated via Skype from 18556 Royalton Rd, Strongsville, OH

Dr. William Verax

Superintendent Anthony Strong

**Pendleton County Schools Mission**

Pendleton County Schools pledge is to meet the unique needs of our students through a culture of *Expectation, Engagement, and Continuous Growth* so every student is prepared for the 21<sup>st</sup> Century.

**I. Call to Order**

Chairman Mark Ross called the meeting to order.

**I.A. Approve Agenda**

**Order #9130 - Motion Passed:** A motion by Ms. Shawn Nordheim, seconded by Mr. Daryl Mullins, to approve the agenda as amended per the recommendation of the Superintendent:

*Move the January 31, 2013 board meeting minutes from consent agenda to action items*

**VOTE:** Mullins-Yes; Nordheim-Yes; Ross-Yes; Spence-Yes; Verax-Yes  
**MOTION CARRIED.**

**I.B. Pledge of Allegiance**

SES student, Elli Ramey, led the group in the Pledge of Allegiance.

**I.C. Mission Statement**

Rebecca Ammerman, SMS student, read the District Mission Statement.

## **I.D. Great News**

### **I.D.1. District Spelling Bee Winners**

The county spelling bee was held Wednesday, January 23, in the PHS auditorium under the direction of Ms. Pamela Harper. Congratulations to Spelling Bee District Champion Bailey Hardy, SMS 8th grader; 2nd Place Anna Askren, SMS 7th grader; 3rd Place Baileigh Tackett, SES 5th grader.

### **I.D.2. Select Band Students - Northern KY & State**

Congratulations to Sharp Middle students Tommy Mounts, Kennedy Money, Andrew Hicks, & Rebecca Ammerman who auditioned & were selected to Northern Ky Select Band.

Congratulations to the following students who auditioned & were selected for the Northern Kentucky Select Band on January 12: Morgan Bay, Spencer Bay, Julia Holland, Mariah Moore, and Keith Steele. Spencer Bay was selected for the Wind Ensemble and the other students were selected for the Symphony Band.

Congratulations to Spencer Bay who was selected to the Kentucky All-State Symphonic Band, based on his audition. Spencer is 3<sup>rd</sup> chair in the top band in the state. He will be performing with the band at the KMEA state convention in February.

### **I.D.3. Toyota Grant Presentation**

Representatives from Toyota made the presentation to the district for the I-pad Grant.

## **I.E. Recess**

## **II. Champions Presentation**

Kenna Knight and Jim Thaxton presented the results of the Tobacco Survey conducted in the community during this school year.

## **III. Communications**

### **III.A. Audience Comments**

Rob McClanahan made comments regarding the economic impact tobacco has had on Pendleton County, Tobacco Survey results and the impact a smoke-free facility policy would have on the community.

### **III.B. Board Member Comments**

Shawn Nordheim

- Good job to NES parent who made NES aware of the Toyota Grant.

Daryl Mullins

- Congratulations to Laura Pugh, newly named SES Principal.
- Participated in Operation Preparation at SMS.
- Commended Mr. Strong & Ms. Razor on a good presentation at KSBA Conference.

- KSBA sessions he attended were good ones, especially the session “When Pigs Fly” which stressed academic recognition.

#### Tony Spence

- Congratulations to Ms. Laura Pugh on being named SES Principal.
- Good job on receiving the Toyota Grant.

#### Mark Ross

- Thanked those in attendance for attending the board meeting.
- Congratulations to Jim Gregg, bus driver, who retired after 27 years of service to the district.
- Shared condolences to Ms. Pamela Harper in the loss of her mother.

### III.C. Superintendent Comments

- Congratulations to Ms. Caudill, Ms. Records, & Ms. Peluso on receiving the Toyota Grant.
- Congratulations to Ms. Laura Pugh, newly named SES Principal.
- Facility Plan LPC had its first meeting.

### III.D. Personnel Actions

Last Name	First Name	Location	Position	Effective Date
<b>Hire</b>				
Berberich	Kyle	DIST	Substitute Teacher	1/11/2013
Barton	Ashley	DIST	Substitute Teacher	1/11/2013
Bowen	Amanda	DIST	Substitute Teacher	2/4/2013
Kalb	Sally	DIST	Substitute Dir of Special Education	1/1/2013
Polley	Janice	DIST	Substitute Teacher	2/1/2013
Sparks	Robin	DIST	Substitute Teacher	2/4/2013
<b>Resignation</b>				
Keith	Homer 'Wayne'	DSS	Bus Driver	2/8/2013
Reller	Bruce	PHS	Career Planner	2/22/2013
Vicky	Felty	PHS	Cafeteria Worker	2/25/2013
<b>Retirement</b>				
Gregg	Jimmy	DSS	Bus Driver	2/28/2013

### III.E. Written Communications & Reports

#### III.E.1. 2013-14 Tentative SBDM Staffing/Instructional Allocations

**III.E.2. 2011-13 CDIP****III.E.3. DPP Report****III.E.4. Transportation Monthly Trip Report****III.E.5. SBDM Minutes**

NES – December 11, 2012

PHS – January 8, 2013

SES – December 18, 2012

SMS – January 24, 2013

**III.E.6. FRYSC Reports**

— FRYSC – North

— FRYSC - South

**III.E.7. Public Relations Report****III.E.8. Maintenance Report****III.E.9. Energy Management Report****III.E.10. Press Release - Energy Star****III.E.11. Article - KASA District Retreat Article****III.E.12. KSBIT Update****III.E.13. NES Student Letters of Appreciation to Board****IV. Action Agenda****IV.A. Approval of WIA Agreement**

**Order #9131 - Motion Passed:** Superintendent Strong's recommendation to approve the 2013-14 Workforce Investment Act (WIA) agreement passed with a motion by Dr. William Verax and a second by Mr. Daryl Mullins.

***VOTE:*** Mullins-Yes; Nordheim-Yes; Ross-Yes; Spence-Yes; Verax-Yes  
***MOTION CARRIED.***

**IV.B. Resident Contracts 2013-14**

**Order #9132 - Motion Passed:** Superintendent Strong's recommendation to approve the 2013-14 Resident Contracts with Grant Co., Newport Independent,

Williamstown Independent, Kenton County, and Augusta Independent passed with a motion by Dr. William Verax and a second by Ms. Shawn Nordheim.

***VOTE:*** Mullins-Yes; Nordheim-Yes; Ross-Yes; Spence-Yes; Verax-Yes  
**MOTION CARRIED.**

#### **IV.C. Approval of Cincinnati Reds Concessions Agreement**

**Order #9133 - Motion Passed:** Superintendent Strong's recommendation to approve the agreement between Pendleton Co. Athletics and Cincinnati Reds Baseball for the purpose of fundraising passed with a motion by Dr. William Verax and a second by Mr. Mark Ross.

***VOTE:*** Mullins-Yes; Nordheim-Yes; Ross-Yes; Spence-Yes; Verax-Yes  
**MOTION CARRIED.**

#### **IV.D. Award of Athletic Apparel/Equipment Bid**

**Order #9134 - Motion Passed:** Superintendent Strong's recommendation to award the athletic apparel/equipment bid to BSN Sports passed with a motion by Mr. Daryl Mullins and a second by Ms. Shawn Nordheim.

***VOTE:*** Mullins-Yes; Nordheim-Yes; Ross-Yes; Spence-Yes; Verax-Yes  
**MOTION CARRIED.**

#### **IV.E. Award of High School Campus Concrete Project**

**Order #9135 - Motion Passed:** A motion to award the bid for the concrete steps/handicapped ramp to Miller Home Improvement for \$24,500 passed with a motion by Mr. Tony Spence and a second by Mr. Daryl Mullins.

***VOTE:*** Mullins-Yes; Nordheim-Yes; Ross-Yes; Spence-Yes; Verax-Yes  
**MOTION CARRIED.**

#### **IV.F. Board Meeting Minutes January 31, 2013**

**Order #9136 - Motion Failed:** A motion to include the Superintendent's contract in the official January 31, 2013 board meeting minutes and approve the January 3, 2013 board minutes was made by Ms. Shawn Nordheim and failed to lack of a second.

Dr. Bill Verax requested to be noted in official minutes that due to all employee contracts being available to the public thru open records requests, he does not feel the necessity of including the Superintendent's contract in the board meeting minutes.

**Order #9137 - Motion Passed:** A motion to approve January 31, 2013 board meeting minutes passed with a motion by Dr. William Verax and a second by Mr. Daryl Mullins.

**VOTE:** *Mullins-Yes; Nordheim-No; Ross-Yes; Spence-Yes; Verax-Yes*  
**MOTION CARRIED.**

## V. Consent Agenda

**Order #9138 - Motion Passed:** Superintendent Strong's recommendation to approve the Consent Agenda items passed with a motion by Mr. Daryl Mullins and a second by Ms. Shawn Nordheim.

**VOTE:** *Mullins-Yes; Nordheim-Yes; Ross-Yes; Spence-Yes; Verax-Yes*  
**MOTION CARRIED.**

### V.A. Board Meeting Minutes

— January 17, 2013

### V.B. Orders of the Treasurer

### V.C. Treasurer' Report

<b>Balances per MUNIS</b>	<b>Balance Sheet</b>
	<b>Balance</b>
Fund 1 - General Fund	\$4,505,831.44
Fund 2 - Special Projects	\$144,190.51
Fund 310 - Capital Outlay	\$294,496.90
Fund 320 - Building Fund	\$872,266.87
Fund 360 - Construction Fund	\$51,708.00
Fund 51 - Food Service	\$358,617.96
Fund 52 - After School Care	\$16,288.58
Fund 54 - Adult Education	\$1,510.26
<b>Total General Checking in MUNIS</b>	<b>\$6,244,910.52</b>
<b>Ending Monthly Bank Balance</b>	<b>\$6,479,425.55</b>
<b>Minus Outstanding Checks</b>	
Outstanding ACH Payments	\$21,089.03
AP Outstanding Checkes	\$98,014.57
Payroll and Vendor (6101) Outstanding Checks	\$115,411.43
<b>Balance per Bank</b>	<b>\$6,244,910.52</b>

#### **V.D. FMLA Leave Requests**

Keri Pettit- SMS Teacher - The request for leave of absence will begin approximately 1/7/2013 and will end approximately 2/18/2013.

Tiffany Robinson – NES Teacher- The request for leave of absence will begin approximately 4/22/2013 will end approximately the end of the school year.

Jodi Gerhardstein – NES Counselor- The request for leave of absence will begin approximately -03/29/2013 will end approximately the end 05/13/13.

Kay Mudd – SMS Teacher - The request for leave of absence will begin approximately 2/14/2013 and will end approximately 3/28/2013.

A request for Leave of Absence without Pay has been received from the following:

Margo Gibson – NES Cafeteria - The request for leave of absence will begin 01/30/2013 through approximately 05/01/2013.

Monica Wilson – NES Cafeteria – The request for leave of absence will begin 02/21/13 through approximately 3/11/2013.

#### **V.E. Transportation Waiver – Tennis**

In an effort to be financially efficient while providing athletic opportunities to students at Pendleton County High School, the athletic director requested for a waiver for tennis teams starting with the spring 2013 season. Each parent would be required to sign a waiver detailing the aspects of the program.

#### **V.F. Compass Learning Renewal Agreement**

#### **V.G. Approval of Private Carrier**

**V.G.1. SMS Washington, DC May 29-June 5, 2013 National Quick Recall Tourney**

**V.G.2. PHS NJROTC April 30-May 5, 2013 Paris Island**

#### **V.H. Neopost Postage Meter Rental Renewal – NES,SMS**

### **VI. Adjournment**

**Order #9139 - Motion Passed:** A motion to adjourn the meeting passed with a motion by Dr. William Verax and a second by Mr. Mark Ross.

***VOTE: Mullins-Yes; Nordheim-Yes; Ross-Yes; Spence-Yes; Verax-Yes***  
***MOTION CARRIED.***

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Chairperson

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Superintendent